



## MEMORANDUM

TO: Alcoholic Beverage Control Board      DATE: July 9, 2019  
FROM: Erika McConnell, Director      RE: 5800 Alaska Fine Wines

**Requested Action:** New license application

**Statutory Authority:** AS 04.06.090(b): “The board shall review all applications for licenses made under this title and may order the director to issue, renew, revoke, transfer, or suspend licenses and permits authorized under this title.”

**Staff Rec.:** Consider the license application; determine if a personal residence is an appropriate location for a wholesale license to be located

**Background:** This is an application for a wholesale – malt beverage and wine license for Cynthia McMillin located in the Kenai Peninsula Borough. The premises is located in the garage of a personal residence.

On July 20, 2016, the board passed a motion that wholesale licenses shall not be approved in personal storage units. The board had concerns about compliance with AS 04.11.060 for nonresident applicants, and with AS 04.11.630 regarding inspections.

Attachment: New license application



## Alaska Alcoholic Beverage Control Board Form AB-00: New License Application

### What is this form?

This new license application form is required for all individuals or entities seeking to apply for a new liquor license. Applicants should review **Title 04 of Alaska Statutes** and **Chapter 304 of the Alaska Administrative Code**. All fields of this form must be completed, per AS 04.11.260 and 3 AAC 304.105.

**This form must be completed and submitted to AMCO's main office, along with all other required forms and documents, before any license application will be considered complete.**

### Section 1 – Establishment and Contact Information

Enter information for the business seeking to be licensed.

Licensee:	Cynthia McMillin		
License Type:	Wholesale Malt Beverage and Wine	Statutory Reference:	04.11.160(b)
Doing Business As:	Alaska Fine Wines		
Premises Address:	33427 Sterling Highway		
City:	Sterling	State:	AK
		ZIP:	99672
Local Governing Body:	Kenai Peninsula Borough		
Community Council:			

Mailing Address:	P.O. Box 690		
City:	Sterling	State:	AK
		ZIP:	99672

Designated Licensee:	Cynthia McMillin		
Contact Phone:	415-260-9678	Business Phone:	415-260-9678
Contact Email:	cynthia.mc.wine@gmail.com		

Seasonal License?  Yes  No  
 If "Yes", write your six-month operating period: N/A

OFFICE USE ONLY			
Complete Date:	License Years:	License #:	5800
Board Meeting Date:	Transaction #:	1044650, 1044651, 1044653	
Issue Date:	BRE:	TJ	

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Alaska Alcoholic Beverage Control Board  
**Form AB-00: New License Application**

**Section 2 – Premises Information**

Premises to be licensed is:

- an existing facility       a new building       a proposed building

The next two questions must be completed by beverage dispensary (including tourism) and package store applicants only:

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the outer boundaries of the nearest school grounds? Include the unit of measurement in your answer.

1.5 miles

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the public entrance of the nearest church building? Include the unit of measurement in your answer.

.6 mile

**Section 3 – Sole Proprietor Ownership Information**

This section must be completed by any sole proprietor who is applying for a license. Entities should skip to Section 4. If more space is needed, please attach a separate sheet with the required information. The following information must be completed for each licensee and each affiliate (spouse).

This individual is an:  applicant       affiliate

Name:	Cynthia McMillin			
Address:	33427 Sterling Highway			
City:	Sterling	State:	AK	ZIP: 99672

This individual is an:  applicant       affiliate

Name:				
Address:				
City:		State:		ZIP:



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**Form AB-00: New License Application**

**Section 4 – Entity Ownership Information**

This section must be completed by any entity, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for a license. Sole proprietors should skip to Section 5.

If more space is needed, please attach a separate sheet with the required information.

- If the applicant is a corporation, the following information must be completed for each *stockholder who owns 10% or more* of the stock in the corporation, and for each *president, vice-president, secretary, and managing officer*.
- If the applicant is a limited liability organization, the following information must be completed for each *member with an ownership interest of 10% or more*, and for each *manager*.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each *partner with an interest of 10% or more*, and for each *general partner*.

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	



## Alaska Alcoholic Beverage Control Board Form AB-00: New License Application

This subsection must be completed by any applicant that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations (DOC) and have a registered agent who is an individual resident of the state of Alaska.

DOC Entity #:		AK Formed Date:		Home State:	
Registered Agent:			Agent's Phone:		
Agent's Mailing Address:					
City:		State:		ZIP:	

Residency of Agent: Yes No

Is your corporation or LLC's registered agent an individual resident of the state of Alaska?

### Section 5 – Other Licenses

Ownership and financial interest in other alcoholic beverage businesses: Yes No

Does any representative or owner named in this application have any direct or indirect financial interest in any other alcoholic beverage business that does business in or is licensed in Alaska?

If "Yes", disclose which individual(s) has the financial interest, what the type of business is, and if licensed in Alaska, which license number(s) and license type(s):

### Section 6 – Authorization

Communication with AMCO staff: Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

If "Yes", disclose the name of the individual and the reason for this authorization:



## Alaska Alcoholic Beverage Control Board Form AB-00: New License Application

### Section 7 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all proposed licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

cm

I certify that all proposed licensees have been listed with the Division of Corporations.

n/a

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

cm

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check the identification of a patron will complete an approved alcohol server education course, if required by AS 04.21.025, and, while selling or serving alcoholic beverages, will carry or have available to show a current course card or a photocopy of the card certifying completion of approved alcohol server education course, if required by 3 AAC 304.465.

n/a

I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

cm

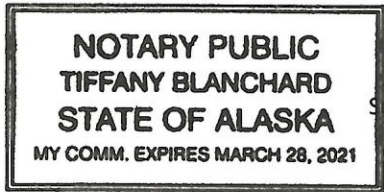
As an applicant for a liquor license, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete.

  
Signature of licensee

Cynthia McMillin  
Printed name of licensee

  
Signature of Notary Public

Notary Public in and for the State of Alaska



My commission expires: 03-28-2021

Subscribed and sworn to before me this 13<sup>th</sup> day of March, 2019.



## Alaska Alcoholic Beverage Control Board Form AB-02: Premises Diagram

### What is this form?

A detailed diagram of the proposed licensed premises is required for all liquor license applications, per AS 04.11.260 and 3 AAC 304.185. Your diagram must include dimensions and must show all entrances and boundaries of the premises, walls, bars, fixtures, and areas of storage, service, consumption, and manufacturing. If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex.

The second page of this form is not required. Blueprints, CAD drawings, or other clearly drawn and marked diagrams may be submitted in lieu of the second page of this form. The first page must still be completed, attached to, and submitted with any supplemental diagrams. An AMCO employee may require you to complete the second page of this form if additional documentation for your premises diagram is needed.

This form must be completed and submitted to AMCO's main office before any license application will be considered complete.

Yes No

I have attached blueprints, CAD drawings, or other supporting documents in addition to, or in lieu of, the second page of this form.

### Section 1 - Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Cynthia McMillin	License Number:	
License Type:	Wholesale Malt Beverage and Wine		
Doing Business As:	Alaska Fine Wines		
Premises Address:	33427 Sterling Highway		
City:	Sterling	State:	AK ZIP: 99672



## Alaska Alcoholic Beverage Control Board Form AB-02: Premises Diagram

### Section 2 – Detailed Premises Diagram

Clearly indicate the boundaries of the premises and the proposed licensed area within that property. Clearly indicate the interior layout of any enclosed areas on the proposed premises. Clearly identify all entrances and exits, walls, bars, and fixtures, and outline in red the perimeter of the areas designated for alcohol storage, service, consumption, and manufacturing. Include dimensions, cross-streets, and points of reference in your drawing. You may attach blueprints or other detailed drawings that meet the requirements of this form.

Boundaries: garage walls  
Dimensions: 38 feet by 35 feet; 1,330 square feet  
Portion of building: only the garage will  
be used for the business



Cross streets

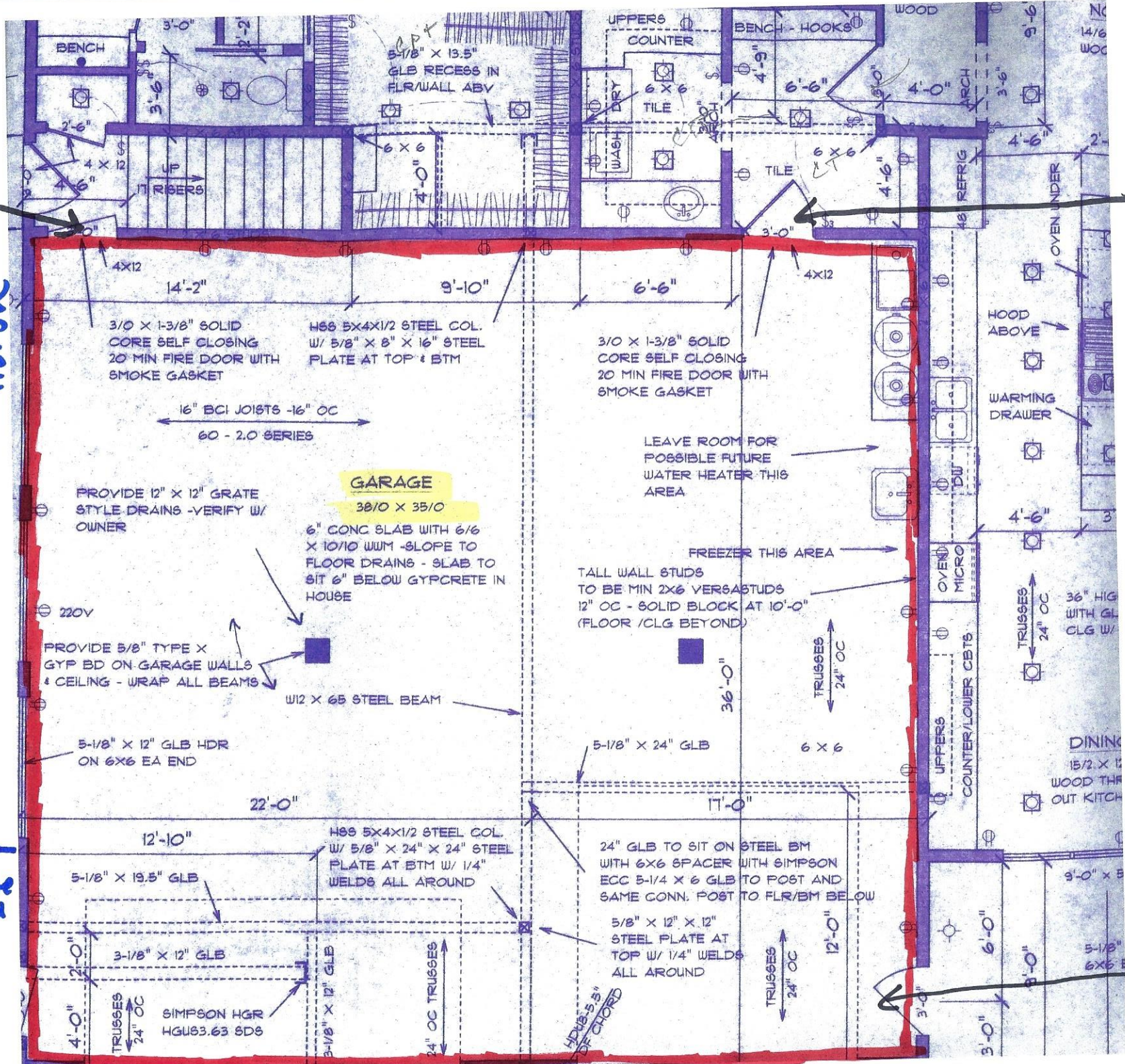
Sterling Hwy  
Private Road

True North

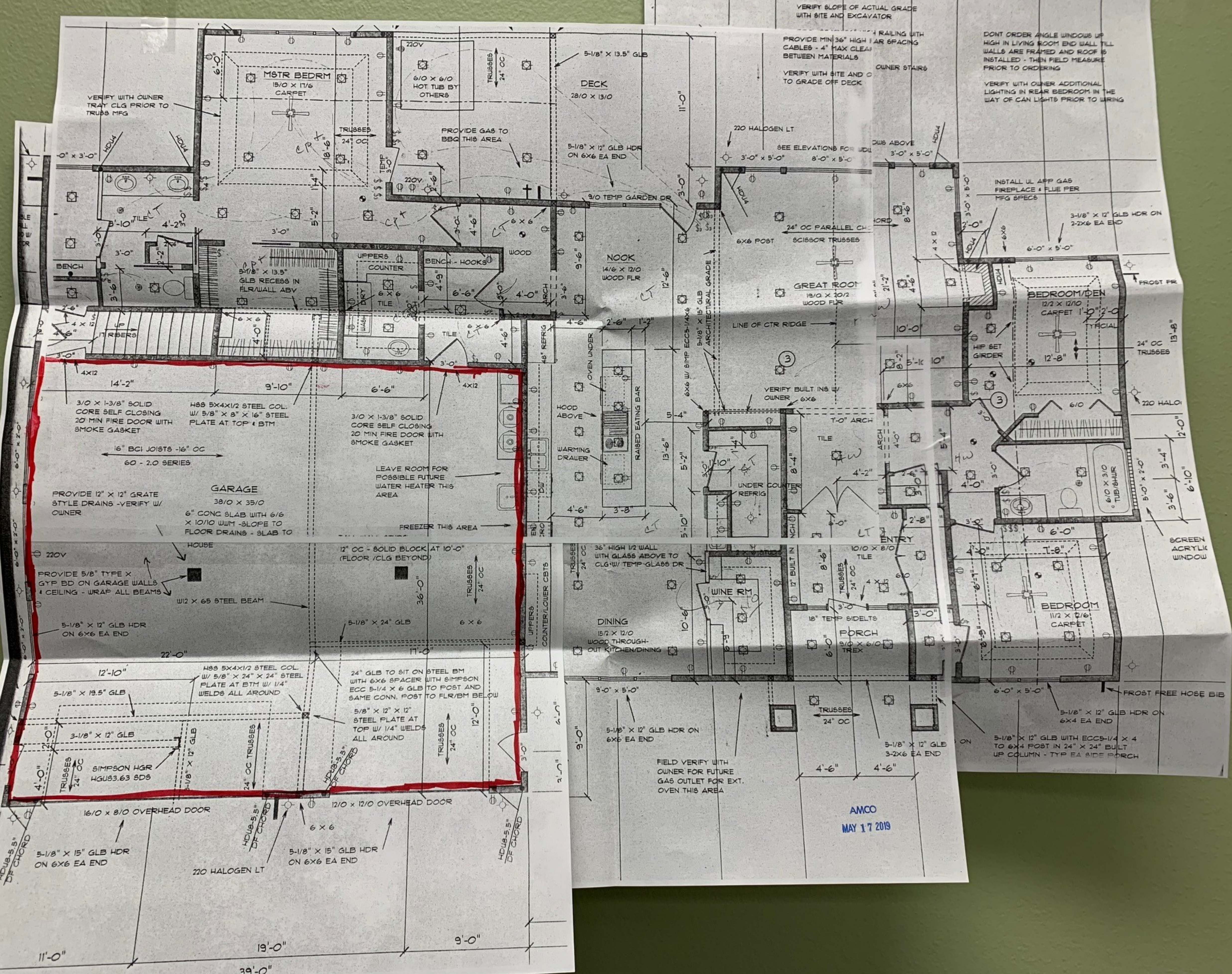
Entrance/Exit

Entrance/Exit

Entrance/Exit



AMCO Received 5/14/2019



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MAY 17 2019