



MEMORANDUM

TO: Chair and Members of the Board DATE: June 28, 2016
FROM: Cynthia Franklin RE: Subsistence Products #10189
Director, Marijuana Control Board

This is an application for a new limited cultivation facility in the Fairbanks North Star Borough by Karl R Hough DBA Subsistence Products

Date Application Initiated: 03/08/2016
Date Under Review: 05/24/2016
Incomplete Letter Date: 05/26/2016
Date Final Corrections Submitted: 06/02/2016
Determined Complete/Notices Sent: 06/02/2016
Local Government Response/Date: 6/24/2016 – Protest waived
DEC Response/Date: No response; yet
Fire Marshal Response/Date: No response; yet
Objection(s) Received/Date: None
Staff questions for Board: None

APPLICATION DOCUMENTS- FINAL

Alcohol & Marijuana Control Office

Initiating License Application

3/8/2016 3:46:05 PM

License Number: 10189

License Status: New

License Type: Limited Marijuana Cultivation Facility

Doing Business As: SUBSISTENCE PRODUCTS

Business License Number: 1033589

Designated Owner: Karl R. Hough

Email Address: subsistencepro@aol.com

Latitude, Longitude: 64.878764, -147.599001

Physical Address: 440 Bias Dr
Fairbanks, AK 99712
UNITED STATES

Owner #1

Note: No affiliates entered for this license.

Owner Type: Individual

Name: KARL R HOUGH

SSN: [REDACTED]

Date of [REDACTED]

Phone Number: 9074574325

Email Address: subsistencepro@aol.com

Mailing Address: PO Box 10918
Fairbanks, AK 99710
UNITED STATES



Alaska Marijuana Control Board

Cover Sheet for Marijuana Establishment Applications

Alcohol & Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

What is this form?

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

Items that are submitted without this page will be returned in the manner in which they were received.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	KARL R HOUGH	License Number:	10189		
License Type:	Limited Marijuana Cultivation Facility				
Doing Business As:	SUBSISTENCE PRODUCTS				
Physical Address:	440 Bias Dr				
City:	Fairbanks	State:	AK	Zip Code:	99712
Designated Owner:	Karl R. Hough				
Email Address:	subsistencepro@aol.com				

Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

Attached Items:	<p>MJ-00</p>
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Received Date:		Payment Submitted Y/N:		Transaction #:	
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Alaska Marijuana Control Board

Form MJ-00: Application Certifications

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

What is this form?

This application certifications form is required for all marijuana establishment license applications. Each person signing an application for a marijuana establishment license must declare that he/she has read and is familiar with AS 17.38 and 3 AAC 306.

This form must be completed and submitted to AMCO's main office by each proposed licensee (as defined in 3 AAC 306.020(b)(2)) before any license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Karl R Hough	License Number:	10189		
License Type:	Limited Marijuana Cultivation Facility				
Doing Business As:	Subsistence Products				
Premises Address:	440 Bias Dr.				
City:	Fairbanks	State:	ALASKA	ZIP:	99712

Section 2 – Individual Information

Enter information for the individual licensee or affiliate.

Name:	Karl R Hough
Title:	Owner

Section 3 – Other Licenses

Ownership and financial interest in other licenses:

Yes No

Do you currently have or plan to have an ownership interest in, or a direct or indirect financial interest in another marijuana establishment license?

☐ ☒

If "Yes", which license numbers (for existing licenses) and license types do you own or plan to own?



Alaska Marijuana Control Board

Form MJ-00: Application Certifications

Section 4 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that I have not been convicted of a felony in any state or the United States, including a suspended imposition of sentence, for which less than five years have elapsed from the time of the conviction to the date of this application.

I certify that I am not currently on felony probation or felony parole.

I certify that I have not been found guilty of selling alcohol without a license in violation of AS 04.11.010.

I certify that I have not been found guilty of selling alcohol to an individual under 21 years of age in violation of 04.16.051 or AS 04.16.052.

I certify that I have not been convicted of a misdemeanor crime involving a controlled substance, violence against a person, use of a weapon, or dishonesty within the five years preceding this application.

I certify that I have not been convicted of a class A misdemeanor relating to selling, furnishing, or distributing marijuana or operating an establishment where marijuana is consumed within the two years preceding this application.

I certify that my proposed premises is not within 500 feet of a school ground, recreation or youth center, a building in which religious services are regularly conducted, or a correctional facility, as set forth in 3 AAC 306.010(a).

I certify that my proposed premises is not located in a liquor licensed premises.

I certify that I meet the residency requirement under AS 43.23 for a permanent fund dividend in the calendar year in which I am initiating this application.

I certify that all proposed licensees (as defined in 3 AAC 306.020(b)(2)) and affiliates (as defined in 3 AAC 306.990(a)(1)) have been listed on my online marijuana establishment license application.

I certify that all proposed licensees have been listed on my application with the Division of Corporations.

I certify that I understand that providing a false statement on this form, the online application, or any other form provided by AMCO is grounds for denial of my application.



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Alaska Marijuana Control Board

Form MJ-00: Application Certifications

Read each line below, and then sign your initials in the box to the right of only the applicable statement:

Initials

Only initial next to the following statement if this form is accompanying an application for a marijuana testing facility license:

I certify that I do not have an ownership in, or a direct or indirect financial interest in a retail marijuana store, a marijuana cultivation facility, or a marijuana products manufacturing facility.

☐

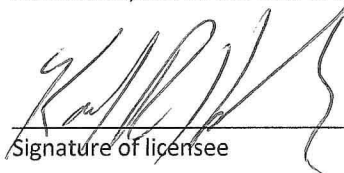
Only initial next to the following statement if this form is accompanying an application for a retail marijuana store, a marijuana cultivation facility, or a marijuana products manufacturing facility license:

I certify that I do not have an ownership in, or a direct or indirect financial interest in a marijuana testing facility license.

☒

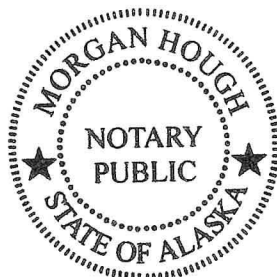
All marijuana establishment license applicants:


As an applicant for a marijuana establishment license, I declare under penalty of unsworn falsification that I have read and am familiar with AS 17.38 and 3 AAC 306, and that I have examined the online application and this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find them to be true, correct, and complete.



Signature of licensee

Subscribed and sworn to before me this 11th day of May, 2016.





Notary Public in and for the State of Alaska.

My commission expires: 7/23/2019



Alaska Marijuana Control Board

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Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

What is this form?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38 of Alaska Statutes** and **Chapter 306 of the Alaska Administrative Code**. This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Security
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Waste disposal
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising
- Control plan for persons under the age of 21

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03, Form MJ-04, Form MJ-05, or Form MJ-06**) to meet the additional operating plan requirements for each license type.

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License Type:	Limited Marijuana Cultivation Facility				
Doing Business As:	Subsistence Products				
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City:	Fairbanks	State:	ALASKA	ZIP:	99712

Mailing Address:	PO Box 10918				
City:	Fairbanks	State:	ALASKA	ZIP:	99710

Primary Contact:	Karl Hough				
Main Phone:	(907)457-4325	Cell Phone:	(907)378-4108		
Email:	subsistencepro@aol.com				



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 2 – Security

Review the requirements under 3 AAC 306.710 – 3 AAC 306.720 and 3 AAC 306.755, and identify how the proposed premises will meet the listed requirements.

Describe how the proposed premises will comply with each of the following:

Restricted Access Areas (3 AAC 306.710):

Describe how you will prevent unescorted members of the public from entering restricted access areas:

Facility has a locked entrance, gated private driveway, is not open to the public and will have an employee on-site 24 hours a day, 7 days a week.

Describe your processes for admitting visitors into and escorting them through restricted access areas:

Non-employees visiting restricted access areas will always be in the direct presence of an employee.



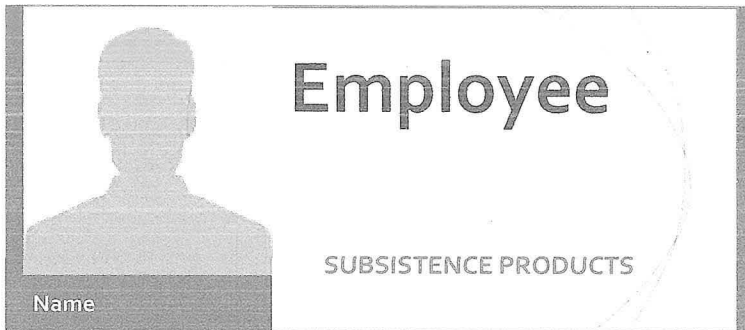
Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe your recordkeeping of visitors who are escorted into restricted access areas:

Visitors will have to sign in and out of restricted access areas in the presence of an employee.

Provide a copy of a sample identification badge to be displayed by each licensee, employee, or agent while on the premises:





Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Security Alarm Systems and Lock Standards (3 AAC 306.715):

Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

Driveway and facility entrance exterior lighting sufficient for security and surveillance. No light will bleed onto adjacent properties.

An alarm system is required for all license types. Describe the security alarm system for the proposed premises:

The facility entrance will have a coded entry system and full-time surveillance, as well as an employee on-site.

The alarm system must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe how the security alarm system meets this requirement:

The facility entrance will have a coded entry system and full-time surveillance, as well as an employee on-site. There will be no window access to the facility. The facility is not open to the public.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe your policies and procedures for preventing diversion of marijuana or marijuana product:

All processes and procedures will be established based off of and in compliance with the Metrc System.

Describe your policies and procedures for preventing loitering:

The public will not be allowed in the private facility without special permissions and the direct supervision of an employee.

Describe your policies and procedures regarding the use of any additional security device, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm to enhance security of the proposed premises:



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when any automatic or electronic notification system alerts a local law enforcement agency of an unauthorized breach of security:

Because there will be an employee on-site at all times, there will be an immediate response to any breach in security and police will be notified of any suspected criminal activity.

Video Surveillance (3 AAC 306.720):

All licensed marijuana establishments must meet minimum standards for surveillance equipment. Applicants should be able to answer "Yes" to all items below.

Video surveillance and camera recording system covers the following areas of the premises:

Yes No

Each restricted access area and each entrance to a restricted access area

☒ ☐

Both the interior and exterior of each entrance to the facility

☒ ☐

Each point of sale area

☒ ☐

Each video surveillance recording:

Yes No

Is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing

☒ ☐

Clearly and accurately displays the time and date

☒ ☐

Is archived in a format that does not permit alteration of the recorded image, so that the images can readily be authenticated

☒ ☐



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

Cameras will be placed within the restricted access area such that they cover the entrance as well as all growing and processing space in a manner capable of identifying individuals present. A camera will be placed inside the facility entrance and a separate camera outside to cover the entrance and surrounding 20 feet.

Describe the locked and secure area where video surveillance recording equipment and records will be housed and stored and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the board:

Surveillance recording equipment and records will be stored in a partitioned section of the restricted access area and therefor will only be accessible to authorized individuals as described in 3 AAC 306.720 (d)

Location of Surveillance Equipment and Video Surveillance Records:

Yes No

Surveillance room or area is clearly defined on the premises diagram

☒ ☐

Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area

☒ ☐

Surveillance recording equipment access is limited to a marijuana establishment licensee or authorized employee, and to law enforcement personnel including an agent of the board

☒ ☐

Video surveillance records are stored off-site

☐ ☒



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan**Business Records (3 AAC 306.755):**

All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records. Applicants should be able to answer "Yes" to all items below.

Business Records Maintained and Kept on the Licensed Premises:

Yes

No

All books and records necessary to fully account for each business transaction conducted under its license for the current year and three preceding calendar years; records for the last six months are maintained on the marijuana establishment's licensed premises; older records may be archived on or off-premises

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A current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment

☒☐

The business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises

☒☐

Records related to advertising and marketing

☒☐

A current diagram of the licensed premises including each restricted access area

☒☐

A log recording the name, and date and time of entry of each visitor permitted into a restricted access area

☒☐

All records normally retained for tax purposes

☒☐

Accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed

☒☐

Transportation records for marijuana and marijuana product as required under 3 AAC 306.750(f)

☒☐



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

A marijuana establishment is required to exercise due diligence in preserving and maintained all required records.

Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

All records will be kept on-site in the restricted access area or in the personal possession of the licensee.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 3 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730, and identify how the proposed establishment will meet the listed requirements.

All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with the system the board implements to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

Applicants should be able to answer “Yes” to all items below.

Marijuana Tracking and Weighing:

Yes No

A marijuana inventory tracking system, capable of sharing information with the system the board implements to ensure tracking for the reasons listed above, will be used

☒ ☐

All marijuana delivered to a marijuana establishment will be weighed on a scale certified in compliance with 3 AAC 306.745

☒ ☐

Describe the marijuana tracking system that you plan to use and how you will ensure that it is capable of sharing information with the system the board implements:

All policies and procedures will be based off of and in compliance with the Metrc System. Physical records of all transactions will also be kept with the business records in accordance with 3 AAC 306.755.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 4 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700, and identify how the proposed establishment will meet the listed requirements.

A marijuana establishment and each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

Applicants should be able to answer “Yes” to all items below.

Marijuana Handler Permit:

Yes No

Each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment

☒ ☐

Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person’s marijuana handler permit card in that person’s immediate possession (or a valid copy on file on the premises of a retail marijuana store, marijuana cultivation facility, or marijuana product manufacturing facility) when on the licensed premises

☒ ☐

Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person’s marijuana handler permit card is valid and has not expired

☒ ☐

Describe how your establishment will meet the requirements for employee qualifications and training:

All employees will hold Marijuana Handler's Permits before employment. All employees will be trained in proprietary policies and procedures by the licensee.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer “Yes” to the statement below.

Marijuana Waste Disposal:

Yes No

The marijuana establishment shall give the board at least 3 days notice in the marijuana inventory tracking system required under 3 AAC 306.730 before making the waste unusable and disposing of it

☒☐

Describe how you will store, manage, and dispose of any solid or liquid waste, including wastewater generated during marijuana cultivation, production, process, testing, or retail sales, in compliance with applicable federal, state, and local laws and regulations:

All fresh water will be stored in above-ground tanks. Solid materials will be stored on-site in the licensed premises. All used growing medium will be repurposed as landscaping or insulation. All wastewater and solid waste will be non-toxic. Marijuana waste will be mixed with a compostable material and repurposed for landscaping on-site.

Describe what material or materials you will mix with the ground marijuana waste to make it unusable:

All mix material will be compostable and non-toxic, consisting of sawdust/shavings or peat moss.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Marijuana waste must be rendered unusable for any purpose for which it was grown or produced before it leaves the marijuana establishment. Describe the process or processes that you will use to make the marijuana plant waste unusable:

All marijuana plant waste will be ground with a compostable material and repurposed for landscaping on-site



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 6 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer “Yes” to all items below.

Marijuana Transportation:

Yes

No

The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700

☒☐

The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle

☒☐

The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport

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During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport

☒☐

Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment

☒☐

When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received

☒☐

The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest

☒☐



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment:

All preparations will take place in the facility, in a locked restricted access area, by an employee or licensee (with a marijuana handler's permit). Packaging will be in compliance with 3 AAC 306.470 and the Metrc System, and all product will be weighed on a certified scale before sale to the licensed retailer.

Describe the type of locked, safe, and secure storage compartments that will be used in any vehicles transporting marijuana or marijuana product:

All marijuana product will be shipped in a locked container or containers sufficient to securely transport said quantity in compliance with 3 AAC 306.750.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 7 – Signage and Advertising

Describe any signs that you intend to post on your establishment with your business name, including quantity and dimensions:

If you are not applying for a retail marijuana store license, you do not need to complete the rest of Section 7, including Page 17.

Restriction on advertising of marijuana and marijuana products (3 AAC 306.360):

All licensed retail marijuana stores must meet minimum standards for signage and advertising.

Applicants should be able to answer “Agree” to all items below.

No advertisement for marijuana or marijuana product will contain any statement or illustration that:

Agree Disagree

Is false or misleading

☐ ☐

Promotes excessive consumption

☐ ☐

Represents that the use of marijuana has curative or therapeutic effects

☐ ☐

Depicts a person under the age of 21 consuming marijuana

☐ ☐

Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana

☐ ☐



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

No advertisement for marijuana or marijuana product will be placed:

Agree Disagree

Within one thousand feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21

☐ ☐

On or in a public transit vehicle or public transit shelter

☐ ☐

On or in a publicly owned or operated property

☐ ☐

Within 1000 feet of a substance abuse or treatment facility

☐ ☐

On a campus for post-secondary education

☐ ☐

Signage and Promotional Materials:

Agree Disagree

I understand and agree to follow the limitations for signs under 3 AAC 306.360(a)

☐ ☐

The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage sale of marijuana or marijuana products

☐ ☐

All advertising for marijuana or any marijuana product will contain the warnings required under 3 AAC 306.360(e)

☐ ☐



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 8 – Control Plan for Persons Under the Age of 21

Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

Facility has a locked entrance, gated private driveway, is not open to the public and will have an employee on-site at all times. All visitors will be required to show identification before entering any restricted access areas as per 3 AAC 306.710 (c).

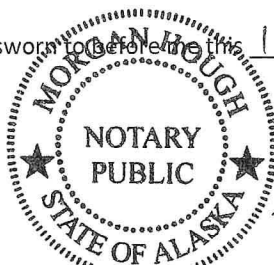
I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Signature of licensee

KARL R HOUGH

Printed name

Subscribed and sworn to before me this 11th day of May, 2016.



Notary Public in and for the State of Alaska.

My commission expires: 7/23/2019



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Designated Owner:	Karl R. Hough				
Email Address:	subsistencepro@aol.com				

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Alaska Marijuana Control Board

Operating Plan Supplemental Form MJ-04: Marijuana Cultivation Facility

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

marijuana.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

What is this form?

This operating plan supplemental form is required for all applicants seeking a marijuana cultivation facility license and must accompany the **Marijuana Establishment Operating Plan (Form MJ-01)**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 4 of the Alaska Administrative Code**. This form will be used to document how an applicant intends to meet the requirements of those regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.420(2).

What additional information is required for cultivation facilities?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Cultivation plan
- Odor control
- Testing procedure and protocols
- Security

This form must be submitted to AMCO's main office before any marijuana cultivation facility license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Karl R Hough	License Number:	10189
License Type:	Limited Marijuana Cultivation Facility		
Doing Business As:	Subsistence Products		
Premises Address:	440 Bias Dr.		
City:	Fairbanks	State:	ALASKA
		ZIP:	99712



Alaska Marijuana Control Board

Operating Plan Supplemental Form MJ-04: Marijuana Cultivation Facility

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Section 2 – Prohibitions

Applicants should review 3 AAC 306.405 – 3 AAC 306.410 and be able to answer “Agree” to all items below.

The marijuana cultivation facility will not:

Agree Disagree

Sell, distribute, or transfer any marijuana or marijuana product to a consumer, with or without compensation

☒ ☐

Allow any person, including a licensee, employee, or agent, to consume marijuana or marijuana product on its licensee premises or within 20 feet of the exterior of any building or outdoor cultivation facility

☒ ☐

Treat or otherwise adulterate marijuana with any organic or nonorganic chemical or compound to alter the color, appearance, weight, or odor of the marijuana

☒ ☐

Section 3 – Cultivation Plan

Review the requirements under 3 AAC 306.420, and identify how the proposed premises will meet the listed requirements.

Describe the size of the space(s) the marijuana cultivation facility intends to be under cultivation, including dimensions and overall square footage. Provide your calculations below:

The one grow room in the facility will be a 16' x 18' (288 square foot) room. There may be temporary plastic sheeting hanging as partitions to isolate lighting environments within.



Alaska Marijuana Control Board

Operating Plan Supplemental Form MJ-04: Marijuana Cultivation Facility

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

marijuana.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Describe the marijuana cultivation facility's growing medium(s) to be used:

This will be a hydroponic growing operation using "rockwool" or "horticultural wool" as a growing medium. These are both inert materials formulated from basic minerals.

Describe the marijuana cultivation facility's fertilizers, chemicals, gases, and delivery systems, including carbon dioxide management, to be used:

There will be no CO2 supplementation. Nutrients will be water soluble primarily consisting of "Dyna-Gro" products.

Describe the marijuana cultivation facility's irrigation and waste water systems to be used:

All fresh water will be stored on-site in above-ground tanks and administered by hand or with mechanical pumps. All wastewater will be non-toxic.



Alaska Marijuana Control Board

Operating Plan Supplemental Form MJ-04: Marijuana Cultivation Facility

Alcohol and Marijuana Control Office

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Anchorage, AK 99501

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<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Describe the marijuana cultivation facility's waste disposal arrangements:

Most, if not all, used growing medium will be repurposed on-site as landscaping or insulation. Any waste disposed of in the Municipal Landfill will be non-toxic.

Section 4 – Odor Control

Review the requirements under 3 AAC 306.430, and identify how the proposed premises will meet the listed requirement.

Describe the odor control method(s) to be used and how the marijuana cultivation facility will ensure that any marijuana at the facility does not emit an odor that is detectable by the public from outside the facility:

The facility is on a 26 acre private lot and is 165' from the nearest property line. All odors leaving the facility will not be detectable by the public.



Alaska Marijuana Control Board

Operating Plan Supplemental Form MJ-04: Marijuana Cultivation Facility

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<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Section 5 – Testing Procedure and Protocols

Review the requirements under 3 AAC 306.455 and 3 AAC 306.465, and identify how the proposed premises will meet the listed requirements.

Applicants should be able to answer “Agree” to the item below.

I understand and agree that:

Agree Disagree

The board will or the director shall from time to time require the marijuana cultivation facility to provide samples of the growing medium, soil amendments, fertilizers, crop production aids, pesticides, or water for random compliance checks

☒☐

Describe the testing procedure and protocols the marijuana cultivation facility will follow:

All testing procedures will be in full compliance with 3AAC 306.455 including but not limited to: random, homogenous sampling; delivery with a signed statement verifying selection; securely preserving product until test results are received. Random samples of growing materials will be relinquished when requested by the board or director.



Alaska Marijuana Control Board

Operating Plan Supplemental

Form MJ-04: Marijuana Cultivation Facility

Alcohol and Marijuana Control Office

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Phone: 907.269.0350

Section 6 – Security

Review the requirements under 3 AAC 306.430 and 3 AAC 306.470 – 3 AAC 306.475, and identify how the proposed premises will meet the listed requirements.

Applicants should be able to answer “Agree” to the two items below.

The marijuana cultivation facility applicant has:

Agree Disagree

Read and understands and agrees to the packaging of marijuana requirements under 3 AAC 306.470

☒☐

Read and understands and agrees to the labeling of marijuana requirements under 3 AAC 306.475

☒☐

Restricted Access Area (3 AAC 306.430):

Yes

No

Will the marijuana cultivation facility include outdoor production?

☐☒

If “Yes”, describe the outdoor structure(s) or the expanse of open or clear ground fully enclosed by a physical barrier:



Alaska Marijuana Control Board

Operating Plan Supplemental Form MJ-04: Marijuana Cultivation Facility

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marijuana.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>


Phone: 907.269.0350

Describe the method(s) used to ensure that any marijuana at the marijuana cultivation facility cannot be observed by the public from outside the facility:

The restricted access growing area will have zero visibility from outside the facility, which is on a private lot with a gated driveway and locked entrance.

I certify that as a marijuana cultivation facility, I will submit monthly reports to the Department of Revenue and pay the excise tax required under AS 43.61.010 and 43.61.020 on all marijuana sold or provided as a sample to a marijuana establishment, as required under 3 AAC 306.480.

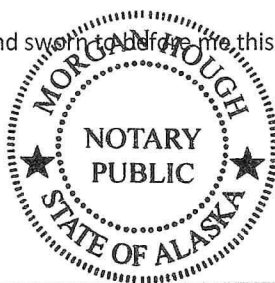
I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

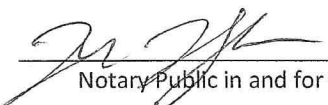


Signature of licensee

KARL R HOUGHT
Printed name

Subscribed and sworn to before me this 11th day of May, 2016.





Notary Public in and for the State of Alaska.

My commission expires: 7/23/2019



Alcohol & Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Marijuana Control Board

Cover Sheet for Marijuana Establishment Applications

What is this form?

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

Items that are submitted without this page will be returned in the manner in which they were received.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	KARL R HOUGH	License Number:	10189		
License Type:	Limited Marijuana Cultivation Facility				
Doing Business As:	SUBSISTENCE PRODUCTS				
Physical Address:	440 Bias Dr				
City:	Fairbanks	State:	AK	Zip Code:	99712
Designated Owner:	Karl R. Hough				
Email Address:	subsistencepro@aol.com				

Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

Attached Items:	<u>MJ-07</u>
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OFFICE USE ONLY

Received Date:		Payment Submitted Y/N:		Transaction #:	
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Alaska Marijuana Control Board

Form MJ-07: Public Notice Posting Affidavit**What is this form?**

A public notice posting affidavit is required for all marijuana establishment license applications, per 3 AAC 306.020(b)(10). As soon as practical after initiating a new marijuana establishment license application, an applicant must give notice of the application to the public by posting a copy of the application (produced by the board's application website) for ten (10) days at the location of the proposed licensed premises and one other conspicuous location in the area of the proposed premises, per 3 AAC 306.025(b)(1).

This form must be submitted to AMCO's main office before any license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Karl R Hough	License Number:	10189		
License Type:	Limited Marijuana Cultivation Facility				
Doing Business As:	Subsistence Products				
Premises Address:	440 Bias Dr				
City:	Fairbanks	State:	ALASKA	ZIP:	99712

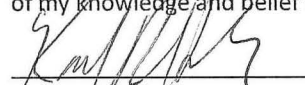
Section 2 – Certification

I certify that I have met the public notice requirement set forth under 3 AAC 306.025(b)(1) by posting a copy of my application for the following 10-day period at the location of the proposed licensed premises and at the following conspicuous location in the area of the proposed premises:

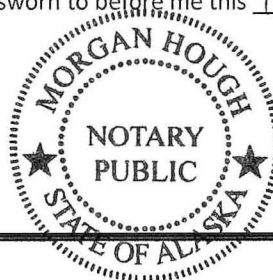
Start Date: 3/10/16 End Date: 3/20/16

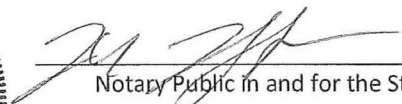
Other conspicuous location: US Post Office 646 Rohloff St Fairbanks, AK 99712

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.


Signature of licensee

Subscribed and sworn to before me this 11th day of May, 2016.




Notary Public in and for the State of Alaska.

My commission expires: 7/23/2019



Alcohol & Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Marijuana Control Board

Cover Sheet for Marijuana Establishment Applications

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Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	KARL R HOUGH	License Number:	10189		
License Type:	Limited Marijuana Cultivation Facility				
Doing Business As:	SUBSISTENCE PRODUCTS				
Physical Address:	440 Bias Dr				
City:	Fairbanks	State:	AK	Zip Code:	99712
Designated Owner:	Karl R. Hough				
Email Address:	subsistencepro@aol.com				

Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

Attached Items:	MS-08
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OFFICE USE ONLY

Received Date:		Payment Submitted Y/N:		Transaction #:	
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Alaska Marijuana Control Board

Form MJ-08: Local Government Notice Affidavit**What is this form?**

A local government notice affidavit is required for all marijuana establishment license applications with a proposed premises that is located within a local government, per 3 AAC 306.025(b)(3). As soon as practical after initiating a new marijuana establishment license application, an applicant must give notice of the application to the public by submitting a copy of the application (produced by the board's application website) to the local government and any community council in the area of the proposed licensed premises.

This form must be submitted to AMCO's main office before any license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Karl R Hough	License Number:	10189		
License Type:	Limited Marijuana Cultivation Facility				
Doing Business As:	Subsistence Products				
Premises Address:	440 Bias Dr				
City:	Fairbanks	State:	ALASKA	ZIP:	99712

Section 2 – Certification

I certify that I have met the local government notice requirement set forth under 3 AAC 306.025(b)(3) by submitting a copy of my application to the following local government and community council (if applicable):

Local Government: Fairbanks North Star Borough

Date Submitted: 4/13/16

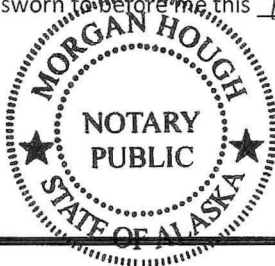
Community Council: _____
(Municipality of Anchorage and Matanuska-Susitna Borough only)

Date Submitted: _____

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Karl R Hough
Signature of licensee

Subscribed and sworn to before me this 11th day of May, 2016.



Morgan Hough
Notary Public in and for the State of Alaska.

My commission expires: 7/23/2019



Alcohol & Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Marijuana Control Board

Cover Sheet for Marijuana Establishment Applications

What is this form?

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License Type:	Limited Marijuana Cultivation Facility				
Doing Business As:	SUBSISTENCE PRODUCTS				
Physical Address:	440 Bias Dr				
City:	Fairbanks	State:	AK	Zip Code:	99712
Designated Owner:	Karl R. Hough				
Email Address:	subsistencepro@aol.com				

Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

Attached Items:	MJ-09
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OFFICE USE ONLY

Received Date:		Payment Submitted Y/N:		Transaction #:	
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Alaska Marijuana Control Board

Form MJ-09: Statement of Financial Interest**What is this form?**

A statement of financial interest completed by each proposed licensee (as defined in 3 AAC 306.020(b)(2)) and affiliate (as defined in 3 AAC 306.990(a)(1)) is required for all marijuana establishment license applications, per 3 AAC 306.020(b)(4). A person other than a licensee may not have direct or indirect financial interest (as defined in 3 AAC 306.015(e)(1)) in the business for which a marijuana establishment license is issued, per 3 AAC 306.015(a).

This form must be completed and submitted to AMCO's main office by each proposed licensee or affiliate before any license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Karl R Hough	License Number:	10189		
License Type:	Limited Marijuana Cultivation Facility				
Doing Business As:	Subsistence Products				
Premises Address:	440 Bias Dr				
City:	Fairbanks	State:	ALASKA	ZIP:	99712

Section 2 – Individual Information

Enter information for the individual licensee or affiliate.

Name:	Karl R Hough
Title:	Owner
SSN:	██████████



Alaska Marijuana Control Board

Form MJ-09: Statement of Financial Interest

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

marijuana.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>


Phone: 907.269.0350

Section 3 – Certifications

I certify that no person other than a proposed licensee listed on my marijuana establishment license application has a direct or indirect financial interest, as defined in 3 AAC 306.015(e)(1), in the business for which a marijuana establishment license is being applied for.

I further certify that any ownership change shall be reported to the board as required under 3 AAC 306.040.


I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.



Signature of licensee/affiliate

Subscribed and sworn to before me this 11th day of May, 20 16.





Notary Public in and for the State of Alaska.

My commission expires: 7/23/19



Alaska Marijuana Control Board

Cover Sheet for Marijuana Establishment Applications

Alcohol & Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

What is this form?

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Licensee:	KARL R HOUGH	License Number:	10189		
License Type:	Limited Marijuana Cultivation Facility				
Doing Business As:	SUBSISTENCE PRODUCTS				
Physical Address:	440 Bias Dr				
City:	Fairbanks	State:	AK	Zip Code:	99712
Designated Owner:	Karl R. Hough				
Email Address:	subsistencepro@aol.com				

Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

Attached Items:	<p>Proof of Possession for Proposed Premises</p>
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Received Date:		Payment Submitted Y/N:		Transaction #:	
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2002-002327-0

Recording Dist: 401 - Fairbanks
1/31/2002 8:43 AM Pages: 1 of 1

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FILED FOR RECORD AT REQUEST OF:
Yukon Title Company, Inc.
714 Gaffney Road
Fairbanks, AK 99701
Reconveyance No.: 2001-1798

WHEN RECORDED RETURN TO:
Denali State Bank
PO Box 74568
Fairbanks, AK 99707
Attn: Jane Simmons/009-10304

DEED OF RECONVEYANCE

WHEREAS, the indebtedness secured to be paid by the Deed of Trust executed by
Karl Regan Hough

to YUKON TITLE COMPANY, INC., a corporation as Substitute Trustee for TRANSALASKA TITLE INSURANCE COMPANY, INC. (Substitution of Trustee recorded April 29, 1998 in Book 1062 at Page 632), dated February 22, 1994, and recorded February 23, 1994 in Book 841 at Page 374, Fairbanks Recording District, Fourth Judicial District, State of Alaska, has been **FULLY PAID**.

NOW THEREFORE, in consideration of the payment of said indebtedness, YUKON TITLE COMPANY, INC., as Trustee, does hereby grant, bargain, sell and convey unto the parties entitled thereto, without warranty, all the estate and interest derived to said Trustee, under said Deed of Trust, in the lands therein described, to-wit:

Lot 2 of LAKE LIWA SUBDIVISION, according to the plat filed December 27, 1993 as Plat Number 93-221; Records of the Fairbanks Recording District, Fourth Judicial District, State of Alaska.

To have and to hold the same, with the tenements, hereditaments and appurtenances thereunto belonging, or any anywise appertaining, unto the said Grantee.

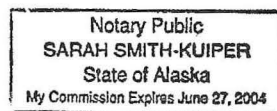
DATE: January 17, 2002

YUKON TITLE COMPANY, INC.,
as Trustee

Barbara Cagle
BY: Barbara Cagle, Operations
Manager

STATE OF ALASKA)
FOURTH JUDICIAL DISTRICT)ss.

On January 17, 2002 before me, the undersigned, a Notary Public in and for the State of Alaska, personally appeared Barbara Cagle known to me to be the Operations Manager of the corporation, who executed the within instrument on behalf of the corporation herein named, and acknowledged to me that such corporation executed the same pursuant to its by-laws and by authority of its board of directors.



Sarah Smith-Kuiper
Notary Public in and for the State of Alaska
My commission expires: June 27, 2004

Reconveyance No: 2001-1798

Property Summary

[back to Search Page](#)

pan	property physical description	
0472816	LOT 2 LAKE LIWA OUT OF TL-2903 SEC 29	
	T1N-R1E	
neighborhood	business	property class
0601 Chena Hot Springs Hills		Residential
millage group	most recent millage rate	Status
0409 Birch Hill Service Area	17.8270	TAXABLE
Fire Service Area		Additional Information
STEESE VOL FIRE S		Building Details
A		View Property Location
Land Area		
Parcel		
1 12.62 Acres		

OWNER		ADDRESS
Name	Interest	situs address
HOUGH, KARL REGAN	OWNERSHIP	440 BIAS DR
		438 BIAS DR

Documents

The FNSB provides a link to view the recorded document at the State of Alaska Recorders Office through the instrument #. The FNSB has no control over the contents posted on any external web sites and these sites may have separate terms of use and privacy policies. The inclusion of this web link does not imply endorsement by the FNSB of the site, its content, advertisers or sponsors.

description	record date	Book	Page	Instrument #
Deed of Trust	10/27/2009			2009-020681-0
Deed of Trust	11/20/2006			2006-029790-0
Warranty Deed	2/23/1994	841	373	1994-004206-0

Assessment History

For questions regarding assessments, contact the FNSB Department of Assessing at 907-459-1428.

Year	Land	Structures etc.	Full Value Total	Exemptions Total	Taxable	
2015	\$34,453	\$138,147	\$172,600		\$0	\$172,600
2014	\$23,852	\$138,455	\$162,307		\$0	\$162,307
2013	\$23,852	\$138,762	\$162,614		\$0	\$162,614
2012	\$23,852	\$136,450	\$160,302		\$0	\$160,302
2011	\$23,852	\$129,645	\$153,497		\$20,000	\$133,497

[Pay Property Taxes by credit card](#)

Tax History (Updated: 05/26/16 04:30 AM AST)

If taxes are delinquent the interest calculation date is: 11/2/2015. All prior year delinquent payments must be made with guaranteed funds.

For payments made after the due dates, please call the FNSB Division of Treasury and Budget at 907-459-1441 for the

correct amount.

year	tax levied	state exempted	fees	total due	total paid	net due
2015	\$3,076.94	\$0.00	\$0.00	\$3,076.94	\$3,076.94	\$0.00
2014	\$2,826.42	\$0.00	\$0.00	\$2,826.42	\$2,826.42	\$0.00
2013	\$2,774.02	\$0.00	\$0.00	\$2,774.02	\$2,774.02	\$0.00
2012	\$2,712.30	\$0.00	\$0.00	\$2,712.30	\$2,712.30	\$0.00
2011	\$2,282.34	\$0.00	\$0.00	\$2,282.34	\$2,282.34	\$0.00



Alaska Marijuana Control Board

Cover Sheet for Marijuana Establishment Applications

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Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

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License Type:	Limited Marijuana Cultivation Facility				
Doing Business As:	SUBSISTENCE PRODUCTS				
Physical Address:	440 Bias Dr				
City:	Fairbanks	State:	AK	Zip Code:	99712
Designated Owner:	Karl R. Hough				
Email Address:	subsistencepro@aol.com				

Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

Attached Items:	<u>Publisher's Affidavit</u>
-----------------	------------------------------

OFFICE USE ONLY

Received Date:		Payment Submitted Y/N:		Transaction #:	
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AFFP

Cultivation Facility 306.400(1)

Affidavit of Publication

UNITED STATES OF AMERICA
STATE OF ALASKA
FOURTH DISTRICT } SS.

Before me, the undersigned, a notary public, this day personally appeared Heather Zweeres, who, being first duly sworn, according to law, says that he/she is an Advertising Clerk of the Fairbanks Daily News-Miner, a newspaper (i) published in newspaper format, (ii) distributed daily more than 50 weeks per year, (iii) with a total circulation of more than 500 and more than 10% of the population of the Fourth Judicial District, (iv) holding a second class mailing permit from the United States Postal Service, (v) not published primarily to distribute advertising, and (vi) not intended for a particular professional or occupational group. The advertisement which is attached is a true copy of the advertisement published in said paper on the following day(s):


March 10, 2016, March 17, 2016, March 24, 2016

and that the rate charged thereon is not excess of the rate charged private individuals, with the usual discounts.



Advertising Clerk

Subscribed to and sworn to me this 24th day of March 2016.



Marena Burnell, Notary Public in and for the State Alaska.

My commission expires: December 07, 2017

00008383 00033949

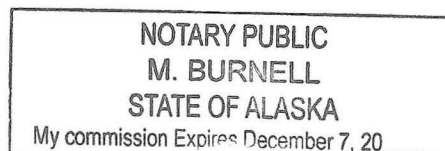
Karl Hough
SUBSISTENCE PRODUCTS
PO Box 10918
Fairbanks, AK 99710

33949

KARL R HOUGH
is applying for a new
Limited Marijuana Cultivation Facility License 3
AAC 306.400(2),
doing business as
SUBSISTENCE PRODUCTS
located at
440 Bias Dr,
Fairbanks, AK, 99712,
UNITED STATES.

Interested persons should submit written comment
or
objection to their
local government, the applicant, and to the Alcohol
& Marijuana Control Office at 550 W 7th Ave,
Suite 1600, Anchorage, AK 99501 or to
marijuana.licensing@alaska.gov no later than 30
days after this notice of
application.

Publish: 3/10, 3/17, 3/24/16



CORRESPON- DENCE



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

May 26, 2016

Karl R. Hough
DBA: Subsistence Products
Via email: subsistencepro@aol.com

Re: Limited Marijuana Cultivation Facility License Application #10189

Dear Applicant,

AMCO staff has reviewed the online application and supplemental documents submitted for the proposed marijuana establishment license referenced above. The following items need to be corrected and/or resubmitted.

- MJ-02 Premises Diagram
 - Please clearly outline the proposed licensed premises for the cultivation facility and show all entrances

Please return the incomplete items within two weeks of the date of this letter. Receipt of the items within two weeks will keep your application at the top of our worklist. If we do not receive all of the completed items within two weeks, your application will be moved to the back of the "Under Review" worklist. If we do not receive your completions within 90 days, per 3 AAC 306.025(f), you must file a new application and pay a new fee.

Sincerely,

Cynthia Franklin, Director
marijuana.licensing@alaska.gov

From: Marijuana Licensing (CED sponsored)
To: ["Karl Hough"](#)
Cc: [Marijuana Licensing \(CED sponsored\)](#)
Subject: RE: Marijuana License Application #10189 Subsistence Products Incomplete letter *DEADLINES June 9th & August 24th*
Date: Tuesday, May 31, 2016 2:59:00 PM

So, you need to outline the proposed licensed premises for the marijuana cultivation license. Whatever areas will be part of the cultivation facility license need to be clearly delineated on the diagram. A good way to do this is to outline the area in another color. Right now it is not clear because you have areas that say "unassociated" and it's not clear whether that area is a part of the proposed licensed premises or not.

*Thank you,
AMCO Staff*

From: Karl Hough [mailto:subsistencepro@aol.com]
Sent: Tuesday, May 31, 2016 1:58 PM
To: Marijuana Licensing (CED sponsored)
Subject: Re: Marijuana License Application #10189 Subsistence Products Incomplete letter *DEADLINES June 9th & August 24th*

The room on the south end of the bottom floor is the area designated for growing and packaging commercial marijuana. The "unassociated" areas are areas where commercial marijuana will not be grown or harvested. I thought that was designated on the drawing. Perhaps it got lost on translation. Do you need me to resubmit that drawing with that room shaded?

-----Original Message-----

From: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
To: Karl Hough <subsistencepro@aol.com>
Cc: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Sent: Tue, May 31, 2016 9:29 am
Subject: RE: Marijuana License Application #10189 Subsistence Products Incomplete letter *DEADLINES June 9th & August 24th*

Good Morning,

What are the unassociated spaces on these diagrams?

We need to clearly see the boundaries of the proposed licensed premises for the cultivation facility. If you outline the cultivation facility proposed premises in another color for instance, anyone should be able to look at your diagram and see the outline of the areas to be part of the cultivation facility license and what areas are not part of the cultivation facility license.

Hope that makes sense.

*Thank you,
AMCO Staff*

From: Karl Hough [<mailto:subsistencepro@aol.com>]
Sent: Friday, May 27, 2016 10:20 AM
To: Marijuana Licensing (CED sponsored)
Subject: Re: Marijuana License Application #10189 Subsistence Products Incomplete letter *DEADLINES June 9th & August 24th*

I have added an updated document to the Premises Diagram. The request I got was rather vague regarding what needed to be corrected. There were two entrances on the diagram that were unspecified (being a closet and bathroom in non-restricted areas), which are now specified on the additional page (page duplicated for some reason, p.6,7). If this is not the correction that you were looking for, please be more specific in your reply. Hopefully this clears everything up.

Thank you and have a great day!

-02 Premises Diagram

- o Please clearly outline the proposed licensed premises for the cultivation facility and show all entrances

On May 26, 2016, at 2:56 PM, Marijuana Licensing (CED sponsored)
<marijuana.licensing@alaska.gov> wrote:

<10189 Incomplete Letter.docx>

From: Marijuana Licensing (CED sponsored)
To: ["Karl Hough"](#)
Cc: [Marijuana Licensing \(CED sponsored\)](#)
Subject: RE: Marijuana License Application #10189 Subsistence Products Incomplete letter *DEADLINES June 9th & August 24th*
Date: Tuesday, May 31, 2016 9:28:00 AM
Attachments: [10189 Incomplete Letter.docx](#)

Good Morning,

What are the unassociated spaces on these diagrams?

We need to clearly see the boundaries of the proposed licensed premises for the cultivation facility. If you outline the cultivation facility proposed premises in another color for instance, anyone should be able to look at your diagram and see the outline of the areas to be part of the cultivation facility license and what areas are not part of the cultivation facility license.

Hope that makes sense.

*Thank you,
AMCO Staff*

From: Karl Hough [mailto:subsistencepro@aol.com]
Sent: Friday, May 27, 2016 10:20 AM
To: Marijuana Licensing (CED sponsored)
Subject: Re: Marijuana License Application #10189 Subsistence Products Incomplete letter *DEADLINES June 9th & August 24th*

I have added an updated document to the Premises Diagram. The request I got was rather vague regarding what needed to be corrected. There were two entrances on the diagram that were unspecified (being a closet and bathroom in non-restricted areas), which are now specified on the additional page (page duplicated for some reason, p.6,7). If this is not the correction that you were looking for, please be more specific in your reply. Hopefully this clears everything up.

Thank you and have a great day!

[-02 Premises Diagram

- Please clearly outline the proposed licensed premises for the cultivation facility and show all entrances

On May 26, 2016, at 2:56 PM, Marijuana Licensing (CED sponsored)

<marijuana.licensing@alaska.gov> wrote:

<10189 Incomplete Letter.docx>

NOTIFICATIONS

From: Thibodeaux, Christina N (CED)
To: "mayor@fnsb.us"; "Krista Major"; "llivingston@fnsb.us"
Subject: LG Notification of New Marijuana License Application #10189 Substance Products
Date: Thursday, June 02, 2016 9:24:00 AM
Attachments: [10189 Local Government Notice.docx](#)

Dear local government officials,

Please find the attached correspondence for a new marijuana establishment license.
Direct all correspondence to amco.localgovernmentonly@alaska.gov.

The application and all supporting documentation will be sent to each of you via the State of Alaska Drop Box called ZendTo.

You will receive an email that looks like this:

This is an automated message sent to you by the Alaska ZendTo service.
Naomi Johnston (naomi.johnston@alaska.gov) has dropped-off 55 files for you.

IF YOU TRUST THE SENDER, and are expecting to receive a file from them,
you may choose to retrieve the drop-off by clicking the following link (or copying
and pasting it into your web browser):

<https://drop.state.ak.us/drop/pickup.php?claimID=GvUTVMNQMb2yJSvp&claimPasscode=bHA9fU6g89H2uK6f&emailAddr=calderjp%40gmail.com>

You have 4 days to retrieve the drop-off, after that the link above will expire. If
you wish to contact the sender, just reply to this email.

Full information about the drop-off:

Claim ID: GvUTVMNQMb2yJSvp
Claim Passcode: bHA9fU6g89H2uK6f
Date of Drop-Off: 2016-04-22 12:17:49-0400

-- Sender --

Name: Naomi Johnston
Organisation: AMCO
Email Address: naomi.johnston@alaska.gov
IP Address: 10.3.202.35 (10.3.202.35)

Click the link that is circled in red in the image above. You should be redirected to a page similar to this:

Please prove you are a person

To confirm that you are a *real* person (and not a computer), please play the quick game below then click "Pickup Files":



Pickup Files

Type the text that is displayed in the image and hit enter. In this example you would type "1200" into the field that says "type the text".
Your Files should appear:

Drop-Off Summary

Click on a filename or icon to download that file.

Filename	Type	Size	Description
 ABCAgenda.pdf	application/pdf	472.3 KB	
 Tab1.pdf	application/pdf	416.6 KB	
 Tab10.pdf	application/pdf	259.1 KB	
 Tab11.pdf	application/pdf	1.9 MB	
 Tab12.pdf	application/pdf	1.7 MB	
 Tab13.pdf	application/pdf	10.0 MB	
 Tab14.pdf	application/pdf	3.5 MB	
 Tab15.pdf	application/pdf	1.4 MB	
 Tab16.pdf	application/pdf	513.9 KB	
 Tab17.pdf	application/pdf	812.2 KB	

Click the blue link for each tab. You can download and save them however you wish.

Thank you,

Christina Thibodeaux

Business Registration Examiner | Dept. of Commerce, Community and Economic Development | Alcohol and Marijuana Control Office

550 W. 7th Ave. Ste. 1600 Anchorage, AK 99501 | 907.754.3588 |



Please consider the environment before printing this e-mail.



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

Department of Commerce, Community,
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

June 2, 2016

Fairbanks North Star Borough

Attn: Karl Kasel

Krista Major

Lanien Livingston

VIA Email: mayor@fnsb.us

kmajor@fnsb.us

llivingston@fnsb.us

License Number:	10189
License Type:	Limited Marijuana Cultivation Facility
Licensee:	KARL R HOUGH
Doing Business As:	SUBSISTENCE PRODUCTS
Physical Address:	440 Bias Dr Fairbanks, AK 99712
Designated Licensee:	KARL R HOUGH
Phone Number:	907-457-4325
Email Address:	subsistencepro@aol.com

☒ New Application ☐ Transfer of Ownership Application ☐ Renewal Application
☐ Onsite Consumption Endorsement

We have received a completed application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under 3 AAC 306.025(d)(2).

A local government may protest the approval of an application(s) pursuant to 3 AAC 306.060 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of the date of this notice. If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable. To protest the application referenced above, please submit your protest within 60 days and show proof of service upon the applicant.

3 AAC 306.010, 3 AAC 306.080, and 3 AAC 306.250 provide that the board will deny an application for a new license if the board finds that the license is prohibited under AS 17.38 as a result of an ordinance or election conducted under AS 17.38 and 3 AAC 306.200.

3 AAC 306.010(c) provides that the board will not issue a license when a local government protests an application on the grounds that the applicant's proposed licensed premises are located in a place within the local government where a local zoning ordinance prohibits the marijuana establishment, unless the local government has approved a variance from the local ordinance.

At this time, the fingerprints submitted by the applicant cannot be submitted for a criminal history report until a date to be determined by the Department of Public Safety and the Federal Bureau of Investigation based upon the effective date of the act containing enabling statutory language for such criminal history report. On April 27, 2016, the Marijuana Control Board directed me to determine applications complete based solely upon the representations made by the applicant in Form MJ-00.

Sincerely,

A handwritten signature in blue ink, appearing to read "C. Franklin", is positioned above the typed name.

Cynthia Franklin, Director

amco.localgovernmentonly@alaska.gov

From: [Marijuana Licensing \(CED sponsored\)](#)
To: [decfsspermit \(DEC sponsored\)](#); [Faulkner, Jessica R \(DPS\)](#); [Parks, Diana C \(DPS\)](#)
Subject: DEC & Fire Notification of New Marijuana License Application #10189 Subsistence Products
Date: Thursday, June 02, 2016 9:35:00 AM
Attachments: [10189 DEC & Fire Notice.docx](#)
[10189 MJ-02 Premises.Diagram.pdf](#)
[10189 Online Application Redacted.pdf](#)

Hello,

Attached is notification of a new marijuana license application in the Fairbanks North Star Borough.

Please send all correspondence to marijuana.licensing@alaska.gov.

*Thank you,
AMCO Staff*



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

Department of Commerce, Community,
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

May 2, 2016

Department of Environmental Conservation

Attn: Permitting Division

State Fire Marshal

Attn: Jessica Faulkner
Diana Parks

VIA email: DEC.FSSPermit@alaska.gov
jessica.faulkner@alaska.gov
diana.parks@alaska.gov

License Number:	10189
License Type:	Limited Marijuana Cultivation Facility
Licensee:	KARL R HOUGH
Doing Business As:	SUBSISTENCE PRODUCTS
Physical Address:	440 Bias Dr Fairbanks, AK 99712
Designated Licensee:	KARL R HOUGH
Phone Number:	907-457-4325
Email Address:	subsistencepro@aol.com

3 AAC 306.300(a)(2)(B), 3 AAC 306.400(b)(2)(B), 3 AAC 306.500(b)(2)(B), and 3 AAC 306.605(b)(2)(B) require that an applicant for a marijuana establishment license operate in compliance with each applicable public health, fire, safety, and tax code and ordinance of the state and the local government in which the applicant's proposed licensed premises are located.

This letter serves to provide written notice and request for compliance status from the above referenced entities regarding the above application (see attached application documents for more information). **Please complete and return this form to the AMCO office at the email below.**

REVIEWER: _____ ☐ DEC ☐ Fire Marshal

DATE: _____ PHONE: _____

☐ Compliant ☐ Non-compliant

COMMENTS: _____

If you have any questions, please send them to the email address below.

Sincerely,

Cynthia Franklin, Director marijuana.licensing@alaska.gov



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

Department of Commerce, Community,
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

May 2, 2016

Department of Environmental Conservation

Attn: Permitting Division

State Fire Marshal

Attn: Jessica Faulkner

Diana Parks

VIA email: DEC.FSSPermit@alaska.gov

jessica.faulkner@alaska.gov

diana.parks@alaska.gov

License Number:	10189
License Type:	Limited Marijuana Cultivation Facility
Licensee:	KARL R HOUGH
Doing Business As:	SUBSISTENCE PRODUCTS
Physical Address:	440 Bias Dr Fairbanks, AK 99712
Designated Licensee:	KARL R HOUGH
Phone Number:	907-457-4325
Email Address:	subsistencepro@aol.com

3 AAC 306.300(a)(2)(B), 3 AAC 306.400(b)(2)(B), 3 AAC 306.500(b)(2)(B), and 3 AAC 306.605(b)(2)(B) require that an applicant for a marijuana establishment license operate in compliance with each applicable public health, fire, safety, and tax code and ordinance of the state and the local government in which the applicant's proposed licensed premises are located.

This letter serves to provide written notice and request for compliance status from the above referenced entities regarding the above application (see attached application documents for more information). Please complete and return this form to the AMCO office at the email below.

REVIEWER: Maecan Thompson ☒ DEC ☐ Fire Marshal

DATE: 06/06/2016 PHONE: (907) 269-6289

☒ Compliant ☐ Non-compliant

COMMENTS: No permit is needed from DEC for this facility.

If you have any questions, please send them to the email address below.

Sincerely,

Cynthia Franklin, Director marijuana.licensing@alaska.gov

From: [Marijuana Licensing \(CED sponsored\)](#)
To: ["subsistencepro@aol.com"](mailto:subsistencepro@aol.com)
Cc: [Marijuana Licensing \(CED sponsored\)](#)
Subject: Marijuana License Application #10189 Subsistence Products *Complete Letter*
Date: Thursday, June 02, 2016 9:41:00 AM
Attachments: [10189 Applicant Notice.docx](#)

Good Morning,

Please see the attached letter regarding your complete marijuana license application.

*Thank you,
AMCO Staff*



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

June 2, 2016

Karl R Hough
DBA Subsistence Products
VIA email: subsistencepro@aol.com

Re: Application Status for License # 10189

Dear Applicant:

I have received your application for a Limited Marijuana Cultivation Facility license. Our staff has reviewed your application after receiving your application and required fees. Your application documents appear to be in order, and I have determined that your application is complete for purposes of 3 AAC 306.025(d).

Your application is now considered complete and will be sent electronically, in its entirety, to your local government, your community council if your proposed premises is in Anchorage or certain locations in the Mat-Su Borough, and to any non-profit agencies who have requested notification of applications. The local government will have 60 days to protest the issuance of your license or waive protest.

If you have not yet received all necessary approvals, such as a local license, conditional use permit, site plan review, Fire Marshal approval, or Department of Environmental Conservation approval, you should continue to work with those local or state agencies to get the requirements completed. At this time, at the direction of the Marijuana Control Board, I am determining your application to be complete without sending your fingerprint card(s) to the Department of Public Safety (DPS) for independent verification of your lack of a disqualifying criminal history. The fingerprint card(s) will be forwarded on an as yet undetermined date when DPS and the FBI are ready to receive and process it. Your application status in the application database will be changed to "Complete" today.

Your application may be considered by the board while some approvals are still pending. However, your license will not be finally issued and ready to operate until all necessary approvals are received and a preliminary inspection of your premises by AMCO enforcement staff is completed.

Your application will be scheduled for the July 7, 2016 board meeting for Marijuana Control Board consideration. Because July 7th, 2016 is less than 60 days from today, the board will not grant or deny your application before August 1, 2016 unless your local government waives its right to protest per 3 AAC 306.075(a)(1). Please feel free to contact us through the marijuana.licensing@alaska.gov email address if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "C. Franklin".

Cynthia Franklin
Director, Marijuana Control Board

MISC.

DOCUMENTS

(not in any particular
order)



Alaska Marijuana Control Board

Cover Sheet for Marijuana Establishment Applications

Alcohol & Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

What is this form?

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

Items that are submitted without this page will be returned in the manner in which they were received.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	KARL R HOUGH	License Number:	10189		
License Type:	Limited Marijuana Cultivation Facility				
Doing Business As:	SUSTISTENCE PRODUCTS				
Physical Address:	440 Bias Dr				
City:	Fairbanks	State:	AK	Zip Code:	99712
Designated Owner:	Karl R. Hough				
Email Address:	subsistencepro@aol.com				

Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

Attached Items:	<u>MI-02</u>
-----------------	--------------

OFFICE USE ONLY

Received Date:		Payment Submitted Y/N:		Transaction #:	
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Alaska Marijuana Control Board

Form MJ-02: Premises Diagram**What is this form?**

A detailed diagram of the proposed licensed premises is required for all marijuana establishment license applications, per 3 AAC 306.020(b)(8). Your diagram must show all entrances and boundaries of the premises, restricted access areas, and storage areas, and dimensions. For those applying for a limited marijuana cultivation license, the proposed area(s) for cultivation must be clearly delineated.

The second page of this form is not required. Blueprints, CAD drawings, or other clearly drawn and marked diagrams may be submitted in lieu of the second page of this form. The first page must still be completed, attached, and submitted to any supplemental premises diagrams. An AMCO employee may require you to complete the second page of this form if additional documentation for your premises diagram is needed.

This form must be submitted to AMCO's main office before any license application will be considered complete.

Yes

No

I have attached blueprints, CAD drawings, or other supporting documents in addition to, or in lieu of, the second page of this form.

**Section 1 – Establishment Information**

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Karl R Hough	License Number:	10189		
License Type:	Limited Marijuana Cultivation Facility				
Doing Business As:	Subsistence Products				
Premises Address:	440 Bias Dr.				
City:	Fairbanks	State:	ALASKA	ZIP:	99712