THE STATE of ALASKA
GOVERNOR BILL WALKER

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

August 2, 2016

House OP, LLC
DBA House OP, LLC
Via email: houseopll34@gmail.com

Re: Retail Marijuana Store License #10509

Dear applicant,

The AMCO Office is reviewing the documents submitted for the proposed marijuana establishment license referenced above. The following items need to be corrected and/or resubmitted. **All corrections/additions to any form(s) must be initialed by the proposed licensee.**

- **MJ-00 Application Certifications**
  - Page 1, section 2; just wanted to clarify that even though you are putting your title as "Sole Proprietor" on MJ-00, this application was filed as House OP, LLC being the owner of which Mark A Oppegaard is 100% member/owner. This application is not being filed under Mark A Oppegaard as a sole proprietor.

- **MJ-01 Operating Plan**
  - Page 12, first box; please expand upon your answer and explain how you will be storing the marijuana waste.

- **MJ-02 Premises Diagram**
  - Enforcement needs to know exactly what they are looking at when they come in for the initial inspection:
    - Please clearly label the diagram to match the description you are giving on MJ-03, page 3.
    - In the diagram clearly show what the restricted access areas are, storage room, surveillance area, public entrance, POS, display case, etc. (label away). Make sure that restricted access areas comply with the regulations.
    - Are there two floors, one floor….?
  - Please provide an aerial view diagram clearly identifying where this proposed marijuana establishment is. Include a diagram that shows where in relation to the building this specific unit is.

- **MJ-03 Retail Supplemental**
    - Page 4, first box; please describe how you will meet the requirements under 3 AAC 306.345(a).
    - Page 4, second box; please show where the marijuana establishment license number will be

- **MJ-07 Public Notice Posting Affidavit**
    - The public notice was not posted for the full ten days.
    - The day you got this affidavit singed in front of a notary is before the date you initiated this application online.
    - Please post the public notice according to 3 AAC 306.025(b)(1) for ten full days and submit a new MJ-07 once the posting has been completed.

- **MJ-08 Local Government Notice Affidavit**
    - The day you signed this affidavit in front of a notary is before the date you initiated this application online.
    - The day you notified the municipality of anchorage of this application is after you signed in front of a notary (you can't certify you have done something when you have not done it).
    - The day you notified the community council is way before you even initiated this application.
    - Please notify your local government and your community council as required under 3 AAC 306.025(b)(3), once you have done so please fill out and submit a new MJ-08.

- **MJ-09 Statement of Financial Interest**
    - Page 1, section 2; just wanted to clarify that even though you are putting your title as "Sole Proprietor" on MJ-09, this application was filed as House OP, LLC being the owner of which Mark A Oppegaard is 100% member/owner. This application is not being filed under Mark A Oppegaard as a sole proprietor.

- **Proof of Possession for Proposed Premises**
    - The lease is not clear as to who the lessor and the lessee are. This information has to be cleared in another place of the lease other than the signature part. We need a

lease where the applicant of the marijuana establishment House OP, LLC is the lessee/tenant.

- Use of Premises; the lease must specifically state that the use of the premises include to have a marijuana establishment.

- Section 17(d)(f); lease needs to include a statement that no marijuana or marijuana products will be removed, and that AMCO will be contacted.

- **Entity Documents**

  - Please provide the LLC's Operating Agreement.

Please return the incomplete items within two weeks of the date of this letter. Receipt of the items within two weeks will keep your application at the top of our worklist. If we do not receive all of the completed items within two weeks, your application will be moved to the back of the "Under Review" worklist. If we do not receive your completions within 90 days, per 3 AAC 306.025(f), you must file a new application and pay a new fee.

Sincerely,

Cynthia Franklin, Director
marijuana.licensing@alaska.gov