THE STATE of ALASKA
GOVERNOR BILL WALKER

Department of Commerce, Community, and Economic Development

DIVISION OF INSURANCE

P.O. Box 110805
Juneau, AK 99811-0805
Main: 907.465.2515
Fax: 907.465.3422

September 28, 2015

To All Admitted Foreign Companies in the State of Alaska:

Re: Instructions for 2015 Annual Statement Filing, Annual Premium Tax Reports, and Annual Premium Tax and Continuation of Certificate of Authority Payments

The Alaska Division of Insurance is accepting the electronic filing with the National Association of Insurance Commissioners (NAIC) to meet the filing requirement for an annual financial statement in Alaska Statute (AS) 21.09.200 for all foreign admitted insurers. No paper annual statement should be sent to the Alaska Division of Insurance. If the annual statement is not received by March 1, 2016 at the NAIC, a late fee of $100/day will be assessed.

The Alaska Division of Insurance will not be mailing the annual statement checklists or premium tax reports. They are available at our web site: insurance.alaska.gov then under Companies, Information for Companies, then Annual Filing and Premium Tax Forms. If the company contacts or service of process have changed, at the same website under Filing Corporate Amendments & Information Updates are the respective designation forms to file.

- File the premium tax reports and attachments through OPTins or mail postmarked by March 1, 2016 to:

  Alaska Division of Insurance
  PO Box 110805
  Juneau, AK 99811-0805

  Alaska Division of Insurance
  333 Willoughby Avenue, 9th Floor
  Juneau, AK 99801

- Pay your premium taxes and fees through OPTins or directly with Alaska by Automated Clearing House (ACH) by March 1, 2016. If you will be using ACH Debit – ensure you have a username and password for the web program. If the annual premium tax payment is not received in the State of Alaska's bank on or before March 1, 2016, a late payment fee will be assessed. If payment is not received by ACH, a penalty will be assessed.

If you have any questions or cannot download the forms, please contact me at (907) 465-2584 or email rebecca.nesheim@alaska.gov

Sincerely,

Rebecca Nesheim
Tax Auditor