



State of Alaska  
Division of Corporations, Business and Professional Licensing  
**CORPORATIONS SECTION**  
PO Box 110806  
Juneau, AK 99811-0806  
Phone: (907) 465-2550  
Fax: (907) 465-2974  
Website: [www.commerce.alaska.gov/occ](http://www.commerce.alaska.gov/occ)

## **BUSINESS OR CORPORATION NAME RESERVATION APPLICATION**

### **AS 10.35.020**

**Filing Fee: \$25.00 (non-refundable)**

#### **INSTRUCTIONS (*Please retain for your records*):**

**Pursuant to Alaska Statutes 10.35.020, a person may reserve a business name with the intention of doing business under that name.**

You may reserve an entity name for a 120 day period, if you are: a person intending to organize an Alaska corporation, an Alaska corporation intending to change its name, a foreign corporation intending to register in Alaska, a foreign corporation registered in Alaska and intending to change your name, a person intending to organize a foreign corporation to be registered in Alaska.

**NOTE:** If you wish to form an entity under the name you have reserved and the reservation is still active, a notice of cancellation must be sent to this office prior to formation. The notice must include the following:

- 1.) Name of the Entity
- 2.) Alaska Entity Number associated with the name reservation
- 3.) A statement requesting the cancellation
- 4.) The signature of the applicant, or if the applicant is an entity, the signature of an authorized person from the entity.

To prevent a gap between the reservation and incorporation or registration, the creation filing must be completed hard copy and the notice of cancellation must be submitted with the filing.

**ITEM 1:** Provide the name that is being reserved.

**ITEM 2:** Provide the name and address of the applicant.

**ITEM 3:** The signer acknowledges that this reservation is good for 120 days.

Mail the Business Name Reservation Application and the non-refundable \$25.00 filing fee in U.S. dollars to: State of Alaska, Corporations Section, PO Box 110806, Juneau, AK 99811-0806

**STANDARD PROCESSING TIME** for complete and correct applications submitted to this office is approximately 10-15 business days. All applications are reviewed in the date order they are received. To file your application online for immediate processing, visit our website at: [www.commerce.alaska.gov/occ](http://www.commerce.alaska.gov/occ).



State of Alaska  
 Division of Corporations, Business and Professional Licensing  
**CORPORATIONS SECTION**  
 PO Box 110806  
 Juneau, AK 99811-0806  
 Phone: (907) 465-2550  
 Fax: (907) 465-2974  
 Website: [www.commerce.alaska.gov/occ](http://www.commerce.alaska.gov/occ)

DO NOT STAMP ABOVE THIS BOX

Office Use Only **CORP**

**BUSINESS OR CORPORATION NAME RESERVATION  
 APPLICATION  
 AS 10.35.020**

**\$25.00 Filing Fee (non-refundable)**

Pursuant to Alaska Statutes 10.35.020, a person may reserve a business name with the intention of doing business under that name. You may reserve an entity name for a 120 day period, if you are: a person intending to organize an Alaska corporation, an Alaska corporation intending to change its name, a foreign corporation intending to register in Alaska, a foreign corporation registered in Alaska and intending to change your name, a person intending to organize a foreign corporation to be registered in Alaska.

**ITEM 1:** Name to reserve:

--

**ITEM 2:** Applicant name and address:

Name:
Physical address:
Mailing address:

**ITEM 3:** The signer acknowledges that this reservation is good for 120 days.

--	--	--

Signature of Authorized Person

Printed name of Authorized Person

Date

**NOTE:** If you wish to form an entity under the name you have reserved and the reservation is still active, a notice of cancellation must be sent to this office prior to formation. The notice must include the following: Name of the Entity, Alaska Entity Number associated with the name reservation, a statement requesting the cancellation. The signature of the applicant, or if the applicant is an entity, the signature of an authorized person from the entity. To prevent a gap between the reservation and incorporation or registration, the creation filing must be completed hard copy and the notice of cancellation must be submitted with the filing.

Mail the Business Name Reservation Application and the \$25.00 non-refundable filing fee in U.S. dollars to:  
 State of Alaska, Corporations Section, PO Box 110806, Juneau, AK 99811-0806

**STANDARD PROCESSING TIME** for complete and correct applications submitted to this office is approximately 10-15 business days. All applications are reviewed in the date order they are received. To file your application online for immediate processing, visit our website at [www.corporations.alaska.gov/occ](http://www.corporations.alaska.gov/occ).



State of Alaska  
Division of Corporations, Business and Professional Licensing  
**CORPORATIONS SECTION**  
PO Box 110806  
Juneau, AK 99811-0806  
Phone: (907) 465-2550  
Fax: (907) 465-2974  
Website: [www.commerce.alaska.gov/occ](http://www.commerce.alaska.gov/occ)

DO NOT STAMP ABOVE THIS BOX

Office Use Only

**CORP**

### CONTACT INFORMATION SHEET

Please return this document with your filing. This information will only be used to resolve questions with the filings attached. **NOTE:** this form will not be filed for record or appear online.

Name of entity as it appears on filing:

To resolve questions with this filing, contact:

Name:	
Email:	Phone:
Mailing address:	

Return documents to:

Name:
Company:
Mailing address:

Attach this form to your filings. Send all documents to:  
State of Alaska, Corporations Section, PO Box 110806, Juneau, AK 99811-0806

**STANDARD PROCESSING TIME** for complete and correct applications submitted to this office is approximately 10-15 business days. All applications are reviewed in the date order they are received.