



**MEMORANDUM**

**TO:** Alcohol Control Board

**DATE:** June 15, 2021

**FROM:** Glen Klinkhart, Director

**RE:** AB-15 Licensed Premises COVID Authorization

The COVID-19 Emergency Health Orders officially ended on April 30, 2021 when Alaska Gov. Dunleavy signed the COVID-19 bill officially and immediately ended the state of emergency effective. We at the Alcohol and Marijuana Control Office and both boards acknowledge a lot of work by licensees, industry, and the public went into crafting and passing numerous alcohol and marijuana emergency regulations with built-in sunset dates meant to assist in helping keep employees and the public safer during the pandemic.

**Alcohol Beverage Control Board: Emergency Licenses/Regulations/Statutes/Permitting which ended:**

- Emergency Curbside Delivery
  - Emergency Alcohol Curbside Delivery had previously ended (see <https://www.commerce.alaska.gov/web/Portals/9/pub/homepage/AdvisoryEndEmergencyOrders.pdf>) however this is a good opportunity to again let the licensees who participated know they must cease all activities associated with alcohol curbside delivery immediately.
- Emergency Home delivery
  - Emergency Alcohol Curbside Delivery had previously ended (see <https://www.commerce.alaska.gov/web/Portals/9/pub/homepage/AdvisoryEndEmergencyOrders.pdf>) however this is a good opportunity to again let the licensees who participated know they must cease all activities associated with alcohol home delivery immediately.
- Special Permits (Fundraising) – Online Wine Auction permits
  - The practice of allowing organizations to conduct fundraising using narrowing defined online wine auctions will no longer be accepted or approved due to the end of the COVID-19 emergency declaration. In-person fundraising during an approved permitted event is still allowable through the permitting process.

**There is one potential exception to the ending of the COVID19 Health Orders:**

**AB-15 Temporary COVID License Premises Authorization**

Note that when licensees applied for an AB-15 temporary COVID license premises change the application clearly stated, and the applicated signed an understanding that:

***The license premises must return to its original configuration when the Governor's COVID-19 Health Mandates has been lifted or expires***

That being said, the temporary premises extensions worked very well for many licensees and I only know of one incident where an immediate action had to be taken in order to keep the public safe due to failure to follow the rules for premise extension.

*Therefore, the Director and the AMCO Staff recommends:*

1. The board discuss and consider allowing all currently approved AB-15 Temporary COVID License Premises Authorization to continue through December 31, 2021 (unless local, municipal, or state rules deem the AB-15 to be in conflict with location regulations).
2. The board discuss and consider an exploration into the development, ramifications, and legal issues of creating an AB-15 Temporary Licensed Premises Authorization so those licensees who also meet local, municipal, permits, and regulations could allow such a temporary extension of the licensed premises in their jurisdiction.



Glen Klinkhart  
Director  
Alcohol & Marijuana Control Board  
550 W 7th Ave #1600, Anchorage, AK 99501  
Office (907) 269-0350



Alaska Alcoholic Beverage Control Board

## Form AB-15: Licensed Premises COVID Form

---

### What is this form?

This AB-15 licensed premises COVID form is a temporary form required for all liquor licensees seeking to alter the functional floor plan or reduce or expand the area of the establishment's existing licensed premises, during the Governor's COVID-19 Health Mandates. **The license premises must return to its original configuration when the Governor's COVID-19 Health Mandates has been lifted or expires on August 14, 2020. AMCO can rescind this form and the changes you have requested at any time.**

Your diagram must include dimensions and must show all entrances and boundaries of the premises, walls, bars, fixtures, and areas of storage, service, and consumption. If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex.

**If approved, this form will replace the existing licensed premises diagram on file. All sections of the currently licensed area that you wish to remain licensed must be included as described on Page 2 of this form.** Blueprints, CAD drawings, or other clearly drawn and marked diagrams must be submitted and meet the requirements listed on this form. The first and third pages must still be completed, attached to, and submitted with any supplemental diagrams.

**This form must be completed and submitted to AMCO's main office prior to altering the existing floor plan. The licensed premises may not be altered unless and until the AMCO director has given written approval on this form. Please note that licensees seeking to change licensed premises diagrams for multiple licenses must submit a separate completed copy of this form for each license.**

### Section 1 – Establishment Information

Enter information for the licensed establishment.

Licensee:		License Number:			
License Type:					
Doing Business As:					
Premises Address:					
City:		State:		ZIP:	



Alaska Alcoholic Beverage Control Board

## Form AB-15: Licensed Premises COVID Form

### Section 2 – Summary of Changes

Provide a summary of the changes for which you are requesting approval.

### Section 3 – Detailed Premises Diagram

- Please attach a diagram, no larger than 11" x 17", of the layout (such as blueprints or other detailed drawings of the entire event space), showing all
  - o entrances and exits
  - o walls and fences (include fence height)
  - o bars
  - o permanent structures, such as booths or shelving, that effect the functional floor plan of the permitted area
- In **red**, outline the contiguous license premises area within the space where alcohol will be served, stored, and consumed. Provide dimensions.
- Label all alcohol storage, service, and consumption areas.
- Include cross-streets, a north arrow, and any significant geographical features (if applicable).
- **All applications are required to submit a security plan that includes information about the barriers, practices, and personnel that are to be used to ensure that alcohol is not introduced or removed from the license premises and to prevent the access of alcohol by a minor.**



Alaska Alcoholic Beverage Control Board

# Form AB-15: Licensed Premises COVID Form

## Section 4 – Declarations

Read the statement below, and then sign your initials in the box to the right:

Initials

The proposed changes conform to all applicable public health, fire, and safety laws.

As a liquor licensee, I declare under penalty of perjury that this form, including all attachments, is true, correct, and complete.

\_\_\_\_\_  
Signature of licensee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed name of licensee

## Section 5 – AMCO Review

\_\_\_\_\_  
Signature of AMCO reviewer

\_\_\_\_\_  
Date

Approved

Denied

\_\_\_\_\_  
Printed name of AMCO reviewer

\_\_\_\_\_  
Title of AMCO Reviewer

### AMCO Comments:

\_\_\_\_\_  
Signature of Director

\_\_\_\_\_  
Printed Name of Director

Approved

Denied

\_\_\_\_\_  
Date