

Alaska Alcoholic Beverage Control Board Club Caterer's Permit Application Alcohol and Marijuana Control Office 550 W 7th Avenue, Suite 1600 Anchorage, AK 99501

amco.permits@alaska.gov

https://www.commerce.alaska.gov/web/amco Phone: 907.269.0350

Eligible License Types: Club License (CL) Permit Fee: \$100 for the first two days and \$50 for every day after.

Event Requirements: Restrictions regarding club members or guests of club members under AS 04.09.220 apply to the premises covered by the permit. Under AS 04.09.630 (b), the permit application must be signed by two officers of the organization.

·	ific event held off the holder's licensed premises and for a designated time. than three Club Caterer's Permits to a Club License in a year.	
Section 1 –	censee and Contact Information	
Enter information for the business seeking the per	it. This should match the information that AMCO has on file for this license.	
Doing Business As:	License #:	
Entity Name:	Entity #:	
Contact Person:	Phone #:	
Alt Contact Person:	Email:	
Sec	on 2 – Event Information	
Enter information regarding the specific event for Event Name:	hich you are seeking a permit.	
Event Date(s): The licensee, or a specified employee or agent of the Please provide the following information for the please provide the please p	license is located, additional information may be required. Event Time: AM / PM to AM / the licensee, must be present on the catered premises during all permit hour icensee, employee, or agent who will be present:	
Person Present:	Title:	
proposed location.2. Are you in the process of applying for a liquor3. Is this event going to take place on the <u>licensed</u>	e school for the service of alcohol during the event at the ense for the event location?	

Page 1 of 4 rev 12/14/2023)



Alaska Alcoholic Beverage Control Board

AB-20: Club Caterer's Permit Application

Section 3 – Detailed Premises Diagram

- Attach a diagram, no larger than 8 1/2" x 14" of the layout (such as a detailed drawings of the entire event space) showing all:
- You must use a solid, contiguous red line to outline the outer perimeter of your premises with no breaks or separations.
- The red outline is required to follow a physical barrier (wall, fence and even across doorways)
- Each area should be clearly labeled in any color other than red where alcohol is: Specify alcohol storage, label the bar or where alcohol will be served/sold; manufactured, consumed.
- Your drawing MUST include. Dimensions in feet not square feet of all exterior walls and major interior walls (we do not accept
 diagrams drawn to scale. Include cross-streets, a north arrow, and any significant geographical features. Points of reference, such as a
 compass showing North. All entrances, exits, walls, bars, and fixtures.
- If your premises include multiple floors, please include a separate diagram of each floor. You must identify the stairs between each floor, and each hallway/corridor that leads to each set of stairs.
- Any permit applications that include outdoor space are required to submit a security plan that includes information about the barriers, practices, and personnel that are to be used to ensure that alcohol is not introduced or removed from the permitted premises and to prevent the access of alcohol by a minor during the permitted event. A security plan may be requested for other proposed locations on a case-by-case basis.

Section 4 - Servers

Per AS 04.09.600, every person who will serve or sell alcohol or check identification of a patron during a permitted event MUST have completed an alcohol server education course under AS 04.21.025 before the first day of the permitted event.

Enter ALL information for ALL servers at the event. Additional copies of this page may be included. *Individuals who do not provide* complete information may not be accepted as servers; the application may be returned for correction.

complete information may not be accepted as servers; the application may be returned for correction.					
Name	Date of Birth	Driver's License #	Alcohol Server Card Expiration Date		

rev 12/14/23 Page **2** of **4**



Alaska Alcoholic Beverage Control Board AB-20: Club Caterer's Permit Application

Section 5 – Declarations and Approvals

Read each line below, and then initial in the b	oox to the right of each statement:		Initials	
certify that I am the current licensee, that a licensee, employee, or agent will be present at the event during all hours of the permit, and that I understand that I must comply with all license requirements as listed in 3 AAC 304.690(b) during this permit.				
I certify that I will comply with all statutes, ordinal beverages (including all restrictions and prohibitio laws is grounds for suspension or revocation of my	ns under AS 04.09.630), and I understan	d that violation of any of these		
I certify that I understand that providing a false sta for rejection or denial of this application or revoca		rovided by AMCO is grounds		
I certify that the individuals serving alcohol have counder AS 04.21.025 before the first day of the periods.		ol server training as required		
I hereby certify that I am the person herein named application, and I know the full content thereof. I cother documents submitted are true and correct. I response in this application, or any attachment, or denying or revoking a license/permit. I further uncoto falsify an application and commit the crime of uncommitted to falsify an application and commit the crime of uncommitted to falsify an application and committed the crime of uncommitted to falsify an application and committed the crime of uncommitted the crime	declare that all of the information contai understand that any falsification or misr documents to support this application, derstand that it is a Class A misdemeanor	ned herein, and evidence or epresentation of any item or is sufficient grounds for		
Signature of licensee	Date			
Printed name of licensee				
Signature of licensee	Date			
Printed name of licensee				
Law Enforcement Review (must be obtained l	before the permit application is subn	nitted to AMCO):		
Signature of local law enforcement	 Badge number	Approved -	Denied	
Signature of local law enforcement	bauge number			
Printed name of local law enforcement	Date	-		

rev 12/14/23 Page **3** of **4**



Alaska Alcoholic Beverage Control Board

Club Caterer's Permit Application

AMCO Review:			
	 Date	Approved	Denied
Printed name of AMCO reviewer	Title of AMCO reviewer	-	
AMCO Comments:			
Permits Granted:of	f 3 for 20 Permit Number:		

rev 12/14/23 Page **4** of **4**