Alcohol & Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Cover Sheet for Marijuana Establishment Applications

What is this form?

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

Items that are submitted without this page will be returned in the manner in which they were received.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	AYME S ZANTUA; KANOE M ZANTUA	**License Number:**	10590		
License Type:	Retail Marijuana Store				
Doing Business As:	CANNABIS CORNER				
Physical Address:	9735 Mud Bay Rd				
City:	Ketchikan	**State:**	AK	**Zip Code:**	99901
Designated Licensee:	AYME S ZANTUA				
Email Address:	aymecardwell@aol.com				

Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

Attached Items:	Form MJ-03

OFFICE USE ONLY					
Received Date:		Payment Submitted Y/N:		Transaction #:	

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Operating Plan Supplemental

Form MJ-03: Retail Marijuana Store

What is this form?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany the **Marijuana Establishment Operating Plan (Form MJ-01)**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- On-site consumption
- Displays and sales
- Exit packaging and labeling
- Security

This form must be submitted to AMCO's main office before any retail marijuana store license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Ayme S. Zantua; Kanoe M. Zantua	**License Number:**	10590		
License Type:	Retail Marijuana Store				
Doing Business As:	Cannabis Corner				
Premises Address:	9735 Mud Bay Rd				
City:	Ketchikan	**State:**	ALASKA	**ZIP:**	99901

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Section 2 – Prohibitions

Applicants should review 3 AAC 306.310 and be able to answer "Agree" to all items below.

The retail marijuana store will not:	Agree	Disagree
Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355	■	☐
Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet	■	☐
Offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample	■	☐
Offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation	■	☐
Allow a person to consume marijuana or a marijuana product on the licensed premises, except as provided in 3 AAC 306.305(a)(4)	■	☐

Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

Our plan is to ensure all employees have adequate training to recognize the signs of a person under the influence of an alcoholic beverage, inhalant or controlled substance. This will be added to the initial training newly hired personnel must complete in order to safely join the retail team. If management deems a review is needed to recognize those signs, a staff meeting will be held to reiterate that training.

An employee will be stationed at the entrance door at all times. The primary focus of this employee will be to check proper identifications, and look for any signs that indicate a person(s) is under the influence of an alcoholic beverage, inhalant, or controlled substance. If a client shows signs they are under the influence, they will be denied entrance to the building.

There will also be surveillance cameras strategically placed throughout the internal and external circumference of the building. These will serve as a deterrent for anyone who is under the influence to enter the premises.

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Section 3 – On-site Consumption

	Yes	No
Do you plan to request approval of the board with your initial application to permit consumption of marijuana or marijuana product in a designated area on the proposed premises?	☑	☐

If "Yes", describe how you ensure that only marijuana or marijuana products that were purchased at your proposed premises are being consumed, per 3 AAC 306.305(a)(4):

We plan to only allow customers to enter the consumption room if they have purchased our marijuana or marijuana product at that time. They will not be allowed to exit the building and return later to use the consumption room. This will help ensure only our products are being used on the premises.

We also plan to have two surveillance cameras located in the consumption room mounted on separate walls to ensure viewing of the entire room.

Lastly, we plan to have an employee monitor the consumption room to discourage visitors from bringing in and using anything not purchased on site.

A call will be made to local law enforcement if any person(s) is caught with substances brought in from external sources. We will provide recorded data from surveillance cameras as evidence to the local authorities.

Section 4 – Displays and Sales

Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

All marijuana and marijuana products will be kept in display cases until they are sold to a customer. These display cases will be situated so that only employees may access them to handle the marijuana or marijuana product. Once a customer decides on the purchase of a product, the employee will package that marijuana or marijuana product in an approved package and seal it with our retail label before handing it to the customer.

Information binders may be used to describe the different marijuana and marijuana products available for purchase, as samples will not be allowed. Employees will have continued training on new products, so they have the ability to answer any questions customers may have.

Non-marijuana products sold in the store (i.e. smoking devices, pipe cleaners, etc.) may either be located in a display case or on a wall accessible to the consumers. If the non-marijuana product is located in a display case or on a wall behind the counters, only an employee will be allowed to access the product until time of purchase. This will ensure that anything in the display cases will not be accessible to a customer.

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Section 5 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345, and identify how the proposed establishment will meet the listed requirements.

Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

Packaging requirements will be part of new hire training to ensure all employees know what to look for when receiving new shipments. All packaging will be inspected upon arrival of a marijuana or marijuana product shipment. The shipment will not be accepted if the packaging is incorrect.

Here is what employees will look for: package must not exceed one once for resale, a wholesale package will not exceed five pounds for repackaging, strain or strains identified on the label, no printed images on resale packages, packaging will prevent contamination, packaged in an opaque, child-resistant container that can be resealed, labeled will contain five statements as required by law.

We will provide proper packaging for the sale of marijuana and marijuana product to the consumer. Employees will package purchased product in the packaging provided, and affix a label to seal the package which will include name of retail store, license number, total estimated amount of THC in the product and the following five statements:

"Marijuana has intoxicating effects and may be habit forming and addictive"
"Marijuana impairs concentration, coordination, and judgement. Do not operate a vehicle or machinery under its influence."
"There are health risks associated with consumption of marijuana."
"For use only by adults twenty-one and older. Keep out of reach of children."
"Marijuana should not be used by women who are pregnant or breast feeding."

Provide a sample label that the retail marijuana store will use to meet the labeling requirements under 3 AAC 306.645(b):

Cannabis Corner
License# 10590

Total Estimated THC: _____

Warning: (1) Marijuana has intoxicating effects and may be habit forming and addictive. (2) Marijuana impairs concentration, coordination, and judgement. Do not operate a vehicle or machinery under its influence. (3) There are health risks associated with consumption of marijuana. (4) For use only by adults twenty-one and older. Keep out of the reach of children. (5) Marijuana should not be used by women who are pregnant or breast feeding.

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Section 6 – Security

Identification Requirement to Prevent Sale to Person Under 21 (3 AAC 306.350):

Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, per 3 AAC 306.350(a):

Training will be given to all new hire employees on how to check proper identifications. An employee will be stationed next to the entrance door of the premises to check identification of everyone who wants to enter. The forms of identification that will be accepted are: a current passport, a current driver's license, instruction permit, state identification card, territory identification card, District of Columbia identification card, or an identification card from a providence or territory of Canada.

A calendar placement will help the employee determine the date to compare the identification to. The employee will check the date to ensure a customer is over the age of twenty-one before allowing admittance to the premises. The employee will also be looking at the picture to compare with the person to ensure that is their actual identification.

Local law enforcement will be called if a person is found to be using false identification, and recorded video surveillance will be given to the local authorities for evidence.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Signature of licensee

Ayme S. Zontua
Printed name

Subscribed and sworn to before me this 3rd day of August, 2016.

OFFICIAL SEAL
KACIE L. PAXTON
NOTARY PUBLIC-STATE OF ALASKA
My Comm. Expires 1/30/18

Notary Public in and for the State of Alaska.

My commission expires: 1/30/2018

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(Additional Space as Needed):