



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

MEMORANDUM

TO: Chair Mlynarik and Members of the
Board

DATE: November 14, 2017

FROM: Erika McConnell, Director

RE: CannTest #10009
Testing Facility

This testing facility was approved by the board in June of 2016, and the license was issued on October 7, 2016.

This testing facility has submitted an MJ-15; the changes are summarized in their submittal. The submitted MJ-01 has text only in the boxes where there are actual changes—blank boxes and check boxes indicate no change from the original approval.

Should the board approve these changes, I recommend you require the licensee to submit a complete MJ-01 that has both the changed sections and the non-changed sections, so that the current approved operating plan exists in one document.

From: Jonathan Rupp
To: [Marijuana Licensing \(CED sponsored\)](#)
Cc: mark@canntest.com
Subject: Re: Completed Supplemental Forms; License # 10009
Date: Friday, October 27, 2017 9:59:41 AM

Hi Jane,

The main thing that we are changing is how we make our waste unusable. Instead of using motor oil, we are changing to using organic compost and coffee grounds. These changes are on pages 12 and 13

To summarize the other minor changes:

Page 2, box 1- our original sign said "employees only" now our sign uses the language from 3 AAC 306.710 (c)

Page 2, box 2, and page 3, box 1- simplifying our visitor procedure

Page 4, box 1- clarifying where those entering are visible

Page 7, box 1- improving camera placement

Thank you for working on this, let me know if you need anything else.

Best,

Jonathan

On Fri, Oct 27, 2017 at 9:44 AM, Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov> wrote:

Mark and Jonathan,

Will you please provide me with a summary of the changes you are making to your operating plan. I will need that summary in the inbox by Monday morning, please, in order to place it on the agenda for November 14-15, 2017 MCB meeting.

You are welcome to summarize it in an email.

Thank you

Jane Sawyer

Occupational Licensing Examiner

Alcohol and Marijuana Control Office

[907-269-0359](tel:907-269-0359)

From: Jonathan Rupp [mailto:jonathan@canntest.com]

Sent: Thursday, October 26, 2017 2:37 PM

To: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>; Mark Malagodi <mark@canntest.com>

Subject: Completed Supplemental Forms; License # 10009

Hello,

We would like to submit an update to our Operating Plan, MJ-01. I am attaching MJ-15, MJ-01 updates, Cover Sheet, and a notarized scan version of MJ-15 page 2. I will deliver hard copies and a check to the office.

Thank you,

Jonathan

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Jonathan Rupp, Ph.D.

Scientific Director, CannTest, LLC

front desk: [907-258-6878](tel:907-258-6878)

cell: [907-202-6484](tel:907-202-6484)



Alaska Marijuana Control Board

Cover Sheet for Marijuana Establishment Applications

Alcohol & Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

What is this form?

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

Items that are submitted without this page will be returned in the manner in which they were received.


Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	CannTest, LLC	License Number:	10009		
License Type:	Marijuana Testing Facility				
Doing Business As:	CANNTTEST, LLC				
Physical Address:	620 E Whitney Road, Suite B				
City:	Anchorage	State:	AK	Zip Code:	99501
Designated Owner:	Mark Malagodi				
Email Address:	mark@canntest.com				

Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

Attached Items:	MJ-01 Operating Plan MJ-15 Operating Plan Change <i>Check for \$250.00</i>
	

OFFICE USE ONLY

Received Date:		Payment Submitted Y/N:		Transaction #:	
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Alaska Marijuana Control Board

Form MJ-15: Operating Plan Change**What is this form?**

This operating plan change form is required for all marijuana establishment licensees seeking to change a licensed marijuana establishment's existing operating plan, under 3 AAC 306.100. With this form, a licensee may request changes to as much or as little as desired of Form MJ-01 and/or the corresponding operating plan supplemental for the establishment's license type.

The required \$250 change fee may be made by credit card online (VISA, MasterCard, or Discover), or by check or money order.

Please download, complete, and submit with this form only the pages of Form MJ-01 and/or the corresponding operating plan supplemental that contain sections that you are requesting to change. All fields that are left blank will be considered unchanged from the existing operating plan. All fields that are completed and submitted with this form will be considered as changes to the existing operating plan and are subject to board approval. **Please do not submit any wholly unchanged pages of an operating plan.**

The form(s) that I am requesting board approval to change is:

- ☒ **Form MJ-01:** Marijuana Establishment Operating Plan
- ☐ **Form MJ-03:** Retail Marijuana Store Operating Plan Supplemental
- ☐ **Form MJ-04:** Marijuana Cultivation Facility Operating Plan Supplemental
- ☐ **Form MJ-05:** Marijuana Product Manufacturing Facility Operating Plan Supplemental
- ☐ **Form MJ-06:** Marijuana Testing Facility Operating Plan Supplemental



This form must be completed and submitted to AMCO's main office prior to changing existing operations. The licensed establishment's operations may not be altered unless and until the Marijuana Control Board has approved of the changes. Please note that licensees seeking to change operating plans for multiple licenses must submit a separate completed copy of this form for each license.

Section 1 – Establishment Information

Enter information for the licensed establishment.

Licensee:	CannTest, LLC	License Number:	10009
License Type:	Marijuana Testing Facility		
Doing Business As:	CannTest, LLC		
Premises Address:	620 E Whitney Road		
City:	Anchorage	State:	AK
		ZIP:	99501



Alaska Marijuana Control Board

Form MJ-15: Operating Plan Change

As a marijuana establishment licensee, I declare under penalty of unsworn falsification that I have examined this form, including all accompanying documents, schedules, and statements, and to the best of my knowledge and belief find them to be true, correct, and complete.

[Signature]
Signature of licensee

Jonathan Rupp
Printed name

Subscribed and sworn to before me this 26th day of October, 20 17.



[Signature]
Notary Public in and for the State of Alaska.

My commission expires: August 5, 2021





Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 2 – Security

Review the requirements under 3 AAC 306.710 – 3 AAC 306.720 and 3 AAC 306.755, and identify how the proposed premises will meet the listed requirements.

Describe how the proposed premises will comply with each of the following:

Restricted Access Areas (3 AAC 306.710):



Describe how you will prevent unescorted members of the public from entering restricted access areas:

There is one entrance to the CannTest, LLC facility. Immediately upon entering a member of the public will be met by the company receptionist who has a full view of the entrance and is located within fifteen feet of the entrance door. The entrance to the facility will be locked if the receptionist is not stationed at the desk. The receptionist will check that the person is at least 21 years of age, and ask the person the nature of their business. In most cases the person will be there to drop off a sample for testing. The receptionist will know that a person is not allowed to continue past the desk into any other area of the testing facility. A rope will be strung across the entrance to the hallway that leads to restricted areas to further emphasize that a member of the public is not allowed into this area. The rope will have a sign designating the restricted area, as per 3 AAC 306.710 (c).

Describe your processes for admitting visitors into and escorting them through restricted access areas:

When a visitor enters through the one entrance of the CannTest, LLC facility they will be met by a receptionist at the front desk. The receptionist will ask for identification, and if they are under 21 years of age they will be asked to leave. The person will be asked the nature of their visit. If the nature of their visit requires them to enter into a restricted area their personal information (detailed in next section) will be recorded. They will be issued a visitor badge. One of the CannTest, LLC staff will escort no more than five visitors at a time through the Restricted Area. When the visitor departs they will give their name tag to the receptionist.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe your recordkeeping of visitors who are escorted into restricted access areas:

When it is determined from the previous section that the nature of a visit requires the person to enter a restricted area the visitor will provide the following information to the receptionist who will enter the data into the CannTest LIMS system. The spreadsheet will be backed up to a Seagate External Storage Device every night.

Fields to be collected:

Visitor Name, Visitor Company, Time Entering Restricted Area, Time Exiting Restricted Area, CannTest Employee responsible for supervising Visitor.

Provide a copy of a sample identification badge to be displayed by each licensee, employee, or agent while on the premises:





Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan



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Phone: 907.269.0350

Security Alarm Systems and Lock Standards (3 AAC 306.715):

Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

There is one entrance to the CannTest, LLC facility. A ten foot pathway, bordered on one side by the building and the other side by a stone wall and hedges, leads up to the doorway. The soffit above the walkway is 8 feet high and has a 100W Halogen flood light that provides the ability to recognize people walking up the pathway to the facility on the video system.

An alarm system is required for all license types. Describe the security alarm system for the proposed premises:

The alarm system must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe how the security alarm system meets this requirement:



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Form MJ-01: Marijuana Establishment Operating Plan

Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

Eight cameras will be used to capture all secure areas of the lab as well as the walkway leading to the lab and the point of sale area. We will use the Swann - 8-Channel, 8-Camera Indoor/Outdoor DVR Surveillance System which can be purchased at Best Buy. One camera will be placed in the entrance way (marked on the premises diagram) and point towards the walkway through the clear glass door to show any individual approaching the location. One camera will be placed on the North wall to show the reception desk which will be the point of sale area, and the hallway leading to the secure areas. One camera will be placed on the west wall to capture the rear hallway leading to the bathroom and utility room. One camera will be placed in each of the three testing rooms marked on the premises diagram. Two cameras will be placed in the larger sample preparation room which will also be used to destroy unused marijuana.

Describe the locked and secure area where video surveillance recording equipment and records will be housed and stored and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the board:

Location of Surveillance Equipment and Video Surveillance Records:

Yes No

Surveillance room or area is clearly defined on the premises diagram

☐ ☐

Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area

☐ ☐

Surveillance recording equipment access is limited to a marijuana establishment licensee or authorized employee, and to law enforcement personnel including an agent of the board

☐ ☐

Video surveillance records are stored off-site

☐ ☐



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to the statement below.

Marijuana Waste Disposal:

Yes No

The marijuana establishment shall give the board at least 3 days notice in the marijuana inventory tracking system required under 3 AAC 306.730 before making the waste unusable and disposing of it

☒☐

Describe how you will store, manage, and dispose of any solid or liquid waste, including wastewater generated during marijuana cultivation, production, process, testing, or retail sales, in compliance with applicable federal, state, and local laws and regulations:

There are four sources of solid and liquid waste that must be properly disposed of at CannTest. The first amount will be the marijuana sample fractions that are not used during the testing process. This material will be ground and mixed with at least an equal amount of compostable material to make unusable, then delivered to the Eagle River landfill. The second is the marijuana remnants that have been used during the chemical testing process. This material will have already been mixed with an organic solvent, and will be unusable and unrecognizable. The third is liquid waste from the High Pressure Liquid Chromatography system. This hazardous chemical waste will be delivered to the Hazardous Waste Collection Center in Eagle River. The fourth source is from the cultures used to test for microbials. Biohazardous waste from microbials will be autoclaved prior to disposal in the sanitary dumpster. CannTest will notify AMCO/MCB before making waste unusable, as per 3 AAC 305.740 (c)(1). All cannabis that is not actively being used for testing or being prepared for destruction by CannTest will be kept in a locked refrigerator or freezer.

Describe what material or materials you will mix with the ground marijuana waste to make it unusable:

Ground marijuana waste will be made unusable by mixing with at least an equal amount of compostable waste, including used coffee grounds and other food waste. Local coffee shops offer used coffee grounds in ample supply.



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Form MJ-01: Marijuana Establishment Operating Plan

Marijuana waste must be rendered unusable for any purpose for which it was grown or produced before it leaves the marijuana establishment. Describe the process or processes that you will use to make the marijuana plant waste unusable:

Marijuana used for testing purposes is effectively destroyed. For chemical analysis, the marijuana is extracted with organic solvents. The remaining material is free of THC and other cannabinoids, and no longer has the appearance of marijuana. For microbial analysis the material is thoroughly spoiled by microbial growth, and then rendered non-infectious by autoclaving. Thus all material used for testing has been rendered unusable. All remaining usable marijuana, i.e. excess material not used for testing, is made unusable by thoroughly mixing with at least an equal amount of compostable material as described above.