



MEMORANDUM

TO: Robert Klein, Chair, and
Members of the ABC Board

DATE: April 6, 2017

FROM: Erika McConnell
Director, ABC Board

RE: Cordova Hotel and Bar
#277 Beverage Dispensary
and #278 Package Store

The City of Cordova approved the renewal of this license with the condition that all delinquent sales tax accounts are paid in full by September 15, 2017. This is essentially a protest and thus I placed the item under the Protest of Renewals section of the agenda. The licensee was sent her 2017-2018 license in error.

Date Notification sent to Fairbanks:

March 6, 2017

Date Protest received:

April 20, 2017

Basis for Protest:

Delinquent taxes

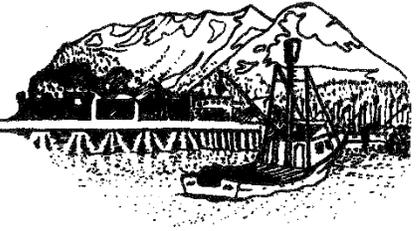
3 AAC 304.145(d) met?

Yes.

Recommendation:

Approve the renewal with the condition that the delinquent taxes owed to the City of Cordova are paid by September 15, 2017. Allow the City of Cordova to request that this matter be brought back before the board at the September meeting if the City is not satisfied with the licensee's compliance.

CITY OF CORDOVA



Jedediah R. Smith
Local Government Specialist
Alcohol and Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501

April 20, 2017

Mr. Smith,

At the Regular City Council Meeting of April 19, 2017, the Cordova City Council unanimously approved the following motion: motion/second to recommend the that the board approve the renewal of liquor licenses # 277 and # 278 subject to the condition that all delinquent sales tax accounts of the Cordova Hotel and Bar are paid in full to the City of Cordova by September 15, 2017.

The Alcohol Marijuana Control Office sent notice of the renewal application for these licenses to the City of Cordova on March 6, 2017. Pursuant to AS 04.11.480 a., the local governing body (Cordova City Council) has 60 days to protest the approval. AS 04.11.480 c. gives the local governing body the ability to recommend renewal with conditions and the City Council decided to use that option this time. We are within the 60 day window and this letter will serve as notice to the board and a copy will be provided to the business owner. Included herein are copies of 2 letters. On April 7, 2017 Finance Director Jon Stavig wrote a letter to the business owner giving her opportunity to appear before the City Council. The business owner wrote back to the City Council in a letter dated April 17, 2017.

Please advise what the next steps that your office takes regarding this license. Also please let the City of Cordova know what our role is now regarding this license renewal. I believe that according to language in AS 04.11.480 c., the board will now either impose this condition on the renewal or not and if it does, it will be the City's responsibility to monitor compliance with the condition. The City of Cordova is willing to do that and will advise your office after the deadline is passed as to whether or not the business owner has complied with the condition.

Thanks,

Susan Bourgeois
City Clerk, City of Cordova

Cc: Dorene Wickham, Cordova Hotel & Bar

CITY OF CORDOVA



7 April 2017

Dorene Wickham
P.O. Box
Cordova, Alaska 99574

Dear Dorene,

This letter is to provide you notice that the City Council may protest renewal of your liquor licenses due to delinquent accounts that you currently have with the City.

You have an opportunity to appeal the protest at the next Council meeting scheduled for April 19th.

Please contact me with any questions you may have.


Jon K. Stavig
Finance Director

To the City Council:

In regards to looking at maybe pulling my licenses because of a delinquent bill, I ask that you give me some more time to make the money to get this caught up. As you know this winter was extremely difficult for local businesses to survive due to a bad fishing season. This yrs fishing season is just weeks away and I should by then have revenue coming in which would enable me to get caught up. If you pull my licenses I will not be able to pay you and you will also put local people out of work. As I assume you are aware of, over 75% of the fishing fleet do not live in this community, thus there is no income in the winter to support my business. We depend on the fishing season to survive. Serendipity is closed as is the Alaskan during the winter because there is no money in this town. Ambrosia is out of business. Salvation Army is closing June 1st. How many more local businesses

are going to close their doors?

I guarantee that if you give me more time I will come up with a substantial amount to give you. Meanwhile I will be making payments towards this bill.

Thank you for your attention regarding this matter.

Dorene Wickham

4/17/17

I will not be able to attend the council meeting as I will be in Anchorage for medical reasons.



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

March 6, 2017

City of Cordova
Attn: Susan Bourgeois
VIA Email: cityclerk@cityofcordova.net

Re: Notice of 2017/2018 Liquor License Renewal Application

License Type:	Beverage Dispensary	License Number:	277
Licensee:	Dorene K. Wickham		
Doing Business As:	Cordova Hotel & Bar		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Jedediah Smith, Local Government Specialist
amco.localgovernmentonly@alaska.gov



Alaska Alcoholic Beverage Control Board

Form AB-17: Renewal License Application

What is this form?

This renewal license application form is required for all individuals or entities seeking to apply for renewal of an existing liquor license that will expire on December 31, 2016. All fields of this form must be complete and correct, or the application will be returned to you in the manner in which it was received, per AS 04.11.270 and 3 AAC 304.105. The Community Council field only needs to be verified/completed by licensees whose establishments are located within the Municipality of Anchorage or outside of city limits within the Matanuska-Susitna Borough.

This form must be completed correctly and submitted to the Alcohol & Marijuana Control Office (AMCO)'s main office, along with all other required documents and fees, before any renewal license application will be considered complete.

Section 1 – Establishment and Contact Information

Enter information for the business seeking to have its license renewed.

Licensee:	Dorene K. Wickham	License #:	277
License Type:	Beverage Dispensary	Statute:	AS 04.11.090
Doing Business As:	Cordova Hotel & Bar		
Premises Address:	1st Between A & B Sts.		
Local Governing Body:	City of Cordova		
Community Council:	None		

Mailing Address:	P.O. Box 700				
City:	Cordova	State:	ALASKA	ZIP:	99571

Enter information for the licensee who will be designated as the primary point of contact regarding this application and the license.

Designated Licensee:	Dorene Wickham		
Contact Phone:	(907) 424-7451	Business Phone:	(907) 424-3388
Contact Email:	cdkd602@gmail.com		

Seasonal License? Yes No If "Yes", write your six-month operating period: _____





Alaska Alcoholic Beverage Control Board
Form AB-17: Renewal License Application

Section 2 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietor who is applying for a license. Entities should skip to Section 3.
 If more space is needed, please attach a separate sheet with the required information.
 The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: applicant affiliate

Name:	DORNE WICKHAM			
Address:	P.O. Box 700			
City:	Cordova	State:	ALASKA	ZIP: 99574
Email:	coko602@gmail.com			
Contact Phone:	(907) 424-7451			

This individual is an: applicant affiliate

Name:				
Address:				
City:		State:		ZIP:
Email:				
Contact Phone:				

Section 3 – Entity Ownership Information

This subsection must be completed by any licensee that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations (DOC). Partnerships may skip to Page 3. Sole proprietors should skip to Section 4.

Alaska DOC Entity #:	
----------------------	--

Alaska Division of Corporations: Yes No

Is your entity in good standing with the Alaska Division of Corporations?





Alaska Alcoholic Beverage Control Board Form AB-17: Renewal License Application

Section 4 – Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

If "Yes", disclose the name of the individual and the reason for this authorization:

Section 5 – License Operation

Check the box that best describes your liquor license operations in calendar years 2015 and 2016:

The license was regularly operated continuously throughout each year, for 8 or more hours each day.

The license was regularly operated during a specific season each year, for 8 or more hours each day.

The license was only operated to meet the minimum requirement of 30 days each year, 8 hours each day.
If this box is checked, an AMCO employee will contact you after reviewing your application.

The license was not operated at all or was not operated for at least the minimum requirement of 30 days each year, 8 hours each day, during one or both of the calendar years.
If this box is checked, an AMCO employee will contact you after reviewing your application.

Section 6 – Convictions

Applicant convictions in calendar years 2015 and 2016:

Yes No

Has any person named in this application been convicted of a violation of Title 04, of 3 AAC 304, or a local ordinance adopted under AS 04.21.010 in the calendar years 2015 or 2016?

If "Yes", list all convictions:





Alaska Alcoholic Beverage Control Board

Form AB-17: Renewal License Application

This subsection must be completed by any **entity**, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for renewal. If more space is needed, please attach additional completed copies of this page.

- If the applicant is a **corporation**, the following information must be completed for each **stockholder who owns 10% or more** of the stock in the corporation, and for each **president, vice-president, secretary, and managing officer**.
- If the applicant is a **limited liability organization**, the following information must be completed for each **member with an ownership interest of 10% or more**, and for each **manager**.
- If the applicant is a **partnership**, including a **limited partnership**, the following information must be completed for each **partner with an interest of 10% or more**, and for each **general partner**.

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	





Alaska Alcoholic Beverage Control Board Form AB-17: Renewal License Application

Section 7 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application, and if the licensee is an organized entity, that all current entity officials and stakeholders are listed with the Alaska Division of Corporations.

[Handwritten initials]

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

[Handwritten initials]

I certify that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.

[Handwritten initials]

I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name or the ownership (including officers or stakeholders) from what is currently on file with the Alcoholic Beverage Control Board.

[Handwritten initials]

I certify that I have not violated any restrictions pertaining to this particular license type, and that this license has not been operated in violation of a condition or restriction imposed by the Alcoholic Beverage Control Board.

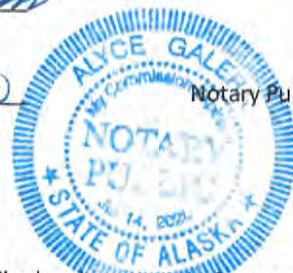
[Handwritten initials]

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned to me as incomplete.

[Handwritten signature]
 Signature of licensee

[Handwritten signature]
 Signature of Notary Public

[Handwritten name]
 Printed name of licensee



Notary Public in and for the State of ALASKA

My commission expires: 7-14-2020

Subscribed and sworn to before me this 24 day of February, 2017.

License Fee:	\$ 2500.00	Filing Fee:	\$ 200.00	TOTAL:	\$ 2700.00
Late Fee of \$500.00 – if received or postmarked after 01/03/2017:					500.00
Miscellaneous Fees:					
GRAND TOTAL (if different than TOTAL):					3200.00





THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

March 6, 2017

City of Cordova
Attn: Susan Bourgeois
VIA Email: cityclerk@cityofcordova.net

Re: Notice of 2017/2018 Liquor License Renewal Application

License Type:	Package Store	License Number:	278
Licensee:	Dorene K. Wickham		
Doing Business As:	Cordova Hotel & Bar		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Jedediah Smith, Local Government Specialist
amco.localgovernmentonly@alaska.gov



**Alaska Alcoholic Beverage Control Board
Renewal License Application
Form AB-17b: Package Store**

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

What is this form?

This renewal license application form is required for all individuals or entities seeking to apply for renewal of an existing package store license that will expire on December 31, 2016. All fields of this form must be complete and correct, or the application will be returned to you in the manner in which it was received, per AS 04.11.270 and 3 AAC 304.105. The Community Council field only needs to be verified/completed by licensees whose establishments are located within the Municipality of Anchorage or outside of city limits within the Matanuska-Susitna Borough.

This form must be completed correctly and submitted to the Alcohol & Marijuana Control Office (AMCO)'s main office, along with all other required documents and fees, before any renewal license application will be considered complete.

Section 1 – Establishment and Contact Information

Enter information for the business seeking to have its license renewed.

Licensee:	Dorene K. Wickham	License #:	278
License Type:	Package Store	Statute:	AS 04.11.150
Doing Business As:	Cordova Hotel & Bar		
Premises Address:	1st Between A & B Sts.		
Local Governing Body:	City of Cordova		
Community Council:	None		

Mailing Address:	PO. Box 700		
City:	Cordova	State:	ALASKA
		ZIP:	99574

Enter information for the licensee who will be designated as the primary point of contact regarding this application and the license.

Designated Licensee:	DORENE WICKHAM		
Contact Phone:	(907) 424-7451	Business Phone:	(907) 424-3388
Contact Email:	Coho602@gmail.com		

Seasonal License? Yes No If "Yes", write your six-month operating period: _____





**Alaska Alcoholic Beverage Control Board
Renewal License Application
Form AB-17b: Package Store**

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Section 2 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietor who is applying for a license. Entities should skip to Section 3.
If more space is needed, please attach a separate sheet with the required information.
The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: applicant affiliate

Name:	DOREENE WICKHAM			
Address:	P.O. Box 700			
City:	Cardova	State:	ALASKA	ZIP: 99574
Email:	cdho602@gmail.com			
Contact Phone:	(907) 424-7451			

This individual is an: applicant affiliate

Name:				
Address:				
City:		State:		ZIP:
Email:				
Contact Phone:				

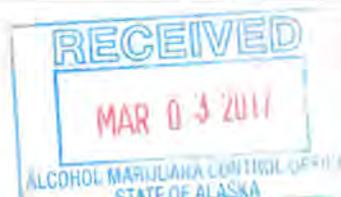
Section 3 – Entity Ownership Information

This subsection must be completed by any licensee that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations (DOC). Partnerships may skip to Page 3. Sole proprietors should skip to Section 4.

Alaska DOC Entity #:	.
----------------------	---

Alaska Division of Corporations: Yes No

Is your entity in good standing with the Alaska Division of Corporations?





**Alaska Alcoholic Beverage Control Board
Renewal License Application
Form AB-17b: Package Store**

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

This subsection must be completed by any **entity**, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for renewal. If more space is needed, please attach additional completed copies of this page.

- If the applicant is a **corporation**, the following information must be completed for each **stockholder who owns 10% or more** of the stock in the corporation, and for each **president, vice-president, secretary, and managing officer**.
- If the applicant is a **limited liability organization**, the following information must be completed for each **member with an ownership interest of 10% or more**, and for each **manager**.
- If the applicant is a **partnership**, including a **limited partnership**, the following information must be completed for each **partner with an interest of 10% or more**, and for each **general partner**.

Entity Official:				
Title(s):	Phone:	% Owned:		
Address:				
City:	State:	ZIP:		

Entity Official:				
Title(s):	Phone:	% Owned:		
Address:				
City:	State:	ZIP:		

Entity Official:				
Title(s):	Phone:	% Owned:		
Address:				
City:	State:	ZIP:		

Entity Official:				
Title(s):	Phone:	% Owned:		
Address:				
City:	State:	ZIP:		

Entity Official:				
Title(s):	Phone:	% Owned:		
Address:				
City:	State:	ZIP:		





Alaska Alcoholic Beverage Control Board
Renewal License Application
Form AB-17b: Package Store

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Section 4 - Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

Yes: [] No: [X]

If "Yes", disclose the name of the individual and the reason for this authorization:

[Empty text box for disclosure]

Section 5 - License Operation

Written Orders:

Yes No

Did you sell alcoholic beverages in response to a written order in calendar years 2015 or 2016?

Yes: [] No: [X]

Check the box that best describes your liquor license operations in calendar years 2015 and 2016:

The license was regularly operated continuously throughout each year, for 8 or more hours each day.

[X]

The license was regularly operated during a specific season each year, for 8 or more hours each day.

[]

The license was only operated to meet the minimum requirement of 30 days each year, 8 hours each day. If this box is checked, an AMCO employee will contact you after reviewing your application.

[]

The license was not operated at all or was not operated for at least the minimum requirement of 30 days each year, 8 hours each day, during one or both of the calendar years. If this box is checked, an AMCO employee will contact you after reviewing your application.

[]

Section 6 - Convictions

Applicant convictions in calendar years 2015 and 2016:

Yes No

Has any person named in this application been convicted of a violation of Title 04, of 3 AAC 304, or a local ordinance adopted under AS 04.21.010 in the calendar years 2015 or 2016?

Yes: [] No: [X]

If "Yes", list all convictions:

[Empty text box for listing convictions]





**Alaska Alcoholic Beverage Control Board
Renewal License Application
Form AB-17b: Package Store**

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Section 7 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application, and if the licensee is an organized entity, that all current entity officials and stakeholders are listed with the Alaska Division of Corporations.

DW

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

DW

I certify that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.

DW

I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name or the ownership (including officers or stakeholders) from what is currently on file with the Alcoholic Beverage Control Board.

DW

I certify that I have not violated any restrictions pertaining to this particular license type, and that this license has not been operated in violation of a condition or restriction imposed by the Alcoholic Beverage Control Board.

DW

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned to me as incomplete.

Dorene Wickham
Signature of licensee

DORENE WICKHAM
Printed name of licensee



[Signature]
Signature of Notary Public

Notary Public in and for the State of

ALASKA

My commission expires: 07-14-2020

Subscribed and sworn to before me this 24 day of February, 2017.

License Fee:	\$ 1500.00	Filing Fee:	\$ 200.00	TOTAL:	\$ 1700.00
Late Fee of \$500.00 – if received or postmarked after 01/03/2017:					500.00
Miscellaneous Fees:					
GRAND TOTAL (if different than TOTAL):					2200.00

