



Alaska Marijuana Control Board Operating Plan Supplemental Form MJ-06: Marijuana Testing Facility

What is this form?

This operating plan supplemental form is required for all applicants seeking a marijuana testing facility license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 6** of the **Alaska Administrative Code**. This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.615(2).

What additional information is required for cultivation facilities?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Employee qualification and training
- Testing practices and procedures
- Reporting and records retention
- Waste Disposal

This form must be completed and submitted to AMCO’s main office before any new or transfer application for a marijuana testing facility license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:		MJ License #:			
License Type:					
Doing Business As:					
Premises Address:					
City:		State:	Alaska	ZIP:	



Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility’s operations. Include information regarding the intake and flow of marijuana and marijuana product at your premises and reporting of test results:

[Empty box for Section 2 content]

Section 3 – Prohibitions

Review the requirements under 3 AAC 306.610.

3.1. I certify that the marijuana testing facility will not:

Initials

a. sell, deliver, distribute, or transfer any marijuana or marijuana product to a consumer, with or without compensation; or

b. allow any person, including a licensee, employee, or agent, to consume marijuana or marijuana product on the licensed premises.

Section 4 – Employee Qualification and Training

Review the requirements under 3 AAC 306.625 and 3 AAC 306.630.

4.1. Name the facility’s scientific director and describe how she/he meets the qualifications set forth in 3 AAC 306.630(b):

[Empty box for Section 4 content]



4.2. Describe how the marijuana testing facility will ensure the scientific director and all testing analysts are proficient in utilizing testing equipment and analyzing samples:

Section 5 – Testing Practices and Procedures

Review the requirements under 3 AAC 306.615, 3 AAC 306.635 – 3 AAC 306.650, and 3 AAC 306.660.

5.1. Describe each test the marijuana testing facility will offer:



Form MJ-06: Marijuana Testing Facility Operating Plan Supplemental

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

5.2. I have attached the marijuana testing facility's written standard operating procedures manual that includes standard operating procedures for each test the facility will offer, as well as the acceptable range of results for each test.

5.3. The written standard operating procedures manual is available to each employee at all times.

5.4. Describe how the marijuana testing facility will meet the chain of custody requirements set forth in 3 AAC 306.650:

Section 6 – Reporting and Records Retention

Review the requirements under 3 AAC 306.670 and 3 AAC 306.675.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

6.1. I have read, understand, and will comply with the timely reporting requirements set forth in 3 AAC 306.670(a).

6.2. I have read, understand, and will comply with the reporting and validation requirements set forth in 3 AAC 306.670(b).

6.3. I have read, understand, and will comply with the records retention requirements set forth in 3 AAC 306.675.



Section 7 – Waste Disposal

Review the requirements under 3 AAC 306.740.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

7.1. The marijuana testing facility shall give the board at least three days written notice required under 3 AAC 306.740(c) before making marijuana waste unusable and disposing of it.

7.2. Describe how you will store, manage, and dispose of any solid or liquid marijuana waste, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Notary Public in and for the State of Alaska

Printed name of licensee

My commission expires: _____

Subscribed and sworn to before me this ____ day of _____, 20____.



(Additional Space as Needed):