Alcohol & Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Cover Sheet for Marijuana Establishment Applications

What is this form?

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

Items that are submitted without this page will be returned in the manner in which they were received.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	AYME S ZANTUA; KANOE M ZANTUA	**License Number:**		10590	
License Type:	Retail Marijuana Store				
Doing Business As:	CANNABIS CORNER				
Physical Address:	9735 Mud Bay Rd				
City:	Ketchikan	**State:**	AK	**Zip Code:**	99901
Designated Licensee:	AYME S ZANTUA				
Email Address:	aymecardwell@aol.com				

Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

Attached Items:	Form MJ-01 Sample Restricted Access Entry Log Sample Restricted Access Area Sign

OFFICE USE ONLY					
Received Date:		Payment Submitted Y/N:		Transaction #:	

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

What is this form?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38** of **Alaska Statutes** and **Chapter 306** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Security
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Waste disposal
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising
- Control plan for persons under the age of 21

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03, Form MJ-04, Form MJ-05,** or **Form MJ-06)** to meet the additional operating plan requirements for each license type.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Ayme S. Zantua; Kanoe M. Zantua	**License Number:**	10590		
License Type:	Retail Marijuana Store				
Doing Business As:	Cannabis Corner				
Premises Address:	9735 Mud Bay Rd				
City:	Ketchikan	**State:**	ALASKA	**ZIP:**	99901

Mailing Address:	PO Box 6082				
City:	Ketchikan	**State:**	ALASKA	**ZIP:**	99901

Primary Contact:	Ayme Zantua		
Main Phone:	(907) 220-7617	**Cell Phone:**	(907) 220-7617
Email:	aymecardwell@aol.com		

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 2 – Security

Review the requirements under 3 AAC 306.710 – 3 AAC 306.720 and 3 AAC 306.755, and identify how the proposed premises will meet the listed requirements.

Describe how the proposed premises will comply with each of the following:

Restricted Access Areas (3 AAC 306.710):

Describe how you will prevent unescorted members of the public from entering restricted access areas:

The restricted access areas include storage, break room and office. These rooms will only be accessible through one main door located next to the retail counter, before breaking off into individual rooms. "Restricted Access" signs will be posted at each entrance point to a restricted access area.

All individuals authorized to access the restricted areas will be issued an ID badge. Managers and employees of Cannabis Corner will wear their employee badges at all times when on the premises. Visitors badges will be given to authorized individuals to identify them as able to access restricted areas by ESCORT ONLY. These badges will be given to the visitor only after the sign in sheet is properly filled out.

All restricted access areas will be under video surveillance.

Describe your processes for admitting visitors into and escorting them through restricted access areas:

Only employees, management, members of AMCO, and peace officers are authorized to enter restricted access areas. Anyone with the authority to enter these areas must be escorted by management or an appointed employee.

The visitor(s) will receive a name badge designating them as authorized to enter restricted access areas. This badge will be visually differentiated from the badges employees are required to wear. If there is prior notice of the visit, badge(s) should be made in advance to ensure a speedy entrance into the restricted access areas. If no notice is given, the authorized visitor must wait in one of the public access areas until a badge can be printed.

A sign in sheet will also be required for each visit. Information on the sign in sheet will include: name, affiliation, a list of restricted areas being accessed, reason for access, name of employee escort, date and time in/out of visit. The sign in sheets will be maintained on the premises as routine paperwork.

A member of management or a designated employee will escort the authorized visitor(s) at all times. If prior notice of the visit is given, a designated escort will be chosen in advance to speed up the process. If no prior notice is given, a member of management will be the escort.

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe your recordkeeping of visitors who are escorted into restricted access areas:

A sign in sheet will be required for each visitor(s) access to restricted areas. The visitor must fill out all required fields of the sign in sheet before they are escorted into requested areas.
Information on the sign in sheet will include: name, affiliation, a list of restricted areas being accessed, reason for access, name of employee escort, date and time in/out of visit.

The sign in sheets will be maintained on the premises as routine paperwork. They will be kept in a fire resistant storage area for the current business year, and no less than three previous years.

All restricted areas will also be under video surveillance. This will be a video record of any visitor(s) to the restricted access areas. Video records will be maintained on the premises for no less than 40 days.

A duplicate set of records will be maintained in an offsite location.

Provide a copy of a sample identification badge to be displayed by each licensee, employee, or agent while on the premises:

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Security Alarm Systems and Lock Standards (3 AAC 306.715):

Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

Soft white LED lights will be placed on the exterior of the building to facilitate surveillance of the premises. The lighting will be strategically placed by external entrances to the building to deter any unauthorized breech of the premises when closed for business.

The lights will be in addition to surveillance cameras strategically placed around the circumference of the building. All external surveillance cameras will be infrared for better visual during day or night.

An alarm system is required for all license types. Describe the security alarm system for the proposed premises:

The alarm system for the proposed premises will include door sensors, window sensors, multiple passive infrared sensors, and surveillance cameras in every room of the premises (excluding the bathroom), on the entrance and exit of the building and around the external circumference of the building.

The regulations require all windows have sensors. ASZ KZ

The alarm system will be activated by entering an access code in a control panel by the entrance door. Only management will know the access code to activate and deactivate the alarm system.

If the alarm system is tripped by unauthorized access, an electronic notification will be sent to the alarm monitoring company, as well as local law enforcement and licensees.

The alarm system must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe how the security alarm system meets this requirement:

The alarm system will include sensors on both external doors, and on all windows. The sensors will trigger the alarm if any door or window is opened while the alarm is activated.

In addition to the sensor placement on both external doors and windows, passive infrared sensors will detect any movement occurring in the building when the alarm is activated.

The alarm system will send an electronic notification to the alarm monitoring company, local law enforcement, and the licensees during an unauthorized breech of premises.

The alarm monitoring company for this premises will be Advanced Communications.

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe your policies and procedures for preventing diversion of marijuana or marijuana product:

To prevent diversion from occurring, a member of management or a designated employee will do a regular walk-through of the parking lot and circumference of the building. The purpose of this walk-though will be to prevent loitering, which will in turn help prevent diversion. The walk-through will be conducted every thirty minutes during hours of operation.

An employee will be stationed at the door at all times to check for proper identification. This employee will be able to do a visual scan of the parking area from their post, in addition to the walk-through.

There will be video cameras placed around the external perimeter of the premises. These cameras will be recording any activity in the parking area as well as behind the building. The video cameras should help deter diversion from occurring on the external part of the property.

ASZ KZ

To prevent diversion from employees, we will be limiting the areas of the building they have assess to, and the scope of their job descriptions. Employees will only be handling marijuana and/or marijuana products in the retail space, and will be on camera at all times. They will not have access to the surveillance room or safe unless they are in the company of a licensee of a manager. Employees will also not be accepting incoming shipments of marijuana and/or marijuana products. A licensee or a manager will be the only people authorized to handle this task.

If an act of diversion is caught by any of the above mentioned procedures, a call will be placed to the local authorities to file a complaint. We will provide any surveillance recording to the authorities as evidence.

Describe your policies and procedures for preventing loitering:

Many of the procedures in place to prevent diversion will also be used to prevent loitering on the premises. A member of management or a designated employee will do a regular walk-through of the parking lot, and external circumference of the building during business hours. This will help regulate the pedestrian traffic on the outside of the building. This walk-through will be conducted every thirty minutes.

Surveillance cameras and external lighting will also be in place to prevent loitering. The external cameras will be infrared to allow for good visual both day and night.

Any person(s) caught loitering will be asked to leave the premises immediately, unless anything out of the ordinary comes to our attention (such as diversion). In that case, a call will be placed to the local authorities to file a complaint.

Describe your policies and procedures regarding the use of any additional security device, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm to enhance security of the proposed premises:

Passive infrared sensors will be placed strategically throughout the building to detect any movement when the premises is not in operation. Five sensors will be placed in the following locations: near the entrance to the building, near the exit door to the building, in the proposed consumption room, in the office, and in the surveillance room. These sensors will set off the alarm if triggered when the premises is closed for business. This will notify the local authorities to a possible unauthorized breach in security.

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when any automatic or electronic notification system alerts a local law enforcement agency of an unauthorized breach of security:

If the alarm is activated by an unauthorized breach of security, an electronic notification will be sent to the alarm monitoring center. The alarm monitoring center will then notify local law enforcement before notifying licensees on the notification list. Once notified, the licensee will meet the police at the premises to deactivate the alarm and answer any questions local law enforcement may have, which may include providing information the surveillance cameras have recorded.

In the case of a licensee's accidental activation of the alarm system when opening the premises for business, the licensee will call the local law enforcement office to notify them of the false alarm. When the alarm monitoring center calls, the licensee will have to provide a phone password for the alarm monitoring center to cancel the alarm.

Video Surveillance (3 AAC 306.720):

All licensed marijuana establishments must meet minimum standards for surveillance equipment. Applicants should be able to answer "Yes" to all items below.

Video surveillance and camera recording system covers the following areas of the premises:	Yes	No
Each restricted access area and each entrance to a restricted access area	■	☐
Both the interior and exterior of each entrance to the facility	■	☐
Each point of sale area	■	☐

Each video surveillance recording:	Yes	No
Is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing	■	☐
Clearly and accurately displays the time and date	■	☐
Is archived in a format that does not permit alteration of the recorded image, so that the images can readily be authenticated	■	☐

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

There will be 14 to 16 video surveillance cameras in use on the proposed premises. A certified security technician will place eight cameras inside the premises, and the remaining cameras will be placed externally.

There will be four cameras placed in the retail space to cover both the external entrance and exit doors, tills and identification checking station. Two cameras will be placed in opposite facing corners of the proposed consumption room. The seventh and eighth internal video cameras will be placed in the office and storage room.

The external cameras will be placed strategically around the circumference of the building to record video surveillance of the entire property. Two cameras will be placed outside of the entrance and exit doors to the building in a position that will cover both the doors and the parking area. All external cameras will be equipped with infrared surveillance.

Describe the locked and secure area where video surveillance recording equipment and records will be housed and stored and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the board:

A locked cabinet will be placed in the office to house the video surveillance equipment. The office will also be locked at all times and only accessible to management and authorized employees. A surveillance camera strategically placed inside the office will record any activity to ensure video surveillance equipment is not tampered with.

Location of Surveillance Equipment and Video Surveillance Records:	Yes	No
Surveillance room or area is clearly defined on the premises diagram	■	☐
Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area	■	☐
Surveillance recording equipment access is limited to a marijuana establishment licensee or authorized employee, and to law enforcement personnel including an agent of the board	■	☐
Video surveillance records are stored off-site	☐	■

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Business Records (3 AAC 306.755):

All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records. Applicants should be able to answer "Yes" to all items below.

Business Records Maintained and Kept on the Licensed Premises:	Yes	No
All books and records necessary to fully account for each business transaction conducted under its license for the current year and three preceding calendar years; records for the last six months are maintained on the marijuana establishment's licensed premises; older records may be archived on or off-premises	■	☐
A current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment	■	☐
The business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises	■	☐
Records related to advertising and marketing	■	☐
A current diagram of the licensed premises including each restricted access area	■	☐
A log recording the name, and date and time of entry of each visitor permitted into a restricted access area	■	☐
All records normally retained for tax purposes	■	☐
Accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed	■	☐
Transportation records for marijuana and marijuana product as required under 3 AAC 306.750(f)	■	☐

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

A marijuana establishment is required to exercise due diligence in preserving and maintaining all required records. Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

Records will be maintained on the premises for the current business year, and three previous business years as required by law. Paper records will be housed in a fire resistant safe within the premises, and copies of those records will be housed in a facility off premises in case of natural disaster or otherwise.

All electronic records, excluding video surveillance records, will be housed in a laptop computer, and stored in a fire resistant safe when not in use by office staff. A backup of electronic records will be kept on an external hard drive and housed off site.

Video surveillance records will be maintained for 40 days as required by law in a secured cabinet on site.

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 3 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730, and identify how the proposed establishment will meet the listed requirements.

All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with the system the board implements to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

Applicants should be able to answer "Yes" to all items below.

Marijuana Tracking and Weighing:	Yes	No
A marijuana inventory tracking system, capable of sharing information with the system the board implements to ensure tracking for the reasons listed above, will be used	■	☐
All marijuana delivered to a marijuana establishment will be weighed on a scale certified in compliance with 3 AAC 306.745	■	☐

Describe the marijuana tracking system that you plan to use and how you will ensure that it is capable of sharing information with the system the board implements:

We plan to use a point-of-sale system that interfaces with the Metrc system chosen by the state for marijuana inventory tracking. The point of sale software will include a scanning system that will scan the barcodes attached to the wholesale packages received at the retail store, and will continue using the scanning system during the sale to the general public.

We plan to work with Franwell to make sure the point of sale software shares information with the Metrc system easily.

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 4 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700, and identify how the proposed establishment will meet the listed requirements.

A marijuana establishment and each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

Applicants should be able to answer "Yes" to all items below.

Marijuana Hander Permit:	Yes	No
Each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment	☑	☐
Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the premises of a retail marijuana store, marijuana cultivation facility, or marijuana product manufacturing facility) when on the licensed premises	☑	☐
Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired	☑	☐

Describe how your establishment will meet the requirements for employee qualifications and training:

All employees of the proposed retail establishment will have acquired both a marijuana handler permit and a food safety card before employment. Training will be conducted by management, and will include a new employee packet containing all paperwork required for employment. A checklist will be given to the manager, and training will not be complete until all items are checked off and signed by both the trainer and the new employee. Included in the training is how to use the registers, how to properly check identifications, use of the marijuana tracking system, procedures for incoming shipments of marijuana and marijuana products, how to properly use the scale, review of retail sales (how much THC is accepted in a single sale), cleaning procedures to maintain a clean premises, and reviewing SOPs for the premises.

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to the statement below.

Marijuana Waste Disposal:	Yes	No
The marijuana establishment shall give the board at least 3 days notice in the marijuana inventory tracking system required under 3 AAC 306.730 before making the waste unusable and disposing of it	☑	☐

Describe how you will store, manage, and dispose of any solid or liquid waste, including wastewater generated during marijuana cultivation, production, process, testing, or retail sales, in compliance with applicable federal, state, and local laws and regulations:

ASZ
KZ

Any waste will be stored in a fire resistant safe until it is ready for disposal. Notification of disposal will be given to AMCO using Matrx, three days prior to disposal. The waste will be ground down and mixed with no less than equal parts shredded cardboard or paper. The waste will then be taken to the solid waste transfer facility in Ketchikan, Alaska.

Per Lenny Nealy (907-228-5791) at the Ketchikan solid waste facility, they will accept the waste. I am to call him in advance to set up a meeting time to dispose of the waste. He will meet me at the landfill and I will watch the waste be placed in the container to be further mixed with the general household refuse. The final destination of the refuse is the Republic Service Landfill, a class 1 landfill in Washington. They will consider this documented waste.

Sandy Woods at the DEC Juneau office has confirmed that as the waste ends up in a class 1 landfill, I need no prior approval from them to proceed with this disposal plan.

Please find enclosed the Marijuana Waste Disposal newsletter found on the DEC website.

Describe what material or materials you will mix with the ground marijuana waste to make it unusable:

We plan to use equal parts cardboard waste or paper waste mixed with the marijuana or marijuana product waste to make it unusable. The cardboard waste or paper waste used, will be shredded before mixing with the marijuana or marijuana product to ensure conformity throughout the mixture.

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Marijuana waste must be rendered unusable for any purpose for which it was grown or produced before it leaves the marijuana establishment. Describe the process or processes that you will use to make the marijuana plant waste unusable:

A52
KZ

Any marijuana or marijuana product deemed as waste material will be stored in a fire resistant safe until sufficient notification is given to AMCO. AMCO will be given notification using the marijuana tracking system, three days prior to disposal. The marijuana or marijuana product waste will then be ground using a food processor, and mixed with equal parts cardboard or paper waste. The cardboard or paper waste will also be ground, so the mixture is consistent throughout. Once the three day notification period is up, the waste will be taken to the local landfill for disposal.

I am to call Lenny Nealy (907-228-5791) at the Ketchikan solid waste facility to set up a meeting time to dispose of the waste. I will be present as the waste is place in the container to be further mixed with the general household refuse. This refuse will then be shipped down to the Republic Service Landfill in Washington.

Per the Juneau office of the DEC, the Ketchikan landfill is able to accept this waste product.

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 6 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to all items below.

Marijuana Transportation:	Yes	No
The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700	■	☐
The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle	■	☐
The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport	■	☐
During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport	■	☐
Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment	■	☐
When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received	■	☐
The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest	■	☐

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment:

The proposed license is for a marijuana retail establishment with no plans for shipping marijuana or marijuana products to other establishments. However, we plan to inspect the packaging on all incoming shipments. Our plan is to order marijuana and marijuana products prepackaged for sale (excluding any store labels that need to be affixed at final sale), and minimize the purchase of larger batches that need distributing into individual portions at the retail site.

Any incoming products will be inspected for proper packaging and labeling. Packaging must be in opaque, child-resistant packages that can reseal.

We will affix store labels to each package that include: the store name, license number, total amount of THC in the packaged product, and containing the five statements required by law.

Describe the type of locked, safe, and secure storage compartments that will be used in any vehicles transporting marijuana or marijuana product:

As the retail establishment, we are the final step in the sale of marijuana and marijuana products. We plan to minimize how often we pick up and transport the marijuana and marijuana product to our establishment. However, when we transport the marijuana and marijuana product ourselves, we plan to use a locked, metal container that is secured to the transport vehicle. The container will be locked at the pick up site, and will remain locked until it reaches the retail store. The vehicle will make no unnecessary stops during transport.

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 7 – Signage and Advertising

Describe any signs that you intend to post on your establishment with your business name, including quantity and dimensions:

We plan to have one sign above the door of the proposed retail establishment, that includes the store name only. It will read "Cannabis Corner". The sign will not exceed 3 ft x 3 ft in size.

If you are not applying for a retail marijuana store license, you do not need to complete the rest of Section 7, including Page 17.

Restriction on advertising of marijuana and marijuana products (3 AAC 306.360):

All licensed retail marijuana stores must meet minimum standards for signage and advertising.

Applicants should be able to answer "Agree" to all items below.

No advertisement for marijuana or marijuana product will contain any statement or illustration that:	Agree	Disagree
Is false or misleading	■	☐
Promotes excessive consumption	■	☐
Represents that the use of marijuana has curative or therapeutic effects	■	☐
Depicts a person under the age of 21 consuming marijuana	■	☐
Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana	■	☐

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

No advertisement for marijuana or marijuana product will be placed:	Agree	Disagree
Within one thousand feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21	■	☐
On or in a public transit vehicle or public transit shelter	■	☐
On or in a publicly owned or operated property	■	☐
Within 1000 feet of a substance abuse or treatment facility	■	☐
On a campus for post-secondary education	■	☐

Signage and Promotional Materials:	Agree	Disagree
I understand and agree to follow the limitations for signs under 3 AAC 306.360(a)	■	☐
The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage sale of marijuana or marijuana products	■	☐
All advertising for marijuana or any marijuana product will contain the warnings required under 3 AAC 306.360(e)	■	☐

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 8 – Control Plan for Persons Under the Age of 21

Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

Anyone under the age of 21 will not be allowed in the door of the establishment. We plan to take several actions to prevent this from occurring.

There will be an employee assigned to the entrance door at all times. This employee will be checking valid identifications to allow access to the inside of the building. Adequate training will be provided to ensure employees know what constitutes a valid form of identification. All person's identifications will be checked.

Surveillance cameras will be placed around the external circumference of the building to deter anyone under the age of 21 from loitering on the property.

Signs will be posted at all external access points, indicating no entry to persons under 21 years of age.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Signature of licensee

Ayme S. Zantua
Printed name

Subscribed and sworn to before me this 3rd day of August, 2016.

OFFICIAL SEAL
KACIE L. PAXTON
NOTARY PUBLIC-STATE OF ALASKA
My Comm. Expires 1/30/18

Notary Public in and for the State of Alaska.

My commission expires: 1/30/2018

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

(Additional Space as Needed):

Restricted Access Entry Log

Visitor Name (Print)	Affiliation	Date	Time In	Time Out	Reason for Access	Signature	Restricted area being accessed	Name of Employee Escort

RESTRICTED ACCESS AREA

AUTHORIZED VISITORS MUST BE ESCORTED