Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

What is this form?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38** of **Alaska Statutes** and **Chapter 306** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Security
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Waste disposal
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising
- Control plan for persons under the age of 21

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03, Form MJ-04, Form MJ-05,** or **Form MJ-06)** to meet the additional operating plan requirements for each license type.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	JANIESE STEVENS	**License Number:**	10032		
License Type:	STANDARD MARIJUANA CULTIVATION FACILITY				
Doing Business As:	THREE SISTERS COOP				
Premises Address:	2180 MILL BAY ROAD				
City:	KODIAK	**State:**	ALASKA	**ZIP:**	99615

Mailing Address:	PO BOX 8593				
City:	KODIAK	**State:**	ALASKA	**ZIP:**	99615

Primary Contact:	JANIESE STEVENS		
Main Phone:	907-942-5618	**Cell Phone:**	907-942-5618
Email:	JSTEVENS@AK.NET		

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 2 – Security

Review the requirements under 3 AAC 306.710 – 3 AAC 306.720 and 3 AAC 306.755, and identify how the proposed premises will meet the listed requirements.

Describe how the proposed premises will comply with each of the following:

Restricted Access Areas (3 AAC 306.710):

Describe how you will prevent unescorted members of the public from entering restricted access areas:

MY PREMISE IS A WAREHOUSE OWNED BY MY HUSBAND AND MYSELF. THE MIDDLE BAY IS WHERE I PLAN ON CULTIVATING MARIJUANA. THE DOOR ENTERING THE FIRST BAY IS ALREADY LOCKED AND THE ENTIRE PREMISE IS VIDEO MONITORED. I WILL INSTALL AN ADDITIONAL HANDPRINT OR FINGERPRINT DOOR LOCK ALLOWING ONLY MYSELF AND MY HUSBAND IN AS WELL AS MY SISTER AND HER HUSBAND WHO WILL BE MY LICENSED HANDLER AND CULTIVATOR. NO ONE ELSE WILL HAVE ACCESS TO THIS AREA.

Describe your processes for admitting visitors into and escorting them through restricted access areas:

NO VISITORS MAY ENTER WITHOUT ONE OF THE FOOUR REFERENCED INDIVIDUALS ABOVE. JAMES AND JANIESE STEVENS AND LINDSEY AND JARED GAUGHAN. IF ANYONE WANTS TO VISIT THIS FACITLITY IT WILL BE DONE AT MY DISCRESSION AND WITH MY ESCORT. BESIDES THE AMCB I DO NOT FORSEE ALLOWING ANYONE FROM THE PUBLIC IN THIS FACILTIY FOR SECURITY REASONS.

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe your recordkeeping of visitors who are escorted into restricted access areas:

I WILL HAVE A "GUEST BOOK" WHERE VISITORS WILL SIGN IN AND A PHOTOCOPY OF THEIR IDENTIFICATION WILL BE STORED IN OUR ELECTRONIC RECORDS DATABASE.

Provide a copy of a sample identification badge to be displayed by each licensee, employee, or agent while on the premises:

LOGO

JANIESE STEVENS THREE SISTERS COOP OWNER AND LICENSED MARIJUANA HANDLE

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Security Alarm Systems and Lock Standards (3 AAC 306.715):

Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

EXTERIOR LIGHTING AND EXTERIOR SURVEILLANCE IS ALREADY INSTALLED ON THE PREMISE. A COPY OF OUR MOST RECENT COMMERCIAL APPRAISAL IS ATTACHED FOR YOUR REFERENCE.

An alarm system is required for all license types. Describe the security alarm system for the proposed premises:

A TENANT AT THIS TIME HAS A SECURITY SYSTEM IN PLACE THAT NOTIFIES HIM VIA HIS SMART PHONE WHEN THE DOOR TO HIS PREMISE IS OPENED AND A CAMERA TURNS ON TO SEE WHO IT IS. THESE SYSTEMS ARE FAIRLY IN EXPENSIVE AND USER FRIENDLY. I PLAN ON IMPLEMENTING THIS IN ADDITION TO THE HAND PRINT OR FINGERPRINT LIMITED ENTRY AND THE EXTERIOR LIGHTING. I WILL ALSO INSTALL AN ADT INVASION ALARM THAT WILL GO OFF IN THE EVENT OF UNWANTED OR FORCED ENTRY.

The alarm system must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe how the security alarm system meets this requirement:

THERE ARE NO WINDOWS TO THIS PREMISE. AN ALARM WILL BE SET AND I WILL BE NOTIFIED ON MY SMART PHONE WHEN JAMES OR LINDSEY LEAVES.

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe your policies and procedures for preventing diversion of marijuana or marijuana product:

I PLAN ON USING THE STATES SEED TO SALE INVENTORY TRACKING SYSTEM. I ALSO PLAN ON APPLYING FOR A RETAIL MARIJUANA STORE LICENSE AS WELL. I AM A CPA AND AM FAMILIAR WITH TRACKING AND MONITORING INVENTORY. I CAN ALSO MATHMATECALLY GET MYSELF FROM PLANT TO HARVEST, TO CURE, TO SALE AND DOUBLE CHECK MY NUMBERS. MY SISTER IS ALSO A CPA AND I AM CONFIDENT OUR INTERNAL CONTROL PROCEDURES WILL BE ACCURATE AND REFLECTIVE OF OUR CULTIVATION BUSINESS. ANY WASTE WILL BE DESTROYED TIMELY AND ANY INCONSISTENCY IN INVENTORY NUMBERS WILL BE PURSUED AND DEALT WITH AS SOON AS NOTICED. IT WILL BE PACKAGED AND SOLD HOPEFULLY IN MY RETAIL STORE AND MY POINT OF SALE SYSTEM WILL AGAIN TRACK IT FROM LEAVING CULTIVATION TO RETAIL SALE WITH THESE NUMBERS CONSISTENTLY MONITORED FOR ACCURACY AND DILIGENT CONTROL OVER PRODUCT. THIS BUSINESS WILL BE LIMITED TO RESPONSIBLE ADULT RELATIVES WHO KNOW THE IMPORTANCE OF KEEPING CONTROL OF THIS INVENTORY.

Describe your policies and procedures for preventing loitering:

THIS LOCATION IS OFF THE MAIN ROAD AND NOT EASILY ACCESSIBLE UNLESS YOU ARE SPECIFICALLY GOING THERE. I WILL HAVE SIGNS INDICATING NO LOITERING ALLOWED AND IN THE EVENT AN UNWANTED VISITOR PERSISTS I WILL, OR MY SISTER WILL, CALL THE POLICE. THERE IS ALREADY A SIGN INDICATING THE PREMISIS IS VIDEO MONITORED.

Describe your policies and procedures regarding the use of any additional security device, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm to enhance security of the proposed premises:

AS I DESCRIBED ABOVE I INTEND TO HAVE MOTION SENSORED CAMERAS THAT NOTIFY MY SMART PHONE WHEN ANYONE IS ENTERING THE DOOR TO THE CULTIVATION FACILTY. THIS IS A COMMERICAL WAREHOUSE SPACE AND THERE ARE NO WINDOWS IN THE MIDDLE BAY WHICH I INTEND TO USE. I HAVE AN OFFICE TO THE SIDE WHERE I WILL KEEP ALL COMPUTERS, ACCOUNTING SYSTEMS, LOGS OF VISITORS AND THEIR IDENTIFICATION, ETC. ACCESS IS ALREADY LIMITED BY THE WAY THE BUILDING IS STRUCTURED I FEEL HANDPRINT/FINGERPRINT ACCESS TO ONLY DOOR, ADT ALARM SYSTEM, AND MOTION SENSORED CAMERA TO MY SMARTPHONE IS SUFFICIENT SECURITY AT THIS TIME.

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when any automatic or electronic notification system alerts a local law enforcement agency of an unauthorized breach of security:

IF UNATHORIZED BREACH OF SECURITY TAKES PLACE IT IS THREE SISTERS COOPS POLICY TO WORK WITH LOCAL LAW ENFORCEMENT IN DETERMINING THE ISSUE AND TAKING STEPS TO DETER IT FROM HAPPENING AGAIN BY PRESSING CHARGES AGAINST ANY INDIVIDUAL COMMITING A CRIME OR IMPLEMENTING ADDITIONAL SECURITY MEASURES. I UNDERSTAND THIS WILL BE A HIGHLY REGULATED ENVIRONMENT AND HAVE THE BEST INTENTIONS OF ALLOWING LAW ENFORCEMENT AND THE AMCO TO MONITOR OUR ACTIVITY ANY TIME SEEN FIT.

Video Surveillance (3 AAC 306.720):

All licensed marijuana establishments must meet minimum standards for surveillance equipment. Applicants should be able to answer "Yes" to all items below.

Video surveillance and camera recording system covers the following areas of the premises:	Yes	No
Each restricted access area and each entrance to a restricted access area	■	☐
Both the interior and exterior of each entrance to the facility	■	☐
Each point of sale area	■	☐

Each video surveillance recording:	Yes	No
Is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing	■	☐
Clearly and accurately displays the time and date	■	☐
Is archived in a format that does not permit alteration of the recorded image, so that the images can readily be authenticated	■	☐

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

THEY ARE ALREADY INSTALLED ON PREMISE POINTED AT LOCATIONS OF ENTRY.

Describe the locked and secure area where video surveillance recording equipment and records will be housed and stored and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the board:

SEE ATTACHED COMMERCIAL APPRAISAL OF PROPERTY. VIDEO SURVEILLANCE RECORDING EQUIPMENT IS IN BACK OFFICE WHICH IS LOCKED AND ONLY ACCESSIBLE TO MY HUSBAND AND MYSELF. AGAIN, HOW THIS STRUCTURE IS BUILT THERE IS ONLY ONE DOOR OF ACCESS TO THIS AREA, I WILL ALSO EQUIP IT WITH FINGERPRINT/HANDPRINT ENTRY. DOORS ARE STRONG, THERE ARE NO WINDOWS, AND BUILDING IS STEEL. VIDEO SURVEILLANCE RECORDS ARE UPLOADED TO AN ONLINE STORAGE COMPANY. MY CPA FIRM ALSO HAS OFF SITE STORAGE REQUIREMENTS AND I AM FAMILIAR WITH HOW TO ACHIEVE THIS.

Location of Surveillance Equipment and Video Surveillance Records:	Yes	No
Surveillance room or area is clearly defined on the premises diagram	■	☐
Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area	■	☐
Surveillance recording equipment access is limited to a marijuana establishment licensee or authorized employee, and to law enforcement personnel including an agent of the board	■	☐
Video surveillance records are stored off-site	■	☐

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Business Records (3 AAC 306.755):

All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records. Applicants should be able to answer "Yes" to all items below.

Business Records Maintained and Kept on the Licensed Premises:	Yes	No
All books and records necessary to fully account for each business transaction conducted under its license for the current year and three preceding calendar years; records for the last six months are maintained on the marijuana establishment's licensed premises; older records may be archived on or off-premises	■	☐
A current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment	■	☐
The business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises	■	☐
Records related to advertising and marketing	■	☐
A current diagram of the licensed premises including each restricted access area	■	☐
A log recording the name, and date and time of entry of each visitor permitted into a restricted access area	■	☐
All records normally retained for tax purposes	■	☐
Accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed	■	☐
Transportation records for marijuana and marijuana product as required under 3 AAC 306.750(f)	■	☐

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

A marijuana establishment is required to exercise due diligence in preserving and maintained all required records. Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

MY SISTER AND I ARE BOTH CPA'S. WE ARE FAMILIAR WITH RECORD RETENTION AND and what it entails. We will have laptops with a network (secured) where accounting records and electronic files are kept. We will also back this data up to a local, offsite storage.

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 3 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730, and identify how the proposed establishment will meet the listed requirements.

All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with the system the board implements to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

Applicants should be able to answer "Yes" to all items below.

Marijuana Tracking and Weighing:	Yes	No
A marijuana inventory tracking system, capable of sharing information with the system the board implements to ensure tracking for the reasons listed above, will be used	■	☐
All marijuana delivered to a marijuana establishment will be weighed on a scale certified in compliance with 3 AAC 306.745	■	☐

Describe the marijuana tracking system that you plan to use and how you will ensure that it is capable of sharing information with the system the board implements:

I WILL USE THE SEED TO SALE INVENTORY TRACKING SOFTWARE AND CONVERT INFORMATION TO A FILE THE BOARD CAN SEE. I AM EFFICIENT IN BOTH EXCEL AND QUICKBOOKS AND AM CONFIDENT I CAN TRACK AND MONITOR MY INVENTORY IN A MANNER THE BOARD CAN ACCESS AND UNDERSTAND. IT CAN BE STORED IN DROPBOX OR UPLOADED AT YOUR REQUEST.

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 4 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700, and identify how the proposed establishment will meet the listed requirements.

A marijuana establishment and each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

Applicants should be able to answer "Yes" to all items below.

Marijuana Hander Permit:	Yes	No
Each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment	■	☐
Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the premises of a retail marijuana store, marijuana cultivation facility, or marijuana product manufacturing facility) when on the licensed premises	■	☐
Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired	■	☐

Describe how your establishment will meet the requirements for employee qualifications and training:

THE ONLY EMPLOYEES TO START WILL BE MYSELF, MY HUSBAND, AND MY SISTER, AND HER HUSBAND. WE WILL ALL OBTAIN A MARIJUANA HANDLER PERMIT CARD AND KEEP IT ON OUR POSSESSION AT ALL TIMES WHEN IN THE CULTIVATION FACILITY.

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to the statement below.

Marijuana Waste Disposal:	Yes	No
The marijuana establishment shall give the board at least 3 days notice in the marijuana inventory tracking system required under 3 AAC 306.730 before making the waste unusable and disposing of it	■	☐

Describe how you will store, manage, and dispose of any solid or liquid waste, including wastewater generated during marijuana cultivation, production, process, testing, or retail sales, in compliance with applicable federal, state, and local laws and regulations:

I PLAN TO USE A HYDROPONIC SYSTEM TO CULTIVATE MARIJUANA. ONCE MARIJUANA IS TRIMED AND THERE IS WASTE IT WILL GROUND UP TO MAKE IT UN-USEABLE. I WOULD USE A SIMILAR GRINDER FISHING VESSELS USE TO GRIND FISH WASTE, ETC. MY MOTHER USED TO WORK FOR THE ALASKA STATE TROOPERS AND SHE WOULD DISPOSE OF DRUG EVIDENCE OUT AT THE LANDFILL. THEY WILL INCINERATE IT FOR YOU. ONCE IT IS GROUND I PLAN ON INCINERATING THE WASTE IN A TIMELY MANNER SO WASTE IS NOT LEFT ON SITE.

Describe what material or materials you will mix with the ground marijuana waste to make it unusable:

I WILL MAKE AN ESSENTIAL ELEMENT SPRAY OUT OF A CONCENTRATE LIKE OREGANO OR PEPPERMINT TO KILL AND MAKE THE MARIJUANA WASTE OBSOLETE UNTIL DESTROYED. I DON'T LIKE HARSH CHEMICALS BUT IF NECESSARY I CAN SPRAY THEM WITH A BLEACH SOLUTION. I PLAN ON INCINERATING WASTE IN A VERY TIMELY MANNER AT OUR LANDFILL, IT WILL NOT BE KEPT ON SITE FOR MORE THAN A DAY OR TWO.

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Marijuana waste must be rendered unusable for any purpose for which it was grown or produced before it leaves the marijuana establishment. Describe the process or processes that you will use to make the marijuana plant waste unusable:

SEE ABOVE. I WILL SPRAY IT WITH AN ESSENTIAL ELEMENT OR BLEACH SPRAY after it is ground up & incinerate it at our local dump.

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 6 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to all items below.

Marijuana Transportation:	Yes	No
The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700	■	☐
The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle	■	☐
The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport	■	☐
During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport	■	☐
Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment	■	☐
When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received	■	☐
The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest	■	☐

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment:

I WILL PACKAGE THE MARIJUANA ACCORDING TO THE REGULATIONS IMPOSED BY THE AMCB AND CREATE A SHIPPING MANIFEST WITH INVENTORY TRACKING INFORMATION ON IT. IT WILL BE SEALED AND CONTAIN A CLEAR TRACKING OF MY INVENTORY BEING SOLD AND ENTERING SOMEONE ELSE'S INVENTORY. IT WILL BE SEALED WITH INDUSTRIAL PLASTIC WRAP IN ADDITION TO REQUIRED PACKAGING SO IT WILL SHOW CLEAR SIGNS IF IT HAS BEEN TAMPERED WITH.

Describe the type of locked, safe, and secure storage compartments that will be used in any vehicles transporting marijuana or marijuana product:

I WILL TRANSPORT MARIJUANA FROM CULTIVATION FACILITY TO RETAIL FACILITY IN A 2006 TOYOTA SEQUOIA. IT AUTOMATICALLY LOCKS WHEN BEING DRIVEN. I WILL PURCHASE A PORTABLE SAFE FOR THE BACK COMPARTMENT TO LOCK MARIJUANA IN FOR THE TRANSPORTING OF IT TO A RETAIL LOCATION ON ISLAND OR SHIPPING FACILITY.

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 7 – Signage and Advertising

Describe any signs that you intend to post on your establishment with your business name, including quantity and dimensions:

I WILL NOT POST ANY SIGNS ON THE BUILDING OF MY CULTIVATION FACILITY

If you are not applying for a retail marijuana store license, you do not need to complete the rest of Section 7, including Page 17.

Restriction on advertising of marijuana and marijuana products (3 AAC 306.360):

All licensed retail marijuana stores must meet minimum standards for signage and advertising.

Applicants should be able to answer "Agree" to all items below.

No advertisement for marijuana or marijuana product will contain any statement or illustration that:	Agree	Disagree
Is false or misleading	■	☐
Promotes excessive consumption	■	☐
Represents that the use of marijuana has curative or therapeutic effects	■	☐
Depicts a person under the age of 21 consuming marijuana	■	☐
Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana	■	☐

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

No advertisement for marijuana or marijuana product will be placed:	Agree	Disagree
Within one thousand feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21	■	☐
On or in a public transit vehicle or public transit shelter	■	☐
On or in a publicly owned or operated property	■	☐
Within 1000 feet of a substance abuse or treatment facility	■	☐
On a campus for post-secondary education	■	☐

Signage and Promotional Materials:	Agree	Disagree
I understand and agree to follow the limitations for signs under 3 AAC 306.360(a)	■	☐
The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage sale of marijuana or marijuana products	■	☐
All advertising for marijuana or any marijuana product will contain the warnings required under 3 AAC 306.360(e)	■	☐

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 8 – Control Plan for Persons Under the Age of 21

Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

THIS IS A CULTIVATION FACILITY. I DO NOT INTEND TO ALLOW ANYONE ACCESS TO THIS AREA UNLESS THEY ARE AN EMPLOYEE AND HAVE A HANDLER'S PERMIT. ANY VISITORS WILL BE ESCORTED BY MY HUSBAND, SISTER, OR MYSELF AND A PHOTOCOPY OF THEIR IDENTIFICATION WILL BE STORED WITH GUEST SIGN IN MANIFEST.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Signature of licensee

Janiese Stevens

Printed name

Subscribed and sworn to before me this 28 day of March, 2016.

KRISTLE BLANCO
Notary Public, State of Alaska
Commission # 1305134
My Commission Expires
May 17, 2017

Notary Public in and for the State of Alaska.

My commission expires: 05/17/2017