



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of Commerce, Community,
and Economic Development**

DIVISION OF INSURANCE

P.O. Box 110805
Juneau, AK 99811-0805
Main: 907.465.2515
Fax: 907.465.3422

October 10, 2016

To All Risk Retention Groups doing business in the State of Alaska:

Re: Instructions for Annual Statement Filing, Annual Continuation Form and Annual Premium Tax Report

The Alaska Division of Insurance is accepting the electronic filing with the National Association of Insurance Commissioners (NAIC) to meet the filing requirement of an annual financial statement for all risk retention groups. No paper annual statement should be sent to the Alaska Division of Insurance. The annual statement is due to the NAIC by March 1, 2017.

Pursuant to Alaska Regulation 3 AAC 24.060, a risk retention group registration is valid from January 1 through December 31 of each year. To maintain the registration, the application for continuation of registration must be filed with payment of the \$200 continuation fee by December 31. Failure to submit the continuation form and fee by January 31 of the year for which registration is sought will result in discontinuation of registration as of the prior December 31. A registrant who submits the continuation form and fee after January 31 will be required to reapply as a new registrant and pay the initial registration fee of \$1,000.00 as required by 3 AAC 31.060(a)(13).

The forms are located on the web at:

<https://www.commerce.alaska.gov/web/ins/Companies/InformationForCompanies/AnnualFilingPremiumTaxForms.aspx> then Risk Retention Group or you can navigate to them from the home page by clicking on Companies, Information For Companies, Annual Filing and Premium Tax Forms, then Risk Retention Group. If the company contacts or service of process have changed, at the same website under Filing Corporate Amendments & Information Updates are the respective designation forms to file.

Please mail only your annual continuation form, the premium tax report with payments and attachments, and the new contact information to:

Alaska Division of Insurance or
PO Box 110805
Juneau, AK 99811-0805

Alaska Division of Insurance
333 Willoughby Avenue, 9th Floor
Juneau, AK 99801

If you have questions or if you cannot download the forms, please contact me at (907) 465-2584 or email rebecca.nesheim@alaska.gov

Sincerely,

Rebecca Nesheim
Tax Auditor