



Alaska Marijuana Control Board

Alcohol and Marijuana Control Office
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Form MJ-29a: License Conversion Application Checklist

What is this document?

The following checklists were created to assist applicants with gathering all documents and items required to convert a marijuana establishment license in accordance with 3 AAC 306.047.

Checklist for All License Conversion Applications

The following documents and items must be submitted before a license conversion application will be reviewed for completeness:

- Form MJ-29b:** License Conversion Application
- Form MJ-00:** Application Certifications (*a completed copy for each individual person*)
- Form MJ-29c:** License Conversion Operating Plan Change (*if applicable*)
- Form MJ-02:** Premises Diagram
- Form MJ-07c:** Public Notice Posting Affidavit
- Form MJ-08b:** Local Government Notice Affidavit
- Publisher's Affidavit**
- Proof of Possession for Premises Extension** (*If premises is expanding beyond the current proof of possession in the course of this application*)
- Conversion Application Fee** (\$1,000)
- Difference in License fees** (\$4,000)
 - *This is only applicable to conversions from Limited Cultivation to Standard Cultivation Facility and Concentrate to Product Manufacturers.*
- Food Safety Permit or Permit Application** (*as applicable; manufacturing conversions ONLY*)