Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

What is this form?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38** of **Alaska Statutes** and **Chapter 306** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Security
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Waste disposal
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising
- Control plan for persons under the age of 21

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03, Form MJ-04, Form MJ-05,** or **Form MJ-06)** to meet the additional operating plan requirements for each license type.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	PAKALOLO SUPPLY COMPANY, INC.	**License Number:**	10131		
License Type:	RETAIL MARIJUANA STORE				
Doing Business As:	PAKALOLO SUPPLY COMPANY, INC.				
Premises Address:	1851 FOX AVENUE				
City:	FAIRBANKS	**State:**	ALASKA	**ZIP:**	997012725

Mailing Address:	3264 RIVERVIEW DRIVE				
City:	FAIRBANKS	**State:**	ALASKA	**ZIP:**	997094740

Primary Contact:	HOWARD C. HOLLISTER		
Main Phone:	907-479-9000	**Cell Phone:**	907-322-9575
Email:	CHOLLISTER@HOLLISTERENTERPRISES.COM		

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Section 2 – Security

Review the requirements under 3 AAC 306.710 – 3 AAC 306.720 and 3 AAC 306.755, and identify how the proposed premises will meet the listed requirements.

Describe how the proposed premises will comply with each of the following:

Restricted Access Areas (3 AAC 306.710):

Describe how you will prevent unescorted members of the public from entering restricted access areas:

The general public will be prevented access to restricted areas by 2 methods. First, there are no parts of the cultivation facility that are open to public access, such as an office or public entry. This is due to the attached marijuana retail store facility which will have public areas for retail sales, a possible consumption lounge, and a security office. Second, all interior and exterior entrances to the restricted areas of the cultivation facility will have automatic locking doors that will require keys, coded entry keypad, or both for access depending on the location of the entrance.

Describe your processes for admitting visitors into and escorting them through restricted access areas:

Any and all visitors to the premises that will be granted allowed access to restricted access areas for inspection or tour purposes shall first be taken to a non-restricted public access area to be registered in the Visitor Log, and provided with a Visitor Pass. All Visitors will be escorted into restricted access areas by an owner, officer, or authorized employee in compliance with the applicable regulations.

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Section 2 – Security

Review the requirements under 3 AAC 306.710 – 3 AAC 306.720 and 3 AAC 306.755, and identify how the proposed premises will meet the listed requirements.

Describe how the proposed premises will comply with each of the following:

Restricted Access Areas (3 AAC 306.710):

Describe how you will prevent unescorted members of the public from entering restricted access areas:

IN OUR RETAIL STORE FACILITY, THE PUBLIC WILL BE RESTRICTED TO ONLY THE ENTRYWAY AND OUR OPEN SALES AREAS. OUR ID CHECK STATION PERSONNEL WILL PREVENT PEOPLE FROM GAINING ACCESS TO THE STORE EXCEPT UNDER CONTROLLED ENTRY. RESTRICTED ACCESS AREAS WILL BE KEPT LOCKED AT ALL TIMES INCLUDING THE AREAS BEHIND THE SALES COUNTERS. THERE ARE NO POINTS OF ENTRY TO RESTRICTED AREAS THAT ARE ACCESSIBLE TO THE PUBLIC.

Describe your processes for admitting visitors into and escorting them through restricted access areas:

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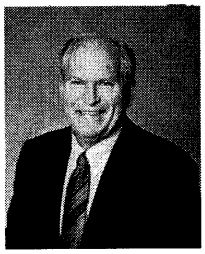
Describe your recordkeeping of visitors who are escorted into restricted access areas:

All Visitors will be required to sign the Visitor Log and provide their name, associated group or business if applicable, address, phone number, and the type and number of the form of acceptable identification proving the visitor is over 21 years old. All Visitors will be issued a photo Visitor Pass which will be retained in our database.

Provide a copy of a sample identification badge to be displayed by each licensee, employee, or agent while on the premises:

Please advise if attachments cannot be opened. Scroll over and double click on icon.

PAKALOLO SUPPLY CO.

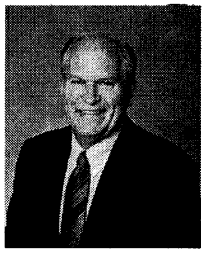


BILL WALKER

VP - GOVERNMENT AFFAIRS
DOB: APRIL 16, 1951

VALID UNTIL: 12/31/2016

PAKALOLO SUPPLY CO.



VISITOR

VALID UNTIL: 12/31/2016

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Security Alarm Systems and Lock Standards (3 AAC 306.715):

Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

Licensed premises has commercial grade exterior lighting around the perimeter of the building. All entry points are well lighted. There is additional lighting in parking areas.

An alarm system is required for all license types. Describe the security alarm system for the proposed premises:

Based on recommendations from our security consultant, all egress points will have code entry keypads to activate/deactivate the alarm system as well as recording who enters the building. The brand and model of the security system will be selected by the security company, but may be either Honeywell or First Alert. The alarm system will report to a central station as well as activating an on-site siren and/or emergency flashing lights. The building sprinkler system is also tied into the alarm system. All ingress/egress entrances, overhead doors, and windows will be attached to the security system and supplemented by motion detectors in critical parts of the building.

The alarm system must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe how the security alarm system meets this requirement:

As described above contact sensors will be on all doors and windows backed up by motion detectors. Security keypads will be located at each of the 3 egress entry locations to activate/deactivate the alarm system.

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Describe your policies and procedures for preventing diversion of marijuana or marijuana product:

In conjunction with strict adherence to, and utilizaton of, the inventory control system, only authorized personnel will have access to unprocessed, processed, and packaged marijuana. All marijuana after harvest, during processing/packaging, and held in inventory will be in restricted access areas under secure storage control. All marijuana will be under video monitoring.

Describe your policies and procedures for preventing loitering:

Our premises has a large entryway where a security station will be located to check ID's and control entry to our retail store and public areas. Security personnel will monitor and prevent loitering outside the entrances and patrol the parking lot.

Describe your policies and procedures regarding the use of any additional security device, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm to enhance security of the proposed premises:

Motion detectors will be used at key points in the facility as a back up to our door and window sensors during periods that the alarm system is activated. During business hours a silent alarm to our security company can be activated by a hidden panic button in the event of a hold up. There will also be an emergency alarm that can be activated throughout the facility for fire or other serious event.

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Describe your policies and procedures for preventing diversion of marijuana or marijuana product:

IN OUR RETAIL STORE FACILITY ALL MARIJUANA AND MARIJUANA PRODUCTS WILL BE ON KEPT IN LOCKED JEWELRY STORE STYLE DISPLAY CABINETS. OTHER INVENTORY NOT ON THE SALES FLOOR WILL BE KEPT IN RESTRICTED AREAS IN LOCKED CABINETS AND/OR SAFES. ALL PRODUCT WILL BE STRICTLY ACCOUNTED FOR BY THE METRC INVENTORY CONTROL SYSTEM, OUR POINT OF SALE SYSTEM, AND PHYSICAL INVENTORY COUNTS AT THE END OF EACH SALES DAY TO RECONCILE BEGINNING INVENTORY, SALES, AND ENDING INVENTORY. ALSO, ALL PRODUCT TO BE SOLD IN OUR STORE WILL BE PREPACKAGED, SO OUR RETAIL STORE EMPLOYEES WILL NOT BE HANDLING RAW MARIJUANA PRODUCT. FINALLY, IN ADDITION TO SECURITY TRAINING AND A ZERO TOLERANCE POLICY ON DIVERSION, WE WILL HAVE ALL SALES STATIONS AND AREAS THAT STORE MARIJUANA PRODUCTS UNDER FULL TIME VIDEO SURVEILLANCE.

Describe your policies and procedures for preventing loitering:

Describe your policies and procedures regarding the use of any additional security device, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm to enhance security of the proposed premises:

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Describe your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when any automatic or electronic notification system alerts a local law enforcement agency of an unauthorized breach of security:

In the event of a breach of premises security after hours the alarm system will notify the security company which will contact local law enforcement and the designated contact employee for our company. the employee will respond immediately to the premises to grant access to the facility to law enforcement, and to secure the premises. Any broken windows or doors will be repaired or secured. If entry was gained and marijuana product was somehow accessed in its secured storage location, an immediate inventory will be conducted and the loss reported to law enforcement, AMCO, and to the METRC inventory control system.

Video Surveillance (3 AAC 306.720):

All licensed marijuana establishments must meet minimum standards for surveillance equipment. Applicants should be able to answer "Yes" to all items below.

Video surveillance and camera recording system covers the following areas of the premises:	Yes	No
Each restricted access area and each entrance to a restricted access area	■	☐
Both the interior and exterior of each entrance to the facility	■	☐
Each point of sale area	■	☐

Each video surveillance recording:	Yes	No
Is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing	■	☐
Clearly and accurately displays the time and date	■	☐
Is archived in a format that does not permit alteration of the recorded image, so that the images can readily be authenticated	■	☐

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Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

Exterior Entrances: Cameras will be mounted at a height not easily reached to be vandalized and damaged, and sufficient to provide a clear view of all persons within 20' of the entrance. Placement will be such that individuals will not be shielded from identification.
Internal Cameras: Cameras will be placed at entrances to offer clear identification of all persons entering and exiting the building. Cameras in all marijuana handling areas of the facility shall offer clear unimpeded view of the entry to the room/area and activity in that area. More than 1 camera may be necessary for some larger areas, or if obstructions exist that block clear camera views.

Describe the locked and secure area where video surveillance recording equipment and records will be housed and stored and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the board:

The facility has an existing communication closet that will house the surveillance system recording equipment and hard drives under locked secure access. This secure closet is located in what will be the facility's security office. The video monitors for the surveillance system will be located in this office which will be a restricted access area.

Location of Surveillance Equipment and Video Surveillance Records:	Yes	No
Surveillance room or area is clearly defined on the premises diagram	■	☐
Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area	■	☐
Surveillance recording equipment access is limited to a marijuana establishment licensee or authorized employee, and to law enforcement personnel including an agent of the board	■	☐
Video surveillance records are stored off-site	☐	■

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Business Records (3 AAC 306.755):

All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records. Applicants should be able to answer "Yes" to all items below.

Business Records Maintained and Kept on the Licensed Premises:	Yes	No
All books and records necessary to fully account for each business transaction conducted under its license for the current year and three preceding calendar years; records for the last six months are maintained on the marijuana establishment's licensed premises; older records may be archived on or off-premises	■	☐
A current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment	■	☐
The business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises	■	☐
Records related to advertising and marketing	■	☐
A current diagram of the licensed premises including each restricted access area	■	☐
A log recording the name, and date and time of entry of each visitor permitted into a restricted access area	■	☐
All records normally retained for tax purposes	■	☐
Accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed	■	☐
Transportation records for marijuana and marijuana product as required under 3 AAC 306.750(f)	■	☐

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A marijuana establishment is required to exercise due diligence in preserving and maintained all required records. Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

All paper records that are required to be maintained on the premises will be kept in a locked fire proof file cabinet. Prior to being moved to long term secure storage off premises, all records shall be scanned into electronic PDF format then taken to secure storage. All electronic records shall be backed up and transferred to hard drive storage as well as to our GCI Cloud storage account. All records required to be retained will be maintained at the marijuana establishment or our off premises secure facility for the period required by law.

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Section 3 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730, and identify how the proposed establishment will meet the listed requirements.

All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with the system the board implements to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

Applicants should be able to answer "Yes" to all items below.

Marijuana Tracking and Weighing:	Yes	No
A marijuana inventory tracking system, capable of sharing information with the system the board implements to ensure tracking for the reasons listed above, will be used	■	☐
All marijuana delivered to a marijuana establishment will be weighed on a scale certified in compliance with 3 AAC 306.745	■	☐

Describe the marijuana tracking system that you plan to use and how you will ensure that it is capable of sharing information with the system the board implements:

As the State/AMCO have only recently announced granting the contract for the marijuana inventory tracking system to Franwell's Metrc system, our company anticipates being required to use the Metrc system. As of this writing there has been very little information available about how the new inventory system will work. In other states, cannabis companies are able to utilize other inventory control system vendors of their choosing as long as they possess a compatible API with the state's vendor. Our preference would be to use either MJ Freeway or BioTrack which have compatible API with Metrc. However, we have no problem using Metrc if that is the state requirement. In our retail store, we will use MJ Freeway or GreenBits for our Point of Sale (POS) accounting and record keeping systems which are compatible to report sales with the Metrc inventory system.

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Section 4 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700, and identify how the proposed establishment will meet the listed requirements.

A marijuana establishment and each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

Applicants should be able to answer "Yes" to all items below.

Marijuana Hander Permit:	Yes	No
Each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment	■	☐
Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the premises of a retail marijuana store, marijuana cultivation facility, or marijuana product manufacturing facility) when on the licensed premises	■	☐
Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired	■	☐

Describe how your establishment will meet the requirements for employee qualifications and training:

All licensees and employees will meet the State/AMCO requirement to obtain a marijuana handler permit from an authorized training provider. Additional in-house training will be required of all employees to review and reinforce the state provider training, along with training on providing exceptional customer service, conflict management, impaired customer detection and handling, and company security protocols. All employees will be required to have obtained their handler permit, and provided a copy to the company, before being allowed to work with marijuana and marijuana products, and with the public in the case of our retail store.

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Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to the statement below.

Marijuana Waste Disposal:	Yes	No
The marijuana establishment shall give the board at least 3 days notice in the marijuana inventory tracking system required under 3 AAC 306.730 before making the waste unusable and disposing of it	■	☐

Describe how you will store, manage, and dispose of any solid or liquid waste, including wastewater generated during marijuana cultivation, production, process, testing, or retail sales, in compliance with applicable federal, state, and local laws and regulations:

Our cultivation operation utilizes all organic nutrient rich soil medium. It is not anticipated to have any wastewater, or minimal amounts from growing operations. Any irrigation run-off that may exist will be recycled, and used to water houseplants throughout our facility. All water to be used for cultivation irrigation will be processed through a reverse osmosis water filter system with the wastewater from the R/O system drained through a graywater disposal system.
Solid waste will be held in waste bins in our designated waste disposal area for the State required 3 day notice period, then processed through a chipper/grinder machine. The ground waste will be mixed with no less than equal quantities of other types of organic waste and compostable material then added to worm bins and composting bins for recycling into our cultivation operation.

Describe what material or materials you will mix with the ground marijuana waste to make it unusable:

All marijuana plant waste once processed through a grinder will be mixed with other green waste and other compostable materials. These materials may compose of composted soil, peat, leaves and lawn clippings, and ground up cardboard and newspapers. All resultant mixed material will be recycled on-site in our worm farm and composting bins.

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Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to the statement below.

Marijuana Waste Disposal:	Yes	No
The marijuana establishment shall give the board at least 3 days notice in the marijuana inventory tracking system required under 3 AAC 306.730 before making the waste unusable and disposing of it	☑	☐

Describe how you will store, manage, and dispose of any solid or liquid waste, including wastewater generated during marijuana cultivation, production, process, testing, or retail sales, in compliance with applicable federal, state, and local laws and regulations:

IN OUR RETAIL STORE FACILITY, ALL MARIJUANA AND MARIJUANA PRODUCTS WILL BE PRE-PACKAGED IN SEALED OPAQUE CONTAINERS. IT IS NOT ANTICIPATED THERE WILL BE ANY LIQUID OR SOLID WASTE. IN THE EVENT THERE WAS EXPIRED, OR SPOILED PRODUCT, WE WILL TRANSFER IT IN THE METRC SYSTEM TO OUR AFFILIATED, AND ATTACHED, LICENSED CULTIVATION FACILITY FOR PROPER DISPOSAL IN THAT FACILITY'S WASTE MANAGEMENT AREA BY PROPER AND AUTHORIZED METHODS. SINCE THAT FACILITY HAS ALREADY BEEN LICENSED (#10230 ON JULY 26, 2016) IT HAS PASSED ALL WASTE DISPOSAL REQUIREMENTS, AND WOULD ACCEPT THE RETAIL STORE WASTE BY METRC TRANSFER, PROVIDE THE STATE THE REQUIRED 3 DAY NOTICE, THEN DISPOSE OF THE WASTE AS REQUIRED.

Describe what material or materials you will mix with the ground marijuana waste to make it unusable:

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Marijuana waste must be rendered unusable for any purpose for which it was grown or produced before it leaves the marijuana establishment. Describe the process or processes that you will use to make the marijuana plant waste unusable:

As described previously, all marijuana waste will be processed on-site and recycled for internal cultivation usage. No waste will be removed from the facility. The marijuana waste will be unusable for any purpose it was grown for because it will be mixed into a composting material.

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Section 6 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to all items below.

Marijuana Transportation:	Yes	No
The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700	■	☐
The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle	■	☐
The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport	■	☐
During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport	■	☐
Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment	■	☐
When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received	■	☐
The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest	■	☐

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Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment:

All marijuana product to be transported will be contained in sealed packaging depending on the size of the shipment. Smaller quantities may be packed into vacuum sealed paclages. smaller cartons, or reusable containers that can be sealed for shipment. Larger shipments will be packaged into legal batch quantities and placed into suitable sized transportation containers that are locked and secured into the delivery vehicle.

Describe the type of locked, safe, and secure storage compartments that will be used in any vehicles transporting marijuana or marijuana product:

Initially until it is determined the amound of marijuana that will be transported of a regular basis, we will use metal lockable shipping containers similar to Knaack storage boxes that can be secured into a vehicle. If it proves there is a need for larger quantities to be transported, we plan to permanently mount metal lockers into a delivery van which can be locked and sized to hold batch quantities.

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Section 7 – Signage and Advertising

Describe any signs that you intend to post on your establishment with your business name, including quantity and dimensions:

We intend to mount 3 permanent signs on 3 sides of our facility with none to exceed the 4800sq.in. (approx 4' x 8') total area per sign that is the limit established in the marijuana regulations.

If you are not applying for a retail marijuana store license, you do not need to complete the rest of Section 7, including Page 17.

Restriction on advertising of marijuana and marijuana products (3 AAC 306.360):

All licensed retail marijuana stores must meet minimum standards for signage and advertising.

Applicants should be able to answer "Agree" to all items below.

No advertisement for marijuana or marijuana product will contain any statement or illustration that:	Agree	Disagree
Is false or misleading	■	☐
Promotes excessive consumption	■	☐
Represents that the use of marijuana has curative or therapeutic effects	■	☐
Depicts a person under the age of 21 consuming marijuana	■	☐
Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana	■	☐

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marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

No advertisement for marijuana or marijuana product will be placed:	Agree	Disagree
Within one thousand feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21	■	☐
On or in a public transit vehicle or public transit shelter	■	☐
On or in a publicly owned or operated property	■	☐
Within 1000 feet of a substance abuse or treatment facility	■	☐
On a campus for post-secondary education	■	☐

Signage and Promotional Materials:	Agree	Disagree
I understand and agree to follow the limitations for signs under 3 AAC 306.360(a)	■	☐
The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage sale of marijuana or marijuana products	■	☐
All advertising for marijuana or any marijuana product will contain the warnings required under 3 AAC 306.360(e)	■	☐

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Section 8 – Control Plan for Persons Under the Age of 21

Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

All facility entrances will be secured from unauthorized entry and under video surveillance. There will be only one public access entrance to the building where our security staff will be stationed. ID's will be first checked at that entrance, and no one under the age of 21 will be allowed to enter the building. There will be signage posted outside all entrances prohibiting anyone under 21 from entering. In the retail store portion of our facility, staff are required to check ID's again before a sale will be made. In the event of a questionable ID, a second form of acceptable identification will be required to access the building or make a purchase.

All visitors will also have their ID checked before being allowed to enter. Visitors will be recorded in a log as described in a previous section and their ID will be reported. Visitors will be required to wear badges at all times while in the building.

All employees will receive training on checking ID's, detecting fake ID's, or someone using a different person's ID. No one under 21 will be allowed to enter the building at any time with their children or other minor in their company until the State/AMCO provides clear guidelines to allow this situation.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Signature of licensee

Howard C. Hollister

Printed name

Subscribed and sworn to before me this 7 day of April, 2016.

Notary Public
Debora Norcross
State of Alaska
My Commission Ends 5/1/17

Notary Public in and for the State of Alaska.

My commission expires: 5/1/17

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(Additional Space as Needed):