Green Elephant, LLC
License #10844, retail
101 Mill St., Suite B
Juneau, AK, 99801
P.O. Box 21315
Juneau, AK 99802

Department of Commerce, Community, and Economic Development
Alcohol & Marijuana Control Office
550 W. 7th Ave., Suite 1600
Anchorage, AK 99501

December 23, 2016

Dear Ms. Jane Sawyer,

Below is the main text from the December 5 incomplete letter your office sent regarding license #10844. I've added the file names relevant to each concern in blue beneath the original bullet points.

Please note 10844 MJ-01 REPLACEMENT PAGE 12 as it contains information you asked us to flag.

Please let me know if there's anything else you need.

Best, Jennifer Canfield

- **Application in general**
    - The lease to Green Elephant, LLC is very specific as to what portion of the commercial building is being leased to this entity. This requires for the leased area to have a designated unit/suite number. Please let us know what the unit/suite number the landlord will designate to the licensed area so we can update the premises address and you can correct your application accordingly. This includes re-advertising with the unit number, notifying the public, updating the first page of every MJ application, updating the lease, etc.
        - 10844 Green Elephant lease amendment
        - 10844 PUBLISHER'S AFFIDAVIT REPLACEMENT
        - 10844 MJ-00 Canfield REPLACEMENT PAGE 1
        - 10844 MJ-00 Dudas REPLACEMENT PAGE 1
        - 10844 MJ-01 REPLACEMENT PAGE 1
        - 10844 MJ-02 REPLACEMENT PAGE 1
        - 10844 MJ-03 REPLACEMENT PAGE 1
        - 10844 MJ-07 REPLACEMENT PAGE 1
        - 10844 MJ-08 REPLACEMENT PAGE 1

        - 10844 MJ-09 Canfield REPLACEMENT PAGE 1
        - 10844 MJ-09 Dudas REPLACEMENT PAGE 1

- **All MJ Applications/Forms**

    - The licensee and doing-business-as name is incomplete on page 1 of every MJ application/form. Please complete the information (the licensee and DBA name is Green Elephant, LLC).
    - Please update page 1 of every MJ application/form to reflect the unit/suite number.
        - 10844 MJ-00 Canfield REPLACEMENT PAGE 1
        - 10844 MJ-00 Dudas REPLACEMENT PAGE 1
        - 10844 MJ-01 REPLACEMENT PAGE 1
        - 10844 MJ-02 REPLACEMENT PAGE 1
        - 10844 MJ-03 REPLACEMENT PAGE 1
        - 10844 MJ-07 REPLACEMENT PAGE 1
        - 10844 MJ-08 REPLACEMENT PAGE 1
        - 10844 MJ-09 Canfield REPLACEMENT PAGE 1
        - 10844 MJ-09 Dudas REPLACEMENT PAGE 1

- **MJ-01 Operating Plan**

    - Page 2, first box; please provide and answer pertaining to the retail store. Additionally, the answer references a "club" area. What do you mean by this?. Our regulations do not address club licenses. If you are talking about on-site consumption please change the terminology.
        - 10844 MJ-01 REPLACEMENT PAGE 2
    - Page 7, first box, references a "club" area. What do you mean by this?. Our regulations do not address club licenses.
        - 10844 MJ-01 REPLACEMENT PAGE 7
    - Page 12, first box; expand upon your answer and explain where you are going to store the waste during the three-day waiting period before making it unusable AND with what will you be mixing the waste to make it unusable before mixing it into compost tea (refer to 3 AAC 306.730).
        - 10844 MJ-01 REPLACEMENT PAGE 12
    - Page 12, second box; expand upon your answer and describe what material or materials you will mix the marijuana waste to me it unusable before mixing it into a compost tea.
        - 10844 MJ-01 REPLACEMENT PAGE 12
    - Page 16; your answer is the same as in your cultivation application. It does not address detail the signs as you stated the retail application would.
        - 10844 MJ-01 REPLACEMENT PAGE 16

- **MJ-02 Premises Diagram**

    - Please provide an aerial view of the premises clearly showing the proposed premises and surrounding buildings.
        - 10844 MJ-02 101 Mill St aerial view and parking addendum
    - Please provide a very clear diagram that shows the following:
        - 10844 MJ-02 101 Mill St first floor suite map w raa addendum

- An overall diagram of the layout of the commercial building. Within this commercial building show the following:
    - The area that is leased to Green Elephant, LLC (the lease is very specific as to the area being leased to Green Elephant, LLC). Within this area very clearly show the following:
        - The area that is being licensed for the retail license, this area needs to clearly show the restricted access area (label it).
        - The retail diagram needs to very clearly show the licensed area, and the restricted access area(s) as defined under 3 AAC 306.710 and 3 AAC 306.325

- **MJ-03 Retail Supplemental**
    - Page 2; the statement "Employees with marijuana handler permits...." sounds like only certain employees will have marijuana handler's permit when it should really be that all employees will have marijuana handler's permit.
        - 10844 MJ-03 REPLACEMENT PAGE 2
    - Page3, first box; what do you mean by "Club endorsement"?. If you mean on-site consumption, the terminology needs to be corrected.
        - 10844 MJ-03 REPLACEMENT PAGE 3
    - Page 5; the statement "Employees with marijuana handler permits...." sounds like only certain employees will have marijuana handler's permit when it should really be that all employees will have marijuana handler's permit. (This question happens to be on the last page of the form. I wasn't sure if that meant it would need a new notary stamp or if the old one would suffice. I've included both versions.)
        - 10844 MJ-03 REPLACEMENT PAGE 5
        - 10844 MJ-03 REPLACEMENT PAGE 5 notarized
    - Your lease excludes the area of the proposed on-site consumption. When and if the on- site consumption regulation passes you will need to submit an MJ-14 (plus fee) and updated lease to show that you have the right to that area.
        - 10844 MJ-03 REPLACEMENT PAGE 3 (first box, last paragraph)

- **MJ-07 Public Notice Posting Affidavit**
    - Please re-post the public notice for five (5) more days with the unit/suite number as requested above. Please let us know as soon as possible of what that number is. We will need a new MJ-07 submitted.
        - 10844 MJ-07 REPLACEMENT PAGE 1
- **MJ-08 Local Government Notice Affidavit**
    - Please re-notify the local government with the updated public notice. We will need a new MJ-08 submitted.
        - 10844 MJ-08 REPLACEMENT PAGE1

- **Publisher's Affidavit**
    - A newspaper that reflects the unit/suite number will need to run for one week. We will need the publisher's affidavit that comes after that with copy of the newspaper ad. (Per our conversation on the phone, the ad was placed for 1 day.)

        - 10844 PUBLISHER'S AFFIDAVIT REPLACEMENT

- **Proof of Possession for Proposed Premises**

    - The lease to Green Elephant, LLC needs to have a unit/suite number assigned to the leased area.
    - Section 18(c)(i) and (iii); please incorporate a statement along the lines of the landlord will not remove marijuana or marijuana products and landlord will contact State of Alaska-AMCO
        - 10844 Green Elephant lease amendment
    - Your lease excludes the area of the proposed on-site consumption. When and if the on- site consumption regulation passes you will need to submit an MJ-14 (plus fee) and updated lease to show that you have the right to that area.
        - 10844 MJ-03 REPLACEMENT PAGE 3 (first box, last paragraph)

- **Entity Documents**

    - Please provide the Operating Agreement for Green Elephant, LLC.
        - 10844 Green Elephant LLC operating agreement signed