Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

What is this form?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany the **Marijuana Establishment Operating Plan (Form MJ-01)**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- On-site consumption
- Displays and sales
- Exit packaging and labeling
- Security

This form must be submitted to AMCO's main office before any retail marijuana store license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Susan Jane Burrell	**License Number:**	10163		
License Type:	Retail Marijuana Store				
Doing Business As:	The 420				
Premises Address:	307 N. Nordic Drive				
City:	Petersburg	**State:**	ALASKA	**ZIP:**	99833

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Section 2 – Prohibitions

Applicants should review 3 AAC 306.310 and be able to answer "Agree" to all items below.

The retail marijuana store will not:	Agree	Disagree
Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355	☑	☐
Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet	☑	☐
Offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample	☑	☐
Offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation	☑	☐
Allow a person to consume marijuana or a marijuana product on the licensed premises, except as provided in 3 AAC 306.305(a)(4)	☑	☐

Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

Customers entering the store will have to immediately show their ID to an employee, all employees will have a Marijuana Handlers Permit. Each employee will be trained in detecting signs that a patron is under the influence, such as looking for red blood shot eyes, quick breathing, overly chatty and others. There is a waiting area that a person waits in until their turn, they can be observed at this time and it can be noted as to their situation. There will be a sign posted on entry that (We have the right to refuse service to ANYONE)

All product is kept behind the counter with only 2 access gates that are locked at all times and only an employee can unlock to pass through. Product cannot be reached by an unattended person.

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Section 3 – On-site Consumption

	Yes	No
Do you plan to request approval of the board with your initial application to permit consumption of marijuana or marijuana product in a designated area on the proposed premises?	☐	☑

If "Yes", describe how you ensure that only marijuana or marijuana products that were purchased at your proposed premises are being consumed, per 3 AAC 306.305(a)(4):

Section 4 – Displays and Sales

Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

There will be a shelf that runs along the back wall of the store. This shelf is behind the locked customer counter and it holds and displays the Jars of Marijuana which are labeled by type and potency. If a customer wishes to view a kind closer, we have small covered bowls to drop a bud into and seal so a customer cannot touch it. Small hole in the top will allow you to smell the product.
Edibles will be in a display case that is open only to the employee side of the counter.
Any pre-rolled or single packaged gram types will also be behind the counter and only an employee can access.

Employee to customer ratio is 1 on 1. If there is only 1 employee on at a given time, then only 1 customer can be at the retail MJ counter at a time. We have a wait area if this happens. When 2 employees or more are on duty, two MJ counters and POS will be open. No product is ever left on any counter in reach of a customer without the supervision of an employee.

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Section 5 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345, and identify how the proposed establishment will meet the listed requirements.

Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

Any Marijuana or product that is sold will be put into opaque packaging that is resealable and child resistant before it leaves the establishment. Each item is labeled in accordance with 3AAC 306 565 and 3 AAC 306 570. The retail store name, logo and license information will be on the outside of this packaging as well as the total estimated amount of THC in the labeled product. All our packaging contains the following statements:
a. Marijuana has intoxicating effects and may be habit forming and addictive.
B. Marijuana impairs concentration coordination and judgment. Do not operate a vehicle or machinery under its influence.
C. There are health risks associated with consumption of marijuana.
D. For use only by adults twenty one or older. Keep out of the reach of children
E. Marijuana should not be used by women who are pregnant or breast feeding.

Provide a sample label that the retail marijuana store will use to meet the labeling requirements under 3 AAC 306.645(b):

Strain Product Name
THC % _____THCA%_____CBD%
Net weight (grams)_____
Production Lot#_____
A. Marijuana has intoxicating effects and may be habit forming and addictive.
B. Marijuana impairs concentration coordination and judgment. Do not operate a vehicle or machinery under its influence.
C. There are health risks associated with consumption of marijuana.
D. For use only by adults twenty one or older. Keep out of the reach of children
E. Marijuana should not be used by women who are pregnant or breast feeding.

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(Additional Space as Needed):

Packaging requirements will be part of the training The 420 provides to ensure all employees know what to look for when receiving new shipments. All packaging will be inspected upon arrival of marijuana or marijuana product shipments.

What we will be looking for: Package must not exceed one ounce for resale, a wholesale package will not exceed five pounds for repackaging, strain and strains identified on the label, no printed images on resale packages, packaging will prevent contamination. Packaging will be opaque, child-resistant container that can be resealed, labeled will contain five statements as required by law.

A. Marijuana has intoxicating effects and may be habit forming and addictive.
B. Marijuana impairs concentration coordination and judgment. Do not operate a vehicle or machinery under its influence.
C. There are health risks associated with consumption of marijuana.
D. For use only by adults twenty one or older. Keep out of the reach of children
E. Marijuana should not be used by women who are pregnant or breast feeding.

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Section 6 – Security

Identification Requirement to Prevent Sale to Person Under 21 (3 AAC 306.350):

Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, per 3 AAC 306.350(a):

Customers are asked for ID immediately when they arrive. A valid form of photographic identification includes (1) an unexpired, unaltered passport; (2) an unexpired, unaltered driver's license, instruction permit, or identification card of a state or territory of the United States, the District of Columbia, or a province or territory of Canada; (3) an identification card issued by a federal or state agency authorized to issue a driver's license or identification card.

If an employee feels it may be a fake card, then they are to ask questions such as (the date of birth or name on the drivers license or the persons address. If they still feel a card is fake they are required to refuse service.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Susan Burrell
Signature of licensee

SUSAN Burrel
Printed name

Subscribed and sworn to before me this 4th day of January, 2017.

STATE OF ALASKA
NOTARY PUBLIC
JAKE WILKINSON
My Commission Expires 8-19-2019

Notary Public in and for the State of Alaska.

My commission expires: 8-19-2019