



MEMORANDUM

TO: Peter Mlynarik, Chair, and Members of the Marijuana Control Board DATE: October 21, 2016

FROM: Sarah Daulton Oates, Program Coordinator RE: Licensing Update

Total Applications Received as of October 21, 2016 **458**

1) Applications by the Numbers	
a. Voided	75
b. New Status	47
c. Initiated Status	189
d. Under Review Status	26
e. Incomplete Status	13
f. Complete Status	20
i. Determined Complete by October 10	19
g. Active Status	44
h. Delegated Status	33
i. Tabled Status	4
j. Rescinded Status	7
2) Applications by License Type	
a. Cultivation Facility applications	261
b. Testing Facility applications	8
c. Retail Marijuana Store applications	132
d. Product Manufacturing Facility applications	57

Agenda Closing Date

In order to be on the December, 2016 meeting agenda, applicants who have received incomplete letters must submit all corrections and complete documents by **November 18, 2016**.

Understaffing and Processing Times

At the September 7, 2016 MCB meeting, I informed the board and attendees that processing of marijuana license applications would likely slow down in coming months as a result of understaffing. Up until the last board meeting, the examiners had been able to process all marijuana license applications within a couple days of payment receipt.



On August 24, one of the four licensing examiners resigned without notice. Because of State budget cuts and the hiring freeze, there is a delay in recruiting for her replacement. This means that we currently and indefinitely have three examiners in charge of all marijuana licenses and all 1900 liquor licenses in the state. In addition to the regular new and transfer applications we receive, almost 1000 liquor license renewal applications are about to come flooding into the office, and my team must process them within 10 days of receipt, as required by statute.

Although the examiners have continued to process marijuana license applications as quickly possible, the Under Review queue has backed up significantly, and both staff and applicants are feeling the pressure. We are very appreciative of those applicants who have been waiting in the queue for their continued patience and understanding throughout this stressful time.

As Director Franklin mentioned in her report, the licensing team has been training the administrative team to reabsorb the tedious and time-consuming administrative procedures involved in processing alcohol and marijuana applications. Having the administrative team take these tasks back over should enable the licensing team to focus on the examination and notification pieces of application processing, which would result in shorter queue times.

Transfer Applications

The licensing team is continuing to work on creation of the online transfer application with IT. As other State divisions and departments are also stretched thin, we still do not have an expected roll-out date.

Mat-Su Borough Applications

On October 4, the Mat-Su Borough residents voted against the moratorium that banned licensed marijuana establishments within the borough outside of city limits. The Borough started accepting applications on October 20, 2016. The three Mat-Su Borough applications that were tabled at the June 9, 2016 MCB meeting are back on this agenda for board review and consideration.