THE STATE of ALASKA
GOVERNOR BILL WALKER

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

July 19, 2016

Herbal Outfitters, LLC
DBA Herbal Outfitters, LLC
Via email: info@herbaloutfitters.green

Re: Retail Marijuana Store license # 10173

Dear applicant,

The AMCO Office is reviewing the documents submitted for the proposed marijuana establishment license referenced above. The following items need to be corrected and/or resubmitted. **All corrections/additions to any form(s) must be initialed by the proposed licensee.**

- **All MJ forms**
  - On the first page of every MJ form/application, please complete the doing-business-as name as it shows on your application, additionally, the premises address on this same page of all MJ's must include the specific area for which your lease is written which is the "Lower floor".

- **MJ-01 Operating Plan**
  - In reading your MJ-01 it appears that there is a little confusion regarding "Restricted Access area" and "Licensed Premises", or the difference between the two for that matter. The area(s) where patrons come in to your store to buy your product does not need to be a restricted access area(s), it only needs to be part of the licensed premises overall. In other words, the regulation did not contemplate for patrons in a retail marijuana store to be in a restricted access area in the normal course of business. Please review your MJ-01 and amend accordingly regarding restricted access area(s).
  - Page 5, first box, preventing diversion; please expand upon your answer and explain how your will prevent diversion from employees.
  - Page 11, box; please expand upon your answer by describing how your establishment will meet the requirement for employee qualification and training regarding marijuana handler's permit.

- **MJ-02 Premises Diagram**
  - Please provide an aerial diagram of the premises that shows what surrounds the premises. In this diagram please clearly identify the proposed marijuana establishment.

  - On the diagram you submitted; please clearly identify what the licensed premises will be, and within the licensed premises what the restricted access area(s) will be.

- **MJ-03 Retail Supplemental**

  - Page 4, first box; where you say that "Labels will also contain all verbiage listed…" Please describe how your establishment will actually meet the listed requirements under that regulation.

  - Page 4, second box; the label provided shows an incorrect term. Alaska marijuana regulations do not use the term "Dispensary".

- **MJ-07 Public Notice Posting Affidavit**

  - The public notice will need to be reposted for five (5) more days with the specific premises address. You should be able to print the updated public notice from on line.

- **MJ-08 Local Government Notice Affidavit**

  - The local government will need to be re-notified with the corrected premises address that includes the specific area of the building being proposed for the marijuana establishment (lower floor). You should be able to print the updated public notice from on line.

- **Publisher's Affidavit**

  - Please provide a copy of the newspaper ad that ran

  - You will need to run a one-time correction ad that shows the specific area in which the retail marijuana establishment will be (lower floor). I have already updated our system for you to print the updated advertisement notice for the correction ad. Please submit the publisher's affidavit for this new ad and a copy of the actual ad, too.

- **Entity Documents**

  - Please provide the LLC's Operating Agreement

Please return the incomplete items within two weeks of the date of this letter. Receipt of the items within two weeks will keep your application at the top of our worklist. If we do not receive all of the completed items within two weeks, your application will be moved to the back of the "Under Review" worklist. If we do not receive your completions within 90 days, per 3 AAC 306.025(f), you must file a new application and pay a new fee.

Sincerely,

Cynthia Franklin, Director
marijuana.licensing@alaska.gov