THE STATE of ALASKA
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West Seventh Avenue, Suite 1600
Anchorage, Alaska 99501
Main: 907.269.0350

To: Alcoholic Beverage Control Board
Date: June 23, 2026
From: Kevin Richard, Director
RE: AMCO Director's Report

- **Introduction**
  - This report summarizes the activities of the Alcohol and Marijuana Control Office (AMCO) from the last board meetings held in April 2026.
- **Discussion Topics**
  - **Licensing**
    - Sonya Irwin will update you on the progress that has been made since the April 2026 board meetings. There are currently two vacant Licensing Examiner 2 positions in Alcohol, but we anticipate them being filled July 1.
  - **Enforcement**
    - Joe Bankowski will update you on the activities of the AMCO Enforcement Unit since the April board meetings. There are currently three vacant Special Investigator positions in Anchorage, Fairbanks, and Juneau.
  - **Administration**
    - AMCO has hired an Administrative Officer with an effective date of June 1, 2026. Reece Parks was internally promoted from Licensing Examiner 2.
  - **AO 360**
    - AMCO has been working on the AO 360 Reform Plan since the project was opened on May 11. Staff have gone through the reform plan and identified regulations that are ready for draft language. We are working on the priority 1 & 2 items and hope to have draft language ready for review by the next board meeting.
  - **Legislative Review**
    - **HB 363** Alcohol Sales by Patriotic Organizations
      - **Sponsor:** Representatives Stutes, Saddler
      - **Status:** Transmitted to Governor
      - **HB 363** was transmitted to the Governor on June 1, 2026, and is scheduled to be due back from the Governor on June 18, 2026.
  - **WCAG Web Content**
    - The deadline for the WCAG Web Content was extended from April 24, 2026, to April 24, 2027. AMCO's priority is to get forms and documents required for licensure ADA compliant so there will not be an interruption in access. Second priority is to have meeting documents made ADA compliant to allow for continued posting.
  - **Fraudulent Payment E-Mails**
    - AMCO has received reports from licensees that they're received e-mails fraudulently requesting payment. Please be aware that legitimate e-mails from AMCO will only come from an @alaska.gov e-mail address.

- **Legislative Audit**
  - AMCO is currently participating in a routine legislative audit of both the Alcoholic Beverage Control Board and the Marijuana Control Board. The report will be released later this year.



Kevin Richard
Director, AMCO

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550 West Seventh Avenue, Suite 1600
Anchorage, Alaska 99501
Main: 907.269.0350

May 26, 2026

To: AMCO Licensees
From: Kevin Richard, Director
RE: Fraudulent E-Mails Requesting Payment

The Alcohol and Marijuana Control Office has been made aware that licensees are receiving fraudulent e-mails requesting payment.

These e-mails appear official in nature, and may carry State of Alaska watermarks, names of AMCO officials, licensee names and addresses, or other information. The e-mails may request payment via wire transfer or ask that the licensee request payment information. These are currently originating from e-mail addresses such as alcohol.licensing.alaska@usa.com but may originate from other sources. Attached is a copy of a recent fraudulent e-mail.

Legitimate e-mails from AMCO will only come from an @alaska.gov e-mail address. If you receive a request for payment or information from a different e-mail address claiming to be AMCO, please be vigilant and delete the e-mail or report it to the Federal Trade Commission at

https://reportfraud.ftc.gov

If you have any concerns that an e-mail from AMCO is legitimate, please contact amco.admin@alaska.gov and your e-mail will be routed appropriately.

Sincerely,

Kevin Richard
Director, AMCO

[redacted]

CAUTION: EXTERNAL SENDER. Look closely at the SENDER address. Do not open ATTACHMENTS unless expected. Hover over LINKS before clicking. Learn to spot a phishing message Link Here.

This message was sent securely using Zix®

From: ALCOHOL AND MARIJUANA CONTROL OFFICE(AMCO) <alcohol.licensing.alaska@usa.com>
Sent: Thursday, May 21, 2026 8:25 AM
[redacted]
Subject: Application Approval Fee Settlement and Final Processing Instructions

Alcohol and Marijuana Control Office (AMCO)
City of Fairbanks City Council
800 Cushman Street
Fairbanks, AK 99701

[redacted]

On behalf of the **Alcohol and Marijuana Control Office (AMCO)** and the **City of Fairbanks City Council**, we acknowledge receipt and review of your application materials relating to the proposed liquor license transfer and restaurant operation within the downtown Fairbanks district.

Following administrative review and staff evaluation, we are pleased to inform you that the application has received a **favorable recommendation for approval**, subject to completion of the final administrative processing requirements and settlement of the attached **Application Approval Fee Invoice**.

The review of your application was conducted in accordance with the applicable provisions of the **Alaska Alcoholic Beverage Control statutes**, the **Fairbanks Municipal Code**, and the objectives outlined within the **Downtown Fairbanks 2040 Plan**, which encourages economic activity, hospitality development, community engagement, and revitalization initiatives within the downtown corridor.

Based on the materials submitted, the proposed restaurant operation at the former Lavelle's Bistro location demonstrates consistency with the City's revitalization goals by providing:

- A professionally operated food and beverage establishment serving both residents and visitors;
- Expanded dining and hospitality opportunities within the downtown district;
- A welcoming community gathering environment;
- Increased commercial activity supporting local economic development; and
- Continued responsible alcohol service in conjunction with food operations.

In addition, the reviewing staff considered the operational history and ownership experience associated with the various hospitality and tourism entities currently managed by the ownership group, including licensed establishments operating throughout Alaska. The operational background presented further supports the City's determination that the proposed business is capable of contributing positively to the downtown Fairbanks area.

Accordingly, the reviewing staff has recommended approval of the application pending completion of the remaining administrative documentation and financial processing requirements associated with the application approval procedures.

To assist with the completion of the approval process, kindly proceed with the following steps at your earliest convenience:

STEP 1:
Please reply to this email to formally request the official invoice settlement instructions.

STEP 2:
Upon receipt of the payment instructions, kindly proceed with settlement of the attached Application Approval Fee Invoice.

STEP 3:
After payment has been completed, please return the following documents to our office through this email address for confirmation and official documentation purposes:

- A copy of the payment confirmation/transaction receipt; and
- A signed copy of the attached invoice.

Submission of the above documentation will allow our office to finalize internal confirmation procedures and continue the final processing of your application approval records.

We appreciate your cooperation throughout this process and thank you for your continued commitment to responsible hospitality and economic development within the City of Fairbanks.

Should you require any clarification or additional administrative assistance, please do not hesitate to contact our office.

Sincerely,

Kevin Richard
Director,
Alcohol and Marijuana Control Office (AMCO)
City of Fairbanks City Council
800 Cushman Street
Fairbanks, AK 99701

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