



## MEMORANDUM

TO: Peter Mlynarik, Chair  
and Members of the  
Marijuana Control Board

DATE: July 1, 2016

FROM: Cynthia Franklin, Director

RE: Director's Report

### Administration Section

AMCO is working its way through the process of getting approval to fill the vacant Administrative Officer position in light of the Governor's hiring freeze. John Calder's last day is July 21, 2016.

### Post Legislative Session Update

HB 75 and SB 165 have not yet been signed by the Governor. SB 165 was transmitted to the Governor for his signature. The deadline for the signature for SB 165 is July 13, 2016. HB 75 has not yet been transmitted to the Governor for his signature.

AMCO's former Records and Licensing Supervisor, Sarah Oates, was reclassified up as our new Program Coordinator, effective June 1, 2016. The FY 2017 budget for AMCO includes funding for a new position under Ms. Oates, a Local Government Specialist IV, which should assist the office in its effort to inform and educate local governments, local law enforcement agencies, other state and local agencies, and the public. The position will have to be sent through the hiring freeze waiver process once it is established through the OPD system.

The office has been approved for a much-needed physical update. Several aspects of the remodel will improve AMCO's ability to interact with licensees and the public. First, the physical space upgrade will include a conference room where AMCO employees can meet with licensees and applicants without interrupting the workflow of the entire staff. Equally importantly, the remodel will bring all Anchorage investigators to the 16<sup>th</sup> floor to be located in the main office suite. This move will improve communication among all staff and accommodate staff growth in all three divisions, which AMCO hopes to maintain over the next several fiscal years.