THE STATE of ALASKA
GOVERNOR BILL WALKER

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

September 29, 2017

ForgetMeNot Enterprises, Inc.
DBA: Southeast Essentials
Via email: info@forgetmenotak.com

Re: Marijuana Product Manufacturing Facility License #13222

Dear applicant,

The AMCO Office is reviewing the documents submitted for the proposed marijuana establishment license referenced above. The following items need to be corrected and/or resubmitted.

- **Online Application**
  - Based on the paperwork submitted for this application, Roland A. Gray needs to be added to the application at least as an affiliate. I have rolled the application back to "new" status so that you are able to add him to the online application which will generate a new Public Notice which you will need for some of your corrections later mentioned in this letter.

- **MJ-00 Application Certifications**
  - Please submit an MJ-00 for Roland A. Gray.

- **MJ-01 Operating Plan**
  - Page 2, both boxes: is the manufacturing licensed premises actually going to have a check-in area/lobby reception? Or is the check-in area in the retail licensed premise? Please clarify in this box accordingly because the diagram does not show a reception area in the cultivation proposed licensed premises, unless you are talking about Warehouse Entrance in the purple section.
  - Page 12, second box: the 3-day notice must be given in writing by email to our enforcement section as Metrc does not have the capability. Please indicate this in this box.
  - Page 16: the "Need info from client" bracket is not filled in.
  - Page 18: show on the diagram the check-in/reception area you refer to in this box.

- **MJ-05 Marijuana Product Manufacturing Supplemental**
  - Almost every, if not every product, has the statement that it will be placed in a mandatory exit bag before leaving the facility by consumers. This is an application for a marijuana product manufacturing facility which is not allowed to sell directly to the consumer. So, is this statement being made on behalf of the retail store, which I am not sure is appropriate, or is the product manufacturing establishment actually going to sell the marijuana products to the retail store already in an exit bag. Please clarify.

- Co2 Capsules:
  - The label needs a line for serving size
  - The warning statement "For use by adults….." needs the word "only".
- Cannabis Oil for Vaporization:
  - The warning statement "For use by adults…." needs the word "only".
- Black Bear Nuggets
  - In the packaging description box you state "Each pre-cut serving brownie…" but then you also state the brownie will be have a demarcation in the middle representing the serving size. So, will the brownie be demarcated or will be pre-cut? Or am I just confused?
- Rosin:
  - The warning statement "For use by adults…." needs the word "only".

- **MJ-07 Public Notice Posting Affidavit**
  - The updated Public Notice will have to be posted for 10 days at the location of the proposed premises and another conspicuous location. I will need a new MJ-07

- **MJ-08 Local Government Notice Affidavit**
  - Please re-notify the local government with the new Public Notice mentioned above. I will need a brand new MJ-08 filled out and signed in front of a notary.

- **MJ-09 Statement of Financial Interest**
  - Please submit MJ-09 for Roland A. Gray.

- **Publisher's Affidavit**
  - I have a publisher's affidavit but it is only for one week. Did you run the newspaper ad once a week for three consecutive weeks? Please submit the publisher's affidavit for the three weeks.

- **Proof of Possession for Proposed Premises**
  - Master lease-Juneau Rental Space, LLC to Aurora Management, LLC:
    - I do not see a written authorization from Juneau Rental Space, LLC to Aurora Management, LKLC to sublet the premises, unless I missed it.

- **Entity Documents**
  - On the signature line of VC Enterprises, LLC operating agreement, where Mr. Perez signs as the sole member, why is there another LLC's name on there?

- **Applicant's Alaska Residency (I asked for this on letter for 13217, I only need it once)**
  - I was unable to verify Alaska residency via the Permanent Fund Dividend's database for Norvin Perez. Please fill out the attached MJ-18 and return to me for our investigators to conduct a residency check.
  - Roland A. Gray will also need to be Alaska resident (I could not check PFD since no paperwork was submitted for this person).

- **Miscellaneous: (I asked for this on letter for 13217, I only need it once)**

- Please submit fingerprint card and background check fee ($47) for Roland A. Gray.

If we do not receive your completions within 90 days, per 3 AAC 306.025(f), you must file a new application and pay a new fee.

Respectfully,

Jane Sawyer, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov