



MEMORANDUM

TO: Peter Mlynarik, Chair, and Members of the Marijuana Control Board DATE: January 27, 2017

FROM: Sarah Oates, Program Coordinator RE: Licensing Update

Total Applications Received as of January 27, 2017 **556**

1) Applications by the Numbers	
a. Voided	79
b. New Status	57
c. Initiated Status	223
d. Under Review Status	34
e. Incomplete Status	10
f. Complete Status	12
i. Determined Complete by January 13	12
g. Active Status	87
i. Operational / Preliminary Inspection Completed	51
h. Delegated Status	32
i. Tabled Status	2
j. Rescinded Status	10
k. Denied Status	1
2) Applications by License Type	
a. Cultivation Facility applications	326
b. Testing Facility applications	8
c. Retail Marijuana Store applications	158
d. Product Manufacturing Facility applications	64

Agenda Closing Date

In order to be on the April 6, 2017 meeting agenda, applicants who have received incomplete letters must submit all corrections and complete documents by **March 17, 2017**.



Understaffing and Processing Times

We will have interviews for the vacant examiner position completed on January 31 and hope to have the position filled soon. Since the December meeting, the licensing team has received and processed over 800 liquor license renewal applications, over half of which came into the office the last week of December and first week of January. As a result, our team had to continue to postpone processing marijuana license applications on most regular work days in order to meet the statutory deadline for processing liquor license applications.

Members of the licensing team have been working overtime, including most weekends, to ensure that marijuana license applications are still steadily moving forward, even though at a slower pace. It is my expectation that processing of marijuana applications will soon return to normal now that the pinnacle of the liquor license renewal season has passed.

Only applications that had been submitted and paid for on or before October 26, 2016 and then completed by January 13, 2017 were able to make it onto this agenda.

Forms

Licensees are already requesting forms to be able to change their business names and propose new marijuana products. Form MJ-13: Business Name Change and Form MJ-16: Proposed New Marijuana Product are being drafted and should be available on our website to licensees within the next two weeks.

As evidenced by the many MJ-15: Operating Plan Change forms in this and previous Board packets, staff has been receiving many requests from licensees to change both operating plans and licenses premises diagrams. One of the reasons for this is requirement from the State Fire Marshal that the applicant make changes in order to comply with public safety laws.

Additionally, some local governments wait until complete applications are submitted to them by AMCO staff before they will review any pieces for local compliance. As a result, many applicants are finding that their operating plans and premises diagrams that have already received Board approval (with delegation) end up needing to be revised, which requires submission of additional forms and fees to our office, before the local government will sign off on license issuance.

While drafting the marijuana regulations and creating the training videos and materials, and Board and AMCO staff instructed license applicants to work with their local governments at the beginning of the State application process in order to ensure compliance with both State and local laws. Many applicants have been stopped at the local level when attempting to do so, which has caused delays and additional expenses for applicants in particular areas of the state. It is my plan to work collaboratively with local governments to streamline dual-licensing and permitting processes, eliminate or reduce duplication of information, and minimize unnecessary delays and expenses.