Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

What is this form?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany the **Marijuana Establishment Operating Plan (Form MJ-01)**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- On-site consumption
- Displays and sales
- Exit packaging and labeling
- Security

This form must be submitted to AMCO's main office before any retail marijuana store license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Tara A. Bass	**License Number:**	10149		
License Type:	Retail Marijuana Store				
Doing Business As:	Remedy Shoppe				
Premises Address:	371 3RD Ave				
City:	Skagway	**State:**	ALASKA	**ZIP:**	99840-9045

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Section 2 – Prohibitions

Applicants should review 3 AAC 306.310 and be able to answer "Agree" to all items below.

The retail marijuana store will not:	Agree	Disagree
Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355	■	☐
Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet	■	☐
Offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample	■	☐
Offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation	■	☐
Allow a person to consume marijuana or a marijuana product on the licensed premises, except as provided in 3 AAC 306.305(a)(4)	■	☐

Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

All employees will be trained in the basic signs/symptoms that result from a person being under the influence of a intoxicating substance. This internal training will be based on the best practices and standards outlined by the National Highway Traffic and Safety Administration (NHTSA). Standardized Field Sobriety Tests (SFSTs).

Consisting of:

The Horizontal Gaze Nystagmus (HGN) test
The Walk and Turn test (WAT)

If uncertainty arises to the condition of a possible customer then the employee will be instructed to not sell the person any product. If further determination is required then local law enforcement will be requested to determine the possible customers condition.

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Section 3 – On-site Consumption

	Yes	No
Do you plan to request approval of the board with your initial application to permit consumption of marijuana or marijuana product in a designated area on the proposed premises?	■	☐

If "Yes", describe how you ensure that only marijuana or marijuana products that were purchased at your proposed premises are being consumed, per 3 AAC 306.305(a)(4):

The designated area for consumption, as noted on (Lot Diagram), consist of a small outdoors deck area (Approx. 400sqft) and only four table areas will be allowed. Access to this small area will be carefully controlled to ensure only age appropriate / non-impaired / premise customers are allowed access.
The perimeter of this area will be controlled by a 8ft security fence that will enclose a majority of the property and a100% of the the consumption area. Access to the consumption area will only be possible through the primary building main entrance. Emergency exits will be included in the perimeter fence design but will be "one-way only" and alarmed.

Section 4 – Displays and Sales

Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

Marijuana products will be maintained in sealed, weighed, labeled, sealed, opaque, resealable, child-resistant bags which will be displayed inside a pull drawer located inside a plexiglass counter that is only accessible by employees.

Display amount of the marijuana products will stored inside mason jar/ or other resealable containers and will be available to employees for display purposes. These display amounts will be used to allow customers the ability to see, and smell the product but not touch or consume the product.

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Section 3 – On-site Consumption

	Yes	No
Do you plan to request approval of the board with your initial application to permit consumption of marijuana or marijuana product in a designated area on the proposed premises?	■	☐

If "Yes", describe how you ensure that only marijuana or marijuana products that were purchased at your proposed premises are being consumed, per 3 AAC 306.305(a)(4):

To ensure no outside marijuana products are used inside the consumption area the following policies will be applied:

Consumption of marijuana products will only be allowed in the area noted in the lot diagram as "Consumption".
Only premise owned marijuana products and usage implements will be allowed.
No outside or private consumption implements (pipes, vaporizes, etc) will be allowed for use inside the consumption area.
Only premise supplied consumption implements will be allowed, this may include, but is not limited to the use of rolled cigarette style implements, sanitary or one use pipes, vaporizers, etc.

Customers will be instructed on this policy by employees and signage. This policy will be enforced by premise employees and CCTV cameras. Any person found in violation of this policy will be removed and banned from the premise. Local law enforcement may be engaged as necessary.

In addition the perimeter of the consumption area will be controlled by a 8ft security fence that will enclose 100% of the the consumption area.

Section 4 – Displays and Sales

Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

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Section 5 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345, and identify how the proposed establishment will meet the listed requirements.

Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

Marijuana products that are received in a prepackaged, 1 ounce amount from a cultivation site will be checked to ensure all required safety labeling and notification labeling is present and adheres to all applicable Alaska Statue requirements. Once this is assured an additional label will be added by a "sticky label" that will note the retails store information with all information required by 3 AAC 306.345 (a)

Marijuana product that is received in bulk form (not to exceed 5lbs) from a cultivation site will be separated into determined amounts/weights for retail sale. Regardless of the amount (not to exceed 1 ounce) the product will be placed into sealed bags and labeled with "sticky labels" that denote all safety and notification requirements set forth in 3 AAC 306.345 (a) and a barcode tracking emblem that will be used to manage internal inventory.

Provide a sample label that the retail marijuana store will use to meet the labeling requirements under 3 AAC 306.645(b):

See Attached Label Logo-1

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Section 5 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345, and identify how the proposed establishment will meet the listed requirements.

Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

All Marijuana products will be sold inside a opaque plastic bag specifically designed and supplied by the Wholesale Cannabis Packaging Supplies and MMC Depot company. These bags will have a child proof heat seal area, a resealable zipper, and a tear notch. These bags may also be imprinted with the name of store and location of the premise.

MMC Depot's tubes may also be utilized and are opaque, airtight, water resistant, odor proof, child safe, and comply with all AK state marijuana packaging regulations.

In addition,a label will be added to either packaging medium via a "sticky label" that will note the retails store information and will denote all safety and notification requirements set forth in 3 AAC 306.345 (a).

*It is possible that all required information will be printed directly onto the bags/tubes by the manufacturer.

Provide a sample label that the retail marijuana store will use to meet the labeling requirements under 3 AAC 306.645(b):

Label logo 1

Remedy
Shoppe
LOGO

REMEDY SHOPPE

371 3rd Ave. Skagway, Alaska 99840
907-983-0000 License no. 007-420

Strain:_____

THC amount: _____

Weight:_____

42000 06200

WARNING: Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination, and judgement. Do NOT operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use only by adults twenty-one and older. Marijuana s hould not be used by women who are pregnant or breastfeeding.

KEEP OUT OF REACH FROM CHILDREN

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Section 6 – Security

Identification Requirement to Prevent Sale to Person Under 21 (3 AAC 306.350):

Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, per 3 AAC 306.350(a):

All retail employees will be trained in basic ID check procedures. To include:

Does the face on the ID photo match the person buying ~~alcohol?~~ ANY PRODUCT
Is the license expired, or is there evidence of tampering?
Is the license format valid in the issuing state?
Validate other security details. Ghost images, UV images, state seals, and other security features which are present on virtually every modern license

In addition a guide will be used such as the ID VALIDATION BOOK to validate all ID's.

The ID book helps make accurate, on-the-spot verification of driver's licenses and ID cards The ID Checking Guide, U.S. & Canada Edition shows every valid driver's license format in actual size and full color and includes details on territorial documents, federal and military issuance, consular cards, etc.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Tara Bass
Signature of licensee

TARA BASS
Printed name

Subscribed and sworn to before me this 17 day of June, 20 16.

Notary Public
MICHELLE GIHL
State of Alaska
My Commission Expires Apr 23, 2017

Michelle Gihl
Notary Public in and for the State of Alaska.

My commission expires: 04-23-2017

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(Additional Space as Needed):