Alcohol & Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Cover Sheet for Marijuana Establishment Applications

What is this form?

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

Items that are submitted without this page will be returned in the manner in which they were received.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Ganja By Sarah LLC	**License Number:**	33305		
License Type:	Retail Marijuana Store				
Doing Business As:	Ganja By Sarah				
Physical Address:	7830 Old Seward Hwy				
City:	Anchorage	**State:**	AK	**Zip Code:**	99518
Designated Licensee:	Sarah Alexander				
Email Address:	GanjaBySarah@gmail.com				

Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

Attached Items:	MJ-03

OFFICE USE ONLY					
Received Date:		Payment Submitted Y/N:		Transaction #:	

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Operating Plan Supplemental

Form MJ-03: Retail Marijuana Store

What is this form?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Signage and advertising
- Displays and sales
- Exit packaging and labeling
- Security
- Waste disposal

This form must be completed and submitted to AMCO's main office before any new or transfer application for a retail marijuana store license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Ganja By Sarah, LLC	**MJ License #:**	33305		
License Type:	Marijuana Retail Store				
Doing Business As:	Ganja By Sarah				
Premises Address:	7830 Old Seward Highway				
City:	Anchorage	**State:**	Alaska	**ZIP:**	99518

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Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the intake and flow of marijuana and marijuana product at your premises, and a description of what a standard customer visit to your establishment would entail:

Ganja By Sarah is a marijuana retail facility that will purchase wholesale marijuana and marijuana products from licensed cultivators and product manufacturers for retail sale to the public. Marijuana and Marijuana products will be delivered to the facility and stored in the restricted access area. All product received at the store will be inventoried and tracked with an inventory tracking system and daily inventory will be conducted to prevent diversion.

The retail facility will be a small store where customers will enter the sales lobby and present valid identification proving that they are at least 21 years of age or older. Customers will then approach the sales counter, which separates the restricted access area behind the counter. from the customer area. At the counter, customers will peruse purchase options and Ganja By Sarah employees will consult with customers in order to determine what the customer wishes to purchase. Marijuana or Marijuana products will then be sold to customers in prepackaged units or weighed out to a specific amount desired by the customer and packaged on demand ("deli style"). Customers will exit the store with their purchases in child-resistant, opaque packaging.

Locked doors, walls or other obstacles will prevent unauthorized and unescorted visitors from entering restricted areas. Clear signage will be posted alerting potential customers of age restrictions and to prevent loitering, individuals under the age of 21 will be escorted off the property by security staff. Employees will be trained to prevent the sale of marijuana to indiviuals under the influence of intoxicants. All areas of the licensed premises, including a 20 foot perimeter of the building will be covered by surveillance cameras, and that data will be kept for at lease 40 days. a 24-hour central monitoring security system will be in place that will alert licensees and local law enforcement to any breaches in security.

Section 3 – Prohibitions

Review the requirements under 3 AAC 306.310.

3.1. Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

All licensees, agents and employees of Ganja By Sarah will take a marijuana handler permit course which covers how to identify a person who is under the influence of alcohol or other controlled substance and is too intoxicated to legally purchase marijuana. Additional training on how to identify behavior that suggests a person is intoxicated, and how to de-escalate any situations wit intoxicated customers, will be provided as part of all staff training.
If an intoxicated individual is identified, Ganja By Sarah will not sell any marijuana products or products containing marijuana to that individual. Any potential customers that are identified as intoxicated will be escorted from the premises. Law enforcement will be contacted if that person does not comply with instructions to exit the premises.

3.2. I certify that the retail marijuana store will not: Initials

a. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355;** [initials]

b. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet;** [initials]

c. **offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample;** [initials]

d. **offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation; or** [initials]

e. **allow a person to consume marijuana or a marijuana product on the licensed premises.** [initials]

Answer "Yes" or "No" to the following question:	Yes	No
3.3. Do you plan to request future approval of the Marijuana Control Board to permit consumption of marijuana or marijuana product in a designated area on the proposed premises?	☐	☒

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Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 4 – Signage and Advertising

Review the requirements under 3 AAC 306.360 and 3 AAC 306.365. All licensed retail marijuana stores must meet minimum standards for signage and advertising.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

4.1. I understand and agree to follow the limitations regarding the number, placement, and size of signs on my proposed establishment, set forth in 3 AAC 306.360(a).

4.2. The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage the sale of marijuana or marijuana products.

4.3. All advertising for marijuana or marijuana product will contain the warnings required under 3 AAC 306.360(e).

4.4. I understand and agree to post, in a conspicuous location visible to customers, the notification signs required under 3 AAC 306.365.

4.5. I certify that no advertisement for marijuana or marijuana product will contain any statement or illustration that:

- **a. is false or misleading;**
- **b. promotes excessive consumption;**
- **c. represents that the use of marijuana has curative or therapeutic effects;**
- **d. depicts a person under the age of 21 consuming marijuana; or**
- **e. includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana.**

4.6. I certify that no advertisement for marijuana or marijuana product will be placed:

- **a. within 1,000 feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21;**
- **b. on or in a public transit vehicle or public transit shelter;**
- **c. on or in a publicly owned or operated property;**
- **d. within 1,000 feet of a substance abuse or treatment facility; or**
- **e. on a campus for postsecondary education.**

Section 5 – Displays and Sales

5.1. Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

All marijuana and marijuana products will be displayed in locked display cases. A licensee, employee or agent of Ganja By Sarah who is working on shift will have access to the display cases and can unlock them in order to serve customers. Once a customer chooses their product for purchase, the employee will remove the marijuana or marijuana product from the display case and will weigh out the requested amount of the product if necessary. Purchases will entered into the point of sale system to update inventory and confirm that the purchase is within legal limits. Items purchased by the customer will be in childproof containers and placed in opaque exit packaging. All purchased products will have labeling provided by either the originating licensed cultivator or product manufacturer, or have labels generated by Ganja by Sarah which contain all required information.

Prior to completing the sale, all customers will have their identification checked to verify they are 21 years of age or older.

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Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

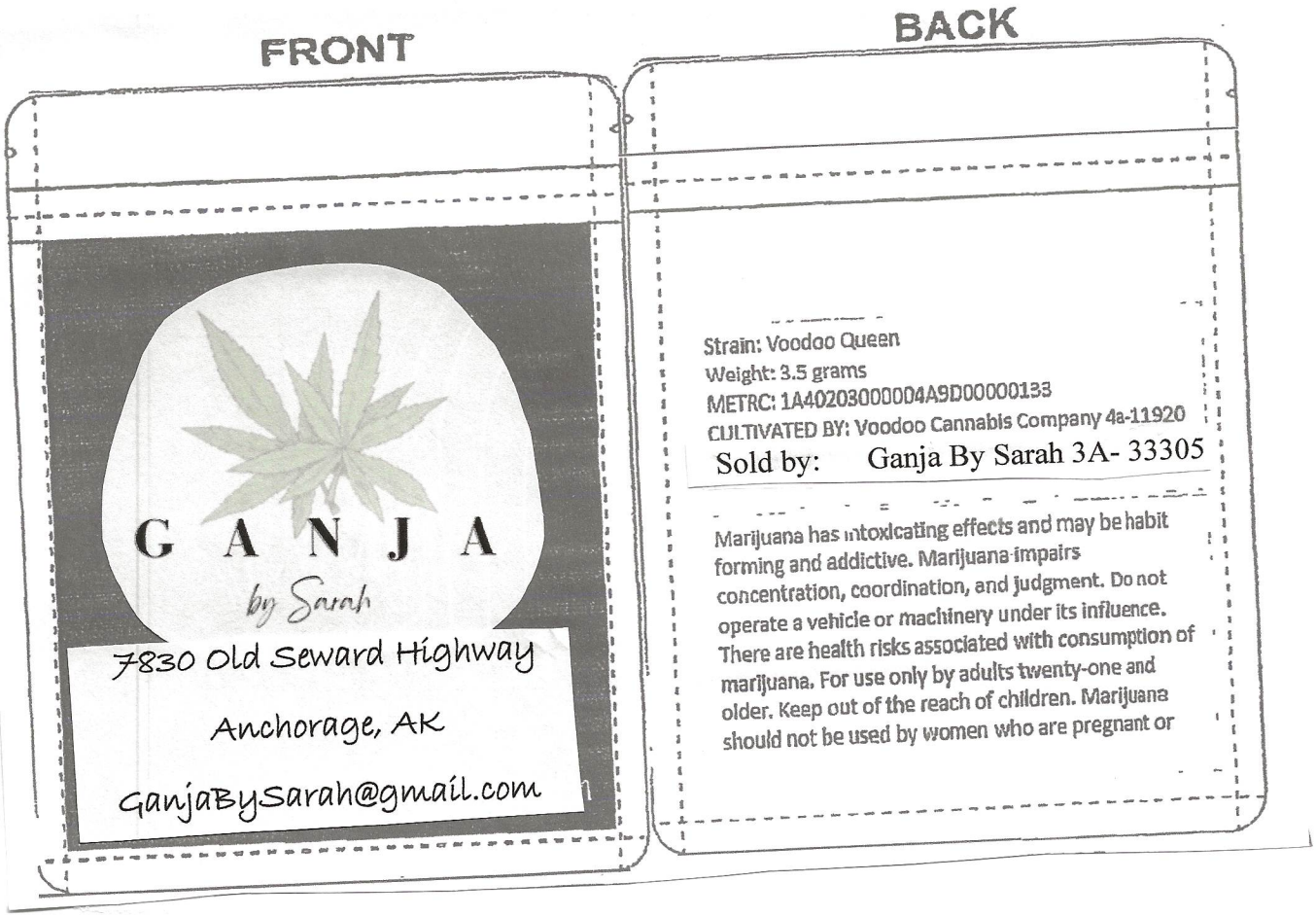
Section 6 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345.

6.1. Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

Ganja By Sarah employees will be trained on all packaging reqirements. Employees will ensure that all marijuana and marijuana products are placed into opaque, resealable and child-resistant packaging before it leaves the licensed premises. All marijuana and marijuana products will also be labeled per state regulations, and employees will ensure that there is a label attached to each package containing the required warnings, identifies the retail marijuana store selling the marijuana product by name or distinctive logo and license number, the estimated amount of total THC in the labeled product, and the name and license number of the products producer.

6.2. Provide a sample label that the retail marijuana store will use to meet the labeling requirements set forth in 3 AAC 306.345(b):



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Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 7 – Security

Review the requirements under 3 AAC 306.350 and 3 AAC 306.720.

7.1. Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, as required by 3 AAC 306.350(a):

Ganja By Sarah employees will be trained on how to identify identification that meets the requirements of the Marijuana Control Board.. Ganja By Sarah wll refuse to sell marijuana or marijuna product to a person who does not produce a form of valid photgraphic identification showing that the person is 21 years of age or older. A valid form of photographic identification includes: an unexpired, unaltered passport; an unexpired, unaltered driver's license, instruction permit, or identification card of a state or territory of the United States, the District of Columbia, or a province or territory of Canada; or an identification card issued by a federal or state agency authorized to issue a driver's license or identification card.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

7.2. The video surveillance and camera recording system for the licensed premises covers each point-of-sale area.

Section 8 – Waste Disposal

Review the requirements under 3 AAC 306.740.

8.1. Describe how you will store, manage, and dispose of any marijuana waste, including expired marijuana or marijuana products, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

Ganja By Sarah will manage and dispose of any solid or liquid waste in compliance with applcable federal, state and local statutes, ordincances and regulations. Marijuana waste will rendered unusable for any purpose for which it was grown or produced before it leaves the licensed premises.

Marijuana waste includes marijuana or a marijuana product that has been found by the licensee unfit for sale or consumption, expired marijuana products and other waste as determined by applicable regulation.

Ganja By Sarah wlll give AMCO at least three days notice, on a form prescribed by the board, prior to making the waste unusable and disposing of it. The waste will be recorded in the marijuna inventory tracking system.

Marijuana waste will be made unusable by grinding it and mixing it wil at least and equal amount of other compostable materials such as soil or other growing medium or compostable materials such as food waste, yard waste, vegetable based grease or oils, or other wastes approved by the board.

When material is not intended to be composted, marijuana waste will be mixed with non-compostable materials including paper waste, cardboard waste, plastic waste and delivered to a waste handling facility such as Alsaka Waste Services.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

8.2. The retail marijuana store shall give the board at least three days written notice required under 3 AAC 306.740(c) before making marijuana waste unusable and disposing of it.

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Sarah Annalyn Alexander

Printed name of licensee

Offical Seal
STATE OF ALASKA
Notary Public
Eli Gionet
Commission # 220613003 Commission Expires:06/13/2026

Notary Public in and for the State of Alaska

My commission expires: 6-13-2026

Subscribed and sworn to before me this 6 day of OCT, 2022

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(Additional Space as Needed):

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