



MEMORANDUM

TO: Chair and Members of the Board DATE: August 30, 2016
FROM: Cynthia Franklin RE: Changes to Operating Plan
Director, Marijuana Control Board

At its July 7, 2016 meeting, the Marijuana Control Board delegated the following limited marijuana cultivation facility application. After the meeting, the applicant attempted to submit significant changes to his premises diagram and operating plans.

1. License #10147 Permafrost Distributors – Tab 21

Because the board delegated authority to issue this license based the diagram and operating plan submitted to the board in July, these changes necessitate the board removing the delegation to review the changed operating plan. The Program Coordinator created Forms MJ-14 and MJ-15. The following list indicates which pages of the operating plan are altered by MJ-15. The indicated tabs contain the following documents:

1. MJ-15
2. Pages of operating plan changed as required by MJ-15
3. Original Operating Plan viewed by MCB at July meeting
4. MJ-14



Alaska Marijuana Control Board
**Operating Plan Supplemental
Form MJ-04: Marijuana Cultivation Facility**

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

What is this form?

This operating plan supplemental form is required for all applicants seeking a marijuana cultivation facility license and must accompany the **Marijuana Establishment Operating Plan (Form MJ-01)**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 4** of the **Alaska Administrative Code**. This form will be used to document how an applicant intends to meet the requirements of those regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.420(2).

What additional information is required for cultivation facilities?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Cultivation plan
- Odor control
- Testing procedure and protocols
- Security

This form must be submitted to AMCO's main office before any marijuana cultivation facility license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Chase Griffith	License Number:	10147
License Type:	Limited Marijuana Cultivation Facility		
Doing Business As:	Permafrost Distributors		
Premises Address:	54200 Leonard Dr.		
City:	Nikiski	State:	ALASKA
		ZIP:	99635



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Section 2 – Prohibitions

Applicants should review 3 AAC 306.405 – 3 AAC 306.410 and be able to answer "Agree" to all items below.

The marijuana cultivation facility will not:

Agree Disagree

Sell, distribute, or transfer any marijuana or marijuana product to a consumer, with or without compensation

☒☐

Allow any person, including a licensee, employee, or agent, to consume marijuana or marijuana product on its licenses premises or within 20 feet of the exterior of any building or outdoor cultivation facility

☒☐

Treat or otherwise adulterate marijuana with any organic or nonorganic chemical or compound to alter the color, appearance, weight, or odor of the marijuana

☒☐

Section 3 – Cultivation Plan

Review the requirements under 3 AAC 306.420, and identify how the proposed premises will meet the listed requirements.

Describe the size of the space(s) the marijuana cultivation facility intends to be under cultivation, including dimensions and overall square footage. Provide your calculations below:

Overall Square Footage: 493.005

Please note diminutions on the diagram provided in the "Additional Space As Needed" Section on page 8.



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Section 3 – Cultivation Plan

Review the requirements under 3 AAC 306.420, and identify how the proposed premises will meet the listed requirements.

Describe the size of the space(s) the marijuana cultivation facility intends to be under cultivation, including dimensions and overall square footage. Provide your calculations below:

Overall Square Footage: **470 sq-ft**

Please note diminutions on the diagram provided in the "Additional Space As Needed" Section on page 8.

Facility is located on the bottom floor of my home in Nikiski. It was a garage prior that has been converted into a single point of entry cultivation facility.

The flower room will be located in the back of the room, separated by a wall. On the other side of the wall will be where the mothers and clones will be stored. Another wall separating mothers and clones contains where I will trim and dry. The main (and only) entrance will be located in the Trimming and drying room.

Flower room will be 15ft x 19 ft = **285 sq-ft**

Clone & Mother will be 15 ft(southwest wall) x 9 ft(northwest wall) x 10.5ft (northeast wall) x 4 ft (southeast wall) x 4.5ft(northeast wall) x 5ft (southeast wall) = **117 sq-ft**

Trimming and Drying Room will be 4ft x 17 ft. = **68 sq-ft Grand Total of Facility = 470 sq-ft**



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Describe the marijuana cultivation facility's growing medium(s) to be used:

Purchased bagged soil from a gardening retail store.

Describe the marijuana cultivation facility's fertilizers, chemicals, gases, and delivery systems, including carbon dioxide management, to be used:

Fertilizer and Chemicals being used are Advanced Nutrient line.
Gases: Natural gas CO2 Generator controlled by an automated monitor
Nutrients will be hand delivered into the water.

Describe the marijuana cultivation facility's irrigation and waste water systems to be used:

Irrigation system will be a water pump automated by a timer distributed to plants via hoses.
If any waste water is present, it will be stored until we can dispose of it outside allowing nature to filter the wastewater. The facility is not located near any bodies of water.



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Describe the marijuana cultivation facility's waste disposal arrangements:

All the unwanted marijuana material will be ground up, mixed with a minimum of 50% of other organic material, and fed to livestock.

Section 4 – Odor Control

Review the requirements under 3 AAC 306.430, and identify how the proposed premises will meet the listed requirement.

Describe the odor control method(s) to be used and how the marijuana cultivation facility will ensure that any marijuana at the facility does not emit an odor that is detectable by the public from outside the facility:

Odor will be mitigated by a carbon filtration system, the facility is also located away from public property.



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Section 5 – Testing Procedure and Protocols

Review the requirements under 3 AAC 306.455 and 3 AAC 306.465, and identify how the proposed premises will meet the listed requirements.

Applicants should be able to answer "Agree" to the item below.

I understand and agree that:

Agree Disagree

The board will or the director shall from time to time require the marijuana cultivation facility to provide samples of the growing medium, soil amendments, fertilizers, crop production aids, pesticides, or water for random compliance checks

☐☐

Describe the testing procedure and protocols the marijuana cultivation facility will follow:

As a marijuana cultivation facility we shall provide a sample of each harvest batch of marijuana produced at the facility to a marijuana testing facility and will not sell or transport any marijuana until all laboratory testing results under 3 AAC 306.645 has been completed.

To comply with this, we will collect a random, homogeneous sample for testing by segregating harvested

marijuana into batches of individual strains of bud and flower, then select a random sample from each batch in an amount required by the marijuana testing facility;

We will designate an individual responsible for collecting each sample; that individual shall:

(A) prepare a signed statement showing that each sample has been randomly selected for testing;

(B) provide the signed statement to the marijuana testing facility; and

(C) maintain a copy as a business record under 3 AAC 306.755; and

(3) transport the sample to the marijuana testing facility's licensed premises in compliance with 3 AAC 306.750.

we will segregate the entire batch from which the testing sample was selected until the marijuana testing facility reports the results from its tests.

During this period of segregation, the marijuana cultivation facility that provided the sample shall maintain the batch in a secure, cool, and dry location to prevent the marijuana from becoming contaminated or losing its efficacy. Our facility that provided the sample will not sell or transport any marijuana from the segregated batch until the marijuana testing facility has completed its testing and provided those results, in writing, to the marijuana cultivation facility that provided the sample. The marijuana cultivation facility shall maintain the testing results as part of its business books and records.



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Section 6 – Security

Review the requirements under 3 AAC 306.430 and 3 AAC 306.470 – 3 AAC 306.475, and identify how the proposed premises will meet the listed requirements.

Applicants should be able to answer “Agree” to the two items below.

The marijuana cultivation facility applicant has:

Agree Disagree

Read and understands and agrees to the packaging of marijuana requirements under 3 AAC 306.470

☒☐

Read and understands and agrees to the labeling of marijuana requirements under 3 AAC 306.475

☒☐

Restricted Access Area (3 AAC 306.430):

Yes

No

Will the marijuana cultivation facility include outdoor production?

☐☒

If “Yes”, describe the outdoor structure(s) or the expanse of open or clear ground fully enclosed by a physical barrier:



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Describe the method(s) used to ensure that any marijuana at the marijuana cultivation facility cannot be observed by the public from outside the facility:

There are no windows, and doors are secure. The facility is completely isolated from public viewing.

I certify that as a marijuana cultivation facility, I will submit monthly reports to the Department of Revenue and pay the excise tax required under AS 43.61.010 and 43.61.020 on all marijuana sold or provided as a sample to a marijuana establishment, as required under 3 AAC 306.480.

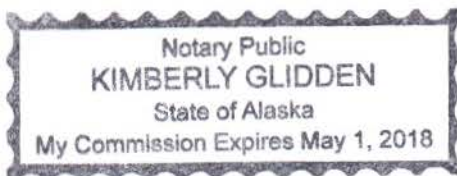
I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Signature of licensee

Chase Griffith

Printed name

Subscribed and sworn to before me this 28th day of March, 2016.



Notary Public in and for the State of Alaska.

My commission expires: May 1, 2018



Alaska Marijuana Control Board

Form MJ-14: Licensed Premises Diagram Change**What is this form?**

This licensed premises diagram change form is required for all marijuana establishment licensees seeking to alter the functional floor plan or reduce or expand the area of the establishment's existing licensed premises, under 3 AAC 306.100 and 3 AAC 306.705. **The required \$250 change fee may be made by credit card online (VISA, MasterCard, or Discover), or by check or money order.**

Your diagram must show all entrances and boundaries of the premises, restricted access areas, and storage areas, and dimensions. If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex. Limited marijuana cultivation licensees must clearly delineate the proposed area(s) for cultivation.

The second page of this form is not required. Blueprints, CAD drawings, or other clearly drawn and marked diagrams may be submitted in lieu of the second page of this form, as long as it meets the requirements listed on this form. The first and third pages must still be completed, attached to, and submitted with any supplemental diagrams. An AMCO employee may require you to complete the second page of this form if additional documentation for your premises diagram is needed.

This form must be signed by the licensee and by the local government having jurisdiction over the location of the premises before it is submitted to AMCO staff for review.

This form must be completed and submitted to AMCO's main office prior to altering the existing floor plan. The licensed premises may not be altered unless and until the AMCO Director has given written approval on this form. Please note that licensees seeking to change licensed premises diagrams for multiple licenses must submit a separate completed copy of this form for each license.

Yes No

I have attached blueprints, CAD drawings, or other supporting documents in addition to, or in lieu of, the second page of this form.

**Section 1 – Establishment Information**

Enter information for the licensed establishment.

Licensee:	Chase Griffith	License Number:	10147		
License Type:	Limited Marijuana Cultivation Facility				
Doing Business As:	Permafrost Distributors				
Premises Address:	54200 Leonard Dr				
City:	Nikiski	State:	AK	ZIP:	99635



Alaska Marijuana Control Board

Form MJ-14: Licensed Premises Diagram Change

Section 2 – Detailed Premises Diagram

Clearly indicate the boundaries of the premises and the proposed licensed area within that property. Clearly indicate the interior layout of any enclosed areas on the proposed premises. Clearly identify all entrances, walls, partitions, counters, windows, areas of ingress and egress, restricted access areas, and storage areas. Include dimensions in your drawing. Use additional copies of this form or attached additional documents as needed.

Please notice the drawing on the next page. Thank you.



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Form MJ-14: Licensed Premises Diagram Change

Section 3 – Declarations and Approvals

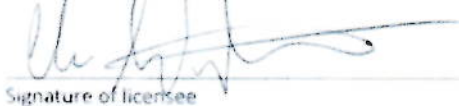
Read the line below, and then sign your initials in the box to the right of the statement:

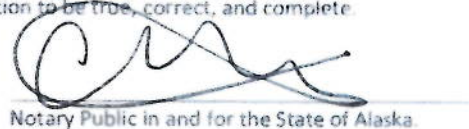
Initials

If a local building permit is required, I have attached a copy of it to this form.

☐

As a marijuana establishment licensee, I declare under penalty of unsworn falsification that I have examined this form, including all attachments, and to the best of my knowledge and belief find the provided information to be true, correct, and complete.


Signature of licensee


Notary Public in and for the State of Alaska.

My commission expires Aug 27 2017

Subscribed and sworn to before me this 22 day of August, 2016



Local Government Review (to be completed by an appropriate local government official):

Yes No

The proposed changes shown on this form conform to all local restrictions and laws.

☒ ☐

A local building permit is required for the proposed changes.

☐ ☒


Signature of local government official

Aug 12, 2016
Date

Bruce Wall
Printed name of local government official

Planner
Title

AMCO Review:

Approved Disapproved

☐ ☐

Signature of AMCO Enforcement Supervisor

Signature of Director

Printed name of AMCO Enforcement Supervisor

Printed name of Director

Date

AMCO Comments:

Sawyer, Jane Preston (CED)

From: Chase Griffith <chase.griffith@akpermafrost.com>
Sent: Thursday, August 25, 2016 1:33 PM
To: Marijuana Licensing (CED sponsored)
Subject: Permafrost Distributors Restricted Access Facility

Good afternoon, The whole facility will be restricted access. Nothing will be open to the public as we are only a cultivation facility.

Thank you.

~Chase Griffith



Measure an area click at least 3 points. To measure distance click at least 2 points.











Alaska Marijuana Control Board

Form MJ-15: Operating Plan Change**What is this form?**

This operating plan change form is required for all marijuana establishment licensees seeking to change a licensed marijuana establishment's existing operating plan, under 3 AAC 306.100. With this form, a licensee may request changes to as much or as little as desired of Form MJ-01 and/or the corresponding operating plan supplemental for the establishment's license type.

The required \$250 change fee may be made by credit card online (VISA, MasterCard, or Discover), or by check or money order.

Please download, complete, and submit with this form **only the pages** of Form MJ-01 and/or the corresponding operating plan supplemental that contain sections that you are requesting to change. All fields that are left blank will be considered unchanged from the existing operating plan. All fields that are completed and submitted with this form will be considered as changes to the existing operating plan and are subject to board approval. **Please do not submit any wholly unchanged pages of an operating plan.**

The form(s) that I am requesting board approval to change is:

- ☐ Form MJ-01: Marijuana Establishment Operating Plan
- ☐ Form MJ-03: Retail Marijuana Store Operating Plan Supplemental
- ☒ Form MJ-04: Marijuana Cultivation Facility Operating Plan Supplemental
- ☐ Form MJ-05: Marijuana Product Manufacturing Facility Operating Plan Supplemental
- ☐ Form MJ-06: Marijuana Testing Facility Operating Plan Supplemental

This form must be completed and submitted to AMCO's main office prior to changing existing operations. The licensed establishment's operations may not be altered unless and until the Marijuana Control Board has approved of the changes. Please note that licensees seeking to change operating plans for multiple licenses must submit a separate completed copy of this form for each license.

Section 1 – Establishment Information

Enter information for the licensed establishment.

Licensee:	Chase Griffith	License Number:	10147		
License Type:	Limited Marijuana Cultivation Facility				
Doing Business As:	Permafrost Distributors				
Premises Address:	54200 Leonard Dr				
City:	Nikiski	State:	AK	ZIP:	99635

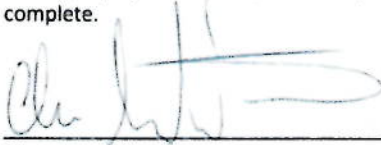


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Form MJ-15: Operating Plan Change

As a marijuana establishment licensee, I declare under penalty of unsworn falsification that I have examined this form, including all accompanying documents, schedules, and statements, and to the best of my knowledge and belief find them to be true, correct, and complete.



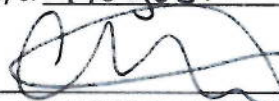
Signature of licensee

Chase Goffrich

Printed name

Subscribed and sworn to before me this 22 day of August, 2016.




Notary Public in and for the State of Alaska.

My commission expires: Aug 27 2017



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Operating Plan Supplemental

Form MJ-04: Marijuana Cultivation Facility

Section 2 – Prohibitions

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The marijuana cultivation facility will not:

Agree Disagree

Sell, distribute, or transfer any marijuana or marijuana product to a consumer, with or without compensation

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Treat or otherwise adulterate marijuana with any organic or nonorganic chemical or compound to alter the color, appearance, weight, or odor of the marijuana

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Section 3 – Cultivation Plan

Review the requirements under 3 AAC 306.420, and identify how the proposed premises will meet the listed requirements.

Describe the size of the space(s) the marijuana cultivation facility intends to be under cultivation, including dimensions and overall square footage. Provide your calculations below:

Facility is located off of Leonard Dr. in Nikiski, AK at the end of the road at 54200 Leonard Dr. It was an unfinished, sheet metal sided shop prior to being converted into a single point of entry limited marijuana cultivation facility.

The flower room will be located in the back of the room, separated by a wall. On the other side of the wall will be where the mothers, veg and clones will be grown. The main (and only) entrance will be located in the Trimming and drying room.

Flower Room: 17' x 20' totaling 340 sq. ft.

Mother Room: 7.5' x 9' totaling 67.5 sq. ft.

Veg Room: This will be a 3 tier system, each tier will be 6' x 5' totaling 30 sq ft. Combined will be 90 sq. ft.

Total amount under cultivation will be 497.5 sq. ft.

Please note dimensions on the diagram provided in the "Additional Space As Needed" Section on page 8.