



## MEMORANDUM

TO: Alcoholic Beverage Control Board

DATE: June 10, 2021

FROM: Kristina Serezhenkov, OLE

RE: #3891 Skagway Fish Company

**Requested Action:** Reinstatement and renewal application

**Statutory and Regulatory Authority:** AS 04.06.090(b): "The board shall review all applications for licenses made under this title and may order the director to issue, renew, revoke, transfer, or suspend licenses and permits authorized under this title."

AS 04.11.540: "...If a complete application for renewal has not been filed by February 28 or the required fees and the penalty fees have not been paid by that date, the license expires at 12:00 midnight February 28."

3 AAC 304.160(f): "The board will deny a request for reinstatement submitted under (e) of this section if

- (1) the license became available in accordance with 3 AAC 304.100(2) and was issued to a different applicant, unless the limit of licenses under AS 04.11.400 has not been reached; or
- (2) the board finds that the failure to timely file or pay was caused by
  - (A) the licensee's failure to notify the board of a change of the licensee's mailing address;
  - (B) a transfer of ownership of the business for which the license was issued without written approval of the board in violation of AS 04.11.040;
  - (C) a lease of the licensed business to another person in violation of AS 04.11.450(c);or
- (D) any other action of the licensee whether active or tacit that the board finds constitutes a failure to lawfully operate the business for which the license was issued."

**Staff Rec.:** Evaluate reinstatement request in accordance with 3 AAC 304.160(f).

**Background:** During the 2021/2022 licensing period, a renewal application was not submitted by the February 28, 2021 deadline. A warning letter was mailed and emailed to the licensee on February 2, 2021 and the expiration and cessation of operations letter was mailed and emailed on March 5, 2021.

The licensee has submitted a request for reinstatement, paid all required fees and the renewal application was deemed complete on May 7, 2021.

Attachments: Request for Reinstatement  
AB-17  
Warning Letter  
Expiration Letter

**From:** LinkedIn !!

**Sent:** Wednesday, March 3, 2021 3:11 PM

**To:** Alcohol Licensing, CED ABC (CED sponsored)

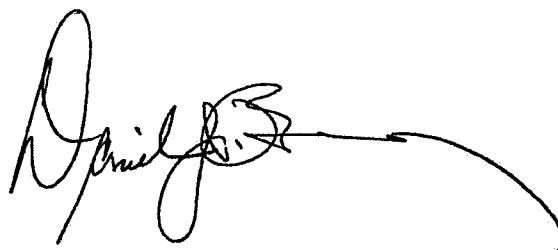
**Subject:** Renewal for tardy license and fees - Attn: Jen 907-754-3411

To Whom It May Concern , I am 3 days late due in part to myself and my manager , both of whom thought we took care of this , but upon double checking found paperwork for state licensing being taken care of , but not AMCO renewal . A very expensive oversight on our part . Our humblest apologies for not being timely

Sincerely and best regards

Henry--  
Owner

Daniel J

A handwritten signature in black ink, appearing to read "Daniel J.", with a long horizontal flourish extending to the right.

Sent from Mail for Windows 10



THE STATE  
of **ALASKA**  
GOVERNOR AND DEPUTY

**Department of Commerce, Community,  
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
Main: 907.269.0350

February 2, 2021

Daniel J & Eileen M. Henry  
PO Box 279  
Skagway, AK 99840

Email: [sfcalaska@hotmail.com](mailto:sfcalaska@hotmail.com)

Re: Late Renewal Application for #3891 DBA Skagway Fish Company

**LIQUOR LICENSE EXPIRES FEBRUARY 28, 2021**

Dear Daniel J & Eileen M Henry:

**Your liquor license will expire at midnight, February 28, 2021, per AS 04.11.540 and AS 04.11.550.**

An application for renewal of your liquor license has not been received by the Alcohol & Marijuana Control Office as of this date. If you have already submitted a renewal application for the 2021/2022 operating years and believe that you have received this notice in error, please contact the Alcohol & Marijuana Control Office immediately.

In order to avoid expiration of your license and mandatory cessation of alcohol sale, service, manufacture, and/or storage at your establishment, the following must be submitted to our office by February 28, 2021:

- Completed, signed, and notarized liquor license renewal application (including any necessary supplemental documents); and
- License fee, application fee, and \$500.00 late fee (payable by VISA, MasterCard, or check made out to State of Alaska).

The completed application and all fees must be postmarked by February 28, 2021. They may also be scanned and emailed or hand-delivered to our office by **4:00 pm on February 28, 2021**. Any questions or concerns may be sent to [alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov).

Sincerely,

Carrie Craig  
Records and Licensing Supervisor  
Alcohol and Marijuana Control Office



Alaska Alcoholic Beverage Control Board

**Master Checklist: Renewal Liquor License Application**

Doing Business As:	Skagway Fish Company	License Number:	3891
License Type:	Restaurant/Eating Place – Seasonal		
Examiner:	<i>Kristina S.</i>	Transaction #:	100055184

Document	Received	Completed	Notes
AB-17: Renewal Application	3/3	5-7-2021	Reinstatement Explanation
App and License Fees	3/3	5-7-2021	Letter & all fees received

Supplemental Document	Received	Completed	Notes
Tourism/Rec Site Statement			
AB-25: Supplier Cert (WS)			
AB-29: Waiver of Operation			
AB-30: Minimum Operation			
AB-33: Restaurant Affidavit	3/3	5-7-2021	
COI / COC / 5 Star			
FP Cards & Fees / AB-08a			
Late Fee	3/3	5-7-2021	Reinstatement fee paid as well

Names on FP Cards:	
--------------------	--

Yes      No      N/A

CBPL Entity Printout included?                 

Business License Copy included?                 

Background(s) Completed & Date: \_\_\_\_\_                 

Special Consideration: \_\_\_\_\_ Board Meeting Date: \_\_\_\_\_

LGB Sent Date: \_\_\_\_\_ LGB Deadline Date: \_\_\_\_\_

LGB 1 Name: *City & Borough of Skagway* LGB 2 Name: *N/A*

Waive       Protest       Lapsed       Waive       Protest       Lapsed



Alaska Alcoholic Beverage Control Board

**Form AB-17: 2021/2022 License Renewal Application**

- This form and any required supplemental forms must be completed, signed by the licensee, and postmarked no later than 12/31/2020 per AS 04.11.270, 3 AAC 304.160, with all required fees paid in full, or a non-refundable \$500.00 late fee applies.
- Any complete application for renewal or any fees for renewal that have not been postmarked by 02/28/2021 will be expired per AS 04.11.540, 3 AAC 304.160(e).
- All fields of this application must be deemed complete by AMCO staff and must be accompanied by the required fees and all documents required, or the application will be returned without being processed, per AS 04.11.270, 3 AAC 304.105
- Receipt and/or processing of renewal payments by AMCO staff neither indicates nor guarantees in any way that an application will be deemed complete, renewed, or that it will be scheduled for the next ABC Board meeting.

**Establishment Contact Information**

Licensee (Owner):	DANIEL J. & EILEEN M. HENRY	License #:	3891
License Type:	RESTAURANT EATING PLACE - SEASONAL		
Doing Business As:	SKAGWAY FISH COMPANY		
Premises Address:	145 CONGRESS WAY SKAGWAY AK. 99840		
Local Governing Body:	MUNICIPALITY OF SKAGWAY		
Community Council:			

If your mailing address has changed, write the NEW address below:

Mailing Address:					
City:		State:		ZIP:	

**Section 1 – Licensee Contact Information**

**Contact Licensee:** The individual listed below must be listed in Section 2 or 3 as an Official/Owner/Shareholder of your entity and must be listed on CBPL with the same name and title.

This person will be the designated point of contact regarding this license, unless the Optional contact is completed.

Contact Licensee:	DANIEL J. HENRY	Contact Phone:	9078309537
Contact Email:	SFCALASKA@HOTMAIL.COM		

**Optional:** If you wish for AMCO staff to communicate with anyone other than the Contact Licensee about your license, list them below:

Name of Contact:		Contact Phone:	
Contact Email:			

Name of Contact:		Contact Phone:	
Contact Email:			

Name of Contact:		Contact Phone:	
Contact Email:			



# Form AB-17: 2021/2022 License Renewal Application

## Section 2 – Entity or Community Ownership Information

### Sole Proprietors should skip this Section.

Use the link from Corporations, Business and Professional Licensing (CBPL) below to assist you in finding the Entity #.

<https://www.commerce.alaska.gov/cbp/main/search/entities>

<b>Alaska CBPL Entity #:</b>	
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**READ BEFORE PROCEEDING:** Any new or changes to Shareholders (10% or more), Managers, Corporate Officers, Board of Directors, Partners, Controlling Interest or Ownership of the business license must be reported to the ABC Board within 10 days of the change and must be accompanied by a full set of fingerprints on FBI-approved card stock, AB-08a's, payment of \$48.25 for each new officer with a date-stamped copy of the CBPL change per AS 04.11.045, 50 & 55, or a Notice of Violation will be issued to your establishment and your application will be returned.

The only exception to this is a Corporation who can meet the requirements set forth in AS 04.11.050(c).

### DO NOT LIST OFFICERS OR TITLES THAT ARE NOT REQUIRED FOR YOUR ENTITY TYPE.

- **Corporations** of *any* type including *non-profit* must list **ONLY** the following:
  - All shareholders who own 10% or more stock in the corporation
  - Each President, Vice-President, Secretary, and Managing Officer regardless of percentage owned
- **Limited Liability Corporations**, of *any* type must list **ONLY** the following:
  - All Members with an ownership interest of 10% or more
  - All Managers (of the LLC, not the DBA) regardless of percentage owned
- **Partnerships** of *any* type, including *Limited Partnerships* must list **ONLY** the following:
  - Each Partner with an interest of 10% or more
  - All General Partners regardless of percentage owned

**Important Note:** All entries below must match our records, or your application will be returned per AS 04.11.270, 3 AAC 304.105. You **must** list full legal names, all required titles, phone number, percentage of shares owned (if applicable) and a full mailing address for each official of your entity whose information we require. **If more space is needed: attach additional completed copies of this page. Additional information not on this page will be rejected.**

<b>Name of Official:</b>				
<b>Title(s):</b>	<b>Phone:</b>	<b>% Owned:</b>		
<b>Mailing Address:</b>				
<b>City:</b>	<b>State:</b>	<b>ZIP:</b>		

<b>Name of Official:</b>				
<b>Title(s):</b>	<b>Phone:</b>	<b>% Owned:</b>		
<b>Mailing Address:</b>				
<b>City:</b>	<b>State:</b>	<b>ZIP:</b>		

<b>Name of Official:</b>				
<b>Title(s):</b>	<b>Phone:</b>	<b>% Owned:</b>		
<b>Mailing Address:</b>				
<b>City:</b>	<b>State:</b>	<b>ZIP:</b>		



# Form AB-17: 2021/2022 License Renewal Application

## Section 3 – Sole Proprietor Ownership Information

**Corporations, LLC's and Partnerships of ALL kinds should skip this section.**

**READ BEFORE PROCEEDING:** Any new or changes to the ownership of the business license must be reported to the ABC Board within 10 days of the change and must be accompanied by a full set of fingerprints on FBI approved cardstock, AB-08a's, payment of \$48.25 for each new owner or officer and a date stamped copy of the CBPL change per AS 04.11.045, or a Notice of Violation will be issued to your establishment and your application will be returned.

**Important Note:** All entries below must match our records, or your application will be returned per AS 04.11.270, 3 AAC 304.105. You must list full legal names, phone number, and mailing address for each owner or partner whose information we require.

If more space is needed, attach additional copies of this page. Additional owners not listed on this page will be rejected.

This individual is an:  Applicant  Affiliate

Name:	DANIEL J. HENRY	Contact Phone:	9078309537
Mailing Address:	P.O. BOX 279		
City:	SKAGWAY	State:	AK
ZIP:	99840		
Email:	SFCALASKA@HOTMAIL.COM		

This individual is an:  Applicant  Affiliate

Name:	EILEEN M. HENRY	Contact Phone:	9076121234
Mailing Address:	P.O. BOX 279		
City:	SKAGWAY	State:	AK
ZIP:	99840		
Email:	SFCALASKA@HOTMAIL.COM		

## Section 4 – License Operation

Check ONE BOX for EACH CALENDAR YEAR that best describes how this liquor license was operated:

- |   | 2019                                | 2020                                |
|---|-------------------------------------|-------------------------------------|
| 1. The license was regularly operated continuously throughout each year. (Year-round)   | <input type="checkbox"/>            | <input type="checkbox"/>            |
| 2. The license was only operated during a specific season each year. (Seasonal)<br><i>If your operation dates have changed, list them below:</i>  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <u>APRIL 15</u> to <u>OCTOBER 15</u>  |                                     |                                     |
| 3. The license was only operated to meet the minimum requirement of 240 total hours each calendar year.<br><i>A complete AB-30: Proof of Minimum Operation Checklist, and all documentation must be provided with this form.</i>  | <input type="checkbox"/>            | <input type="checkbox"/>            |
| 4. The license was not operated at all or was not operated for at least the minimum requirement of 240 total hours each year, during one or both calendar years. <i>A complete Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated.</i> | <input type="checkbox"/>            | <input type="checkbox"/>            |

**If you have not met the minimum number of hours of operation in 2020, you are not required to pay the fees, however a complete AB-29 is required with Section 2 marked "OTHER" and COVID is listed as the reason.**

## Section 5 – Violations and Convictions

Have ANY Notices of Violation been issued for this license OR has ANY person or entity in this application been convicted of a violation of Title 04, 3AAC 304 or a local ordinance adopted under AS 04.21.010 in 2019 or 2020?

Yes  No

**If you checked YES, you MUST attach a list of all Notices of Violation and/or Convictions per AS 04.11.270(a)(2)**

**If you are unsure if you have received any Notices of Violation, contact the office before submitting this form.**





Alaska Alcoholic Beverage Control Board

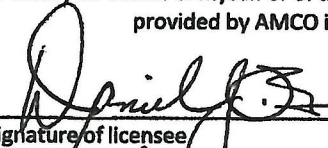
Form AB-17: 2021/2022 License Renewal Application

Section 6 – Certifications


As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, are true, correct, and complete.

- I agree to provide all information required by the Alcoholic Beverage Control Board or requested by AMCO staff in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned and potentially expired if I do not comply with statutory or regulatory requirements.
- I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application, and that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.
- I certify that this entity is in good standing with Corporations, Business and Professional Licensing (CBPL) and that all entity officials and stakeholders are current and accurately listed, and I have provided AMCO with all required changes of Shareholders (10% or more), Managers, Corporate Officers/Board of Directors, Partners, Controlling Interest or Ownership of the business license, and have provided all required documents for any new or changes in officers.
- I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of patrons have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, if applicable for this license type as set forth in AS 04.21.025 and 3 AAC 304.465.
- I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name from what is currently approved and on file with the Alcoholic Beverage Control Board.

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

  
 Signature of licensee  
**DANIEL J. HENRY**  
 Printed name of licensee

Kerry Adams  
 Notary Public  
 State of Florida  
 My Commission Expires  
 April 13, 2021  
 Commission No. 6694088  
 Notary Public in and for the State of: Florida

  
 Signature of Notary Public

My commission expires: April 13, 2021

Subscribed and sworn to before me this 3rd day of March, 2021.

- Restaurant/Eating Place applications must include a completed AB-33: Restaurant Receipts Affidavit
- Recreational Site applications must include a completed Recreational Site Statement
- Tourism applications must include a completed Tourism Statement
- Wholesale applications must include a completed AB-25: Supplier Certification

All renewal and supplemental forms are available online

Any application that is not complete or does not include ALL required completed forms and fees will not be processed and will be returned per AS 04.11.270, 3 AAC 304.105.

FOR OFFICE USE ONLY

License Fee:	\$ 300 - <u>00</u>	Application Fee:	\$ 300.00	Misc. Fee:	\$ 1500 - <u>00</u>
Total Fees Due:					\$ 2100 - <u>00</u>

AB-33- Section 1 - Establishment Information:

- Correct the Licensee. Our records show the licensee/owner is "Daniel J & Eileen M Henry". ✓
- Our records show the premises address for this license is "201 Congress Way" in Skagway, Alaska. Please verify and correct the application as necessary.

NEW ADDRESS — 145 CONGRESS WAY

Please make the necessary corrections on the attached documents and return to this email no later than close of business May 16, 2021. Completed documents (with the exception of fingerprint cards or payments) may be scanned and emailed, and questions or concerns may be sent to [alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov).

Thank you for your immediate diligence toward completing your application.

Kristina Serezhenkov  
Licensing Examiner  
Alcohol and Marijuana Control Office  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, Alaska 99501

ANY QUESTIONS  
PLEASE CALL  
907-830-9537

DEAR KRISTINA SEREZHENKOV,

UP UNTIL RECENTLY PEOPLE IN SKAGWAY PICKED THEIR OWN NUMBERS IF THEY NEEDED ONE FOR FED EX AND SUCH. THE CHIEF OF POLICE, ALONG WITH FIRE DEPT. AND A FEW COMMITTEE MEMBERS GAVE BUSINESSES AND RESIDENCES OFFICIAL PERMANENT ADDRESSES. THIS RECENT ACTION GAVE SKAGWAY FISH COMPANY THE "NEW" AND OFFICIAL ADDRESS OF 145 CONGRESS WAY. DAN HENRY

**From:** [Alcohol Licensing, CED ABC \(CED sponsored\)](#)  
**To:** [Emily Deach](#)  
**Cc:** [Alcohol Licensing, CED ABC \(CED sponsored\)](#)  
**Subject:** RE: #3891 dba Skagway Fish Company verification of premises address reassignment inquiry  
**Date:** Friday, May 7, 2021 9:59:20 AM

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Good morning,

Thank you for your response. Your email is sufficient and we will update our records to reflect the new address.

Have a great day,

Kristina Serezhenkov  
Licensing Examiner  
Alcohol and Marijuana Control Office  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, Alaska 99501

907-269-0359

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**From:** Emily Deach <e.deach@skagway.org>  
**Sent:** Friday, May 7, 2021 9:57 AM  
**To:** Alcohol Licensing, CED ABC (CED sponsored) <alcohol.licensing@alaska.gov>  
**Subject:** RE: #3891 dba Skagway Fish Company verification of premises address reassignment inquiry

Kristina,

The Municipality of Skagway recently undertook a project to reassign physical addresses for all of the properties in town, and I can verify that the Skagway Fish Company has been reassigned to 145 Congress Way, so that is correct.

Please let me know if you need a more official letter, etc., or if this email is sufficient verification.

Thanks!  
Emily

**Emily Deach, CMC**

**Borough Clerk**

Municipality of Skagway

P.O. Box 415, Skagway, AK 99840

(Phone) 907-983-2297 option 6

(Direct) 907-983-9706

(Fax) 907-983-2151

[www.skagway.org/clerksoffice](http://www.skagway.org/clerksoffice)

PUBLIC RECORDS LAW DISCLOSURE: This e-mail and responses to this email are subject to provisions of the Alaska Statutes and may be made available to the public upon request.

**From:** Alcohol Licensing, CED ABC (CED sponsored) <[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)>

**Sent:** Friday, May 7, 2021 8:53 AM

**To:** Emily Deach <[e.deach@skagway.org](mailto:e.deach@skagway.org)>

**Cc:** Alcohol Licensing, CED ABC (CED sponsored) <[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)>

**Subject:** [External Email] #3891 dba Skagway Fish Company verification of premises address reassignment inquiry

**[ATTENTION: This Email was received from outside the Municipality]**

Good morning,

The licensee for #3891 dba Skagway Fish Company has informed our office that the City of Skagway has reassigned their premises address.

Our records show the Skagway Fish Company premises address as “201 Congress Way”.

The licensee states that the address was reassigned to “145 Congress Way” and that is their new official address.

Can you confirm or verify their premises address?

Thank you for your assistance!

Kristina Serezhenkov

Licensing Examiner

Alcohol and Marijuana Control Office  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, Alaska 99501  
907-269-0359

[unsubscribe](#)

Department of Commerce, Community, and Economic Development  
**DIVISION OF CORPORATIONS, BUSINESS &  
PROFESSIONAL LICENSING**

[State of Alaska / Commerce / Corporations, Business, and Professional Licensing / Search & Database Download / Business License / License #295157](#)

## LICENSE DETAILS

**License #:** 295157

[Print Business License](#)

**Business Name:** SKAGWAY FISH COMPANY

**Status:** Active

**Issue Date:** 04/30/2003

**Expiration Date:** 12/31/2021

**Mailing Address:** PO BOX 279  
SKAGWAY, AK 99840

**Physical Address:** 201 CONGRESS WAY  
SKAGWAY, AK 99840

## Owners

DANIEL HENRY

## Activities

Line of Business	NAICS	Professional License #
72 - Accommodation and Food Services	722110 - FULL-SERVICE RESTAURANTS	

## Endorsements

No Endorsements Found

## License Lapse(s)

If this business license lapsed within the last four years the lapsed periods will appear below. Lapsed periods are the unlicensed period between an expiration date and renewal date.

No Lapses on record for the last 4 years.



THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

**Department of Commerce, Community,  
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
Main: 907.269.0350

February 2, 2021

Daniel J & Eileen M Henry  
PO Box 279  
Skagway, AK 99840

Email: [sfcalaska@hotmail.com](mailto:sfcalaska@hotmail.com)

Re: Late Renewal Application for #3891 DBA Skagway Fish Company

**LIQUOR LICENSE EXPIRES FEBRUARY 28, 2021**

Dear Daniel J & Eileen M Henry:

**Your liquor license will expire at midnight, February 28, 2021**, per AS 04.11.540 and AS 04.11.550.

An application for renewal of your liquor license has not been received by the Alcohol & Marijuana Control Office as of this date. If you have already submitted a renewal application for the 2021/2022 operating years and believe that you have received this notice in error, please contact the Alcohol & Marijuana Control Office immediately.

In order to avoid expiration of your license and mandatory cessation of alcohol sale, service, manufacture, and/or storage at your establishment, the following **must** be submitted to our office by February 28, 2021:

- Completed, signed, and notarized liquor license renewal application (including any necessary supplemental documents); and
- License fee, application fee, and \$500.00 late fee (payable by VISA, MasterCard, or check made out to State of Alaska).

The completed application and all fees must be postmarked by February 28, 2021. They may also be scanned and emailed or hand-delivered to our office **by 4:00 pm on February 28, 2021**. Any questions or concerns may be sent to [alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov).

Sincerely,

A handwritten signature in blue ink that reads "Carrie Craig".

Carrie Craig  
Records and Licensing Supervisor  
Alcohol and Marijuana Control Office



THE STATE  
of ALASKA  
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,  
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
Main: 907.269.0350

March 5, 2021

Daniel J & Eileen M Henry  
PO Box 279  
Skagway, AK 99840

[sfcalaska@hotmail.com](mailto:sfcalaska@hotmail.com)

Re: Expiration and Mandatory Cessation of Operation of License #3891 DBA Skagway Fish Company

**YOUR LIQUOR LICENSE HAS EXPIRED**

Dear Daniel J & Eileen M Henry:

Because an application for renewal and/or the required fees were not filed with the Alcohol & Marijuana Control Office (AMCO) by February 28, 2021, **your liquor license expired at midnight, February 28, 2021**, per AS 04.11.540.

**THE SERVICE, SALE, CONSUMPTION, MANUFACTURE, AND/OR  
DISTRIBUTION OF ALCOHOL ON YOUR PREMISES MUST CEASE  
IMMEDIATELY.**

The Alcoholic Beverage Control (ABC) Board will consider a written request to reinstate the license if the request is accompanied by a complete renewal application, all required fees (including any penalties and the \$1000.00 reinstatement fee) with written proof of good cause for the failure to file and pay by February 28, 2021, per 3 AAC 304.160(e). If you wish for this request to be considered by the ABC Board at its meeting on March 30, 2021, all items must be complete and received by AMCO staff on or before March 12, 2021.

The following ABC Board meeting is scheduled for June 8, 2021 and all items must be complete and received by AMCO staff on or before May 21, 2021.

Completed documents (with the exception of fingerprint cards and checks) may be scanned and emailed, and any questions or concerns may be sent to [alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov).

Sincerely,

A stylized, blue and white signature of Carrie Craig.

Carrie Craig  
Records and Licensing Supervisor