



Alaska Alcoholic Beverage Control Board

Form AB-30: Proof of Minimum Operation Checklist

What is this form?

This form is required for any license that was exercised only to satisfy the minimum operating requirement of 240 hours in a calendar year under AS 04.11.330(a)(3) or 3 AAC 304.107(c)(1). A licensee has the burden of proof to show that the licensed premises was operated in a similar fashion to other licensed premises of the same type by maintaining and providing specific types of documentation, required by 3 AAC 304.170(j).

Please note that a licensee who has operated a licensed premises only to satisfy the minimum operating requirement for more than one calendar year must submit a complete copy of this form, including documentation, for each year.

Section 1 – Establishment Information

Enter information for the licensed establishment.

Licensee:		License Number:	
License Type:			
DBA:			
Premises Address:			
City:		State:	Alaska
		ZIP:	

Section 2 – Calendar Year & Proof of Operation (All Licenses)

Calendar Year _____

Extra documentation may be provided in addition to all items listed below, but a license will not be found to have met the requirements set forth in 3 AAC 304.170(j) unless all mandatory documentation required below has been submitted.

You must be able to certify each statement below. Read and sign your initials next to each of the following:

Initials

- I am attaching photos showing the signage displayed at my establishment during all hours of operation, of sufficient size and visibility to show the premises was open for business, and stating my business name and hours of operation.
- I am attaching a list of the variety of malt beverages, wines, and distilled spirits (as appropriate) that were offered for sale at the licensed premises during all hours of operation.
- I am attaching a record of all purchases of alcoholic beverages made by this license for resale on the licensed premises of this establishment.
- I am attaching cash register/point of sale system receipts showing all alcoholic beverage transactions on the premises of this establishment.



Alaska Alcoholic Beverage Control Board

Form AB-30: Proof of Minimum Operation Checklist

Section 3 – Additional Proof Required of Specific License Types

The following must be submitted for *package stores*. Read and sign your initials next to each statement. Initials

5a. I am attaching photos showing how the stock of alcoholic beverages was displayed on the licensed premises of my package store during all hours of operation.

The following must be submitted for *beverage dispensaries*. Read and sign your initials next to each statement. Initials

5b. I am attaching documentation showing that seating was provided on the licensed premises of my beverage Dispensary for at least one-half of the maximum number allowed by the occupancy permit.

As a liquor licensee, I declare under penalty of perjury that my establishment complies with all state or municipal health, fire, and zoning laws or ordinances required for the operation of the business, and that this form, including all attachments, is true, correct, and complete.

Signature of licensee

Notary Public in and for the State of Alaska.

Printed name of licensee

My commission expires: _____

Subscribed and sworn to before me this ____ day of _____, 20____.

OFFICE USE ONLY			
<i>Investigator:</i>		<i>Date:</i>	
<i>Req. 1 met? (Y/N):</i>		<i>Req. 2 met? (Y/N):</i>	
<i>Req. 3 met? (Y/N):</i>		<i>Req. 4 met? (Y/N):</i>	
<i>Req. 5a/b met? (Y/N):</i>		<i>Burden of Proof Met?</i>	
<i>Comments:</i>			