



## AMCO Appointments with Examiners

Meetings with Business Registration Examiners for Alcohol or Marijuana License applications are now by appointment only.

Appointment hours are 9:00am – 12:00pm and 1:00pm – 4:00pm, Tuesdays, Wednesdays & Thursdays only. Appointments are scheduled for twenty (20) minute time slots only.

Please call (907) 269-0350 with your license number ready, to schedule an appointment.

### **Appointments may be made for the following reasons:**

You have filed an application and have questions that are not answered in instructions or on the [training video](#)

You have filed an application and you want an examiner to review a document and tell you if the document adequately meets a statutory or regulatory requirement for purposes of application completion.

You have filed an application and you want an examiner to review your documentation and tell you if you have missed anything that is required to be submitted.

### **Business Registration Examiners cannot do the following at appointments:**

An examiner cannot tell you if your license will be approved by the board.

An examiner cannot "summarize" the regulations or statutes for you or "tell you about" a certain type of license. It is the examiner's expectation that you will ask specific questions after you have read the statutes or regulations.

An examiner cannot listen to a hypothetical application scenario and "tell you if it will work".

An examiner cannot recreate the training or the FAQ's or the instruction sheet on a person-by-person basis.

An examiner cannot "cut to the chase" or give you the "short version" of any of the rules. You must educate yourself and bring us your questions.