THE STATE of ALASKA
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community, and Economic Development

Alcohol and Marijuana Control Office

550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

MEMORANDUM

TO: Alcoholic Beverage Control Board DATE: October 30, 2026

FROM: Jane P Sawyer, Program Coordinator RE: Map for Petition Applications

This project was initiated as part of the AO-360 directive and is meant to reduce regulatory burden.

3 AAC 305.080 relates to documentation required of petition-based applications (areas where there are no local government). 3 AAC 305.080(c) currently requires a 'United States Geodetic Survey map…'. We are amending 3 AAC 305.080(c) to replace said language with '…a true, visual representation of the applicable radius…'. It makes it easier for people to understand what the application requires.

After careful review and consideration of the draft, the board may consider its options.

Options for the board:

- Move to approve and send to Law for initial review and (with Law's approval) subsequent public comment
- Move to amend, approve and then send to Law for initial review and (with Law's approval) subsequent public comment
- Move to send back to staff for more work
- Close the regulations project
- Table the project

3 AAC 305.080. Petition for licenses. (a) If required by AS 04.11.460, a petition is a necessary part of an application. All petitions must be on forms prescribed by the board. Petition signatures must be obtained within the 90-day period immediately preceding the submission of the application. However, signatures may be added to the petition before an application has been deemed complete.

(b) A person signing a petition relating to a license must be 21 years of age or older and a permanent resident of the geographical area relevant to the petition. A person may have only one permanent residence. Municipal boundaries shall be disregarded when gathering petition signatures.

(c) When submitting a petition under AS 04.11.460, an applicant shall assist in the determination of the population within the applicable radius by submitting the following information with the application:

(1) ~~a graphic designation on a United States Geodetic Survey map with a scale of at least one inch to the mile showing the population within a circle of the applicable radius, and showing where petition signatures were obtained~~a true, visual representation of the applicable radius with a scale of at least one inch to the mile showing the population within the radius and showing where petition signatures were obtained; and

(2) ~~the population within the applicable area and~~a narrative of how the population within the applicable radius was determined. (Eff. 1/1/2024, Register 248)

(Words in **boldface and underlined** indicate language being added; words [CAPITALIZED AND BRACKETED] indicate language being deleted. Complete new sections are not in boldface or underlined.)

3 AAC 305.080(c) is amended to read:

(c) When submitting a petition under AS 04.11.460, an applicant shall assist in the determination of **the** population **within the applicable radius** by submitting the following information with the application:

(1) a **true, visual representation of the applicable radius with a scale of at least one inch to the mile, showing the population within the radius and showing where petition signatures were obtained** [GRAPHIC DESIGNATION ON A UNITED STATES GEODETIC SURVEY MAP WITH A SCALED OF AT LEAST ONE INCH TO THE MILE SHOWING THE POPULATION WITHIN A CIRCLE OF THE APPLICABLE RADIUS, AND SHOWING WHERE PETITION SIGNATURES WERE OBTAINED]; and

(2) [THE POPULATION WITHIN THE APPLICABLE AREA AND] **a** narrative of how the population **within the applicable radius** was determined. (Eff. 1/1/2024, Register 248; am ____/____/_____, Register _____)

Authority: AS 04.06.005 AS 04.06.100 AS 04.11.460

DRAFT