



Alaska Alcoholic Beverage Control Board

Master Checklist: Renewal Liquor License Application

Doing Business As:	Anch	orage Cider	House at Fat	Ptarmigan	License Number:	5245	
License Type:	Rest	aurant/Eating	l Place				
Examiner:	K	ristiva	S.		Transaction #:	100031043	
Document		Received	Completed	Notes			
AB-17: Renewal Applic	ation	12/31/20	12/13/21				
App and License Fees		12/31	12/13/21				
Supplemental Docume	ent	Received	Completed	Notes			
Tourism/Rec Site State	ment						
AB-25: Supplier Cert (W	VS)						
AB-29: Waiver of Opera	ation			* Tran	usfer appol	ication	
AB-30: Minimum Opera	ation			recent	a & tem	Ð	
AB-33: Restaurant Affic	davit	12/31	12/13/21	issw	ed & tem ed & tem	2021	
COI / COC / 5 Star							
FP Cards & Fees / AB-0	8a						
Late Fee							
Names on FP Cards:							
						Yes No	
Selling alcohol in respo	nse to v	vritten order (pac	kage stores)?				
Mailing address and co	ntact in	formation differe	ent than in databa	se (if yes, updat	e database)?		
In "Good Standing" wit	h CBPL	(skip this and nex	t question for sol	e proprietor)?			
Officers and stockholde	ers mato	ch CBPL and data	base (if "No", det	ermine if transfe	r necessary)?		
LGB 1 Response: 🕅	LGB1 Response: MUNI OF Anchorage LGB2 Response: N/A						
Waive	Protest	Lapsed	Wai	/e 🗌 Prot	est 🗌 Lapsed		
[Master Checklist: Renewal] (re	ev 09/20/	⁽²⁰¹⁸⁾ CC /	Downton	/n		Page 1 of 1	



Alcohol and Marijuana Control Office 550 W 7th Avenue, Suite 1600 Anchorage, AK 99501 <u>alcohol.licensing@alaska.gov</u> <u>https://www.commerce.alaska.gov/web/amco</u> Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board Form AB-17: 2021/2022 License Renewal Application

- This form and any required supplemental forms must be completed, signed by the licensee, and postmarked no later than 12/31/2020 per AS 04.11.270, 3 AAC 304.160, with all required fees paid in full, or a non-refundable \$500.00 late fee applies.
- Any complete application for renewal or any fees for renewal that have not been postmarked by 02/28/2021 will be expired per AS 04.11.540,3 AAC 304.160(e).
- All fields of this application must be deemed complete by AMCO staff and must be accompanied by the required fees and all documents required, or the application will be returned without being processed, per AS 04.11.270, 3 AAC 304.105
 Receipt and (or processed) and (or pr
- Receipt and/or processing of renewal payments by AMCO staff neither indicates nor guarantees in any way that an application will be deemed complete, renewed, or that it will be scheduled for the next ABC Board meeting.

Establishment Contact Information

Licensee (Owner):	Fat Ptarmingan Management LLC License #: 52.45
License Type:	Restaurant or Eating Place
Doing Business As:	Anchorouge Cider House at Fat Ptarmingan
Premises Address:	441 W. Str Ave, Suite 100, Anchorage, AK 99501
Local Governing Body:	Municipality of Anchorage
Community Council:	Downtown

If your mailing address has changed, write the NEW address below:

Mailing Address:			
City:	State:	ZIP:	

Section 1 - Licensee Contact Information

Contact Licensee: The individual listed below must be listed in Section 2 or 3 as an Official/Owner/Shareholder of your entity and <u>must be listed on CBPL with the same name and title.</u>

This person will be the designated point of contact regarding this license, unless the Optional contact is completed.

Contact Licensee:	Guy	Conter		Contact Phone:	907-301-3369
Contact Email:	leb	seau 94	e Yahoo.com		

Optional: If you wish for AMCO staff to communicate with anyone other than the Contact Licensee about your license, list them below:

Name of Contact:	Drite	Stram	DV	Contact Phone:	907-952-6444
Contact Email:	infol	fatptarm	1 Java. Cor	\sim	

Name of Contact:	Contact Phone:
Contact Email:	

Name of Contact:	Contact Phone:	
Contact Email:		

AMCO Received 6/28/2021



Alaska Alcoholic Beverage Control Board Form AB-17: 2021/2022 License Renewal Application

Section 2 – Entity or Community Ownership Information

Sole Proprietors should skip this Section.

Use the link from Corporations, Business and Professional Licensing (CBPL) below to assist you in finding the Entity #. https://www.commerce.alaska.gov/cbp/main/search/entitie.

Alaska CBPL Entity #:	10010368
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READ BEFORE PROCEEDING: Any new or changes to Shareholders (10% or more), Managers, Corporate Officers, Board of Directors, Partners, Controlling Interest or Ownership of the business license must be reported to the ABC Board within <u>10 days</u> of the change and <u>must be accompanied by</u> a full set of fingerprints on FBI-approved card stock, AB-08a's, payment of \$48.25 for <u>each new officer</u> with a date-stamped copy of the CBPL change per AS 04.11.045, 50 & 55, or a Notice of Violation will be issued to your establishment and your application will be returned.

The only exception to this is a Corporation who can meet the requirements set forth in AS 04.11.050(c).

DO NOT LIST OFFICERS OR TITLES THAT ARE NOT REQUIRED FOR YOUR ENTITY TYPE.

- Corporations of <u>any</u> type including non-profit must list ONLY the following:
 - All shareholders who own 10% or more stock in the corporation
 - Each President, Vice-President, Secretary, and Managing Officer regardless of percentage owned
- Limited Liability Corporations, of any type must list ONLY the following:
 - All Members with an ownership interest of 10% or more
 - All Managers (of the LLC, not the DBA) regardless of percentage owned
- Partnerships of any type, including Limited Partnerships must list ONLY the following:
 - o Each Partner with an interest of 10% or more
 - o All General Partners regardless of percentage owned

Important Note: All entries below must match our records, or your application will be returned per AS 04.11.270, 3 AAC 304.105. You must list full legal names, all required titles, phone number, percentage of shares owned (if applicable) and a full mailing address for each official of your entity whose information we require. If more space is needed: attach additional completed copies of this page. Additional information not on this page will be rejected.

Name of Official:	Mertt Gill				
Title(s):	Member	Phone:		% Owner	1: 33.30
Mailing Address:	425 W. 5th Ave				
City:	Anchorage	State:	AK	ZIP:	99501

Name of Official:	Guy Conten				
Title(s):	Member	Phone:	907-301-3369	% Owne	ed: 33.40
Mailing Address:	8250 Strutton	Circle			
City:	Anchorage	State:	AK	ZIP:	99507

Name of Official:	Robert Bain				
Title(s):	Member	Phone:		% Owned:	33.30
Mailing Address:	425 W. 5th Ave		r		
City:	Anchorage	State:	AK	ZIP:	7952(

AMCO Received 6/28/2021



Alaska Alcoholic Beverage Control Board Form AB-17: 2021/2022 License Renewal Application

Section 3 - Sole Proprietor Ownership Information

Corporations, LLC's and Partnerships of ALL kinds should skip this section.

READ BEFORE PROCEEDING: Any new or changes to the ownership of the business license must be reported to the ABC Board within 10 days of the change and must be accompanied by a full set of fingerprints on FBI approved cardstock, AB-08a's, payment of \$48.25 for each new owner or officer and a date stamped copy of the CBPL change per AS 04.11.045, or a Notice of Violation will be issued to your establishment and your application will be returned.

Important Note: All entries below must match our records, or your application will be returned per AS 04.11.270, 3 AAC 304.105. You must list full legal names, phone number, and mailing address for each owner or partner whose information we require. If more space is needed, attach additional copies of this page. Additional owners not listed on this page will be rejected. This individual is any Applicant Additional copies of this page.

This individual is an:	Abb	plicant	Annat	e				
Name:		Bros	siteg	SERA	viaitos	Contact Phone:		
Mailing Address:								
City:					State:	······································	ZIP:	
Email:							<u> </u>	
This individual is an:	App	olicant	Affilia	ite				
Name:						Contact Phone:		
Mailing Address:								
City:					State:		ZIP:	1
Email:						_I	<u></u>	
	,							

Section 4 – License Operation

Chi 1.	eck ONE BOX for EACH CALENDAR YEAR that best describes how this liquor license was operated: The license was regularly operated continuously throughout each year. (Year-round)	2019	2020
2.	The license was only operated during a specific season each year. (Seasonal) If your operation dates have changed, list them below: to		
3.	The license was only operated to meet the minimum requirement of 240 total hours each calendar year. A complete A8-30: Proof of Minimum Operation Checklist, and all documentation must be provided with this form.		
4.	The license was not operated at all or was not operated for at least the minimum requirement of 240 total hours each year, during one or both calendaryears. <u>A complete Form AB-29: Wniver of Operation Application</u> and corresponding fees must be submitted with this application for each calendar year during which the license was not operated.		

If you have not met the minimum number of hours of operation in 2020, you are not required to pay the fees, however a complete AB-29 is required with Section 2 marked "OTHER" and COVID is listed as the reason.

Section 5 – Violations and Convictions

Have ANY Notices of Violation been issued for this license OR has ANY person or entity in this application been convicted of a violation of Title 04, 3AAC 304 or a local ordinance adopted under AS 04.21.010 in 2019 or 2020?

If you checked YES, you MUST attach a list of all Notices of Violation and/or Convictions per AS 04.11.270(a)(2)

If you are unsure if you have received any Notices of Violation, contact the office before submitting this form.

[Form AB-17] (rev09/23/2020)

AMCC Page 3 of 4

Yes

No

К

DEC 3 1 2020



Alaska Alcoholic Beverage Control Board Form AB-17: 2021/2022 License Renewal Application

Section 6 - Certifications

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, are true, correct, and complete.

- I agree to provide all information required by the Alcoholic Beverage Control Board or requested by AMCO staff in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned and potentially expired if I do not comply with statutory or regulatory requirements.
- I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application, and that in
 accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed
 business.
- I certify that this entity is in good standing with Corporations, Business and Professional Licensing (CBPL) and that all entity
 officials and stakeholders are current and accurately listed, and I have provided AMCO with all required changes of
 Shareholders (10% or more), Managers, Corporate Officers/Board of Directors, Partners, Controlling Interest or Ownership of
 the business license, and have provided all required documents for any new or changes in officers.
- I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of patrons
 have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their
 course completion cards on the licensed premises during all working hours, if applicable for this license type as set forth
 in AS 04.21.025 and 3 AAC 304.465.
- I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name from what is currently approved and on file with the Alcoholic Beverage Control Board.

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

HEN Signature of Notary Public ture of licensee Notary Public in and for the State of: 🔗 My commission expires: 3/19/23 0F Subscribed and sworn to before me this 24 day of 2021

Restaurant/Eating Place applications must include a completed AB-33: Restaurant Receipts Affidavit Recreational Site applications must include a completed Recreational Site Statement Tourism applications must include a completed Tourism Statement Wholesale applications must include a completed AB-25: Supplier Certification

All renewal and supplemental forms are available online

Any application that is not complete or does not include ALL required completed forms and fees will not be processed and will be returned per AS 04.11.270, 3 AAC 304.105.

FOR OFFICE USE ONLY

License Fee:	\$ Application Fee:	\$ 300.00	Misc. Fee:	\$
	Total Fees Due:			\$

Department of Commerce, Community, and Economic Development CORPORATIONS, BUSINESS & PROFESSIONAL LICENSING

State of Alaska / Commerce / Corporations, Business, and Professional Licensing / Search & Database Download / Corporations / Entity Details

ENTITY DETAILS

Name(s)

TypeNameLegal NameFat Ptarmigan Management LLCEntity Type:Limited Liability CompanyEntity #:10010368Status:Non-CompliantAK Formed Date:2/1/2013Duration/Expiration:PerpetualHome State:ALASKANext Biennial Report Due:1/2/2021Entity Mailing Address:441 W 5TH AVENUE, ANCHORAGE, AK 99501Entity Physical Address:8250 STRATTON CIRCLE, ANCHORAGE, AK 99507

Agent Name: GUY CONLEY

Registered Mailing Address: 8250 STRATTON CIRCLE, ANCHORAGE, AK 99507

Registered Physical Address: 8250 STRATTON CIRCLE, ANCHORAGE, AK 99507

Officials

AK Entity #

Name Guy Conley Matt Gill Robert Bain Titles Member Member Member □Show Former Owned 33.40 33.30 33.30

5/10/2021, 8:17 AM

Filed Documents

Date Filed	Туре	Filing	Certificate
2/01/2013	Creation Filing	Click to View	Click to View
4/22/2013	Initial Report	Click to View	
5/14/2013	Change of Officials	Click to View	
9/24/2015	Admin Dissolution		Click to View
12/29/2016	Biennial Report	Click to View	
12/29/2016	Reinstatement		Click to View
12/29/2016	Biennial Report	Click to View	
12/29/2016	Agent Change	Click to View	
2/27/2019	Biennial Report	Click to View	

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Department of Commerce, Community, and Economic Development DIVISION OF CORPORATIONS, BUSINESS & PROFESSIONAL LICENSING

State of Alaska / Commerce / Corporations, Business, and Professional Licensing / Search & Database Download / Business License / License #2099520

LICENSE DETAILS

License #: 2099520

Print Business License

Business Name: Anchorage Cider House at Fat Ptarmigan

Status: Active

Issue Date: 02/11/2020

Expiration Date: 12/31/2021

Mailing Address: 82501 Stratton Circle Anchorage , AK 99507

Physical Address: 441 W. 5th Avenue Anchorage , AK 99501

Owners

Fat Ptarmigan Management LLC

Activities

 Line of Business
 NAICS
 Professional License #

 72 - Accommodation and Food Services
 722110 - FULL-SERVICE RESTAURANTS
 Professional License #

Endorsements

No Endorsements Found

License Lapse(s)

If this business license lapsed within the last four years the lapsed periods will appear below. Lapsed periods are the unlicensed period between an expiration date and renewal date.

No Lapses on record for the last 4 years.



Alcohol and Marijuana Control Office 550 W 7th Avenue, Suite 1600 Anchorage, AK 99501 <u>alcohol.licensing@alaska.gov</u> https://www.commerce.alaska.gov/web/amco Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-33: 2021/2022 Restaurant Receipts Affidavit

What is this form?

A restaurant or eating place licensee must file a complete copy of this form along with its 2021/2022 license renewal application, in order to provide evidence to the Alcoholic Beverage Control Board that this licensed restaurant's receipts from the sale of food upon the licensed premises constitute no less than 50% of the gross receipts (food + alcohol sales) of the licensed premises for each calendar year in 2019 and 2020, as required by AS 04.11.100(e). This form is considered to be confidential.

This form must be completed correctly and submitted along with a complete and correct copy of Form AB-17a before a license renewal application may be reviewed.

Section 1 – Establishment Information

This form is being submitted for the following license:

Licensee:	Fat Placmingan Mennagement LLC License #: 5245	
License Type:	Restaurant or Eating Place	
Doing Business As:	Anchorage Cipter House at Fast Ptarmiaan	
Premises Address:	441 W. 5th Lve Suite 100, Incharage, 14, 09501	
Local Governing Body:		

Section 2 - Gross Receipts for 2019 and 2020

Please fill out the following information carefully, contact AMCO staff if you have questions regarding this form. Enter the dollar amounts of the food and gross (food + alcohol) receipts on the licensed premises, and calculate the percentage of gross revenue that is from food sales on the licensed premises for each calendar year. (Food Revenue ÷ Gross Revenue x 100 = %)



AMCO Received 6/25/2021

From:	Alcohol Licensing, CED ABC (CED sponsored)
То:	AKchefguy75@gmail.com; steve@zelenergroup.com
Cc:	Alcohol Licensing, CED ABC (CED sponsored)
Subject:	#5245 dba Anchorage Cider House at Fat Ptarmagins Incomplete Renewal
Date:	Monday, May 10, 2021 8:45:00 AM
Attachments:	Entity Details.pdf #5245 dba Anchorage Cider House at Fat Ptarmagins Incomplete Renewal.pdf Blank Notary AB 17.pdf AB-33 Blank.pdf

Good morning,

I have reviewed the renewal application submitted 12/31/2020. At this time, the application is considered incomplete. Please review the following for instructions on how to complete your application.

AB-17 Establishment Contact Info:

- Correct your license number. Your license number is #5245.
- Correct the name of the Licensee (Owner). Our records reflect that "Fat Ptarmigan Management LLC" is the name of the licensee/owner.

AB-17 Section 1 Licensee Contact Information:

Remove the information for Steve Zelener from this line. Our records do not show that Mr. Zelener is an approved licensee on this record. ABC records show that as approved licensees one of the following individuals can be listed in this section: Guy Conley, Matthew Gill or Robert Bain. You may list Steve Zelener in the optional contact line if you wish. List the notated "Bille Anderson" in the optional contact line as well instead of in the margins.

AB-17 Page 2, Section 2 Entity Ownership Information:

• The information provided in this section does not match AMCO's records or the records maintained by Corporations, Business and

Professional Licensing (CBPL). Use the following CBPL link to confirm your information:

https://www.commerce.alaska.gov/cbp/main/search/entities The ownership structure and percentage owned provided on your application must match both the CBPL records and AMCO records. Please verify your information and correct as needed on the attached application pages. *There may be additional modifications needed after your response or based upon the information you provide.

- CBPL Ownership Structure
 - Matt Gill Member- 33.30%
 - Guy Conley Member- 33.40%
 - Robert Bain- Member- 33.30%
- AMCO Ownership Structure (approved licensees/owners)
 - Matthew Gill Member- 33.30%
 - Guy Conley Member- 33.40%
 - Robert Bain- Member- 33.30%
- Application Ownership Structure
 - Steve Zelener- Owner- 33.75%
 - Lloyd Stiassny- Owner- 33.75%
 - Tim Woolston-Owner 22.50%

AB-17 Section 6 Notary:

• Redo the notary page as the signer, Dmitry Stranilov, is not an approved licensee on this record and does not have signature authority to sign this page. This page must be signed by one of the approved licensees.

AB-33 Section 1- Establishment Information:

- Correct your license number. Your license number is #5245.
- Redo the notary page as the signer, Dmitry Stranilov, is not an approved licensee and cannot sign this page. This page must be signed by one of the approved licensees.

According to the Division of Corporations, Business and Professional Licensing (CBPL), Fat Ptarmigan Management LLC is "Non-Compliant". I suspect that means you will need to file your Biennial Report to get back into "Good Standing" which is a requirement for alcohol licensure. I believe this is correct link to do so:

https://www.commerce.alaska.gov/CBP/Corporation/StartPage.aspx? file=BIRPT&num=10026043 Your entity license details are attached for your review.

Please make the necessary corrections on the attached documents and return to this email no later than close of business May 20, 2021. Completed documents (with the exception of fingerprint cards or payments) may be scanned and emailed, and questions or concerns may be sent to alcohol.licensing@alaska.gov.

Thank you for your immediate diligence toward completing your application.

Kristina Serezhenkov Licensing Examiner Alcohol and Marijuana Control Office 550 West 7th Avenue, Suite 1600 Anchorage, Alaska 99501 907-269-0359 Good afternoon,

Thank you for the submission. I need a few minor corrections before I can deem the renewal complete.

AB-17 Section 1- Licensee Contact Information:

• Add the contact emails for Guy Conley and Dmitry Stramilov.

AB-17 Section 2- Entity or Community Ownership Information:

• Add the mailing address for members Matt Gill and Robert Bain.

As of 6/25/2021 according to the Division of Corporations, Business and Professional Licensing (CBPL), Fat Ptarmigan Management LLC is "Non-Compliant". I suspect that means you will need to file your Biennial Report to get back into "Good Standing" which is a requirement for alcohol licensure. Please use the following CBPL link to do so: https://www.commerce.alaska.gov/CBP/Corporation/startpage.aspx?file=BIRPT

Your entity license details are attached for your review.

Thank you,

Kristina Serezhenkov Licensing Examiner Alcohol and Marijuana Control Office 550 West 7th Avenue, Suite 1600 Anchorage, Alaska 99501 From: Billy Anderson <admin@fatptarmigan.com>
Sent: Friday, June 25, 2021 11:04 AM
To: Alcohol Licensing, CED ABC (CED sponsored) <alcohol.licensing@alaska.gov>
Cc: Steve Zelener <steve@zelenergroup.com>; Dmitry Stramilov <info@fatptarmigan.com>
Subject: Re: Anchorage Cider House Alcohol License Application V2

Naturally, I would forget.

On Fri, Jun 25, 2021 at 8:00 AM Alcohol Licensing, CED ABC (CED sponsored) <<u>alcohol.licensing@alaska.gov</u>> wrote:

Good morning,

Can you resend. I am not seeing the attachment.

Thank you,

Kristina Serezhenkov Licensing Examiner Alcohol and Marijuana Control Office 550 West 7th Avenue, Suite 1600 Anchorage, Alaska 99501

From: Billy Anderson <<u>admin@fatptarmigan.com</u>>
Sent: Thursday, June 24, 2021 8:47 PM
To: Alcohol Licensing, CED ABC (CED sponsored) <<u>alcohol.licensing@alaska.gov</u>>
Cc: Steve Zelener <<u>steve@zelenergroup.com</u>>; Dmitry Stramilov <<u>info@fatptarmigan.com</u>>
Subject: Anchorage Cider House Alcohol License Application V2

Greetings,

Thank you for helping us out, here is the updated version, as per your instructions.

Very respectfully,

Billy Anderson General Manager Anchorage Cider House | Fat Ptarmigan 907-777-7710 Good afternoon,

I am doing follow up on the renewal of your liquor license #5245 dba Anchorage Cider House at Fat Ptarmigan and have the renewal application. However, I cannot deem the renewal complete until Fat Ptarmigan Management LLC entity #10010368 shows 'in good standing' in the Corporations, Business and Professional Licensing (CBPL) database. The link to the CBPL database is: <u>https://www.commerce.alaska.gov/cbp/main/Search/Entities</u> The entity currently shows as 'non-compliant' for not filing their 1/2/2021 biennial report. I have notified you via phone and email several times about this hold up.

Please fix the status of Fat Ptarmigan Management LLC in the CBPL database within 10 days of this email. If you are not able to make this correction please contact our office directly at 907-269-0350 or at <u>alcohol.licensing@alaska.gov</u> with an explanation.

Thank you,

Kristina Serezhenkov Licensing Examiner Alcohol and Marijuana Control Office 550 West 7th Avenue, Suite 1600 Anchorage, Alaska 99501 Good afternoon,

Thank you for speaking with me about the renewal in process for your license #5245 dba Anchorage Cider House at Fat Ptarmigan. As we discussed, the unapproved change in ownership will present some additional steps in completing the renewal application and will require you to submit a transfer application as well. At this time you have indicated that Fat Ptarmigan Management LLC (entity #10010368) cannot be brought back into good standing in the CBPL database because the ownership has changed to Fat Ptarmigan LLC (entity #10009580). This change of ownership is in violation of AS 04.11.040(c). Please review the below instructions on how to renew your license and submit a transfer application to bring your license back into compliance.

Renewal 2021-22:

The renewal application cannot be deemed complete until a transfer application is received and accepted by our office. Once a transfer application is received (not reviewed, just received) our office can deem the renewal complete and will issue you a temporary license. However, the renewal application will be held UNTIL the transfer application is deemed complete and scheduled for board consideration. Both the renewal and transfer application will be scheduled for consideration at the same board meeting.

Transfer Application Required:

Because there has been an unreported and unapproved change of ownership which is a violation of AS 04.11.040(c) it is required that you submit a Transfer Application within 30 days of this notice (by 10/27/2021) or action may be

taken against your license. As the publishers affidavit will require you to post your newspaper ad once a week for three consecutive weeks before you submit the transfer application please take immediate action to begin the process. A typical transfer of ownership will require the following forms and fees:

\$500.00 transfer application fee \$50.00 restaurant/designation fee \$48.25 background investigation fee for each individual who is required to be listed in the AB-01

AB-01: Transfer License Application

AMCO approved ownership shows that TWO of the following three individuals MUST sign the AB-01 form as the 'Transferor'.

Guy Conley- 33.40 % owner

Matt Gill 33.30 % owner

Robert Bain 33.30 % owner

For the 'Transferee' only one of the individuals listed on the AB-01 in Section 5 as an Entity Official must sign.

AB-02: Premises Diagram

AB-03: Restaurant Designation Permit Application

• Copy of proposed menu

• Copy of Dept. of Environmental Conservation Food Service permit AB-07: Public Notice Posting Affidavit

AB-08a: Authorization of Records Release for each individual who is required to be listed in the AB-01

AB-09: Statement of Financial Interest

AB-11: Creditor's Affidavit- filled out by the Transferor

Only one of the individuals listed as a current owner must sign this form. Publisher's Affidavit (the advertising format is on the website with the other forms – link below)

Entity Documents (see 3 AAC 304.105 subsections b 4, 6 and 7) Proof of Right, Title & Interest in the property.

• 3 AAC 304.105(b)(6) requires all copies of deeds, lease agreements or other

documents that show right or title to, or interest in, land and buildings at the location of the business to be licensed. It is imperative that the transferor (current licensee) maintain right/title and interest in the premises until the transfer is effectuated. Most commonly, the submitted documents have either an effective date of "upon license transfer" or there is a lease-back agreement that is in effect until the transfer is effectuated.

Forms, fees and instructions can be found here:

https://www.commerce.alaska.gov/web/amco/AlcoholLicenseApplication.aspx The statute for a **Restaurant/Eating Place license is AS 04.11.100**. Statutes and regulations can be found here:

https://www.commerce.alaska.gov/web/amco/AlcoholStatutesRegulations.aspx

Thank you and please let me know if you have any questions.

Kristina Serezhenkov AMCO Licensing Examiner 907-269-0359