



THE STATE

of ALASKA

Department of Commerce, Community, and Economic Development
Division of Corporations, Business and Professional Licensing

Geologist Section

State Office Building, 333 Willoughby Avenue, 9th Floor

PO Box 110806, Juneau, AK 99811-0806

Phone: (907) 465-2695 ★ Fax: (907) 465-2974

Email: license@alaska.gov

Website: <http://commerce.alaska.gov/dnn/cbpl/ProfessionalLicensing/ProfessionalGeologists.aspx>

PROFESSIONAL GEOLOGIST CERTIFICATION APPLICATION

INSTRUCTIONS: Certification fee \$50; optional wall certificate suitable for framing an additional \$20. Make check or money order payable to the State of Alaska, or use the attached credit card payment form. Please type or print requested information. In support of this application, submit verification that you are certified as a professional geologist by the American Institute of Professional Geologists (AIPG). Verification must be a notarized, certified true copy of your AIPG certificate or AIPG card, or an original, signed, and sealed attestation from AIPG.

AUTHORITIES FOR CERTIFICATION OF GEOLOGISTS

Sec. 08.02.011. Professional geologist. The commissioner of commerce, community, and economic development shall certify an applicant as a professional geologist if the applicant is certified as a professional geologist by the American Institute of Professional Geologists.

12 AAC 02.220. Professional Geologist. The fee for certification of a professional geologist is \$50.

OTHER FEES

Wall certificate (suitable for framing), with initial application or subsequent written request	\$20
Duplicate license fee (with written request)	\$ 5
Verification of licensure to another state (with written request)	\$20
Returned check fee	\$20
Alaska business license (separate application)	\$100
Address change (must be in writing)	no fee

GENERAL INFORMATION

No board of geologists has been established by statutory authority. Geologist certification in Alaska is based solely upon the registration requirements of the American Institute of Professional Geologists (AIPG). If you are not already certified by the American Institute of Professional Geologists, contact it directly for an application package:

AIPG National Headquarters
1333 W. 120th Avenue, Suite 211
Westminster, Colorado 80234-2710
Phone: (303) 412-6205
Website: www.aipg.org

APPLICATION PROCESSING - If the application is incomplete, you will be notified of incomplete and/or incorrect documents or fees. When approved, certifications are usually issued within two to three weeks of the division's receipt of a complete and correct application, supporting document and fee. After the certification (and wall certificate, if applicable) are issued, they will be sent to you with an accompanying cover letter. Alaska geologist certifications have no expiration date and require no renewal fees or continuing education.

SOCIAL SECURITY NUMBERS - AS 08.01.060 and 08.01.100 require that a U.S. Social Security Number be on file with the division before a professional license is issued or renewed. If you do not have a U.S. Social Security Number, please complete the Request for Exception from Social Security Number Requirement form located at <http://commerce.alaska.gov/dnn/cbpl/ProfessionalLicensing.aspx> OR contact the division for a copy of the form.

PAYMENT OF CHILD SUPPORT AND STUDENT LOANS - If the Alaska Child Support Enforcement Division has determined that you are in arrears on child support, or if the Alaska Commission on Post-Secondary Education has determined you are in loan default, you may be issued a nonrenewable temporary license valid for 150 days. Contact Child Support Services at (907) 269-6900 or the Post-Secondary Education office at (907) 465-2962 or 1-800-441-2962 to resolve payment issues.

ADDRESS OR NAME CHANGE - In accordance with 12 AAC 02.900, it is the applicant's/licensee's responsibility to notify the division, in writing, of changes of address or name. Name and address change notification forms are available on the division's website. The address of record with the division will be used to send renewals and all other official notifications and correspondence. The name appearing on the license must be your current legal name.

STATE BUSINESS LICENSE - State of Alaska business license laws require a geologist who practices independently, i.e., on a contract basis or is not considered an "employee," to have both a professional geologist certification and a state business license. A geologist who is an employee of a firm that holds a business license does not need a separate business license. There is a separate business license application and \$100 fee for a two-year license. An application may be obtained by writing to the Division of Corporations, Business and Professional Licensing, Business License Section, P.O. Box 110806, Juneau, Alaska 99811-0806; by calling (907) 465-2550; or accessing the division's website at <http://commerce.alaska.gov/dnn/cbpl/BusinessLicensing.aspx>.

ABANDONMENT - Under 12 AAC 02.910, an application is considered abandoned when 12 months have elapsed since correspondence was last received from or on behalf of the applicant. An abandoned application is denied without prejudice and the application fee is forfeited. At the time of abandonment, the division will send notification to the last known address of the applicant, who has 30 days to submit a written request for a refund of license and other fees paid. If no request for refund is received, all fees are forfeited.

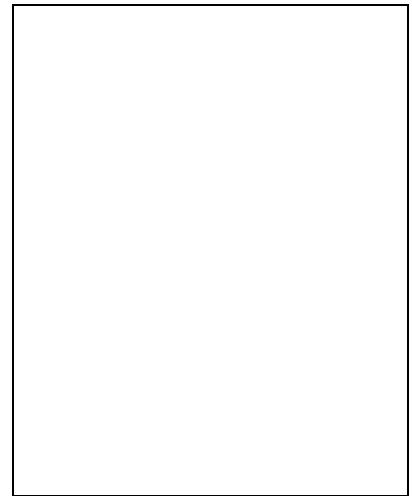


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☐ Certification Fee: \$50.00 ☐ Wall Certificate (optional) Fee: \$20.00

Form with fields for Full Legal Name, Other Names Used, Mailing Address, Residence Address, Telephone, E-Mail Address, and Social Security Number.

I certify that the information in this application and the supporting documents are true and correct to the best of my knowledge. I understand that any false or misleading information may result in failure to obtain, or subsequent revocation of, a certification as a professional geologist in Alaska.

SIGN HERE [arrow] _____
Applicant's Signature

FOR DEPARTMENT USE ONLY
License No. _____
AIPG No. _____
Issue Date _____

(NOTARY SEAL)

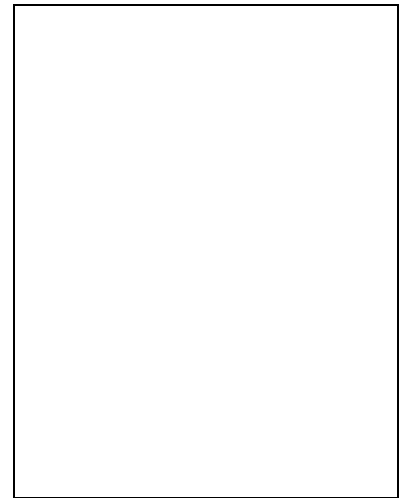
SUBSCRIBED AND SWORN TO before me on _____ (date).
Signature of Notary Public
Notary Public, State of _____
My Commission Expires: _____



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CREDIT CARD PAYMENT

For security purposes, please **do not email** credit card information. Fax or mail this form with the completed renewal to the Division. Completion of this form is not proof of payment until the division processes the information contained herein. If any information on this form is illegible, the form will be rejected. Please print.

Name of Applicant or Licensee: _____
Corporate or Individual (first, middle, last)

Type of License: _____ License Number (if applicable): _____

I wish to make payment by credit card for the following (check all that apply):

- | | Amount |
|---|--------|
| <input type="checkbox"/> Application fee | _____ |
| <input type="checkbox"/> License (or renewal) fee | _____ |
| <input type="checkbox"/> Fine | _____ |
| <input type="checkbox"/> Other (specify): _____ | _____ |

Total: _____

Print Name on Credit Card: _____

Complete Mailing Address: _____

Telephone Number: _____

Email Address (optional): _____

Credit Card Type (check one): VISA MASTERCARD

➔ Signature of Credit Card Holder: _____

Card Number: _____ Expiration Date: _____

The bottom section of this form will be destroyed upon processing of the payment.