THE STATE of ALASKA
GOVERNOR BILL WALKER

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

July 26, 2016

R and S Enterprises, LLC
DBA: The Herbal Cache
Via email: susan@thcofak.com

Re: Retail Marijuana Store License Application #10126

Dear Applicant,

AMCO staff has reviewed the online application and supplemental documents submitted for the proposed marijuana establishment license referenced above. The following items need to be corrected and/or resubmitted.

- MJ-02Premises
  - Please clearly delineate the outer boundaries of the proposed licensed premises by outlining in another color
    - When an AMCO investigator is looking at your diagram, it should be very clear what areas will be the "licensed premises" as defined in 3 AAC 306.990(23)and what areas will not be licensed premises.
  - Since your proposed premises is located within a building or complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or complex, along with the addresses and/or suite #'s of the other businesses and/or tenants within the building or complex
  - Please clearly label the restricted access areas on your diagram
- MJ-03 Retail Supplemental Operating Plan
  - The regulation reference on page 4 of the form is a typo – it should be 3 AAC 306.345(b)
    - Please review this regulation and describe how the retail store will ensure that the packaging and labeling requirements set forth in 3 AAC 306.345(b)(3)(A)-(E) will be met
      - These are the statements that must be on the label
- Publisher's Affidavit
  - The affidavit only shows that the ad was run on March 24th
  - Per 3 AAC 306.025(b)(2) the ad must run once a week for 3 consecutive weeks

- Entity Documents
  - The limited liability company agreement (also called the LLC Operating Agreement) is required per 3 AAC 306.020(b)(3)(B)
- Proof of Possession of Proposed Premises
  - The tenant should be the applicant/licensee which is R and S Enterprises, LLC
    - The tenant signature should also state R and S Enterprises, LLC
- Corrections related to Suites
  - According to your lease, your entity only has possession of Suite 101 of 158 Holmgren Place, but you did not include the suite # when you initiated your application or on your supplemental documents
  - AMCO has edited your physical address to include Suite 101 which has generated new advertisement and public notices
    - You will need to use the new advertisement notice to run a one-time correction ad and submit a new publisher's affidavit
    - You will need to use the new public notice and post for an additional 5 days at the premises address and re-submit to the City and Borough of Juneau. Then submit new forms MJ-07 and MJ-08
  - Section 1 – Establishment Information, needs to be corrected to include the suite # in the premises address field for each MJ form

Please return the incomplete items within two weeks of the date of this letter. Receipt of the items within two weeks will keep your application at the top of our worklist. If we do not receive all of the completed items within two weeks, your application will be moved to the back of the "Under Review" worklist. If we do not receive your completions within 90 days, per 3 AAC 306.025(f), you must file a new application and pay a new fee.

Sincerely,

Cynthia Franklin, Director
marijuana.licensing@alaska.gov