



Alaska Alcoholic Beverage Control Board

## Form AB-17: 2019/2020 Renewal License Application

### What is this form?

This renewal license application form is required for all individuals or entities seeking to apply for renewal of an existing liquor license that will expire on December 31, 2018. All fields of this form must be complete and correct, or the application will be returned to you in the manner in which it was received, per AS 04.11.270 and 3 AAC 304.105. The Community Council field only should be verified/completed by licensees whose establishments are located within the Municipality of Anchorage or outside of city limits within the Matanuska-Susitna Borough.

This form must be completed correctly and submitted to the Alcohol & Marijuana Control Office (AMCO)'s main office, along with all other required documents and fees, before any renewal license application will be considered complete. Receipt and/or processing of renewal payments by AMCO staff neither indicates nor guarantees that an application will be considered complete, or that a license will be renewed.

### Section 1 – Establishment and Contact Information

Enter information for the business seeking to have its license renewed. If any populated information is incorrect, please contact AMCO.

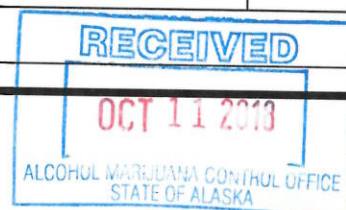
Licensee:	Lavelle's Taphouse, LLC.	License #:	270
License Type:	Beverage Dispensary	Legal Ref.:	AS 04.11.090
Doing Business As:	Lavelle's Taphouse		
Premises Address:	414 2nd Ave. Ste. B, Fairbanks		
Local Governing Body:	City of Fairbanks (Fairbanks North Star Borough)		
Community Council:	None		
Mailing Address:	828 8th Ave		
City:	Fairbanks	State:	Alaska
		ZIP:	99701

Enter information for the individual who will be designated as the primary point of contact regarding this application. This individual must be a licensee who is required to be listed in and authorized to sign this application.

Contact Licensee:	Arlette Eagle-Lavelle	Contact Phone:	907.378.2233
Contact Email:	arlette.lavelle@gmail.com		

**Optional:** If you wish for AMCO staff to communicate with individual who is not a licensee named on this form (eg: legal counsel) about this application and other matters pertaining to the license, please provide that person's contact information in the fields below.

Name of Contact:		Contact Phone:	
Contact Email:			





# Alaska Alcoholic Beverage Control Board

## Form AB-17: 2019/2020 Renewal License Application

### Section 2 – Entity or Community Ownership Information

This top subsection must be completed by any licensee that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations, Business & Professional Licensing (CBPL). This number is neither your EIN/tax ID number, nor your business license number. You may view your entity's status or find your CBPL entity number by visiting the following site: <https://www.commerce.alaska.gov/cbp/main/search/entities>

General partnerships and local governments should skip to the second half of this page. Licensees who directly hold a license as an individual or individuals should skip to Section 3.

Alaska CBPL Entity #:	10042513
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You must ensure that you are able to certify the following statement before signing your initials in the box to the right: Initials

I certify that this entity is in good standing with CBPL and that all current entity officials and stakeholders (listed below) are also currently and accurately listed with CBPL.

This subsection must be completed by any community or entity, including a corporation, limited liability company, partnership, or limited partnership, that is applying for renewal. If more space is needed, please attach additional completed copies of this page.

- If the applicant is a corporation, the following information must be completed for each *stockholder who owns 10% or more* of the stock in the corporation, and for each *president, vice-president, secretary, and managing officer*.
- If the applicant is a limited liability organization, the following information must be completed for each *member with an ownership interest of 10% or more*, and for each *manager*.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each *partner with an interest of 10% or more*, and for each *general partner*.

**Important Note:** The information provided in the below fields (including spelling of names, specific titles, and percentages held) must match that which is listed with CBPL. If one individual holds multiple titles mentioned in the bullets above, all titles must be listed for that individual on this application and with CBPL. Failure to list all required titles constitutes an incomplete application.

Name of Official:	<del>Arlette I. Eagle-Lavelle</del> Arlette Eagle Lavelle				
Title(s):	<del>Owner</del> Member	Phone:	907-378-2233	% Owned:	100
Mailing Address:	828 8th Ave				
City:	Fairbanks	State:	Alaska	ZIP:	99701-4401

Name of Official:					
Title(s):		Phone:		% Owned:	
Mailing Address:					
City:		State:		ZIP:	

Name of Official:					
Title(s):		Phone:		% Owned:	
Mailing Address:					
City:		State:		ZIP:	





**Form AB-17: 2019/2020 Renewal License Application****Section 3 – Sole Proprietor Ownership Information**

This section must be completed by any licensee who directly holds the license as an **individual or multiple individuals** and is applying for license renewal. If more space is needed, please attach a separate sheet that includes all of the required information. Entities should skip to Section 4. The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: ☐ applicant ☐ affiliate (spouse)

Name:				Contact Phone:	
Mailing Address:					
City:		State:		ZIP:	
Email:					

This individual is an: ☐ applicant ☐ affiliate (spouse)

Name:				Contact Phone:	
Mailing Address:					
City:		State:		ZIP:	
Email:					

**Section 4 – Alcohol Server Education**

This section must be completed only by the holder of a **beverage dispensary, club, or pub** license or **conditional contractor's permit**. The holders of all other license types should skip to Section 5.

Read the line below, and then sign your initials in the box to the right of the statement:

Initials

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of a patron have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, as set forth in AS 04.21.025 and 3 AAC 304.465.

**Section 5 – License Operation**

Check a single box for each calendar year that best describes how this liquor license was operated:

2017 2018

The license was regularly operated continuously throughout each year.

<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
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The license was regularly operated during a specific season each year.

<input type="checkbox"/>	<input type="checkbox"/>
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The license was only operated to meet the minimum requirement of 240 total hours each calendar year.

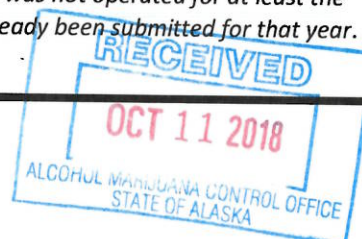
*If this box is checked, a complete copy of Form AB-30: Proof of Minimum Operation Checklist, and all necessary documentation must be provided with this application.*

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

The license was not operated at all or was not operated for at least the minimum requirement of 240 total hours each year, during one or both of the calendar years.

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

*If this box is checked, a complete copy of Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated for at least the minimum requirement, unless a complete copy of the form (including fees) has already been submitted for that year.*



**Form AB-17: 2019/2020 Renewal License Application****Section 6 – Violations and Convictions****Applicant violations and convictions in calendar years 2017 and 2018:**

Yes No

Have any notices of violation (NOVs) been issued to this licensee in the calendar years 2017 or 2018?

☒ Yes
 ☐ No

Has any person or entity named in this application been convicted of a violation of Title 04, of 3 AAC 304, or a local ordinance adopted under AS 04.21.010 in the calendar years 2017 or 2018?

☐ Yes
 ☒ No

If "Yes" to either of the previous two questions, attach a separate page to this application listing all NOVs and/or convictions.

**Section 7 – Certifications****Read each line below, and then sign your initials in the box to the right of each statement:**

Initials

I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application, and that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.

I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name or the ownership (including officers, managers, general partners, or stakeholders) from what is currently approved and on file with the Alcoholic Beverage Control Board.

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Alcoholic Beverage Control Board or AMCO staff in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned to me as incomplete.

  
Signature of licensee


  
Printed name of licensee


Signature of Notary Public

Notary Public in and for the State of AlaskaMy commission expires: 7/10/21Subscribed and sworn to before me this 9 day of October, 2018.

Seasonal License?

Yes

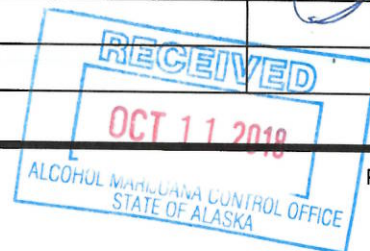
☐

No

☒

If "Yes", write your six-month operating period: \_\_\_\_\_

License Fee:	\$ 2500.00	Application Fee:	\$ 300.00	TOTAL:	\$ 2800.00
Miscellaneous Fees:					
GRAND TOTAL (if different than TOTAL):					





Form AB-17:2019/2020 Renewal License Application

Licensee: Lavelle's Taphouse, LLC

License #/Type: 270/Beverage Dispensary

Section 6- Violations and Convictions

Notice of Violation 3AAC 304.525 AMCO Case#: AB-18-0589

Attached is my response letter dated 6/13/18



6/13/18

Licensee: Lavelle's Taphouse, LLC

License #/Type: 270/ Beverage Dispensary

DBA: Lavelle's Taphouse

AMCO Case#: AB-18-0589

To Alcohol & Marijuana Control Office ATTN: Enforcement,

On May 17<sup>th</sup>, 2018 the first of six 'block parties' hosted by the Downtown Association of Fairbanks occurred. 2<sup>nd</sup> Ave was blocked by Road Closed signs from the front entrance of Venue (514 2<sup>nd</sup> Ave Fbks, AK 99701) east to the intersection of 2<sup>nd</sup> and Noble streets. Lavelle's Taphouse falls in the midst of this road closure at 414 2<sup>nd</sup> Ave. I submitted a Fairbanks police department application for temporary caterer's permit as well as Form AB-04: caterer's permit application that were signed off, paid for and returned to me on 5/15/18. The following have been brought to my attention in Notice of Violation 3AAC 304.525

(AS 04.21.065: Posting of Warning Signs) Warning signs are properly posted directly inside the door of the licensed premise, where everyone had to see them before they could purchase a beverage.

3 AAC 304.185: Licensed premises or AS 04.16.150: Licensee responsible for violations. I have read up on the following laws and nowhere in these would I have been in violation. In my drawing of the proposed extension (highlighted in red, on the following page) it includes the 'front of building or alcove' as well as the sidewalk which is clearly labeled on my drawing and partially into the street where the white shoulder stripe is located. I fenced in the extension of licensed premise on the road up to the white shoulder stripe as indicated and had an employee on site for the entire event checking ID's at the 'entrance' which was the sidewalk, as indicated in the security plan. Anyone walking into the licensed area had their ID checked. There was fence all the way around except at the entrance/exit which was the sidewalk. Unfortunately the entrances were not clearly indicated on the premise drawing but I didn't think it was an issue since the permit was granted. I never agreed with the AMCO inspector that the premises didn't match what was submitted and approved. The necessary entrances through the fence to access the building door were overlooked by all parties.

I have complied with the best of my ability to all of the legal requirements imposed by AMCO and the City of Fairbanks. I would appreciate in the future a pre-event inspection so as to avoid any possible misunderstandings. It's a sad commentary when a CHARR associate has to make anonymous accusations to AMCO rather than constructive guidance. Anything we can do to prevent future potential accusations of violations would be appreciated.

-Arlette Eagle-Lavelle

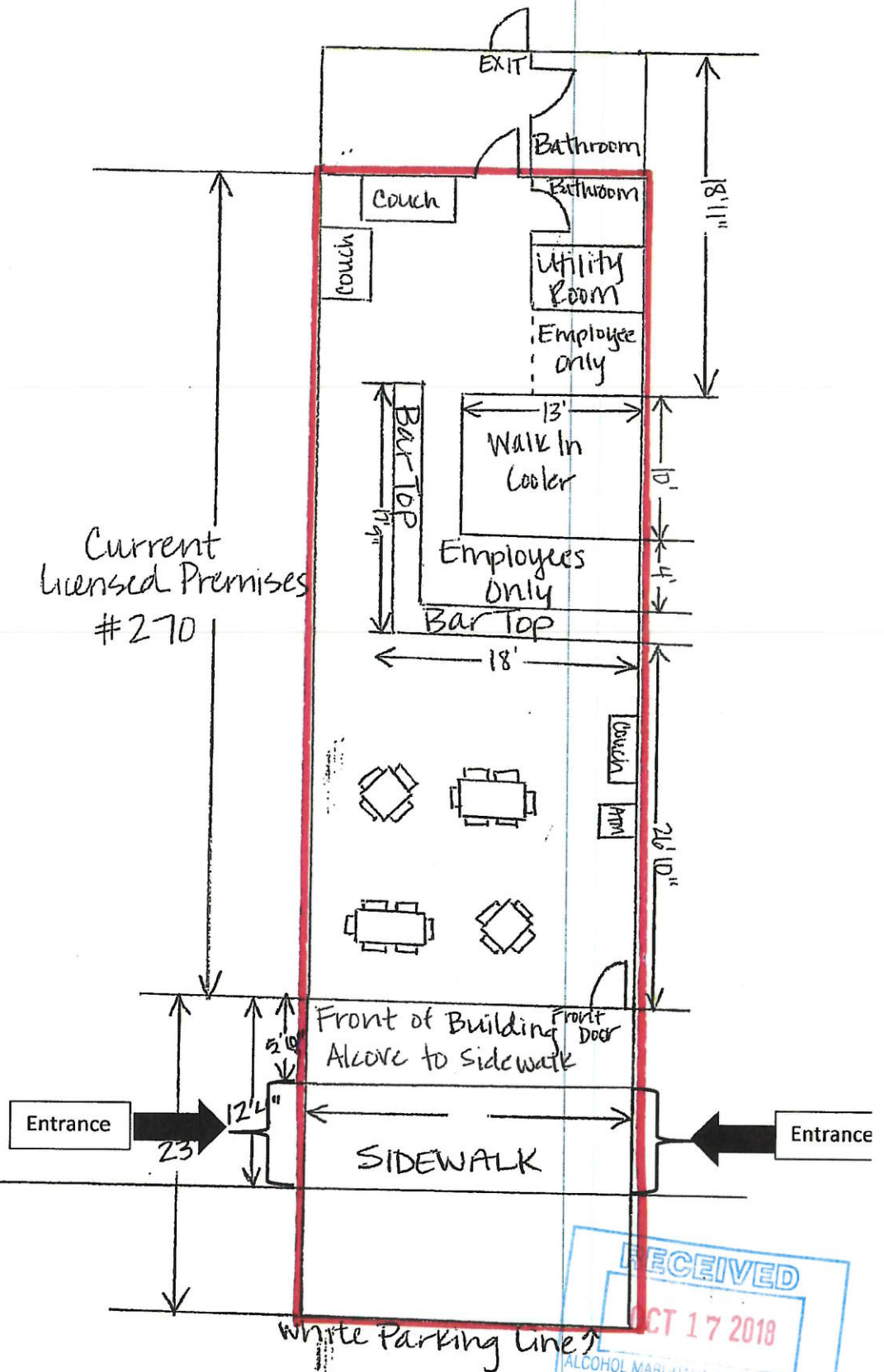
Owner Lavelle's Taphouse

(907)378-2233

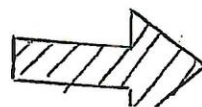


LAUREY DIKTEI

Current  
Licensed Premises  
#270



2ND





### **3 AAC 304.185. Licensed premises**

(a) A license is issued for a specific place which is the licensed premises and which must be clearly designated in a line drawing accompanying an application. The licensed premises must be one area, but may include separate rooms if the rooms are adjacent to one another or if they are rooms described in AS 04.11.090(d). The address of the licensed premises and the business name under which the licensee is doing business at that address must be indicated on the license application. If the licensed premises consist of more than one room in which a fixed counter or service bar is regularly maintained, a duplicate license is required for the additional rooms.

(b) The licensee shall conspicuously post the license within the licensed premises.

(c) A licensee may not alter the functional floor plan, reduce or expand the area, or change the business name of the licensed premises without the prior written approval of the director. The licensee must provide a new line drawing showing the proposed changes in the premises. A licensee must pay fee of \$250 for changing the business name of the licensee's licensed premises when the name change is not part of a transfer of ownership or location. A request for a business name change for licensed premises not part of a transfer must be made on a form prescribed by the board.

(d) If a business establishment or facility consists of both licensed premises and an unlicensed area, the licensee shall clearly segregate the licensed premises and the unlicensed area.

## **AS 04.16.150. Licensee Responsible For Violations.**

A licensee may neither knowingly allow agents or employees to violate this title or regulations adopted under this title nor recklessly or with criminal negligence fail to act in accordance with the duty prescribed under AS [04.21.030](#) with the result that an agent or employee of the licensee violates a law or regulation.

## **AS 04.21.030. Responsibility of Licensees, Agents, and Employees.**

The licensee has a duty to exercise that degree of care that a reasonable person would observe to ensure that a business under the person's control is lawfully conducted. This duty of the licensee includes, but is not limited





**(1)** to ensuring the compliance by agents or employees with this title and regulations adopted under this title, including acting with reasonable diligence to determine that agents or employees are advised of the provisions of this title and the regulations adopted under this title, either by securing the agent's or employee's written acknowledgement of posted instructions or otherwise; and

**(2)** to ensuring the compliance of the premises with public health, fire, and safety codes and ordinances of the state or municipality having jurisdiction.



# Notice of Violation

(3AAC 304.525)

This form, all information provided and responses are public documents per Alaska Public Records ACT AS 40.25

Date: 06/01/2018

License #/Type: 270 / Beverage Dispensary

Licensee: Lavelle's Taphouse, LLC

Address: 414 2nd Avenue, Ste. B, Fairbanks, AK

DBA: Lavelle's Taphouse

AMCO Case #: AB18-0589

This is a notice to you as licensee that an alleged violation has occurred. If the Alcoholic Beverage Control Board decides to act against your license, under the provisions of AS 44.62.330 - AS 44.62.630 (Administrative Procedures Act) you will receive an Accusation and Notice of your right to an Administrative Hearing.

Note: This is not an accusation or a criminal complaint.

On 05/22/2018 AMCO Enforcement received a complaint with supporting photographs from a man indicating Lavelle's Taphouse, beverage dispensary (BD) license #270, may have violated Title 4 while operating under BD Catering Permit # 18-17088. The permit was issued for an outside consumption area on the sidewalk and in the closed street in front of their BD premises during the Third Thursday 'Block Party' event in Fairbanks. The permit application included a required security plan which stated the outside area "will be fenced off with a designated entrance (single file)." The submitted red line drawing on the premises diagram indicated the premises would extend from both sides of the front of their existing BD premises, across the sidewalk and partially into the street where the white shoulder designating stripe is painted on 2nd Avenue.

In reviewing the photographs of the premises operation during the event, it appeared as if the entire sidewalk was open on both sides of the permitted premises, there was no fence all the way around with a designated entrance, no required warning signs were posted and the caterer's permit was not visibly posted. I met with the licensee and she confirmed the photographs are an accurate description of what the premises looked like during the permit hours on 05/22/2018. She stated an employee was on site who had the permit on his person and the permit was not posted as required. The licensee also stated she did not post any warning signs on the permitted exterior premises. The licensee agreed the premises she established did not match what was submitted and approved on her caterer's permit application. She stated she did not block off the sidewalk because she thought the city required it to be open based on her recollection from her conversations with the city the previous year under different circumstances.

Your attention is directed to  
3 AAC 304.185: Licensed premises  
AS 04.21.065: Posting of Warning Signs  
AS 04.16.150: Licensee responsible for violations

**You are directed to respond in writing to this Notice of Violation within 10 days of receipt to explain what action you have taken to prevent a re-occurrence of this violation. FAILURE TO RESPOND TO THIS NOTICE OF VIOLATION WITHIN 10 DAYS WILL RESULT IN YOUR APPEARANCE, EITHER IN PERSON OR TELEPHONICALLY, BEFORE THE ABC BOARD AT THEIR NEXT REGULARLY SCHEDULED BOARD MEETING.**

**\*Please send your response to the address below and include your alcohol license number in your response.**

3 AAC 304.525 (B) provides that upon receipt of a Notice of Violation, a licensee may request to appear before the Director and be heard regarding the Notice of Violation. The request must be made within ten days after receipt of the Notice and the Director must grant an appearance within ten days after receipt of a request. A Licensee shall respond, either orally or in writing, to the Notice.

Alcohol & Marijuana Control Office  
ATTN: Enforcement  
550 W. 7<sup>th</sup> Ave, Suite 1600  
Anchorage, Alaska 99501  
[amco.enforcement@alaska.gov](mailto:amco.enforcement@alaska.gov)

Issuing Investigator: M. Chiesa

Received by:

SIGNATURE: 

SIGNATURE:

Delivered VIA: Mail

Date:

Article # 7018 0040 0000 9069 2617



18-17088

# Alcoholic Beverage Control Board

## BD Catering Permit



Permit # **18-17088**

License # **270**

Licensee: ***Lavelle's Taphouse***

Non Profit:

Event: ***Third Thursday 'Block Party'***

Location: ***2nd Ave Downtown Fairbanks, Noble St.*** ***5/17/2018 3:00:00 PM***

City: ***Fairbanks*** ***5/17/2018 11:00:00 PM***

***\$50.00***

Please post this permit and "Warning" signs at premises for the duration of your event.

**No minors on licensed premises  
unless accompanied as required  
under AS 04.16.049**

*It is no longer necessary to return the completed permit to the ABC Board.*



Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

**Form AB-04: Caterer's Permit Application**

**What is this form?**

This caterer's permit application form is required for the holder of a **beverage dispensary** license to sell or dispense alcoholic beverages at a convention, picnic, social gathering, sporting event, or similar affair held off the holder's licensed premises. A separate form must be completed for each event. All sections of this form must be completed. The required \$50 caterer's permit fee may be made by credit card, check, or money order.

**PLEASE NOTE:**

This form must be completed and submitted to AMCO's main office in-person or to [alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov) at least one business day in advance of the event. Applications submitted after 12:00pm on Fridays for events to be held the following Saturday or Sunday will be denied. Applications that are submitted with inaccurate or incomplete fields will be returned to the applicant in the manner in which it was received, per AS 04.11.230, 3 AAC 304.105, 3 AAC 304.675, and 3 AAC 304.685.

Any event occurring in an outdoor location must have a written security plan attached to this form. This form must be signed by both the current licensee and by the law enforcement agency having jurisdiction over the site of the occasion for which this permit is sought before it is submitted to AMCO staff for review. If the completed application is approved by AMCO, a permit will be issued to the licensee for posting at the event.

**Section 1 – Licensee and Contact Information**

Enter information for the business seeking the permit.

Licensee:	Lavelle's Taphouse, LLC	License #:	270
Doing Business As:	Lavelle's Taphouse		
Premises Address:	414 2nd Ave		
City:	Fairbanks	State:	Alaska
		ZIP:	99701
Contact Person:	Artelle Eagle-Lavelle	Contact Phone:	907.378.2233
Contact Email:	artellelavelle@gmail.com / lavellestaphouse@gmail.com		

OFFICE USE ONLY			
Permit #:	18-17088	Transaction #:	81623
Issue Date:	5-15-18	BRE:	



5/17





Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

**Form AB-04: Caterer's Permit Application**

**Section 2 – Event Information**

Enter information regarding the specific event for which you are seeking a permit.

Event Name:	Third Thursday 'Block party'		
Event Description:	Downtown street fair w/ local businesses Hosted by Downtown Association of Pkts.		
Event Location:	2nd Ave downtown Fairbanks (Between Venue (local coffee shop to Noble Street, past Lavelle's Taphouse)		
Event City:	Fairbanks		
Date(s):	Thursday 5/17/2018		
Start Time:	3	<input type="radio"/> am <input checked="" type="radio"/> pm	End Time: 11 <input type="radio"/> am <input checked="" type="radio"/> pm

The licensee, or a specified employee or agent of the licensee, must be present on the catered premises during all permit hours, as required by 3 AAC 304.685. Please provide the following information for the licensee, employee, or agent who will be present:

Person Present:	Arlette Eagle - Lavelle
Title:	Owner: Lavelle's Taphouse, LLC

Location of Event:

1. Is this event going to take place on school or church grounds?

Yes No

☐ ☒

If "Yes" to question 1, please attach authorization from the school or church for the service of alcohol during the event at the proposed location.

2. Are you anticipating, or in the process of applying for a liquor license for the event location?

☐ ☒

3. Is there an existing liquor license of any type and ownership at the event location?

☒ ☐

If "Yes" to question 3, please provide the following information:

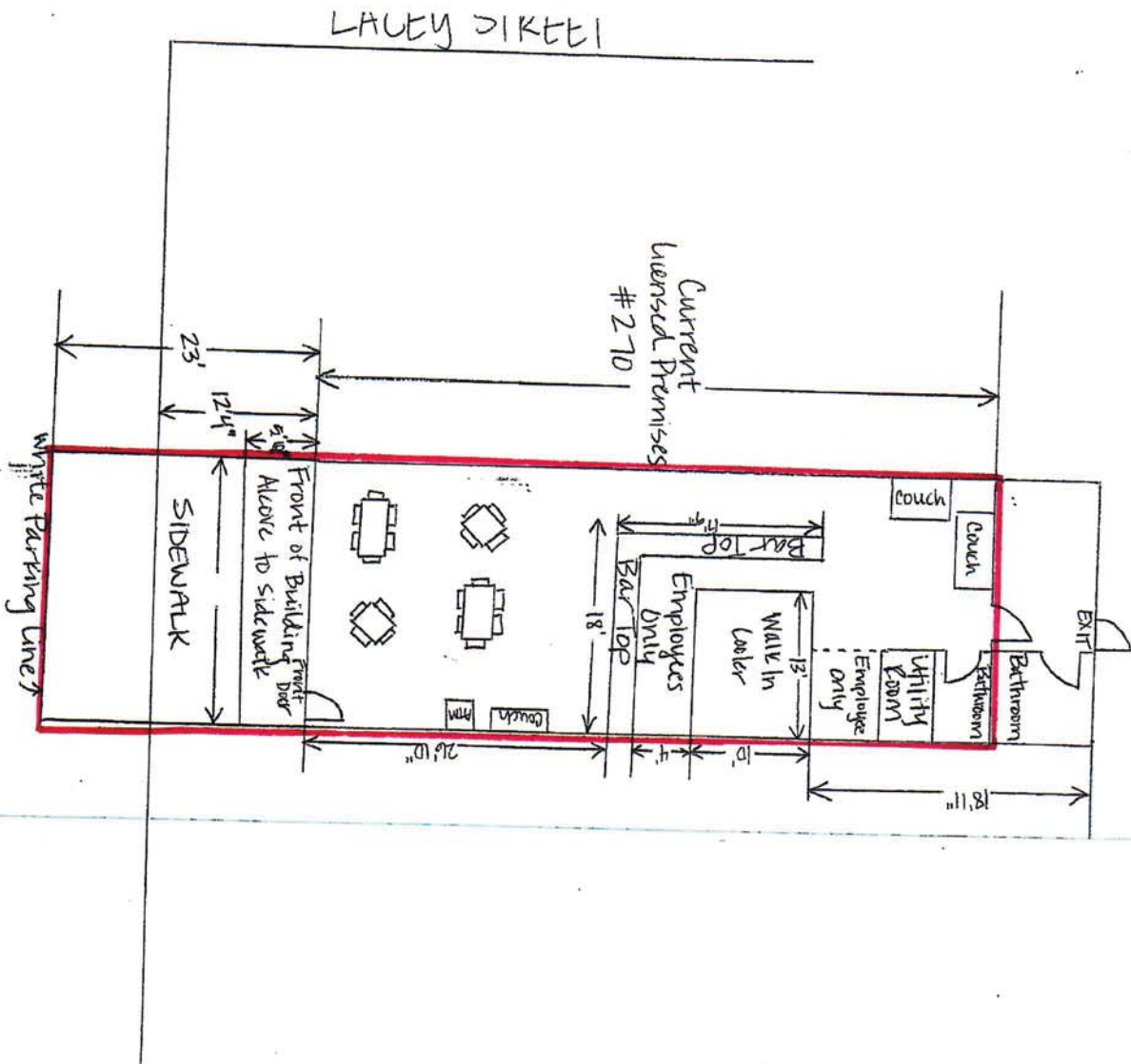
License Type:	Beverage Dispensary License	License #:	270
Doing Business As:	Lavelle's Taphouse		

Reason event held on an existing licensed premises:

To extend in front of our business to be a part of the downtown street fair.



2<sup>ND</sup>  
Avenue  
ONE WAY







Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-04: Caterer's Permit Application

Section 5 - Declarations and Approvals

Read each line below, and then sign your initials in the box to the right of each statement:

I certify that I am the current licensee, and that a licensee, employee, or agent will be present at the event during all hours of the permit.

Initials

*[Handwritten initials]*

I certify that I will comply with all statutes, ordinances, and regulations pertaining to the possession and sale of alcoholic beverages, and I understand that violation of any of these laws is grounds for suspension or revocation of my beverage dispensary license and/or denial of any future permit applications.

*[Handwritten initials]*

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any permit issued.

*[Handwritten initials]*

As an applicant for a caterer's permit and holder of a beverage dispensary license, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete.

*Ariette E. Lavelle*  
Signature of licensee

Executed on this 1<sup>st</sup> day of May, 2018.

*Ariette Eagle-Lavelle*  
Printed name of licensee

Law Enforcement and AMCO Review:

*[Signature]*  
Signature of local law enforcement

*[Signature]*  
Badge number

Approved ☒ Disapproved ☐

*[Signature]*  
Printed name of local law enforcement

5318  
Date

Approved ☒ Disapproved ☐

Signature of Program Coordinator

*[Signature]*  
Signature of AMCO Investigator/Director

Printed name of Program Coordinator

*Kenouch Whitman*  
Printed name of AMCO Investigator/Director

5/11/2018  
Date

AMCO Comments:



## SECURITY PLAN

Outside area will be fenced off with a designated entrance (single file). A Lavelle's Taphouse employee will be at this outside entrance for entire event checking ID's and using a unique stamp to clearly identify who is of the legal drinking age. As always we will have extra staff onsite during entire event to monitor the safety and well being of all guests inside our establishment. Clean up of this extended area is always thorough and timely.





**FAIRBANKS POLICE DEPARTMENT  
APPLICATION FOR TEMPORARY CATERER'S PERMIT**

**INSTRUCTIONS:**

1. Application and all items listed in **Section 3** are submitted to the Fairbanks Police Department Administrative Offices. Your application will be delayed if all items are not completed.
2. Application fee: \$25.00 per event when received 3 or more business days in advance.  
\$50.00 per event when received less than 3 business days in advance.
3. Questions should be directed to Yumi McCulloch, Administrative Assistant @ 450-6510.

**SECTION ONE - EVENT INFORMATION:**

DATE OF EVENT: Thursday May 17th, 2018 TIMES OF EVENT: 3PM-11PM

NUMBER OF ATTENDEES: ~ 200 - 250 Throughout The event

LOCATION OF EVENT 414 2nd Ave : outside front area at Lavelle's Taphouse

ORGANIZATION HOSTING EVENT: Downtown Association of Fairbanks: Third Thursday

MAILING ADDRESS: 414 2nd Ave CITY/STATE Fbks, AK ZIP 99701

CONTACT PERSON: Arlette Eagle-Lavelle PHONE # 907-378-2233

ONSIGHT CONTACT PERSON(S):

- |         |                            |              |                     |
|---------|----------------------------|--------------|---------------------|
| 1. NAME | <u>Devin Brett Swanson</u> | PHONE NUMBER | <u>907-347-6972</u> |
| 2. NAME | <u>Matthew Austin</u>      | PHONE NUMBER | <u>907-388-6908</u> |
| 3. NAME | _____                      | PHONE NUMBER | _____               |
| 4. NAME | _____                      | PHONE NUMBER | _____               |
| 5. NAME | _____                      | PHONE NUMBER | _____               |

**SECTION TWO - LIQUOR LICENSE HOLDER:**

BUSINESS NAME: Lavelle's Taphouse LLC

CONTACT PERSON: Arlette Eagle-Lavelle PHONE # 907-378-2233

**SECTION THREE - REQUIRED ATTACHMENTS**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> ABC SPECIAL EVENT PERMIT APPLICATION | <input checked="" type="checkbox"/> PREMISES DIAGRAM |
| <input checked="" type="checkbox"/> SECURITY PLAN                        | <input type="checkbox"/> APPLICATION FEE             |

This application is submitted in accordance with the provisions of the Fairbanks Police Department Manual of Directives Procedure 10.85.

Arlette Eagle-Lavelle  
Signature of Liquor License Holder

4/30/2018  
Date

FPD Use Only: Date Rec'd 5/1/18 Rec'd by AM Administration Rec'd/Data: \_\_\_\_\_  
To DC: AM Deputy Chief: ☒ Approve ☒ Disapprove Date 5-3-18  
Applicant Contacted: \_\_\_\_\_ By: \_\_\_\_\_ Copy To WC \_\_\_\_\_ AA/FINANCE to File: \_\_\_\_\_





**May 17, 2018 Downtown Fairbanks 3rd Thursday**  
**The TAP House, 2nd Ave. Photographs between 6:00 p.m. and 6:30 p.m.**



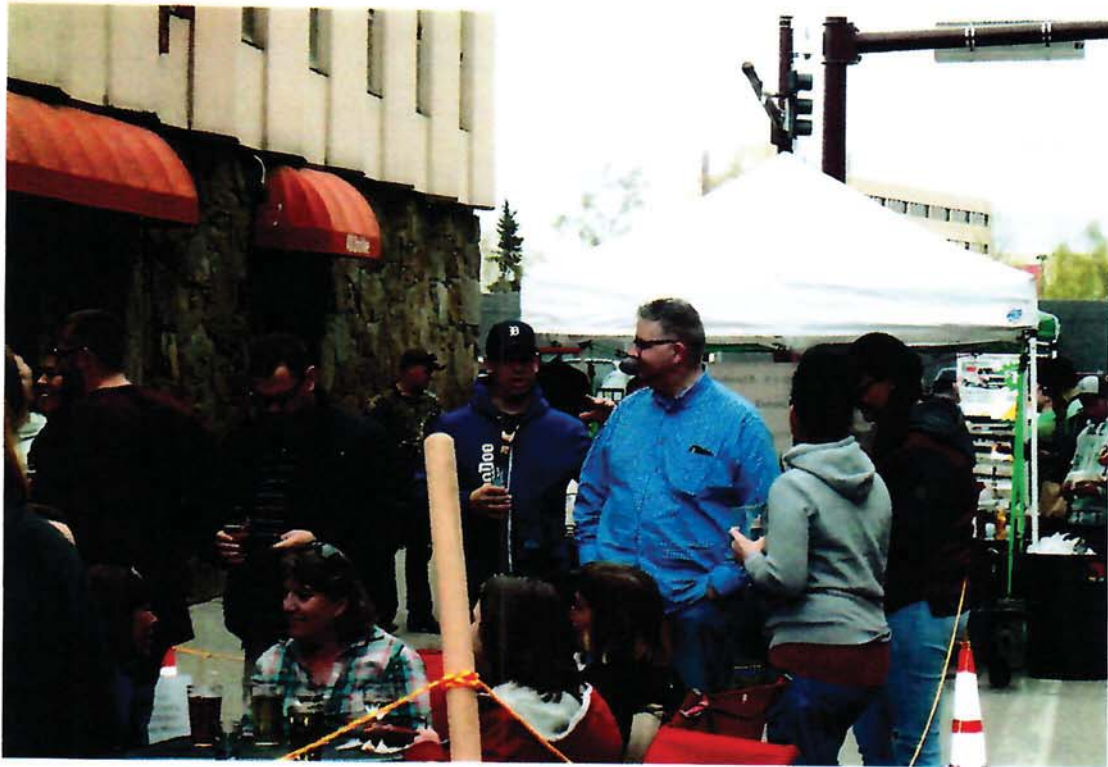


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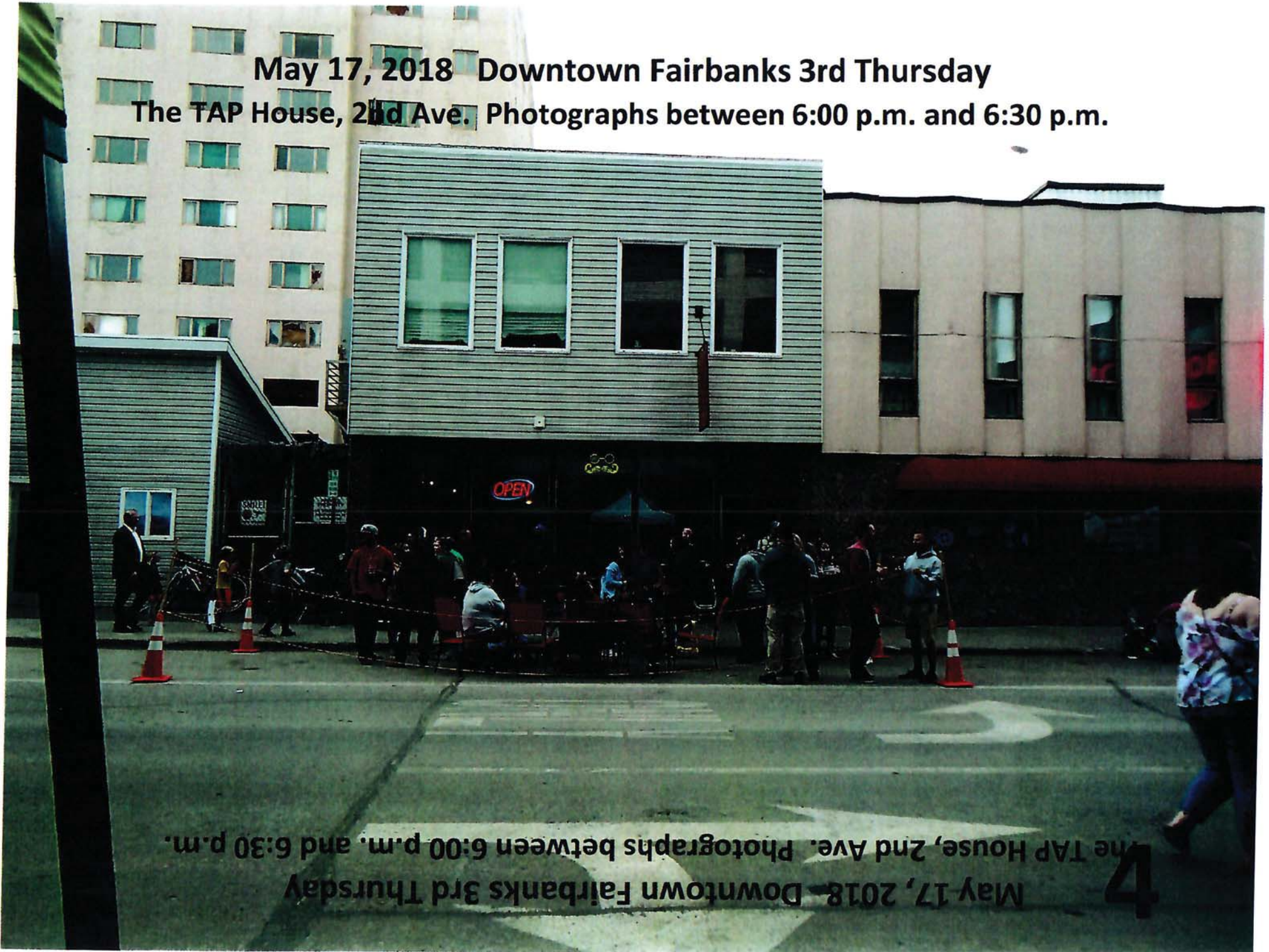


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6/13/18

Licensee: Lavelle's Taphouse, LLC

License #/Type: 270/ Beverage Dispensary

DBA: Lavelle's Taphouse

AMCO Case#: AB-18-0589

To Alcohol & Marijuana Control Office ATTN: Enforcement,

On May 17<sup>th</sup>, 2018 the first of six 'block parties' hosted by the Downtown Association of Fairbanks occurred. 2<sup>nd</sup> Ave was blocked by Road Closed signs from the front entrance of Venue (514 2<sup>nd</sup> Ave Fbks, AK 99701) east to the intersection of 2<sup>nd</sup> and Noble streets. Lavelle's Taphouse falls in the midst of this road closure at 414 2<sup>nd</sup> Ave. I submitted a Fairbanks police department application for temporary caterer's permit as well as Form AB-04: caterer's permit application that were signed off, paid for and returned to me on 5/15/18. The following have been brought to my attention in Notice of Violation 3AAC 304.525

(AS 04.21.065: Posting of Warning Signs) Warning signs are properly posted directly inside the door of the licensed premise, where everyone had to see them before they could purchase a beverage.

3 AAC 304.185: Licensed premises or AS 04.16.150: Licensee responsible for violations. I have read up on the following laws and nowhere in these would I have been in violation. In my drawing of the proposed extension (highlighted in red, on the following page) it includes the 'front of building or alcove' as well as the sidewalk which is clearly labeled on my drawing and partially into the street where the white shoulder stripe is located. I fenced in the extension of licensed premise on the road up to the white shoulder stripe as indicated and had an employee on site for the entire event checking ID's at the 'entrance' which was the sidewalk, as indicated in the security plan. Anyone walking into the licensed area had their ID checked. There was fence all the way around except at the entrance/exit which was the sidewalk. Unfortunately the entrances were not clearly indicated on the premise drawing but I didn't think it was an issue since the permit was granted. I never agreed with the AMCO inspector that the premises didn't match what was submitted and approved. The necessary entrances through the fence to access the building door were overlooked by all parties.

I have complied with the best of my ability to all of the legal requirements imposed by AMCO and the City of Fairbanks. I would appreciate in the future a pre-event inspection so as to avoid any possible misunderstandings. It's a sad commentary when a CHARR associate has to make anonymous accusations to AMCO rather than constructive guidance. Anything we can do to prevent future potential accusations of violations would be appreciated.

-Arlette Eagle-Lavelle



Owner Lavelle's Taphouse

(907)378-2233



LAUTY DIRT

Current  
Licensed Premises  
#270

Entrance

23

12'4"

Front of Building  
Alcove to Sidewalk

SIDEWALK

Entrance

White Parking Line

2ND

EXIT

Bathroom

Bathroom

Couch

Couch

Utility  
Room

Employee  
only

Walk In  
Cooler

Employees  
Only

Bar Top

Bar Top

13'

11'9"

18'

Couch

ATM

26'10"

Front Door

RECEIVED

JUN 14 2018

ALCOHOL MARIJUANA CONTROL OFFICE  
STATE OF ALASKA



### **3 AAC 304.185. Licensed premises**

(a) A license is issued for a specific place which is the licensed premises and which must be clearly designated in a line drawing accompanying an application. The licensed premises must be one area, but may include separate rooms if the rooms are adjacent to one another or if they are rooms described in AS 04.11.090(d). The address of the licensed premises and the business name under which the licensee is doing business at that address must be indicated on the license application. If the licensed premises consist of more than one room in which a fixed counter or service bar is regularly maintained, a duplicate license is required for the additional rooms.

(b) The licensee shall conspicuously post the license within the licensed premises.

(c) A licensee may not alter the functional floor plan, reduce or expand the area, or change the business name of the licensed premises without the prior written approval of the director. The licensee must provide a new line drawing showing the proposed changes in the premises. A licensee must pay fee of \$250 for changing the business name of the licensee's licensed premises when the name change is not part of a transfer of ownership or location. A request for a business name change for licensed premises not part of a transfer must be made on a form prescribed by the board.

(d) If a business establishment or facility consists of both licensed premises and an unlicensed area, the licensee shall clearly segregate the licensed premises and the unlicensed area.

## **AS 04.16.150. Licensee Responsible For Violations.**

A licensee may neither knowingly allow agents or employees to violate this title or regulations adopted under this title nor recklessly or with criminal negligence fail to act in accordance with the duty prescribed under AS [04.21.030](#) with the result that an agent or employee of the licensee violates a law or regulation.

## **AS 04.21.030. Responsibility of Licensees, Agents, and Employees.**

The licensee has a duty to exercise that degree of care that a reasonable person would observe to ensure that a business under the person's control is lawfully conducted. This duty of the licensee includes, but is not limited



- (1) to ensuring the compliance by agents or employees with this title and regulations adopted under this title, including acting with reasonable diligence to determine that agents or employees are advised of the provisions of this title and the regulations adopted under this title, either by securing the agent's or employee's written acknowledgement of posted instructions or otherwise; and
- (2) to ensuring the compliance of the premises with public health, fire, and safety codes and ordinances of the state or municipality having jurisdiction.

