



MEMORANDUM

TO: Board Chair and Members of the ABC Board DATE: April 29, 2019
FROM: Mikal Milton, Records and Licensing Supervisor RE: Licensing Report

Staff Updates and Workloads

We currently have three examiners working on alcohol license applications, Carrie Craig and John Church are processing alcohol applications and TJ Zielinski is currently processing both alcohol and marijuana applications.

Alcohol License Renewal Applications

Since our office sent out 906 renewal applications, we have received approximately 835 applications, which is about 92% of the licenses due to renew this year. There are 145 renewals deemed complete to be considered on this agenda. Approximately 80 licenses (9% of those due to renew) failed to submit timely renewal applications. There are nine reinstatement requests to be considered on this agenda.

Alcohol Application Statistics

There have been 52 new license applications and 48 transfer license applications received thus far in the 2019 calendar year. There are approximately 21 new license applications and 29 transfer applications deemed complete to be considered on this agenda.