

## **PETITION INSTRUCTIONS**

If your liquor license application is for a premises located outside a municipality, or within a municipality where no licenses are available based on population, you must file a petition. Instructions vary with the type of area in which your proposed premises are located. **PLEASE READ THESE INSTRUCTIONS CAREFULLY.**

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***PROVIDE ALL REQUESTED INFORMATION, SIGNATURE MUST BE NOTARIZED.***

### **CERTIFICATION OF POPULATION**

The following information must accompany all applications requiring petitions:

1. a U.S.G.S. map showing the population within
  - a. the one (1) mile radius with the proposed premises as center (required within a municipality or organized borough for “public convenience”)
  - b. the five (5) mile radius with the proposed premises as center (required outside an organized municipality)
2. graphic designation on map showing general area where petition signatures were obtained.
3. a narrative and mathematical computation of how population totals were determined.
4. a narrative of how signatures were obtained (door to door solicitation; premises solicitation; etc.)

**REQUIREMENTS FOR PETITION (AS 04.11.460)**

1. A new license or the transfer of location of an existing license may not be approved by the board in an area outside but **within 50 miles** of the boundaries of a municipality unless a petition asking that the license be issued or transferred within the area containing signatures of a majority (over 50%) of the permanent residents residing within one (1) mile of the proposed premises is filed with the board.
  
2. A license may not be issued in an area which is **50 miles or more** from the boundaries of a municipality unless a petition asking that the license be issued within the area containing the signatures of two-thirds (2/3) of the permanent residents residing within a radius of five (5) miles of the United States Post Office station nearest to the proposed licensed premises is filed with the board. If:
  - a. there are two or more United States post office stations in the vicinity of the proposed licensed premises, the nearest to the premises constitutes the point of beginning under this subsection.
  - b. there is no United States post office within a radius of five (5) miles of the proposed licensed premises, the applicant must obtain the signatures of two-thirds (2/3) of the permanent residents residing within a five (5) mile radius of the proposed licensed premises.

“Permanent resident” means a person 21 years of age or older who has established a permanent place of abode. AS 04.11.460(c)

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A new license may not be issued or an existing license relocated if after issuance or relocation there would be more than one restaurant or eating place license for each 1,500 population or fraction of that population, or more than one license of each other type for each 3,000 population or fraction of that population in a radius of five (5) miles of the licensed premises or the location of premises sought to be licensed. AS 04.11.400(1).

**Signatures must be obtained within 90 days of submission of application.**

**PETITION**

This is a petition in support of a \_\_\_\_\_ liquor license  
(*type of license applied for*)

application. ***By signing this petition, you are stating that you are in favor of having liquor sold in your community.***

Each person who has signed this petition states that he or she is a ***permanent resident*** in the area indicated below; that he or she is 21 years of age or older; and agrees to the issuance of a

\_\_\_\_\_ to sell alcoholic beverages at  
(*type of license applied for*)

\_\_\_\_\_ in the State of Alaska, and that the  
(*location of proposed premises*)

physical address of his/her residence is:

**within one (1) mile of proposed premises**

**within five (5) miles of the nearest post office to the proposed premises**



