THE STATE of ALASKA
GOVERNOR BILL WALKER

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

September 20, 2017

Charles R Hnilicka III; Ryan Hallsten
DBA: R.C.H. Cultivation
Via email: rchcultivation@gmail.com

Re: Standard Marijuana Cultivation Facility #13329

Dear applicant,

The AMCO Office is reviewing the documents submitted for the proposed marijuana establishment license referenced above. The following items need to be corrected and/or resubmitted**.**

- **Online Application**
  - I have added the unit number in our system that your lease and all of your forms show. This generated an updated Public Notice and Advertisement Notice which you will need for part of your corrections, outlined later in this letter.

- **MJ-00 Application Certifications**
  - On page 1 of each MJ-00, the context of "licensee" under section 1 is both of your names. Just like your cover page shows. Please correct accordingly.
  - Also, page 3 of each MJ-00 is initialed in both boxes, but only one box applies. Please correct this accordingly.

- **MJ-01 Operating Plan**
  - Page 2, first box: when you state that "Clear signage with the message "Authorized Personnel Only" will be clearly posted at all entrances"… If you are talking about the signs for restricted access areas, the signs must say "Restricted access area. Visitors must be escorted".
  - Page 2, second box: please expand upon your answer and describe how your establishment will comply with the licensee/employee/agent to visitor ratio required under 3 AAC 306.710.
  - Page 4, first box: please describe further how your exterior lighting will facilitate surveillance.
  - Page 5, first box: this is a cultivation facility application, to avoid any confusion, please replace/remove the word "products" after the word "marijuana".
  - Page 7, first box: please describe further how you will place the video cameras in order to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises. For example, how are they going to be placed in order to avoid obstructed view, etc.
  - Page 9: elaborate further on your answer and give examples of the business records your establishment must maintain to comply with 3 AAC 306.755.

- Page 10: Remove/replace the word "product" after the word "marijuana".
- Page 12, first box: the three-day notice to our office before rendering the marijuana waste unusable and disposing of it must be given in writing by email to our office as Metrc does not have the function to do it. Please amend your answer to reflect this. Also, expand upon your answer and describe how you will manage liquid waste.
- Page 12, second box: remove/replace the word "product" after the word "marijuana".
- Page 13: please elaborate further and talk about the required marijuana waste to compostable/non-compostable material ratio mentioned under 3 AAC 306.740.
- Page 15, first box: remove/replace the word "product" after the word "marijuana". Also, re-review 3 AAC 306.750, 3 AAC 306.470, and 3 AAC 306.475 and elaborate further on your answer to this box. For example, packaging requirements depend upon whether you are selling to a retail marijuana store for direct consumer sell or for retail repackaging. Will you be selling to marijuana product manufacturing facilities? If so, how is your establishment going to comply with those rules. Talk about the required labeling. Talk about the required manifest. Talk about the warning labels.
- Page 15, second box: remove/replace the word "product" after the word "marijuana".

- **MJ-02 Premises Diagram**
  - Please provide an aerial view diagram or map of the proposed location showing what building(s), business(s), etc. surrounds it (please label them).
  - On the diagram of the layout you submitted please clearly show the following:
    - Licensed premises (use one color and label)
    - Restricted access areas within the licensed premises (use a different color and label). In the case where the licensed premises and restricted access areas are going to be one in the same (usual for cultivation) clearly outline and label.
    - Surveillance room
    - Entrance(s)
    - Exit(s)
    - Waste disposal area

- **MJ-04 Cultivation Supplemental**
  - Page 3, third box: instead of saying "This runoff will be disposed of per state requirements, discussed in MJ-01". Will you please elaborate about your waste water system, which by the way I do not see where you talk about it on your MJ-01. Just make it consistent with your MJ-01.
  - Page 4, first box: the three-day notice to our office before rendering the marijuana waste unusable and disposing of it must be given in writing by email to our office as Metrc does not have the function to do it. Please amend your answer to reflect this.
  - Page 5: remove/replace the word "product" after the word "marijuana". Also, this box needs more elaboration about your plan regarding the question, including how your establishment is going to comply with the random sampling. Re-review 3 AAC 306.455 & 3 AAC 306.465.
  - Page 7: states that your establishment will not have any windows, but page 4 of your MJ-01 talks about windows, sort of. The point is, your operating plan must be consistent throughout.

- **MJ-07 Public Notice Posting Affidavit**

- Please use the updated Public Notice and post it at both the location of the proposed premises and another conspicuous location for 5 days. I will need a new MJ-07 filled out and signed in front of a notary.

- **MJ-08 Local Government Notice Affidavit**
  - Please use the updated Public Notice to re-notify the local government. I will need a new MJ-08 filled out and signed in front of a notary.

- **MJ-09 Statement of Financial Interest**
  - On page 1 of each MJ-09, the context of "licensee" under section 1 is both of your names. Just like your cover page shows. Please correct accordingly.

- **Publisher's Affidavit**
  - Please run a one-time "correction" ad on the newspaper that shows the unit number. I will need the publisher's affidavit of that ad.

- **Entity Documents**
  - Please provide the partnership agreement between Charles R Hnilicka III and Ryan A Hallsten.

- **Applicant's Alaska Residency**
  - Ryan, please contact the Permanent Fund Dividend's office to sort out your eligibility status. The application will not move forward, one way or the other, until there is a resolution for your eligibility.

If we do not receive your completions within 90 days, per 3 AAC 306.025(f), you must file a new application and pay a new fee.

Respectfully,

Jane Sawyer, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov