Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

What is this form?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany the **Marijuana Establishment Operating Plan (Form MJ-01)**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- On-site consumption
- Displays and sales
- Exit packaging and labeling
- Security

This form must be submitted to AMCO's main office before any retail marijuana store license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	High Bush Buds, Inc.	**License Number:**	10831		
License Type:	Retail Marijuana Store				
Doing Business As:	HIGH BUSH BUDS				
Premises Address:	36312 Irons Ave., Suite 2				
City:	Soldotna	**State:**	ALASKA	**ZIP:**	99669

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Section 2 – Prohibitions

Applicants should review 3 AAC 306.310 and be able to answer "Agree" to all items below.

The retail marijuana store will not:	Agree	Disagree
Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355	☑	☐
Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet	☑	☐
Offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample	☑	☐
Offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation	☑	☐
Allow a person to consume marijuana or a marijuana product on the licensed premises, except as provided in 3 AAC 306.305(a)(4)	☑	☐

Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

All customers will enter through the front entrance door and a designated agent will check the customers identification. The facility will have a sign displayed on the gate leading to the retail area stating that the facility will not sell marijuana products to any person under the influence of alcohol or other drugs. The designated agent will greet customers and inspect their government-issued IDs for the age requirement and inspect all entrants. If any agent suspects a customer of being impaired, the person will be asked to leave the facility and come back at a later date. If an individual inside the retail area appears to be impaired, the retail agents have the authority to refuse service, person will be asked to leave and the customer will be escorted out of the facility if needed.

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Section 3 – On-site Consumption

	Yes	No
Do you plan to request approval of the board with your initial application to permit consumption of marijuana or marijuana product in a designated area on the proposed premises?	☐	☑

If "Yes", describe how you ensure that only marijuana or marijuana products that were purchased at your proposed premises are being consumed, per 3 AAC 306.305(a)(4):

Section 4 – Displays and Sales

Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

During business hours, all marijuana products will be displayed in display cases and cabinets, out of the reach of customers and accessible only by an employee. All employees will be monitored by video cameras while working in the retail area to ensure compliance that all product is accounted for at all times. Retail agents will be interacting, and educating customers on the displayed products and the prices. All displays will be monitored by 24 hour video surveillance. Only products that are packaged and labeled in accordance with the state regulations will be eligible for display and sale to the public. For all purchases, the agent will weigh the selected flower strain using a certified scale, register the purchase in the POS system, seal the product into a child-proof container, and print the packaging label. The check-out counter will be monitored by video surveillance to capture all transactions and easily identify all parties.

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Section 5 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345, and identify how the proposed establishment will meet the listed requirements.

Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

Employees will have access to the Marijuana Alaska Regulations and will review the packaging and labeling requirements. Labels will be checked for: (1) name and license number of the providing entity; (2) production lot and batch number; (3) strain Information; (4) net weight of the product in the package (not including weight of packaging); and (5) packaging date and expiration date. Employees will ensure that no item reaches the facility's display shelf that portrays any cartoons, or other characters that would entice a child to play with or consume the product, ensure it does not resemble any familiar looking candy or pictures that look like candy on the packaging. The Facility will also ensure that any product that is purchased by a consumer does not leave in a package that is not child resistant (whether that be exit packaging or resistant product individual item packaging).

Provide a sample label that the retail marijuana store will use to meet the labeling requirements under 3 AAC 306.645(b):

The labels will vary as product will be provide from various cultivation facilities - but all labels will contain the following information at a minimum.

Business Name:
License Number:
Strain:
Batch / Lot Number:
Gross Weight:
Net MJ Weight:
Packaging Date:
Expiration Date:
THC %:

Alaska Safety Warning: Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination, and judgment. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use by adults twenty-one and older. Keep out of the reach of children. Marijuana should not be used by women who are pregnant or breast feeding.

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Section 6 – Security

Identification Requirement to Prevent Sale to Person Under 21 (3 AAC 306.350):

Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, per 3 AAC 306.350(a):

At no time will a person under the age of twenty one (21) be permitted to remain in the facility. If at any time any employee of the facility suspects that a person in the facility is a minor, the employee will have the right to refuse access and/or sale, ask the individual to leave and have them escorted out of the facility if needed. All customers and visitors will enter through one front entrance door. All entrants will be required to present a valid government-issued photo identification showing that they are twenty one (21) years of age or older. A valid form of identification includes: (1) an unexpired, unaltered passport; (2) an unexpired, unaltered driver's license; instruction permit, or identification card of any state or territory of the United States, the District of Columbia; and (3) an identification card issued by the US Military. The facility will refuse entrance to all persons who fail to produce valid photo identification, regardless of how old they appear. Any ID that appears to have been tampered with will not be accepted. Any ID that the designated agent cannot clearly read will not be accepted. Any ID that is the designated agent cannot make a photo comparison will not be accepted. Any person who's ID does not pass the agents criteria will be refuse access and have the individual escorted out of facility if needed.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Signature of licensee

PATRICIA PATTERSON
Printed name

Subscribed and sworn to before me this 9th day of September, 2016.

Notary Public
SEANE R. OGLESBEE
State of Alaska
My Commission Expires May 10, 2018

Notary Public in and for the State of Alaska.

My commission expires: May 10, 2018

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(Additional Space as Needed):