

Most Common Errors

Initiated Marijuana Establishment Applications

The Alcohol & Marijuana Control Office (AMCO) has received many initiated marijuana establishment applications that have filled out incorrectly or are incomplete. Please read the [application instructions](#), watch the [training video](#), and read the [FAQ's](#) before initiating your application. Here are the most common errors we've seen so far:

1. Not listing owners or affiliates:

You must list **every** human being who has a financial interest in the license (direct or indirect) as either an owner or affiliate. Each entity that has ownership in a license must also have its human owner listed as affiliates.

2. Incorrect entry in the "Designated Owner" field:

The designated owner field needs to be a human being and cannot be anything but a human being. Do not enter an address here. You must list your designated owner as an affiliate.

3. Premises Address:

The physical address of your premises cannot be a PO Box. It must be the actual physical address of your proposed premises. Remember, these are premises based licenses. You must have an actual location before applying.

The consequences of submitting an inaccurate or incomplete application are that you will have to re-accomplish your public notice at your own cost. Please take your time and ensure you initiate your application properly. There is no rush.