Alcohol & Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Cover Sheet for Marijuana Establishment Applications

What is this form?

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

Items that are submitted without this page will be returned in the manner in which they were received.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	bad gramm3r, LLC	**License Number:**	11121		
License Type:	Retail Marijuana Store				
Doing Business As:	BAD GRAMM3R, LLC				
Physical Address:	1150 N Helen Lane				
City:	Wasilla	**State:**	AK	**Zip Code:**	99654 - 6519
Designated Licensee:	Peter Zell				
Email Address:	zells@mtaonline.net				

Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

Attached Items:	Operating Plan Form MJ01: Retail Marijuana Store Exhibit A

OFFICE USE ONLY					
Received Date:		Payment Submitted Y/N:		Transaction #:	

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Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

What is this form?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38** of **Alaska Statutes** and **Chapter 306** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Security
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Waste disposal
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising
- Control plan for persons under the age of 21

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03, Form MJ-04, Form MJ-05,** or **Form MJ-06)** to meet the additional operating plan requirements for each license type.

Section 1 – Establishment Information

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License Type:	Retail Marijuana Store				
Doing Business As:	BAD GRAMM3R, LLC				
Premises Address:	1150 N Helen Lane				
City:	Wasilla	**State:**	ALASKA	**ZIP:**	99654

Mailing Address:	1150 N Helen Lane				
City:	Wasilla	**State:**	ALASKA	**ZIP:**	99654

Primary Contact:	Peter Zell		
Main Phone:	907-232-1809	**Cell Phone:**	907-232-1809
Email:	zells@mtaonline.net		

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Form MJ-01: Marijuana Establishment Operating Plan

Section 2 – Security

Review the requirements under 3 AAC 306.710 – 3 AAC 306.720 and 3 AAC 306.755, and identify how the proposed premises will meet the listed requirements.

Describe how the proposed premises will comply with each of the following:

Restricted Access Areas (3 AAC 306.710):

Describe how you will prevent unescorted members of the public from entering restricted access areas:

All restricted areas will have a barrier to prevent public access to the area. The barriers will include doors and fixtures. All of our marijuana containing products will be packaged and sealed; the public will not have the ability to directly handle any marijuana containing products until it has been purchased and placed into an exit bag that meets the state packing standards. Additionally, all restricted access areas will be properly marked with readily visible signs that clearly outline the restricted access areas. The signs will read: “Restricted Access Area. All Visitors Must Be Escorted,” and, “No one under 21 years of age allowed,” and, “This property is under video surveillance. All activity is recorded.” The signs shall not be less than 12 inches long and 12 inches wide with characters at least 1.5” in height and in contrast to the background so as to be easily legible.

Describe your processes for admitting visitors into and escorting them through restricted access areas:

No more than 5 visitors will be admitted into a restricted access area at any time. Our entire establishment will be restricted to persons age 21 or older, including all restricted access areas. All employees, licensees, and agents of Bad Gramm3r will be required to wear and display a photo ID badge. NO visitors will be granted access to a restricted access area until they have shown identification to prove that the person is age 21 or older and received a “AUTHORIZED VISITOR” identification badge to be worn and easily distinguished from their attire. All visitors who have shown ID and received a badge will remain under constant supervision by an Authorized Bad Gramm3r licensee or employee while within the restricted access area. Additionally, a Bad Gramm3r licensee or employee will hold and store the visitor’s photo identification until they have exited the restricted access area. Bad Gramm3r will have a visitor log. All visitors will be required to enter the following information before being granted access to a restricted access area: their first and last name as it appears on their ID; their home address and phone number; And the time they are entering the restricted access area. This log will be checked and initialed for approval by a Bad Gramm3r licensee or employee. The Visitor Log for Restricted Access will be kept in a secure file for a minimum of 7 years.

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Describe your recordkeeping of visitors who are escorted into restricted access areas:

No more than 5 visitors will be admitted into a restricted access area at any time. All visitors will be required to enter the following information before being granted access to a restricted access area: Their first and last name as it appears on their ID, the purpose of their visit, their business affiliation/employer, entry time, and exit time. This log will be checked, initialed, dated, and signed for approval by a Bad Gramm3r licensee or employee. Each month, a new visitor log will issued. The log will be scanned and saved electronically on a secure hard drive in addition to being stored in a secure file for a minimum of 7 years.
Valid Identification Policy: all visitors to a restricted area will be required to show a valid form of identification to an employee before being allowed to enter a restricted area. A valid form of identification includes: an unexpired, unaltered passport; an unexpired, unaltered drivers license; instruction permit, or identification card of any state or territory of the United States, the District of Columbia, or a providence of Canada; or an identification card issued by a federal or state agency authorized to issue a driver's license or identification card. (306.350)

Provide a copy of a sample identification badge to be displayed by each licensee, employee, or agent while on the premises:

Bad Gramm3r Employee ID Card
Employee: Peter Z
Marijuana Handler Card #:
000000000
Retail Store License #: 11121
I do not have access to the Vault Room or Safe.

BAD GRAMM3R

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Security Alarm Systems and Lock Standards (3 AAC 306.715):

Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

The exterior of the Bad Gramm3r location is fitted with 9 Lithonia OLAW LED light fixtures (4 in the front/customer parking lot, 1 on each side, and 3 in the back). These fixtures produce 2,300 lumens each. Each exterior door and window is fitted with an unobstructed Lithonia OLAW LED fixture above it. The 4 Lithonia OLAW LED fixtures in the front serve to illuminate the front door and the customer parking area. Additionally, there are 9, 150 watt exterior flood-lights mounted under the front eave. These 9 fixtures provide ample lighting to the covered front walk way. The light fixtures will not obstruct the surveillance cameras. They will provide adequate illumination so that are exterior surveillance cameras can provide a quality and well illuminated color picture whereby persons and objects are readily distinguishable. (3 ACC 306.715).

An alarm system is required for all license types. Describe the security alarm system for the proposed premises:

The security alarm system for Bad Gramm3r will be provided by Frontpoint Security. It will include the following: wireless and cellular connection, intrusion protection, 24/7 monitoring, a security panel with a loud audible alarm, 6 window sensors (one for each window), 2 door sensors (one for each exterior door), and 4 motion sensors (main sales area, high security room, employee break room, and restricted access storage and packaging area), 3 panic pendants which immediately alert local law enforcement and licensee of a life threatening emergency (1 in discreet location around registers, 1 in the employee break room, 1 in the high security room), 15 cameras (6 exterior cameras – 4 cameras in parking area and 1 camera for each entrance)(9 interior cameras – 1 camera for each room, 2 cameras in POS area, 1 camera for each entrance and arctic entry), DVR server capable of storing 40 days of footage and available for playback onsite on security camera monitor.

The alarm system must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe how the security alarm system meets this requirement:

The security alarm system for Bad Gramm3r will be provided by Frontpoint Security. When Bad Gramm3r is closed for business, the entire security system described below will be activated. Any attempt to enter the premises without proper access will trip the alarm system and immediately notify the licensee and/or the local police or fire depending on the nature of the alarm triggered. Any attempt to power down the security panel is automatically detected and will alert the licensee. The alarm system will include the following: wireless and cellular connection, intrusion protection, 24/7 monitoring, a security panel with a loud audible alarm, 6 window sensors (one for each window), 2 door sensors (one for each exterior door), and 4 motion sensors (main sales area, high security room, employee break room, and restricted access storage and packaging area), 3 panic pendants which immediately alert local law enforcement and licensee of a life threatening emergency (1 in discreet location around registers, 1 in the employee break room, 1 in the high security room), 15 cameras (6 exterior cameras – 4 cameras in parking area and 1 camera for each entrance)(9 interior cameras – 1 camera for each room, 2 cameras in POS area, 1 camera for each entrance and arctic entry), DVR server capable of storing 40 days of footage and available for playback onsite on security camera monitor.

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Describe your policies and procedures for preventing diversion of marijuana or marijuana product:

Surveillance cameras. Our interior video surveillance system will cover the entire interior except the interior of the bathroom. We will have a total 9 interior cameras. All restricted access areas will be covered by the cameras including each entrance and exit to restricted areas. Our restricted access point-of-sale area will have 2 video surveillance cameras. The video surveillance will record motion at 5 fps. All recordings will be stored in a high security room for a minimum of 40 days and will be available for playback onsite.
Buddy System. Refunds and voids will require authorization from a second Bad Gramm3r employee. A minimum of two employees will be clocked in and working at all times. An assistant manager or manager will be present for store openings and closings. We will conduct weekly inventories of all marijuana products and daily inventories of all marijuana products if employee diversion is suspected.
Employees will be rotated between shifts to prevent collusion between employees. Restricted items. Personal items such as back packs, bags, purses, laptop cases, jackets etc will be prohibited from restricted access areas beyond the employee break area. Food and drinks for employee consumption will be restricted to the employee lounge and prohibited from other restricted access areas.
Dress Code. All staff will be prohibited from wearing excessively baggy clothing. Hats will be prohibited. Jackets and hoodies will be prohibited. CONTINUED ON EXHIBIT A - SUPPLEMENTAL SPACE FORM

Describe your policies and procedures for preventing loitering:

Signs. Bad Gramm3r will have 3 signs in conspicious locations around the premises to deter loitering. The signs will indicate all of the following: that this is private property, no loitering is allowed, alcohol and marijuana consumption is prohibited, no panhandling, no trespassing, no littering, no smoking.
Verbal Warning. Loiterers will be provided 1 verbal warning to vacate the premises in timely manner by an authorized Bad Gramm3r employee. If the loiterer(s) fail to comply with the request, the local authorities will be contacted to assist in their removal.
Security Cameras. Exterior security cameras will cover the entire premises and will aid in the arrest and prosecution of any illegal activity taking place on our premises.

Describe your policies and procedures regarding the use of any additional security device, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm to enhance security of the proposed premises:

Motion Detectors. The Bad Gramm3r facility will utilize 4 GE motion detectors from Frontpoint Security.
Panic switches. The Bad Gramm3r facility will utilize 3 GE panic switches. These panic switches from Frontpoint will be programmed to communicate an emergency situation directly with the local authorities and licensee.
Window Sensors. The Bad Gramm3r facility will utilize 6 GE window sensors from Frontpoint Security (one for each window in the facility).
Door Sensors. The Bad Gramm3r facility will utilize 2 GE Door sensors from Frontpoint Security (one for each exterior door).
Man-Trap Door. The Bad Gramm3r facility will utilize a man-trap door system in its customer entrance/exit arctic entry. Each door will be equipped with a magnet. When activated, these magnets can hold the doors shut and withstand up to 1,200 lb of force. The manual switches to operate the man trap will be located behind the front counter and will only be used in the case of a robbery/theft. The walls in the arctic entry/exit are reinforced with steel fencing and 1 1/8" plywood.
Windows. The Bad Gramm3r facility will have steel bars on every window to deter break-ins. The space between the bars will be too narrow to allow entry. Additionally, the interior of each window will be covered and secured with fitted ¾" plywood security panels. These panels will be used during non-business hours and will add a 4th layer of window security – Bars, Window Alarm Sensors, Motion Detectors, Plywood security panels.

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Form MJ-01: Marijuana Establishment Operating Plan

Describe your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when any automatic or electronic notification system alerts a local law enforcement agency of an unauthorized breach of security:

Breach of security plan: during regular business hours. Staff will be trained to assume that any firearm is real and loaded and that any other weapon or threat of force is real. Staff will be trained to not behave in any way that could further jeopardize their safety or the safety of others. Staff will be trained to remain calm and not make any sudden movements. Staff will be trained to follow the robber(s) instructions if they are making demands. Staff will be trained to use alert local enforcement in any way possible unless to do so could cause more jeopardy.
After a breach of security – after local enforcement notification. Immediate law enforcement and AMCO notification. Witnesses will not consult with other witnesses before completing their Independent witness Checklist. All completed checklists will be given to law enforcement upon arrival. All staff and licensees will assist the responding law enforcement in any way that they can. If diversion is suspected or known to have taken place, the General Manager or Authorized Employee will conduct a full inventory to determine the total loss and will report the losses to AMCO, the law enforcement, and will make the necessary changes in the inventory tracking system, METRC.
After-hours breach of security. The Licensee and other Authorized Bad Gramm3r staff will assist law enforcement and comply with their request including but not limited to: entry, access to video surveillance, an assessment of the diversion once an inventory has taken place. If there is an after-hours breach of security, staff and licensees will trained to assume that the building may be unsafe for entry and take necessary precautions. If diversion is suspected or known to have taken place, the General Manager or Authorized Employee will conduct a full inventory to determine the total loss and will report the losses to AMCO, local law enforcement, and will make the necessary changes in the inventory tracking system, METRC. Bad Gramm3r will not resume regular business operations until we have determined it is safe and prudent to do so.

Video Surveillance (3 AAC 306.720):

All licensed marijuana establishments must meet minimum standards for surveillance equipment. Applicants should be able to answer "Yes" to all items below.

Video surveillance and camera recording system covers the following areas of the premises:	Yes	No
Each restricted access area and each entrance to a restricted access area	✔	☐
Both the interior and exterior of each entrance to the facility	✔	☐
Each point of sale area	✔	☐

Each video surveillance recording:	Yes	No
Is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing	✔	☐
Clearly and accurately displays the time and date	✔	☐
Is archived in a format that does not permit alteration of the recorded image, so that the images can readily be authenticated	✔	☐

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Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

Interior Video Cameras: The interior video cameras will be mounted in a way that they are unobstructed by any ceiling and/or wall fixtures. This will allow for a clear and adequate view of the interior and its occupants. Our interior video surveillance system will cover the entire interior, including both interior entrances, except the interior of the bathroom. We will have a total 9 interior cameras. All restricted access areas will be under surveillance including each entrance and exit to restricted areas. Our restricted access point-of-sale area will have 2 video surveillance cameras. The video surveillance will record motion at 5 fps and over 2 megapixels. All recordings will be stored on a hard drive in a high security room for a minimum of 40 days. Exterior Video Surveillance. There will be a video camera mounted above each exterior entrance in a way that they are unobstructed by any ceiling and/or wall fixtures. This will allow for a clear and adequate view greater than 20 feet of individuals approaching each entrance. There will be an additional 4 exterior cameras to cover the parking areas.

Describe the locked and secure area where video surveillance recording equipment and records will be housed and stored and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the board:

All video surveillance recording equipment and records will be secured in the Bad Gramm3r high security room. This room is 10'x10'. The walls are 1' thick with alternating layers of 1 ½" unistrut steel at 6" intervals and 2 layers of 1 1/8" plywood throughout. The ceiling and floor contain layers of 1 ½" unistrut steal at 6" intervals and 1 layer of 1 1/8th plywood throughout. The commercial door is 36" wide and 18 gauge steel. It has a locking door handle and two deadbolts and is only accessible by the licensee or another authorized person. This room is equipped with a video camera. The high security room access keys will be provided to authorized personnel only. Authorized personnel will be trained to properly identify law enforcement or an agent of the board. Once their identity has been confirmed, authorized personnel will be trained and expected to comply with their requests in a timely and efficient manner. Authorized personnel will have knowledge of business records system and the security camera system including the operation of the video recorder and monitor to assist law enforcement or an agent of the board. Any attempt by an unauthorized employee to access the high security room without permission will be considered grounds for immediate suspension, review, and possible termination. The door will remained locked and secured at all times except when absolutely necessary and in the presence of authorized personnel.

Location of Surveillance Equipment and Video Surveillance Records:	Yes	No
Surveillance room or area is clearly defined on the premises diagram	✔	
Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area	✔	
Surveillance recording equipment access is limited to a marijuana establishment licensee or authorized employee, and to law enforcement personnel including an agent of the board	✔	
Video surveillance records are stored off-site		✔

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Form MJ-01: Marijuana Establishment Operating Plan

Business Records (3 AAC 306.755):

All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records. Applicants should be able to answer "Yes" to all items below.

Business Records Maintained and Kept on the Licensed Premises:	Yes	No
All books and records necessary to fully account for each business transaction conducted under its license for the current year and three preceding calendar years; records for the last six months are maintained on the marijuana establishment's licensed premises; older records may be archived on or off-premises	✔	☐
A current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment	✔	☐
The business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises	✔	☐
Records related to advertising and marketing	✔	☐
A current diagram of the licensed premises including each restricted access area	✔	☐
A log recording the name, and date and time of entry of each visitor permitted into a restricted access area	✔	☐
All records normally retained for tax purposes	✔	☐
Accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed	✔	☐
Transportation records for marijuana and marijuana product as required under 3 AAC 306.750(f)	✔	☐

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Form MJ-01: Marijuana Establishment Operating Plan

A marijuana establishment is required to exercise due diligence in preserving and maintaining all required records. Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

Bad Gramm3r will keep and maintain records with all the following information: books and records necessary to fully account for each business transaction conducted under its license for the current year in addition to the 3 previous years; current and prior employee information including the full name and marijuana handler permit number of each licensee, employee, and agent who works at the licensed premises; the business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premise; records related advertising and marketing; a current diagram of the licensed premises including each Restricted Access Area; a visitor log recording the name, date and time of entry and exit, purpose of visit, and home address of each visitor permitted in a restricted access area; all tax records; accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from receipt until the retail marijuana or retail marijuana product is sold to a consumer or to another marijuana establishment, or destroyed; and transportation records for marijuana and marijuana product as required under 3 AAC306.750(f). This includes all of the following: type, amount and weight of marijuana or marijuana product being transported; name of the transportations company; the time of departure and expected delivery; the make, model and license plate number of the transporting vehicle; the inventory tracking number of each batch or lot as it is designated in the inventory tracking system; A copy of each Alaskan Marijuana Control Board transport manifest associated with the transport. (306.755) Bad Gramm3r shall provide any record required to be kept on the licensed premises to an employee of the Alaska Marijuana Control Board agents or local law enforcement upon request. Bad Gramm3r shall exercise due diligence in preserving and maintaining all records and understands that a loss of records and data, including electronically maintained records, will not be considered an excuse for a violation of this rule and may be interpreted as a violation affecting public safety. Bad Gramm3r will make copies of all electronic and paper records, and shall store these copies either outside of the legal premises or in an electronic cloud memory system. Business records will be stored on-site in the high security, restricted access room.

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Form MJ-01: Marijuana Establishment Operating Plan

Section 3 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730, and identify how the proposed establishment will meet the listed requirements.

All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with the system the board implements to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

Applicants should be able to answer "Yes" to all items below.

Marijuana Tracking and Weighing:	Yes	No
A marijuana inventory tracking system, capable of sharing information with the system the board implements to ensure tracking for the reasons listed above, will be used	☑	☐
All marijuana delivered to a marijuana establishment will be weighed on a scale certified in compliance with 3 AAC 306.745	☑	☐

Describe the marijuana tracking system that you plan to use and how you will ensure that it is capable of sharing information with the system the board implements:

Bad Gramm3r will use the POS system provided my MJ Freeway which can communicate with the Marijuana Inventory Tracking System Franwell METRC as required in 3AAC 306.730 to ensure all marijuana and marijuana products are identified and tracked from the time Bad Gramm3r receives a batch of marijuana or marijuana product through the sale, transfer to another licensed marijuana establishment, or disposal of the batch of marijuana or lot of marijuana product. (306.730/306.330) Bad Gramm3r will be capable of sharing information with the Franwell METRC system to track all purchases, transfers, sales or disposals of marijuana or marijuana product from seed or cutting, through transfer to any and all licensed marijuana establishments or use in manufacturing a product, to a completed retail sale of marijuana or marijuana product or the disposal of the marijuana or marijuana product.(306.730/306.330) Bad Gramm3r will have computers connected to the internet and each employee will be trained on all aspects of the MJ Freeway system and Franwell METRC. Bad Gramm3r licensees and manager will attend Franwell METRC training courses as they are offered. All documents and records created and kept pursuant to the Franwell METRC requirements shall be maintained in accordance with our business records policy. (306.755) The MJ Freeway POS system which communicates in real time with Franwell METRC will track and record all of the following: total inventory of marijuana and marijuana products; each sale of marijuana or marijuana products; each purchase or transfer of any marijuana or marijuana product; destruction of marijuana or marijuana product; recovery of any marijuana or marijuana product; status of any sample of marijuana or marijuana product provided by a licensed marijuana cultivation facility, manufacturing facility, or processing facility; internal transfer and/or reassignment of marijuana or marijuana product (306.730/306.330) AMCO will be notified in a timely manner if any or part of the system is suspected to not be functioning properly and the steps we are taking to fix the problem.

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Section 4 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700, and identify how the proposed establishment will meet the listed requirements.

A marijuana establishment and each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

Applicants should be able to answer "Yes" to all items below.

Marijuana Hander Permit:	Yes	No
Each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment	☑	☐
Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the premises of a retail marijuana store, marijuana cultivation facility, or marijuana product manufacturing facility) when on the licensed premises	☑	☐
Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired	☑	☐

Describe how your establishment will meet the requirements for employee qualifications and training:

All owners, agents, employees of Bad Gramm3r will be at least 21 years of age. No owner, employee, or agent will be hired if they have a felony conviction involving theft, drug distribution, or providing alcohol to persons under 21. Other felony and criminal convictions will be considered on an individual basis. All staff will receive education of on the following topics: (1) AS 17.37, AS 17.38, and 3 AAC 306; the effects of marijuana and marijuana products; methods of how to identify an impaired person in regards to both marijuana impairment and alcohol impairment; how to determine valid identification; how to prevent unlawful marijuana consumption and diversion; the penalties for unlawful acts by marijuana business owners, employees and agents of the marijuana establishment.
Every employee, licensee and agent who works with Bad Gramm3r will be required to obtain a Marijuana Handlers Permit from the board. Each employee, licensee and agent will be required to keep their original Marijuana Handlers Permit on their person at all times while on the Bad Gramm3r premises. A copy of each employees', licensees' and agent's Marijuana Handlers Permit will be made and stored in the high security room which can only be accessed by authorized personnel. A copy of each employee's, licensees, and agent's Marijuana Handlers Permit will be posted in a visible location on the Bad Gramm3r premises. All employees, agents and licensees will have easy access to a document which displays all the expiration dates of all Marijuana Handlers Permits. CONTINUED ON EXHIBIT B - SUPPLEMENTAL SPACE FORM

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Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to the statement below.

Marijuana Waste Disposal:	Yes	No
The marijuana establishment shall give the board at least 3 days notice in the marijuana inventory tracking system required under 3 AAC 306.730 before making the waste unusable and disposing of it	☑	☐

Describe how you will store, manage, and dispose of any solid or liquid waste, including wastewater generated during marijuana cultivation, production, process, testing, or retail sales, in compliance with applicable federal, state, and local laws and regulations:

Storage of any solid or liquid marijuana waste. Bad Gramm3r will store liquid and solid marijuana that is to be rendered unusable marijuana waste in a locked and sealed 5 gallon bucket. This bucket will be kept under video surveillance in a restricted access area and only be accessible by an authorized employee, licensee or agent. The MCB will be provided at least 3 days notice in the marijuana inventory tracking system before making the waste unusable and disposing of it; after at least 3 days of notifying the MCB, the marijuana will be rendered unusable
Rendered Unusable Marijuana Waste. Marijuana waste will be blended into a fine course before it is mixed into an organic living soil to render it unusable. The unusable marijuana waste will be sealed and locked in 5 gallon buckets that contain organic living soil. The waste buckets will be stored in a restricted access area, away from trash receptacles, under video camera surveillance and only accessible by authorized personnel. Each bucket will be filled with 3 gallons of organic living soil to ensure a minimum of a 1:1 ratio between marijuana waste material and the organic living soil. CONTINUED ON EXHIBIT C - SUPPLEMENTAL SPACE FORM

Describe what material or materials you will mix with the ground marijuana waste to make it unusable:

Rendered Unusable Marijuana Waste. Marijuana waste will be blended into a fine course before it is mixed into an organic living soil to render it unusable. The unusable marijuana waste will be sealed and locked in 5 gallon buckets that contain organic living soil. The waste buckets will be stored in a restricted access area, away from trash receptacles, under video camera surveillance and only accessible by authorized personnel. Each 5 gallon bucket will be filled with 3 gallons of organic living soil to ensure a minimum of a 1:1 ratio between marijuana waste material and the organic living soil.

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Form MJ-01: Marijuana Establishment Operating Plan

Marijuana waste must be rendered unusable for any purpose for which it was grown or produced before it leaves the marijuana establishment. Describe the process or processes that you will use to make the marijuana plant waste unusable:

Rendered Unusable Marijuana Waste. Marijuana waste will be blended into a fine course before it is mixed into an organic living soil to render it unusable. The unusable marijuana waste will be sealed and locked in 5 gallon buckets that contain organic living soil. The waste buckets will be stored in a restricted access area, away from trash receptacles, under video camera surveillance and only accessible by authorized personnel. Each bucket will be filled with 3 gallons of organic living soil to ensure a minimum of a 1:1 ratio between marijuana waste material and the organic living soil.
Management of any solid or liquid marijuana waste. All Bad Gramm3r employees, agents, licensees will be trained to identify all marijuana plant waste materials and marijuana product waste: Roots, Stalks, Leaves, Stems, damaged marijuana products, returned marijuana products, expired marijuana products, leftover residue and material from prepackaging waste that takes place at the Bad Gramm3r facility (Example: converting 1 ounce of flower to pre-rolled and packaged marijuana cigarettes). All Bad Gramm3r employees, agents and licensees will be trained and required to not accept any marijuana containing products from customers wanting to return their product. In the event that a customer vacates the Bad Gramm3r facility and leaves the marijuana product behind, that product will recorded and logged as marijuana to be rendered unusable and AMCO will be notified in the marijuana tracking system. After 3 days, if the customer has not returned to retrieve the marijuana product they left behind, it will be rendered unusable and disposed of.
Disposal of any solid or liquid marijuana waste. Bad Gramm3r will use the Matanuska Susitna Borough Central Landfill to dispose of its marijuana waste that has been rendered unusable. A record of the final destination and the delivery date of marijuana rendered unusable will be kept. These records will be filed in the high security room and maintained for a minimum of 3 years. 306.740

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Section 6 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to all items below.

Marijuana Transportation:	Yes	No
The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700	☑	☐
The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle	☑	☐
The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport	☑	☐
During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport	☑	☐
Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment	☑	☐
When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received	☑	☐
The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest	☑	☐

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Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment:

Bad Gramm3r will contract with Valkyrie Security to ship marijuana or marijuana product. Marijuana or marijuana product transported from the Bad Gramm3r facility will only be transported in strict adherence to all preparation, security, tracking, packaging, weighing, and transport policies. Bad Gramm3r will only transport marijuana or marijuana product to another licensed marijuana retail establishment. (306.750)
Transporting Packaging Requirements. During transport with Valkyrie Security, any marijuana or marijuana product must be in a sealed package or container in a locked safe and secure storage compartment located inside of the vehicle transporting the marijuana or marijuana product. The sealed package containing the marijuana or marijuana product may not be opened during transport and affixed with a tamper proof tag. (306.750) At least 2 copies of the complete, printed transport manifest on a form prescribed by AMCO shall be kept with the marijuana product at all times during transportation. Bad Gramm3r will keep a copy for our business records and another will be provided to the receiving marijuana retail establishment in accordance to the Business Record policy. (306.750)
Continued on EXHIBIT D – Supplementary Space Form

Describe the type of locked, safe, and secure storage compartments that will be used in any vehicles transporting marijuana or marijuana product:

Bad Grammar is committed to ensure that marijuana transportation is safe for the employees and safe for the community, and that the physical contents of the marijuana delivery are logged, labeled, secured, tracked, and inspected for accuracy and safety. All employees or licensees who prepare marijuana or marijuana product for transportation are required to have a marijuana handler permit card 3 AAC 306.700. (306.700/306.750)
All staff will have received training in Bad Gramm3r transportation policies and state regulations before being allowed to prepare marijuana or marijuana product for transportation. An authorized Bad Gramm3r employee will monitor and record all communications with the company (Valkyrie Security) through the transportation process including: successful delivery; any deviation from the planned route; any unforeseen problems with transportation. An authorized Bad Gramm3r employee will inspect the services and equipment to be used by Valkyrie security to verify that they meet the state standards for marijuana or marijuana product transportation. This will include an inspection of the following: a secured and locked compartment this permanently fixed to the vehicle with proper hardware that would require access to tools and hardware to remove from the vehicle and secure against theft and tampering; that the compartment is clean, sanitary and in working condition 306.750

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Section 7 – Signage and Advertising

Describe any signs that you intend to post on your establishment with your business name, including quantity and dimensions:

Bad Gramm3r will have 2 signs visible to the general public from the public right of way that identify the store by its business name. The 2 signs will be fixed to the exterior of our licensed premises. 1 sign will be fixed on the licensed premise facing the public entrance side of our building's exterior (west end, driveway entrance) and the other sign will be fixed on the south side of the licensed premise, facing the customer parking area and Bogard Rd. The size of each sign will not exceed 4800 square inches and will clearly indicate our business by our business name, Bad Gramm3r. (306.360)
Bad Gramm3r advertisements for marijuana or marijuana product will not contain any statement illustration that is: false or misleading; promotes excessive consumption; represents that the use of marijuana has curative or therapeutic effects; depicts a person under the age of 21 consuming marijuana; or includes an object or character, including a toy, cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana. (306.360)

Continued on EXHIBIT E Supplemental Space Form

If you are not applying for a retail marijuana store license, you do not need to complete the rest of Section 7, including Page 17.

Restriction on advertising of marijuana and marijuana products (3 AAC 306.360):

All licensed retail marijuana stores must meet minimum standards for signage and advertising.

Applicants should be able to answer "Agree" to all items below.

No advertisement for marijuana or marijuana product will contain any statement or illustration that:	Agree	Disagree
Is false or misleading	✓	
Promotes excessive consumption	✓	
Represents that the use of marijuana has curative or therapeutic effects	✓	
Depicts a person under the age of 21 consuming marijuana	✓	
Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana	✓	

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No advertisement for marijuana or marijuana product will be placed:	Agree	Disagree
Within one thousand feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21	✔	☐
On or in a public transit vehicle or public transit shelter	✔	☐
On or in a publicly owned or operated property	✔	☐
Within 1000 feet of a substance abuse or treatment facility	✔	☐
On a campus for post-secondary education	✔	☐

Signage and Promotional Materials:	Agree	Disagree
I understand and agree to follow the limitations for signs under 3 AAC 306.360(a)	✔	☐
The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage sale of marijuana or marijuana products	✔	☐
All advertising for marijuana or any marijuana product will contain the warnings required under 3 AAC 306.360(e)	✔	☐

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Form MJ-01: Marijuana Establishment Operating Plan

Section 8 – Control Plan for Persons Under the Age of 21

Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

In an effort to maintain the security of the marijuana and marijuana products Bad Gramm3r will monitor and restrict access to the premises for all persons under the age of 21. All persons attempting to gain access to the premises will have to check in at the register adjacent to the public entrance. All persons must provide valid photo identification or valid passport with no exceptions. Bad Gramm3r staff will refuse entrance to any person who does not produce a form of valid photo identification showing the person is 21 years of age or older. Valid identification forms include: unexpired and unaltered passport; unexpired and unaltered state issue driver's license, instruction permit, or identification card of the US, District of Columbia, or a province of Canada; and identification card issued by a federal or state agency authorized to issue a driver's license or identification card. At no time will a person under the age of 21 be permitted to remain on the premises or purchase marijuana or other paraphernalia. If at any time Bad Gramm3r staff suspects that a sale is being made on behalf on an individual under the age of 21, the staff may refuse the transaction and ask the individual to vacate the premises. If necessary, local law enforcement and the MCB may be notified of the wrongdoing. Additionally, Bad Gramm3r will display signs that clearly indicate that no person under the age of 21 is allowed on the premises. These signs will be located in conspicuous locations at the public entrance and at the customer check-in register.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Signature of licensee

Peter Zell
Printed name

Subscribed and sworn to before me this 19 day of October, 2016.

OFFICIAL SEAL
Vickimari Horton
Notary Public-State of Alaska
My Comm. Expires: 03/18/2018

Notary Public in and for the State of Alaska.

My commission expires: 03/18/2018

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Form MJ-01: Marijuana Establishment Operating Plan

(Additional Space as Needed):

Exhibit A Describe your policies and procedures for preventing diversion of marijuana or marijuana product: Diversion Prevention Interviews and Training. The following questions will be asked during interview with prospective new employees: are you taking any prescription medications? Are you taking any illegal drugs? (i.e. opiates, methamphetamines, cocaine, etc). Do you consume marijuana? If so, how often? What do you think should happen to an employee who is caught stealing marijuana? Do you think the police should get involved with an incident of internal marijuana diversion in our organization? Do you think that someone found diverting marijuana deserves a second chance to be employed? All interviews will be conducted under video and audio surveillance with the interviewee's permission. The audio and video will be stored on a secure hard drive for a minimum of 7 years.
Diversion prevention training. All employees will be trained to spot signs of diversion. All employees will be trained on how to report suspected diversion. Employees will be provided a system to anonymously report suspected diversion to a licensee. The anonymous diversion notification box will be placed in a readily visible location in the store but private enough that they can access it without being seen by another staff member. All employees will be required to complete the Diversion Prevention Training. This will include a certificate of completion form that will be signed and dated by the trainer as well as the trainee. This certificate will be logged and recorded for a minimum of 7 years.
Chain of contact for suspected diversion. The anonymous diversion notification box will provide access for an employee to report suspected diversion directly to a licensee. Only the licensees will have access to the secure diversion tip line box. This box will be monitored daily by a licensee. If an employee suspects a licensee is diverting product the employee will be trained to report it to the local police and AMCO. Random drug screening. Bad Gramm3r will require employees to submit to random drug screening for illicit drugs. Failure to pass a drug screening will result in immediate suspension of employment and a review of that employee's transaction history to uncover possible diversion.
Inventory. Full stock inventory will be conducted weekly on Saturday. All POS Stations and cash will be reconciled and balanced at the closing of each work day. If there is a discrepancy, each transaction will be examined to determine how, when, and the parties involved when the error took place. If diversion is suspected, the General Manager and Licensee will be notified. They will inspect the surveillance footage for possible diversion. Full stock inventory may be conducted with more frequency if diversion is suspected.
Waste Management/Trash Removal . We will utilize a locked dumpster to make diversion more difficult through the trash receptacles. Our marijuana waste receptacles will be under video surveillance, locked and logged.
Custom Flower Packaging. The scale used to sell marijuana flower in custom weights will be in a restricted access area. The scale area will be under video surveillance.

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Cover Sheet for Marijuana Establishment Applications

What is this form?

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

Items that are submitted without this page will be returned in the manner in which they were received.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	bad gramm3r, LLC	**License Number:**	11121		
License Type:	Retail Marijuana Store				
Doing Business As:	BAD GRAMM3R, LLC				
Physical Address:	1150 N Helen Lane				
City:	Wasilla	**State:**	AK	**Zip Code:**	99654 - 6519
Designated Licensee:	Peter Zell				
Email Address:	zells@mtaonline.net				

Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

Attached Items:	Operating Plan Form MJ01 Exhibits B, C, D, E

OFFICE USE ONLY					
Received Date:		Payment Submitted Y/N:		Transaction #:	

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(Additional Space as Needed):

EXHIBIT B
Describe how your establishment will meet the requirements for employee qualifications and training:
Bad Gramm3r will encourage all employees, licensees and agents to register to renew their Marijuana Handlers Permit within 90 days of their expiration date. If any employee, licensee or agent allows their Marijuana Handlers Permit to expire, they will have their access to the Bad Gramm3r facility removed. This may include the return of any keys or other forms of access that they have been provided. They will be provided a written notice that they are barred from entering the Bad Gramm3r facility restricted access areas until they can provide proof that they have renewed their Marijuana Handlers Permit. They will be asked to sign and date the written notice and this will be kept on file in the high security room. If they attempt to gain access to the Bad Gramm3r facilities restricted access areas they will be asked to leave the premises. If they fail to comply with the request, local authorities and AMCO will be notified. Once proof of the renewal of the Marijuana Handlers Permit has been provided they may again be provided written notice that they have been granted access to the Bad Gramm3r facilities restricted access areas to resume employment.
Before work starts for each employee they will receive a written job description that will designate: the employee's duties, authority, responsibilities, and required qualifications; a list of immediate supervisors or other positions with supervisory authority; an outline of the company's disciplinary action plan; information about the company's periodic employee performance evaluations: a list of the company's required trainings, including the written Emergency Action Plan and the Fire Prevention Plan; before an employee begins work, the employee will be trained by his or her immediate supervisor or by a designated training employee in: all security measures for the prevention of theft of products; all security measures for the prevention of loss of diversion or products; procedures and responses to emergency situations, including robberies; the Emergency Action Plan; the Fire Prevention Plan; Alaska statutory and regulatory laws related to the marijuana industry, including AS 17.37, AS 17.38, 3 AAC 306 and the penalty for an unlawful act by a licensee, and employee, or an agent of a marijuana establishment; different strains of marijuana; the different methods of using marijuana smoking, edible, tinctures, and topical; the effects of consumption of marijuana and marijuana products; identifying persons impaired by the use of marijuana and methods to prevent unlawful marijuana consumption; waste disposal polices; and food safety requirements. (306.700)
New employees will be partnered with experienced professionals and will continue to have frequent interaction with supervisors regarding questions and feedback before they are permitted to proceed to work unattended. This training is also mandatory for supervisors (306.425/306.530/306.700)

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(Additional Space as Needed):

CONTINUED ON EXHIBIT C
Describe how you will store, manage, and dispose of any solid or liquid waste, including wastewater generated during marijuana cultivation, production, process, testing, or retail sales, in compliance with applicable federal, state, and local laws and regulations:
Management of any solid or liquid marijuana waste. All Bad Gramm3r employees, agents, licensees will be trained to identify all marijuana plant waste materials and marijuana product waste: Roots, Stalks, Leaves, Stems, damaged marijuana products, returned marijuana products, expired marijuana products, leftover residue and material from prepackaging waste that takes place at the Bad Gramm3r facility (Example: converting 1 ounce of flower to pre-rolled and packed marijuana cigarettes). All Bad Gramm3r employees, agents and licensees will be trained and required to not accept any marijuana containing products from customers wanting to return their product. In the event that a customer vacates the Bad Gramm3r facility and leaves the marijuana product behind, that product will recorded and logged as marijuana to be rendered unusable and AMCO will be notified in the marijuana tracking system. After 3 days, if the customer has not returned to retrieve the marijuana product they left behind, it will be rendered unusable and disposed of.
Disposal of any solid or liquid marijuana waste. Bad Gramm3r will use the Matanuska Susitna Borough Central Landfill to dispose of its marijuana waste that has been rendered unusable. A record of the final destination and the delivery date of marijuana rendered unusable will be kept. These records will be filed in the high security room and maintained for a minimum of 3 years. 306.740

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(Additional Space as Needed):

EXHIBIT D

Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment:

Transporting Packaging Requirements
Bad Gramm3r will prepare marijuana or marijuana product for transportation by: placing marijuana or marijuana product packaged in accordance with our packaging policy within a sealed, tamper-evident shipping container; attaching a label in compliance with the State of Alaska's labeling policy; and generating a transport manifest from the marijuana inventory tracking system, METRC, and the POS system MJ Freeway. The transport manifest must remain with the marijuana or marijuana product at all times while being transported, and a copy must be given to the licensed retail marijuana establishment that receives the shipment. (306.750) Bad Gramm3r will only sell marijuana or marijuana product to a licensed retail marijuana store in a; package not exceeding one ounce; or wholesale package not exceeding five pounds for re-packaging by the retail marijuana store. (306.470)

All marijuana sold or transported wholesale to another retail marijuana establishment shall have a label affixed to the shipping container showing that a licensed marijuana testing facility has tested each harvest batch in the shipment as provided in 3 AAC 306.645. The label must include the licensed marijuana testing laboratory's test results, including at a minimum the following information: marijuana's cannabinoid profile expressed as a range of percentages that extends from the lowest percentage to highest percentage of concentration for each cannabinoid listed from every test conducted on that strain of marijuana within the last three months; listing of the results of microbial testing required by 3 AAC 306. 645(b)(2); statement listing the results of residual solvent testing required by 3 AAC 306.645(b)(3) and if applicable a statement listing any of the following contaminants for which the product was tested: molds, mildew and filth, in addition to the testing required by 3 AAC 306.645(b)(2); herbicides, pesticides, and fungicides; and harmful or toxic chemicals

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Form MJ-01: Marijuana Establishment Operating Plan

(Additional Space as Needed):

EXHIBIT E

Describe any signs that your intent to post on your establishment with your business name, including quantity and dimensions:

Bad Gramm3r will not place an advertisement for marijuana or a marijuana product: within one thousand feet of the perimeter of any child-centered facility, including school, childcare facility or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21; on or in a public transit vehicle or public transit shelter; or on or in a publicly owned or operated property; within 1000 feet of a substance abuse or treatment facility; on a campus for post-secondary education. (306.360)
Bad Grammar will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage the sale of marijuana or marijuana products. (306.360). All advertising for marijuana or any marijuana product must contain the following warnings: "marijuana has intoxicating effects and may be habit forming and addictive", "marijuana impairs concentration, coordination, and judgment. Do not operate a vehicle or machinery under its influence", "there are health risks associated with consumptions of marijuana", "for use only by adults 21 and older. Keep out of reach of children;" and "marijuana should not be used by women who are pregnant or breast feeding." All signs shall comply with state regulation and Matanuska Susitna Borough Regulation and no temporary sings shall be used.