

STATE OF ALASKA
DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT
DIVISION OF INSURANCE
333 Willoughby Avenue, 9th Floor
P.O. Box 110805, Juneau, Alaska 99811-0805
Phone (907) 465-2515 – Fax (907) 465-2816

TO REINSTATE A LICENSE (RENEWAL)

Electronic Reinstatement:

Apply electronically through www.nipr.com under electronic licensing, select initial license and begin the reinstatement process. If filing electronically, the renewal fees and delayed renewal penalty fee are automatically collected. The Business Transaction Form is also required.

Paper Reinstatement:

If filing a paper reinstatement in addition to fees indicated, include **an additional \$50 processing fee**. You will also need to submit:

- The renewal form (see www.nipr.com paper licensing) and fee with all necessary requirements; and
- the delayed renewal fee: Alaska Statute (AS) 21.27.380(b) provides a lapsed license may be reinstated by continuing to qualify for the license and by payment of renewal license fees and a delayed renewal penalty. The delayed renewal fees (see 3 AAC 31.060(a)(8)), are:
 - a. 1 to 60 days after the license lapses, \$100; or
 - b. over 61 days after the license lapses, \$200; and
- the Business Transaction Form 08-270 (this form). Use Business Transaction Form 08-307 for adjusters. The form must be completed from the date of license lapse to **the date signed and dated before the notary**.
- **Residents Only** – The Continuing Education Reporting Form can be found at <http://www.commerce.state.ak.us/insurance/Insurance/programs/Licensing/CE/CE%20Reporting%20Form.pdf>. You may check to see if Continuing Education Reporting is required on our website at <http://www.commerce.state.ak.us/insurance/apps/producersearch/InsLicStart.cfm>.

Resident Reinstatement after 12 Months:

One fingerprint card must be submitted with the fingerprint card processing fee of \$51.50 in addition to the application, Business Transaction Form, and delayed renewal penalty fee. One check for all fees should be included, made payable to the State of Alaska. Fingerprint card and fee is not required if currently Alaska licensed. New examination results are required for the lines of authority requested..

FEES

**Individual or Business Entity
Resident or Nonresident**

Insurance Producer (Any Line(s)), Independent Adjuster, Reinsurance Intermediary Manager/Broker, Managing General Agent, Limited Lines, Bail Bond, Travel, Title, Motor Vehicle Rental, Crop, Credit	\$ 75.00
Viatical Settlement Broker/Representative	\$100.00
Surplus Lines Broker, Third Party Administrator	\$300.00

