THE STATE of ALASKA
GOVERNOR BILL WALKER

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

October 20, 2016

High Tide Farms, LLC
DBA: High Tide Farms, LLC
Via email: kyle.lutz21@gmail.com
CC: lwells@gci.net

Re: Standard Marijuana Cultivation Facility License Application #10061

Dear Applicant,

AMCO staff has reviewed the online application and supplemental documents submitted for the proposed marijuana establishment license referenced above. The following items need to be corrected and/or resubmitted.

- MJ-00 Application Certifications
  - The license # is missing on both MJ-00 forms submitted – please fill in the license # and re-submit
- MJ-02 Premises Diagram
  - Please clearly delineate the outer boundaries of the proposed licensed premises by outlining in another color
    - When an AMCO investigator is looking at your diagram, it should be very clear what areas will be the "licensed premises" as defined in 3 AAC 306.990(23) and what areas will not be licensed premises.
  - Clearly label the restricted access areas on your diagram
- MJ-08 Local Government Notice Affidavit
  - Is your premises address located in an area with a community council?
    - If so, please submit your public notice to the appropriate community council and re-submit form MJ-08 to the AMCO office
- Proof of Possession of Proposed Premises
  - Because the lease does not state the physical address, please provide an amendment to the lease stating that the legal description provided is the same as the proposed premises address
    - The amendment must list the legal description exactly as it appears in the lease as well as the proposed premises address exactly as it appears on your application

- Entity Documents
    - Per 3 AAC 306.020(b)(3)(B) the Limited Liability Company agreement is a required document – also called an LLC Operating Agreement

Please note per 3 AAC 306.025(f) you must make these corrections and submit these items to complete your application not later than 90 days after the date of this notice. If you fail to complete your application during the 90 day period after this notice, you will be required to file a new application and pay a new application filing fee to obtain a marijuana establishment license.

Sincerely,
Cynthia Franklin, Director
marijuana.licensing@alaska.gov