



Alaska Alcoholic Beverage Control Board

Form AB-05: Special Events Permit Application

Eligible Entities: a nonprofit fraternal, civic, or patriotic organization, active for a period of at least two years before application and incorporated under AS 10.20. The form must be signed by the president and secretary of the CBPL* registered entity.

Event Requirements: Must be a specific occasion.

Permit Fee: \$50 per day

Permit Restrictions: Only beer and wine may be sold for consumption at the event. All profits from the sale of alcohol must go to the nonprofit entity identified in the application. No more than 5 permits may be granted in a calendar year.

Additional documents required: A resolution from the board of directors authorizing the sale of alcohol at this event, signed by the president or secretary.

*CBPL is the Alaska Division of Corporations, Business and Professional Licensing where the nonprofit is registered.

Section 1 – Licensee and Contact Information

Enter information for the organization seeking the permit. *This must match what is listed with CBPL exactly.*

Nonprofit Corporation:		CBPL Entity#:	
AK Formed Date:		Contact Person:	
Contact Email:		Contact Phone:	

Section 2 – Event Information

Enter information regarding the specific event for which you are seeking a permit.

Event Name:			
Event Description: <i>Include planned activities, expected attendance, and attendee information. Event advertisement may be submitted to supplement your answer.</i>			
Full Event Address:			
Event Date(s):		Event Time:	to

Yes No

1. Is this event going to take place on school grounds? (This includes the grounds of a university.)

If “Yes”, you must attach authorization from the school for the service of alcohol during the event at the proposed location.

2. Are you in the process of applying for a liquor license for the event location?

3. Is this event going to take place on the licensed premises of an existing liquor license?

If “Yes”, please provide the license number and the reason the existing license is not being exercised for this event:



Section 5 – Declarations and Approvals

Read each line below, and then initial in the box to the right of each statement:

Initials

I certify that this nonprofit organization has been active and incorporated under AS 10.20 for a period of at least two years before this application, and that all profits derived from the sale of wine are paid to the organization and not to an individual.

I have attached a certified copy of the resolution of the board of directors authorizing this application.

I certify that I will comply with all statutes, ordinances, and regulations pertaining to the possession and sale of alcoholic beverages, and I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any permit issued.

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

Signature of president of organization

Signature of secretary of organization

Printed name of president of organization*

Printed name of secretary of organization*

**The officials signing must be the officials listed in the Corporations, Business and Professional Licensing database where the nonprofit is registered.*

Law Enforcement Review (must be obtained before the permit application is submitted to AMCO):

Signature of local law enforcement

Badge number

Approved

Denied

Printed name of local law enforcement

Date



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AMCO Review:

Signature of AMCO reviewer

Date

Approved

Denied

Printed Name of AMCO reviewer

Title of AMCO reviewer

AMCO Comments: