Alcohol & Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

**Alaska Marijuana Control Board**

# Cover Sheet for Marijuana Establishment Applications

## What is this form?

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

**Items that are submitted without this page will be returned in the manner in which they were received.**

### Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

| | | | | | |
|---|---|---|---|---|---|
| **Licensee:** | ANNA M CLEAVER | **License Number:** | 10220 | | |
| **License Type:** | Retail Marijuana Store | | | | |
| **Doing Business As:** | WEED DUDES | | | | |
| **Physical Address:** | 1321 Sawmill Creek Road, Suite #J | | | | |
| **City:** | Sitka | **State:** | AK | **Zip Code:** | 99835 - 9645 |
| **Designated Owner:** | Anna Michelle Cleaver | | | | |
| **Email Address:** | weeddudessitka@gmail.com | | | | |

### Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

| | |
|---|---|
| **Attached Items:** | Alaska Marijuana Control Board<br>Form MJ-03:<br>Operating Plan Supplemental<br>Retail<br>to replace existing corrections complete |

| OFFICE USE ONLY | | | | | |
|---|---|---|---|---|---|
| Received Date: | | Payment Submitted Y/N: | | Transaction #: | |

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# Operating Plan Supplemental
# Form MJ-03: Retail Marijuana Store

**What is this form?**

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany the **Marijuana Establishment Operating Plan (Form MJ-01)**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

**What additional information is required for retail stores?**

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- On-site consumption
- Displays and sales
- Exit packaging and labeling
- Security

**This form must be submitted to AMCO's main office before any retail marijuana store license application will be considered complete.**

## Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

| | | | | | |
|---|---|---|---|---|---|
| **Licensee:** | Anna Michelle Cleaver | **License Number:** | 10220 | | |
| **License Type:** | Retail Marijuana Store | | | | |
| **Doing Business As:** | Weed Dudes | | | | |
| **Premises Address:** | 1321 Sawmill Creek Road | | | | |
| **City:** | Sitka | **State:** | ALASKA | **ZIP:** | 99835 |

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# Operating Plan Supplemental
# Form MJ-03: Retail Marijuana Store

## Section 2 – Prohibitions

Applicants should review 3 AAC 306.310 and be able to answer "Agree" to all items below.

| The retail marijuana store will not: | Agree | Disagree |
|---|---|---|
| **Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355** | ✓ | |
| **Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet** | ✓ | |
| **Offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample** | ✓ | |
| **Offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation** | ✓ | |
| **Allow a person to consume marijuana or a marijuana product on the licensed premises, except as provided in 3 AAC 306.305(a)(4)** | ✓ | |

**Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:**

Weed Dudes employees will be trained to recognize symptoms of alcohol influence as well as other substances. Customers will be asked if they have been drinking today, smoking today, etc. If yes, then they will be asked to come back at a later time. Policies and procedures will be laid out in the employee handbook.

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## Section 3 – On-site Consumption

| | Yes | No |
|---|---|---|
| **Do you plan to request approval of the board with your initial application to permit consumption of marijuana or marijuana product in a designated area on the proposed premises?** | ☐ | ☑ |

**If "Yes", describe how you ensure that only marijuana or marijuana products that were purchased at your proposed premises are being consumed, per 3 AAC 306.305(a)(4):**

## Section 4 – Displays and Sales

**Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:**

Marijuana products will be located in locked glass cases accessible by employees only. Customers may look at product under employee supervision. After customer has decided, product will be rung up, paid for, placed in secondary bag with receipt and customer will exit store.

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## Section 5 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345, and identify how the proposed establishment will meet the listed requirements.

**Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):**

Weed Dudes plans on purchasing marijuana flowers in bulk from the growers and manufactured products from the manufacturers and package for individual sale on site in the workroom. The product will be packaged in opaque, resealable, child-proof packaging. In addition, Weed Dudes will attach proper labeling to individual units for resale. A commercial grade HEPA Filtration system will be used when packaging product and to control odor in the area. All packaging procedures will be in compliance with food safety handling procedures as laid out by the DEC.

**Provide a sample label that the retail marijuana store will use to meet the labeling requirements under 3 AAC 306.645(b):**

Labels will be created by Inventory Control/POS software, which will identify each individual unit for resale by a tracking bar code used in the marijuana inventory control system.

Label #1: Disclaimer label:

Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination, and judgement. Do not operate a vehicle or machinery under its influence. There are health risks associated with the consumption of marijuana. For use by adults twenty-one and older. Marijuana should not be used by women who are pregnant or breast feeding.

Label #2: Product Description and Tracking

BAR CODE INSERTED HERE
Sold By: Weed Dudes, AK License #10220

IVANNA KUSH
Potency Analysis THC 0.3%, CBD 0.3%, THCA 32%, Total 28.6%

Useable Weight: 3.500grams
harvested 3/1/2016

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# Form MJ-03: Retail Marijuana Store

## Section 6 – Security

**Identification Requirement to Prevent Sale to Person Under 21 (3 AAC 306.350):**

**Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, per 3 AAC 306.350(a):**

Customers will not be allowed into store unless they have presented a valid photo id showing they are over 21 years old. They must present a valid, unaltered passport or an unexpired driver's license, instruction permit or ID card from US or Canada. No ID, no entrance, no exceptions.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Anna Michelle Cleaver
Signature of licensee

Anna Michelle Cleaver
Printed name

Subscribed and sworn to before me this 11th day of April, 2016.

STATE OF ALASKA
NOTARY PUBLIC
CHRISTOPHER SPIVEY
My Commission Expires Oct. 17 2016

Notary Public in and for the State of Alaska.

My commission expires: Oct. 17 2016

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## Operating Plan Supplemental

# Form MJ-03: Retail Marijuana Store

**(Additional Space as Needed):**