Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

What is this form?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany the **Marijuana Establishment Operating Plan (Form MJ-01)**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- On-site consumption
- Displays and sales
- Exit packaging and labeling
- Security

This form must be submitted to AMCO's main office before any retail marijuana store license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	R & S Enterprises	**License Number:**	10126		
License Type:	Retail Marijuana Store				
Doing Business As:	The Herbal Cache				
Premises Address:	158 Holmgren Place, Suite 101				
City:	Girdwood	**State:**	ALASKA	**ZIP:**	99587

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Section 2 – Prohibitions

Applicants should review 3 AAC 306.310 and be able to answer "Agree" to all items below.

The retail marijuana store will not:	Agree	Disagree
Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355	■	☐
Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet	■	☐
Offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample	■	☐
Offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation	■	☐
Allow a person to consume marijuana or a marijuana product on the licensed premises, except as provided in 3 AAC 306.305(a)(4)	■	☐

Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

The Herbal Cache will require all employees to have their "marijuana handler's permit" which will include training on how to recognize if a person in under the influence of an alcoholic beverage, inhalant, or controlled substance. The Herbal Cache will have strict disciplinary action for any employee knowingly selling, giving, distributing or delivering marijuana to a person under the influence.

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Section 3 – On-site Consumption

	Yes	No
Do you plan to request approval of the board with your initial application to permit consumption of marijuana or marijuana product in a designated area on the proposed premises?	☐	☒

If "Yes", describe how you ensure that only marijuana or marijuana products that were purchased at your proposed premises are being consumed, per 3 AAC 306.305(a)(4):

Section 4 – Displays and Sales

Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

Marijuana and marijuana products will be displayed in the display counters and behind the display counter (a restricted access area). All items for sale will be prepackaged by the store or the store's suppliers in opaque, resealable, child-resistant packaging when the purchaser leaves the retail premises. All packaging will be in compliance with 3 AAC 306.345; 3 AAC 306.470(1)(A)(B) . Marijuana sample display jars will be tethered to the display counters, these jars are designed as "no access to the sample" compliant.

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Section 5 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345, and identify how the proposed establishment will meet the listed requirements.

Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

All packages will have a label affixed to each package that:

1. identifies The Herbal Cache as the selling store with our logo and license number
2. states the total estimated amount of THC in the labeled product
3. Contains the following statements:

A. "Marijuana has intoxicating effects and may be habit forming and addictive;"
B. "Marijuana impairs concentration, coordination, and judgment. Do not operate a vehicle or machinery under its influence;"
C. "There are health risks associated with consumption of marijuana;"
D. "For use only by adults twenty-one and older. Keep out of the reach of children;" and
E. "Marijuana should not be used by women who are pregnant or breast feeding"

Provide a sample label that the retail marijuana store will use to meet the labeling requirements under 3 AAC 306.645(b):

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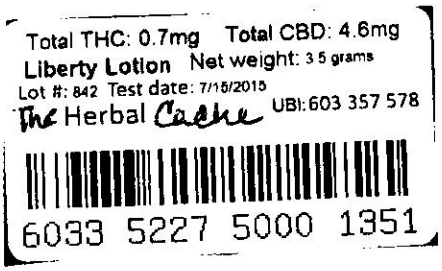
Section 5 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345, and identify how the proposed establishment will meet the listed requirements.

Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

No change from original application

Provide a sample label that the retail marijuana store will use to meet the labeling requirements under 3 AAC 306.645(b):



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Section 5 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345, and identify how the proposed establishment will meet the listed requirements.

Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

All packages will have a label affixed to each package that contains the following statements:
A. "Marijuana has intoxicating effects and may be habit forming and addictive;"
B. "Marijuana impairs concentration, coordination, and judgment. Do not operate a vehicle or machinery under its influence;"
C. "There are health risks associated with consumption of marijuana;"
D. "For use only by adults twenty-one and older. Keep out of the reach of children;" and
E. "Marijuana should not be used by women who are pregnant or breast feeding"

Any prepackaged items coming from a cultivation or manufacturer would be required to have this label prior to us receiving it by the cultivator or manufacturer. An inspection of each item will be done as we are affixing our store label, if a label is missing we will affix a label stating A-B above. When we buy wholesale and repackage this label will be affixed to the package,and be done at the same time we are labeling the package with our store label. Our employees will also be trained to do a final inspection at the sale to insure that the correct labels are on the package prior to leaving the store.

Provide a sample label that the retail marijuana store will use to meet the labeling requirements under 3 AAC 306.645(b):

Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination, and judgment. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use only by adults twenty-one and older. Keep out of the reach of children. Marijuana should not be used by women who are pregnant or breast feeding.

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Section 6 – Security

Identification Requirement to Prevent Sale to Person Under 21 (3 AAC 306.350):

Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, per 3 AAC 306.350(a):

The Herbal Cache will have an employee check all persons upon entry the store for a valid form of identification showing that they are 21 years of age or older. The employee will be trained on how to recognize altered and fake identification through the marijuana handler's course. The Herbal Cache will have a strict policy on ID checks. Any employee who fails to check a customer's ID will face strict disciplinary action, which may include being written up, possible suspension or termination.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Signature of licensee

Ronda Lambert
Printed name

Subscribed and sworn to before me this 10th day of June, 2016.

Notary Public in and for the State of Alaska.

My commission expires: 3/23/18

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(Additional Space as Needed):