Application for Food Establishment Permit

Alaska Department of Environmental Conservation
Division of Environmental Health
Food Safety and Sanitation Program

Permit ID: _____

Section 1- GENERAL INFORMATION *(All applicants complete entire section – please print).*

Purpose (check one) ☒ **New** ☐ **Information Change** ☐ **Extensive Remodel** ☐ **Change of owner/operator** ☐ **Reactivate**

Owner/Business Information				
Name of Entity or Owner Responsible for Food Service: Happy Cannabis			AK Business License #: 1033845	
Business/Corporate Mailing Address: PO Box 110	City: Wrangell		State: AK	Zip: 99929
Business/Corporate Phone: (907) 305-0292	Email: kjm420@hotmail.com			
Owner(s) or Corporate Officer(s) & Title(s) or Responsible Party: Kelsey J. Martinsen, Sarinee Nuamnui			Fax:	
Type of Entity ☐ **Individual**	☒ **Partnership**	☐ **Corporation**		☐ **Other:**

Establishment Information				
Establishment Name: Happy Cannabis	Physical Location: 225 South Front Street		Nearest Community:	
Establishment Mailing Address: PO Box 110	City: Wrangell		State: AK	Zip: 99929
Establishment Phone: (907) 305-0292	Fax:		Contact Person: Kelsey J. Martinsen	
Establishment Physical Address: 225 South Front Street	City: Wrangell		State: AK	Zip: 99929

SEATING: (Food Service Only) ☒ **N/A** ☐ **25 or less** ☐ **26-100** ☐ **> 101**

TYPE OF OPERATION *Please describe the type of facility you plan to open below (i.e. restaurant, bar, grocery store, etc.)*

A retail cannabis shop. We plan to sell marijuana products.

SECTION 2 – NEW OR EXTENSIVELY REMODELED FACILITIES

a. A plan review will be required if your facility has never been permitted by the Alaska's Food Safety and Sanitation Program; has not had an active permit in the last five years; will be extensively remodeled; or is a new construction. If any of these apply, a Plan Review Application is required to process your application. Have you attached the Plan Review Application? ☐ **Yes** ☒ **No**

SECTION 3 – COMPLETE FOR ALL FOOD ESTABLISHMENTS *(Check all that apply)*

FOOD SERVICE ESTABLISHMENTS

a. A copy of your menu will be required. Have you attached a copy of the proposed menu? ☐ **Yes** ☒ **No**

b. Attach appropriate label, placard, or menu notation for the consumer advisories if you serve:
☐ Wild Mushrooms ☐ Unpasteurized juices ☐ Farmed halibut, salmon, or sablefish
☐ Raw/undercooked animal foods such as beef, shell eggs, lamb, pork, poultry, seafood, and shellfish.

c. Methods of food preparation (check the one that most closely describes the establishment:
☐ Assembly of Ready to Eat Foods ☐ Cook and Serve
☐ Hot or cold Service for 2 hours or more is done
☐ Complex (Preparation 1 day or more in advance, cooling and reheating is done).

d. Style of Service: ☐ Counter Service ☐ Self Service (i.e. buffet line, salad bar) ☐ Table Service
☐ Other:

e. Do you plan to operate as a caterer? ☐ **Yes** ☒ **No**
If ***yes***, list all the equipment used to protect food from contamination and maintain product temperature during:
Transportation: Hot or Cold Holding:

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Permit ID(s)_____ Establishment Name(s) Happy Campers

f.	Will your food establishment be a kiosk or mobile unit?	☐ Yes	☒ No
	Are employee toilets available within 200 feet? *If you have an agreement with another business to use their restrooms, please attach written verification.*	☐ Yes	☐ No
	Portable water tanks, plumbing, and hoses are NSF or FDA approved components?	☐ Yes	☐ No
	If you have a kiosk, is it located outside of a building?	☐ Yes	☐ No
	Will you have a service provide water or remove wastewater? *If yes, provide a letter of agreement from water hauler or wastewater hauler outlining services provided and frequency.*	☐ Yes	☐ No
g.	Will another permitted food establishment (commissary) provide support to your facility? If yes, attach a copy of the Commissary Agreement.	☐ Yes	☐ No

FOOD PROCESSORS

a.	A copy of a label for each type of product you will produce is required. Have you attached food labels of each product to be produced?	☐ Yes	☐ No
b.	Describe who you will be distributing your product to (i.e. grocery stores, etc):		
c.	Will you be doing any of the following processes? Check all that apply. ☐ Reduced Oxygen Packaging ☐ Smoking ☐ Other: ☐ Low Acid Canned Foods ☐ Curing ☐ Shelf Stable Acidified Foods ☐ Dehydrating *Be sure to check with your local Environmental Health Officer for any applicable forms and FDA requirements.*		
d.	Do you have a HACCP Plan? *Required for high hazard food processors such as smoking, curing, acidifying, dehydrating, thermally processing low acid foods, reduced oxygen packaging, etc.*	☐ Yes	☐ No ☐ N/A
e.	You are required to have a product coding system and a recall plan. Have you attached a copy of the coding system and recall procedures?	☐ Yes	☐ No

MOBILE RETAIL VENDOR SELLING SEAFOOD

a.	A list of products that you will be selling is required. Have you attached a copy of the list of products?	☐ Yes	☐ No
b.	Provide names of suppliers where you will be purchasing your product:		
c.	Will ***all*** of your product be prepackaged?	☐ Yes	☐ No
d.	Will another permitted food establishment (commissary) provide support to your facility? If yes, attach a copy of the Commissary Agreement.	☐ Yes	☐ No

MACHINES VENDING POTENTIALLY HAZARDOUS FOODS

a.	Have you attached the label that will be affixed to the front of each machine with name, physical address, and phone number of the permitted food establishment servicing the machine?	☐ Yes	☐ No

SECTION 4 – Food Managers Certification/Alaska Safe Food Worker Card

a.	Have you attached a copy of a Food Manager's Certification? *The operator of a food establishment that serves and prepares unwrapped or unpackaged food, except for a bar, tavern, or limited food service, must have at least one Certified Food Protection Manager who is involved in the daily operations of the establishment.*	☐ Yes	☐ No	☒ N/A
b.	Does everyone who works or will work at the food establishment have a Food Worker Card? *An operator of a food establishment shall keep on file a copy of the Food Worker Card issued by the department for each employed food worker and make the copy available to the Department upon request.*	☐ Yes	☐ No	☒ N/A

I declare, under penalty of unsworn falsification, that this application (including any accompanying statements) has been examined by me and to the best of my knowledge and belief is true, correct, and complete. I agree to pay all fees before operating.

Applicant's Signature [signature] **Date** 11/15/16

Applicant's Printed Name Kelsey J. Martinsen **Title** Owner

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Food Safety Program

THE STATE of ALASKA
GOVERNOR BILL WALKER

Department of Environmental Conservation

DIVISION OF ENVIRONMENTAL HEALTH
FOOD SAFETY & SANITATION PROGRAM

540 Water Street, Suite 203
Ketchikan, AK 99901
Main: 907.225.6200
Fax: 907.225.0620
www.dec.alaska.gov/eh/fss
shawn.ryan@alaska.gov

November 16, 2016

Kelsey J. Martinsen
Dba Happy Cannabis
P.O. Box 110
Wrangell, AK 99929

Subject: DEC Food Establishment Permit Not Required

Dear Mr. Martinsen,

Thank you for your recent application for a permit from the Department of Environmental Conservation's Food Safety and Sanitation program. This letter is to inform you that the marijuana establishment you have described in your application does not require a permit under the Alaska Food Code (18 AAC 31) since your plan is to sell only prepackaged, non-potentially hazard food (18 AAC 31.012(c)(1)).

Non-potentially hazardous foods are foods that do not support the growth of dangerous bacteria because of their water activity, pH, or a combination of the two. A good method to determine whether a food is non-potentially hazardous is whether it requires refrigeration to keep it safe or preserve it. If it does not require refrigeration, it is most likely non-potentially hazardous. If you are unsure about the safety of a product and whether it requires temperature control be sure to contact the Food Safety and Sanitation program for more information.

Please be aware that if you change the type of food that you sell at your establishment to include foods that are potentially hazardous, you will be required to submit a plan of your operations and apply for a food establishment permit.

Sincerely,

Shawn Ryan
Environmental Health Officer III

Attached: Application for Food Establishment Permit
Possible Future Menu

Ryan, Shawn A (DEC)

From: Kelsey Martinsen <kjm420@hotmail.com>
Sent: Wednesday, November 16, 2016 4:29 PM
To: Ryan, Shawn A (DEC)
Subject: RE: Food Permit for Happy Cannabis License

Shawn,
Here is a list understanding we will not be producing anything. We will be buying items from certified vendors. Thanks for this. Now do you send it to the state or do you send it back to me?

Sincerely,
Kelsey J Martinse

Menu Items

- Marijuana infused candies (pre-packaged)
- Marijuana infused baked goods (pre-packaged)
- Marijuana infused Beverages
- Marijuana infused capsules

From: Ryan, Shawn A (DEC) [mailto:shawn.ryan@alaska.gov]
Sent: Wednesday, November 16, 2016 3:10 PM
To: 'Kelsey Martinsen' <kjm420@hotmail.com>
Subject: RE: Food Permit for Happy Cannabis License

Kelsey,
I've received you application and date/stamped it today. I also need a possible future menu, just a few examples of eatables you might sell even if you have no intention of selling. You can email me that one. No need for hard copy signature.
Shawn

From: Kelsey Martinsen [mailto:kjm420@hotmail.com]
Sent: Monday, November 14, 2016 2:35 PM
To: Ryan, Shawn A (DEC) <shawn.ryan@alaska.gov>
Subject: FW: Food Permit for Happy Cannabis License

I emailed this to you on the 3rd of November. Does it need to be through the post?

From: Kelsey Martinsen
Sent: Thursday, November 3, 2016 12:22 PM
To: 'shawn.ryan@alaska.gov' <shawn.ryan@alaska.gov>
Subject: Food Permit for Happy Cannabis License

Hey Sean,
Hope everything is going well. I added everything I thought I would need to add. Let me know if you need anything else.

Sincerely,
Kelsey J Martinsen