Alcohol and Marijuana Control Office
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marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
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Form MJ-01: Marijuana Establishment Operating Plan

What is this form?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38** of **Alaska Statutes** and **Chapter 306** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Security
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Waste disposal
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising
- Control plan for persons under the age of 21

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03, Form MJ-04, Form MJ-05,** or **Form MJ-06)** to meet the additional operating plan requirements for each license type.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Odin's Wagon, LLC.	**License Number:**	10034		
License Type:	Standard Marijuana Cultivation Facility				
Doing Business As:	Odin' Wagon LLC				
Premises Address:	29453 Kalifornsky Beach Road				
City:	Kasilof	**State:**	ALASKA	**ZIP:**	99610

Mailing Address:	PO Box 831				
City:	Kasilof	**State:**	ALASKA	**ZIP:**	99610

Primary Contact:	Doug Anderson		
Main Phone:		**Cell Phone:**	(907) 394-2274
Email:	buckeye@alaska.net		

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Section 2 – Security

Review the requirements under 3 AAC 306.710 – 3 AAC 306.720 and 3 AAC 306.755, and identify how the proposed premises will meet the listed requirements.

Describe how the proposed premises will comply with each of the following:

Restricted Access Areas (3 AAC 306.710):

Describe how you will prevent unescorted members of the public from entering restricted access areas:

All restricted access areas will have commercial locks on the doors. This way if any visitor happens to get separated from a staff member, they cannot gain access into those areas.

Describe your processes for admitting visitors into and escorting them through restricted access areas:

To enter our facility, visitors will need to set up an appointment prior to showing up at the facility. This advance notice is necessary for arranging tours due to our highly regulated cultivation schedules. Visitors will be on camera beginning at our entrance gate, while parking their vehicle, and when entering the facility.

An exception to our advanced notice requirement prior to visiting our facility is of course the extended welcome given to any State of Alaska Alcohol & Marijuana Control Board Officer, or any other listed authority that needs to visit our facility. We would ask that any visit by an authorized official take place during business hours out of convenience to all parties involved.

Entering Property
During business hours, guest will enter our property by passing by our opened gate and proceed to a designated parking area. All visitors will then be greeted by one of our staff and explained protocols for touring the facility.

Escorting Visitors
Each staff member will escort up to 5 visitors at one time. Our cultivation protocols require anyone entering the facility to be unadulterated and wearing proper facility attire. For visitors, this means entering through the South entrance door to our facility. Upon entering, visitor's will walk over tacky pads and place booties over their footwear. Next, visitors will be given a temporary visitor's badge and signed into the visitor's log.

Restricted Access Areas
While in restricted access areas, visitors will be accompanied by one of our staff, and will never be left unescorted in restricted access areas.

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Form MJ-01: Marijuana Establishment Operating Plan

Describe your recordkeeping of visitors who are escorted into restricted access areas:

After visitor's enter our cultivation facility, they will be required to sign into our visitor's log. On our visitor's log, visitor's will write their name, purpose for their visit, the date, and time of entry. Before exiting the facility, the visitor(s) will need to write in the time of when their visit ended.

Provide a copy of a sample identification badge to be displayed by each licensee, employee, or agent while on the premises:

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Security Alarm Systems and Lock Standards (3 AAC 306.715):

Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

Exterior lighting will be used in numerous outside locations to help illuminate the grounds and to add another layer of security. Two different types of exterior lights will be used, nighttime lights that will remain on in low light and motion activated lights.

Nighttime lights will help illuminate and emphasize signage. Nighttime lights will be at the following locations:
At the properties entrance gate
At the north and south ends of the building

Motion activated illumination will help illuminate areas where workers or trespassers may be present outside. Motion activated lights will be at the following locations:
Along the North, South, East, and West sides of the building

An alarm system is required for all license types. Describe the security alarm system for the proposed premises:

Our facility's alarm system will act as a notification system as well as a deterrent. The contact points for the alarm will be installed at both the North and South walk-through facility entrance doors. Our alarm system will also be tied into motion activated cameras inside the building.

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The alarm system must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe how the security alarm system meets this requirement:

Upon closing the business for the day, the facility's security system will be armed to include all exterior doors and windows. Should the alarm system be triggered via broken contact points on the doors, windows, or motion sensors an internal and exterior cultivation facility alarm will sound and not only will we be notified but law enforcement personnel as well simultaneously. Company personnel can then either establish cause for the alarm and either reset the system and notify the law enforcement authorities that there is no emergency or the authorities will arrive and treat the matter as an emergency.

All the time, 24 hours a day, 7 days a week, 365 days per year there will be continuous round the clock video surveillance as required. This will include within the facility and all sides of the building outside, which will be lit with external commercial lighting during the nighttime hours. It will cover all restricted access areas and each entrance to a restricted access area within the licensed premises, each entrance to the exterior of the licensed premises, any point of sale area and will be stored for a period of 40 days as required and housed in a locked and secure area (surveillance room).

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Form MJ-01: Marijuana Establishment Operating Plan

Describe your policies and procedures for preventing diversion of marijuana or marijuana product:

As a licensed Cannabis facility, our goal is to keep our product circulating within the legal market place for two major reasons. First, and most importantly, we do not want our product ending up in the hands of underage persons or unsuspecting children. Secondly, if our industry is to succeed, we need our products to remain in legal circulation so our State can benefit from tax dollars generated. We feel that the AMCB has done a wonderful job implementing regulations that will enable us to prevent our products from being diverted to the black market. This begins with our plants being tagged and entered into the traceability system which will track them through harvest and then as the finished products make their way to the licensed retail stores. Past the tracking system, we've taken great steps to secure our facility and transport vehicle so our products remain protected.

-See page 19 for cont'd response as to preventing employee diversion of marijuana and related products.

Describe your policies and procedures for preventing loitering:

It's our hope that by using an entrance gate, placing no trespassing notifications around the property's perimeter, utilizing video surveillance, using motion activated lights, and an alarm system, that we can prevent loitering from taking place. Anyone inside our property line, and who's uninvited, would clearly have to know that they were trespassing. For the sake of diplomacy, all trespassers, or surveillance video of the event will be turned over to the proper authorities.

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Describe your policies and procedures regarding the use of any additional security device, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm to enhance security of the proposed premises:

We have taken the the separate video and alarm features and combined them for a more comprehensive security system. As an example when an alarm is triggered, or the motion sensors activate, we will receive an alert via our phone and have the ability to view live footage.

We will also have a gated entrance to our property. Initially this area will be chained, and then replaced with a 16' steel gate. The gate will also have a camera which will allow us to monitor the activity at the gate. When the sensor is activated, we will be alerted, and can view who's there.

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(Additional Space as Needed):

Form MJ-01: Response Page 5, Box 1:

Preventing Employee Diversion of Marijuana:

Odin's Wagon has strict rules in regards to moving its inventory to and from and throughout the licensed premises to effectively prevent diversion by employees. We will be using video surveillance systems 24/7 days per week year around to monitor entrances, access doors and floor activity in all restricted access areas as well as the exterior of the property. The licensee and authorized employee will record all transactions of marijuana including date, time and quantity as it occurs. It will be entered through the state's Franwell/METRC system. Daily reviews of these records will occur to ensure all records are accurate and all product is accounted for each and every day. Video surveillance records will also be reviewed for any type of theft or diversion on a random basis and targeted for specific review if deemed necessary if diversion, theft or other illegal activity is discovered or suspected. Employees entering the facility are to place all personal bags, property etc within a designated area away from all marijuana products. Employees will be put on notice at time of hire that they are under constant video surveillance for their safety, ours as well as security. That any theft or diversion by them of anything will result in termination and immediate reporting to the appropriate law enforcement agency. No photographs or videos may be taken by any employee in keeping with security protocol. Should any diversion, theft or other illegal activity be discovered, it will allow an immediate review of the constant video surveillance so a determination may be made as to the source of the diversion, theft or other illegal activity and dealt with on a company and state law enforcement level immediately.

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Form MJ-01: Marijuana Establishment Operating Plan

Describe your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when any automatic or electronic notification system alerts a local law enforcement agency of an unauthorized breach of security:

In the event that our facility and staff become targets, we have protocols in place to avert confrontation as much as possible. During work hours, when staff will be present, if a breach in security takes place, such as someone breaking through the gate, or a motion sensor being triggered via a forced doorway entrance, staff will be able to immediately contact the authorities about the imminent threat. In the event that it becomes clear that the intruders may overcome the facility before the authorities arrive, all staff will be trained to convene in the facility's office, which will double as a safe room. If a staff member is confronted by an intruder before reaching the office/safe room, they will submit and follow instructions given by the intruder. At this point, and for the safety of our staff, our main concern is for everyone to make it through this traumatizing experience unharmed.

Video Surveillance (3 AAC 306.720):

All licensed marijuana establishments must meet minimum standards for surveillance equipment. Applicants should be able to answer "Yes" to all items below.

Video surveillance and camera recording system covers the following areas of the premises:	Yes	No
Each restricted access area and each entrance to a restricted access area	■	☐
Both the interior and exterior of each entrance to the facility	■	☐
Each point of sale area	■	☐

Each video surveillance recording:	Yes	No
Is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing	■	☐
Clearly and accurately displays the time and date	■	☐
Is archived in a format that does not permit alteration of the recorded image, so that the images can readily be authenticated	■	☐

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Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

Exterior
Cameras will be place on all four side of our building giving us full sight surrounding our building. These cameras will pick up all activity outside of exterior entrance doors.

Interior
Cameras will be placed inside the building focused on the exterior entrance doors catching everyone who enters our facility.

Describe the locked and secure area where video surveillance recording equipment and records will be housed and stored and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the board:

A closet inside our office will be utilized for securely storing our video surveillance equipment and recordings. The security closet will be secured with a commercial quality lock. This room will be locked at all times and only accessible to staff, law enforcement, or an agent of the board. In the event of a breach of security, a staff member can escort the applicable enforcement agent into the office where they can observe equipment within the secured closet and watch video footage or have the footage transferred to a flash drive where it can be utilized for investigative purposes outside of the facility.

Location of Surveillance Equipment and Video Surveillance Records:	Yes	No
Surveillance room or area is clearly defined on the premises diagram	■	☐
Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area	■	☐
Surveillance recording equipment access is limited to a marijuana establishment licensee or authorized employee, and to law enforcement personnel including an agent of the board	■	☐
Video surveillance records are stored off-site	■	☐

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Business Records (3 AAC 306.755):

All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records. Applicants should be able to answer "Yes" to all items below.

Business Records Maintained and Kept on the Licensed Premises:	Yes	No
All books and records necessary to fully account for each business transaction conducted under its license for the current year and three preceding calendar years; records for the last six months are maintained on the marijuana establishment's licensed premises; older records may be archived on or off-premises	■	☐
A current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment	■	☐
The business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises	■	☐
Records related to advertising and marketing	■	☐
A current diagram of the licensed premises including each restricted access area	■	☐
A log recording the name, and date and time of entry of each visitor permitted into a restricted access area	■	☐
All records normally retained for tax purposes	■	☐
Accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed	■	☐
Transportation records for marijuana and marijuana product as required under 3 AAC 306.750(f)	■	☐

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A marijuana establishment is required to exercise due diligence in preserving and maintained all required records. Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

Record keeping is of utmost importance to us for running our business properly.

Each business transaction conducted under the business license will be held onto for up to three years, with the most current 6 months remaining at the facility at all times. We intend to keep records at the facility for the required six months and then archive them off premises for safe keeping.

At our facility, and secondary off site location, we will use fire safe cabinets to store all paper files and data storage devices. All manifests generated on site, or out in the field, will be filed in our tracking system within 24 hrs of being generated as our company policy.

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Form MJ-01: Marijuana Establishment Operating Plan

Section 3 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730, and identify how the proposed establishment will meet the listed requirements.

All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with the system the board implements to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

Applicants should be able to answer "Yes" to all items below.

Marijuana Tracking and Weighing:	Yes	No
A marijuana inventory tracking system, capable of sharing information with the system the board implements to ensure tracking for the reasons listed above, will be used	■	☐
All marijuana delivered to a marijuana establishment will be weighed on a scale certified in compliance with 3 AAC 306.745	■	☐

Describe the marijuana tracking system that you plan to use and how you will ensure that it is capable of sharing information with the system the board implements:

The AMCB has picked the Franwell Company, and their software - Metrc, as the designated Seed to Sale Traceability system for Alaska's Cannabis Industry. We will be using the METRC software system, and to learn the system we have taken familiarization classes and researched the platform. This system and the AMCB will be connected through the Internet via land line connection.

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Form MJ-01: Marijuana Establishment Operating Plan

Section 4 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700, and identify how the proposed establishment will meet the listed requirements.

A marijuana establishment and each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

Applicants should be able to answer "Yes" to all items below.

Marijuana Hander Permit:	Yes	No
Each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment	■	☐
Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the premises of a retail marijuana store, marijuana cultivation facility, or marijuana product manufacturing facility) when on the licensed premises	■	☐
Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired	■	☐

Describe how your establishment will meet the requirements for employee qualifications and training:

Training Program
Initially, our cultivation facility will operate in an owner operator capacity. If, and when we need to bring on employees, a thorough educational process including operational and safety training will be required. After team members receive their marijuana handler's permit, they will go through training that includes, but is not limited to: facility regulatory procedures, how to operate equipment, how to properly handle nutrients, crop interaction, and how to prepare for emergencies.

We have contracted with Hortistructure, Inc. who has over 25 years in the Cannabis industry. The facility design was developed by Hortistructure, Inc. and they will provide instruction for all of our cultivation needs, from germination through harvest, including all the information needed for crop scheduling and management.

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Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to the statement below.

Marijuana Waste Disposal:	Yes	No
The marijuana establishment shall give the board at least 3 days notice in the marijuana inventory tracking system required under 3 AAC 306.730 before making the waste unusable and disposing of it	■	☐

Describe how you will store, manage, and dispose of any solid or liquid waste, including wastewater generated during marijuana cultivation, production, process, testing, or retail sales, in compliance with applicable federal, state, and local laws and regulations:

3 days prior to harvesting our plants, we will notify the board via the marijuana inventory tracking system that we intend to make our waste plant matter unusable by grinding 50/50% with our soil medium material or other organic materials excluding plastics and the like (see below response). The same day we're scheduled to make our waste material unusable, is the same day we plan on disposing of our waste. This schedule gives us the ability to dispose of our waste material the same day we harvest, and in doing this, we will reduce the odds of a contamination outbreak from waste products remaining in our facility. Once the waste product is ready to be disposed of, it will be taken to our outdoor composting facility. We have placed our composting site in clear view of one of our exterior building cameras to keep a close eye on this site. All products placed in the composting pile will be made immediately unusable by grinding the plant materials with organic biodegradable materials as set forth above.

All water used in the marijuana cultivation process will be recaptured again for use by the design of the containers and spill containers placed underneath them. Water will be either reabsorbed back by the plant(s) or evaporated off naturally. No waste/overflow water is expected to occur as all plants will be hand watered daily. There are no open water lines going to the plants. This is done in order to reduce water usage and eliminate the potential for escapement of water.

Describe what material or materials you will mix with the ground marijuana waste to make it unusable:

We will be using our used soil medium as the material to make our plants leaves, and stalks unusable. We may also mix with a ratio of 50/50% biodegradable organic materials such as household food, paper products or the like.

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Form MJ-01: Marijuana Establishment Operating Plan

Marijuana waste must be rendered unusable for any purpose for which it was grown or produced before it leaves the marijuana establishment. Describe the process or processes that you will use to make the marijuana plant waste unusable:

Once we're done harvesting a crop, the stems, and leaves will be ground to a pulp through a commercial grinding apparatus. This ground up pulp will then be mixed at a 50% ratio with our used planting soil rendering our waste plant material useless and unusable. Once the the medium and plant material are throughly mixed, we will remove it from our cultivation facility and place it into our outdoor compost pile.

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Section 6 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to all items below.

Marijuana Transportation:	Yes	No
The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700	■	☐
The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle	■	☐
The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport	■	☐
During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport	■	☐
Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment	■	☐
When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received	■	☐
The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest	■	☐

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Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment:

Once dried, the flowers will be stripped from the stalk, mechanically trimmed, and hand packaged into resealable, child resistant, opaque Mylar bags. Once packaged, our products will sit in our quarantine room for three days. After our products are cleared for transportation, they will be placed into sealed, tamper proof containers and placed into our transport vehicles metal cage, and locked for transport.

Describe the type of locked, safe, and secure storage compartments that will be used in any vehicles transporting marijuana or marijuana product:

Packaged and labeled products will be loaded into a lockable cage within our transport vehicle. The cage itself will be bolted to the frame of the vehicle. Once products are loaded into the cage, the cage door will be bolted with a commercial pad lock.

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Form MJ-01: Marijuana Establishment Operating Plan

Section 7 – Signage and Advertising

Describe any signs that you intend to post on your establishment with your business name, including quantity and dimensions:

Various forms of signage will be found around the property, on the exterior of the building, and on the inside of the facility. Here is a list of the signage and postings.

At the entrance gate:
Property Address
Contact Information
"Security System in Use"
"Trespassers will be Prosecuted to the Fullest Extent of the Law" — This sign will be 3'x4'

Outside facility
"Visitor Parking Area" — This sign will be 1'x2'

At Facility Entrance Doors
"No One under 21 Allowed"
"Security System in Use"
"Escorted Visitors Only"
"No Smoking Allowed" — These signs will range anywhere from 6"x18" to 1'x 2'

<u>If you are not applying for a retail marijuana store license, you do not need to complete the rest of Section 7, including Page 17.</u>

Restriction on advertising of marijuana and marijuana products (3 AAC 306.360):

All licensed retail marijuana stores must meet minimum standards for signage and advertising.

Applicants should be able to answer "Agree" to all items below.

No advertisement for marijuana or marijuana product will contain any statement or illustration that:	Agree	Disagree
Is false or misleading	■	☐
Promotes excessive consumption	■	☐
Represents that the use of marijuana has curative or therapeutic effects	■	☐
Depicts a person under the age of 21 consuming marijuana	■	☐
Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana	■	☐

RECEIVED
JUL 14 2016
ALCOHOL MARIJUANA CONTROL OFFICE
STATE OF ALASKA

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

No advertisement for marijuana or marijuana product will be placed:	Agree	Disagree
Within one thousand feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21	■	☐
On or in a public transit vehicle or public transit shelter	■	☐
On or in a publicly owned or operated property	■	☐
Within 1000 feet of a substance abuse or treatment facility	■	☐
On a campus for post-secondary education	■	☐

Signage and Promotional Materials:	Agree	Disagree
I understand and agree to follow the limitations for signs under 3 AAC 306.360(a)	■	☐
The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage sale of marijuana or marijuana products	■	☐
All advertising for marijuana or any marijuana product will contain the warnings required under 3 AAC 306.360(e)	■	☐

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Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 8 – Control Plan for Persons Under the Age of 21

Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

It's our hope that by using an entrance gate, placing no trespassing notifications around the property's perimeter, utilizing video surveillance, using motion activated lights, etc... that we can prevent loitering from individuals of any age from taking place. Anyone inside our property line and who's uninvited would clearly have to know that they were trespassing. For the sake of diplomacy, all trespassing caught on surveillance video will be turned over to the proper authorities.

Our products will be delivered in secured transport vehicles, and taken directly to retail or manufacturing businesses.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Signature of licensee

Douglas A Anderson
Printed name

Subscribed and sworn to before me this 9th day of July, 2016.

REBECCA LATONA
My Commission Expires
NOTARY PUBLIC
May 19, 2019
STATE OF ALASKA

Rebecca Latona
Notary Public in and for the State of Alaska.

My commission expires: 05/19/2019