Alcohol and Marijuana Control Office
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marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

What is this form?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38 of Alaska Statutes** and **Chapter 306** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Security
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Waste disposal
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising
- Control plan for persons under the age of 21

Applicants must also complete the corresponding operating plan supplemental forms **(Form MJ-03, Form MJ-04, Form MJ-05, or Form MJ-06)** to meet the additional operating plan requirements for each license type.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	The High Expedition Company	**License Number:**	10901		
License Type:	Retail Marijuana Store				
Doing Business As:	THE HIGH EXPEDITION COMPANY				
Premises Address:	13465 E Main St.				
City:	Talkeetna	**State:**	ALASKA	**ZIP:**	99676

Mailing Address:	PO Box 1127				
City:	Talkeetna	**State:**	ALASKA	**ZIP:**	99676

Primary Contact:	Joseph McAneney		
Main Phone:	907-360-9593	**Cell Phone:**	
Email:	joe@thehighexpedition.com		

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Section 2 – Security

Review the requirements under 3 AAC 306.710 – 3 AAC 306.720 and 3 AAC 306.755, and identify how the proposed premises will meet the listed requirements.

Describe how the proposed premises will comply with each of the following:

Restricted Access Areas (3 AAC 306.710):

Describe how you will prevent unescorted members of the public from entering restricted access areas:

The restricted access areas are storage of MJ & MJ products, the display areas on retail floor, and the POS areas shown on the diagram. At no time, when the store is open to the public, will any of these areas be left unattended or in regards to the storage areas, unlocked. Additionally, the premises will have multiple signs stating that the facility is secured and monitored, it will be fully equipped with outdoor lighting, 24 hour video surveillance, and an alarm system. Security cameras will be installed in the interior of the facility for 24 hour monitoring of all points of egress and ingress, the entrance and exit, and restricted access areas, all windows, every section of the office and safe room, and all POS counters. The exterior of the building will have 24 hour surveillance cameras recording all activity on the premises and adjacent properties. Customers will be directed to enter through one front entrance door leading into the enclosed ID check area for check in. It will be required for each patron to provide valid state-issued identification, with no exceptions. All restricted access areas within the facility will be monitored at all times and will be separated from the public areas by locked doors. Access to restricted areas will be granted through a smart lock system, and signs will be posted on each door stating that the door leads into a restricted area noticing members of the public that this is a restricted access area and no unauthorized persons may enter.

Describe your processes for admitting visitors into and escorting them through restricted access areas:

The company will develop visitor badges that identify a person of the public a visitor and will have High Expedition identification on the badge so that the badge may not be easily replicated. All individuals who are permitted access to restricted areas will be per-approved and per-scheduled with either Dan or Joe. All visitors must be accompanied by an employee escort at all times. All visitors must enter through the entrance door and check in with the company's agent. No matter how familiar Joe or Dan or any employee are with the visitor, valid government-issued identification will be required to be show to the employee escort before the visitor is granted entry into the restricted access area. When the visitor enters the premises they must sign into a log book stating the date, time in and out of restricted area, and the purpose of their visit. The log will be kept and stored as a business record and will be made available to AMCO upon request. Visitors will be escorted by an on duty employee while in restricted access areas at all times, and once the visit has completed, the visitor must leave the premises immediately. At no time will the company allow for more than five visitors per one employee escort. Employee escorts will be trained on the visitor policy and will not allow visitors to be out of their eye sight when in restricted access areas.

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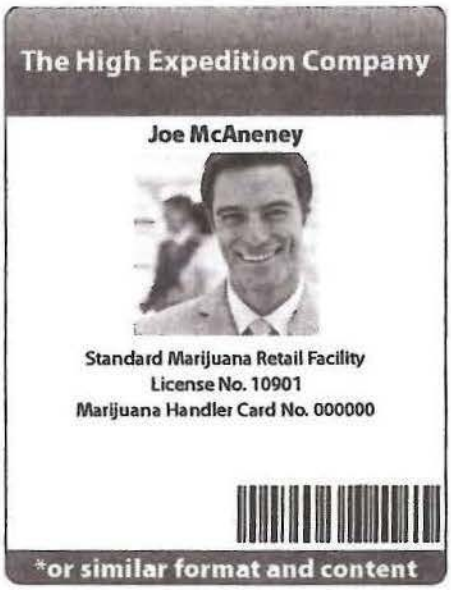
Describe your recordkeeping of visitors who are escorted into restricted access areas:

All visitors are required to sign into a visitors log noting their name, date of visit, time in and out of the restricted area, and state the purpose of their visit to the facility. The High Expeditions visitor log will be made available to AMCO upon request. While inside the restricted access areas, visitors will be escorted by an on duty employee at all times, and any additional information, weird activity, or strange behavior will be recorded, as necessary, during the visit.

Provide a copy of a sample identification badge to be displayed by each licensee, employee, or agent while on the premises:

All individuals who have been approved for access on the premises will be given an identification badge to display on their person at all times. The badge will be attached to a colored lanyard indicating whether the individual is a employee, manager, security, or visitor.



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Security Alarm Systems and Lock Standards (3 AAC 306.715):

Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

All exterior lighting will be checked by a manager on duty on a daily basis to ensure that each light in the system is operational, and each mount is positioned for optimum rerecording clarity and to deter unauthorized presence on the premises. The facility plans to install a total of three (3) motion activated lights to be affixed to the building, lights to be evenly distributed on the three sides of the facility that have points of entry. The light fixtures will keep the premises, signs, and doors well lit, and allow the exterior surveillance camera to record individuals up to twenty (20) feet from all entry points. The lighting fixtures will be positioned at an inaccessible height with sturdy housings to deter vandalism and common obstructions. The bulbs will be extremely bright to maximize visibility and deter crime.

An alarm system is required for all license types. Describe the security alarm system for the proposed premises:

The alarm system that will be installed by a third party security company, is a commercial grade alarm system that utilizes a pin pad code and utilizes electronic medians to communicate when the alarm is triggered. will be monitored by the third party company and Joe and Dan will have direct contact with the alarm company's representative via phone and email. The alarm will be armed any time the store is not open to the public. While Joe and Dan will contract with a third party alarm system and monitoring company to install and maintain all alarm system equipment, they will also know how to train management level employees on how to arm the alarm, disarm the alarm, and basic troubleshooting procedures. The security monitoring company will be in direct contact with Joe and Dan and will if necessary directly contact local law enforcement. The alarm system will monitor all exterior doors, windows, and roof penetrations. Motion detectors will monitor all areas of the building including the roof and the loft area during all hours not open for business. Any unauthorized intrusion or attempted intrusion will send an automatic, electronic alert to ownership, the alarm company, and local law enforcement (if necessary). Owners and managers will be educated on proper use, troubleshooting, and control of the alarm system. Joe and Dan will receive education from the third party provider on the security and alarm systems will include: proper use, troubleshooting, police response, measures, and controls. Each morning, the on-site manager will disable the overnight alarm system and check the surveillance cameras and recordings to ensure the system is functioning as expected. The last employee to leave the store each night will activate the overnight security devices, and lock all doors and windows. All doors that are not self-locking will be locked using a key, and sensors on windows will be activated at that time.

The alarm system must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe how the security alarm system meets this requirement:

Through the third party security monitoring center, sensors will be installed on all potential entry points, including all doors, and windows to monitor for motion, intrusion, or activity when the alarm system is activated and any intrusion will initiate a response. The alarm system will always be activated when the store is closed for business. The last employee to leave the store each day will lock all doors and windows that are not self locking, and will activate the overnight security devices and sensors. Each morning the daily manager will disable the alarm system, and the opening agents will check all security recordings and cameras to ensure they are functioning.

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Describe your policies and procedures for preventing diversion of marijuana or marijuana product:

Video surveillance will continuously monitor storage area of MJ and MJ product, restricted access areas, exits and entrances, and POS portals to ensure that employees doing transactions are only giving the correct amount of marijuana or product that the customer buys. Additionally, all ID checking at the entrance will be visible to ensure no minors have the ability to come into the store. All MJ and MJ product will be identified in metrc and mandatory inventory counts will be taken weekly and stored as official business records to ensure any MJ or MJ product is not missing AND to ensure there isn't more MJ or product in the store than recorded in Metrc as a surplus of unrecorded MJ would indicated inversion of black market product. All employees will complete mandatory training in recognizing such activity, and are required to notify ownership or management if they suspect such activity is occurring. In the event that an employee is caught stealing or illegally distributing marijuana, or infusing the store's inventory with black marked product, Joe and Dan will notify local law enforcement immediately, comply with all directives, and provide all necessary information and records for the investigation and immediately contact AMCO enforcement team. The High Expedition will not tolerate any inversion of Black Market marijuana into its facility. Ownership will take the necessary steps to ensure that illegal conduct by an employee does not compromise the store's license and legitimate business operations. All reports and documentation concerning a suspected or actual theft will be maintained by the company for five (5) years and made available to AMCO upon request.

Describe your policies and procedures for preventing loitering:

"No-loitering" and "Smile your on Camera" signs and 24 hour surveillance video will be attached to the exterior of the building. Loitering outside the establishment will be met with a request from an employee to leave the premises. If the loitering individual does not comply with a verbal warning from the employee the individual will then be given a verbal warning that law enforcement will be notified if they do not comply. The facility will have a single and secure entrance for all public ingress and egress from the building and for all visitors, and the entrance of the perimeter of the building will be monitored by security cameras at all times. Managers will train employees to create business practices to prevent loitering, and escort all loitering individuals off the premises as soon as possible. At least once every three hours, an employee will do a walk around of the premises to look for suspicious activity and loiters.

Describe your policies and procedures regarding the use of any additional security device, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm to enhance security of the proposed premises:

Exterior lights and motion detectors will be installed to the exterior of the building to allow for additional security during closed business hours, and to ensure that outside cameras are able to clearly identify any individuals approaching the premises. Motion detectors will monitor all areas of the building, access points, including doors, windows, and the roof during closed business hours. Any unauthorized intrusion or attempted intrusion will send an automatic, electronic alert to the security company, ownership, and local law enforcement. The alarm system will be tested every six months, and have a direct correspondence with local law enforcement and 24-hour monitoring company.

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Form MJ-01: Marijuana Establishment Operating Plan

Describe your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when any automatic or electronic notification system alerts a local law enforcement agency of an unauthorized breach of security:

In the event of emergency or an unauthorized situation arises in or around the store employees will evacuate the location (and lock the doors if possible), and will await the arrival of local emergency officials in a safe location. After local law enforcement is contacted, employees will then notify Dan and Joe if neither of them are on site during the time of emergency. All visitors & customers present on the premises will be asked to leave immediately and escorted to the nearest exit in a safe and organized manner but will be requested to remain in the safe area until local law enforcement arrives and permits witnesses to leave the area. After the emergency is settled, Joe and Dan will have all employees who were on site at that time and have them write a written statement about the event and details relating to the same. Joe and Dan will look for property damages and verify cash and MJ inventories, and submit all necessary documentation to law enforcement officials for a police report if there are any damages or anything missing. Video surveillance will be downloaded and submitted to law enforcement personnel for further investigation. Joe and Dan will instruct employees to will listen to the advice of local law enforcement at all times, and either Joe or Dan will be the main point of contact between the business and the police. Local law enforcement will be given direct phone numbers to ownership and agents to ensure a good working relationship continues.

Video Surveillance (3 AAC 306.720):

All licensed marijuana establishments must meet minimum standards for surveillance equipment. Applicants should be able to answer "Yes" to all items below.

Video surveillance and camera recording system covers the following areas of the premises:	Yes	No
Each restricted access area and each entrance to a restricted access area	■	☐
Both the interior and exterior of each entrance to the facility	■	☐
Each point of sale area	■	☐

Each video surveillance recording:	Yes	No
Is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing	■	☐
Clearly and accurately displays the time and date	■	☐
Is archived in a format that does not permit alteration of the recorded image, so that the images can readily be authenticated	■	☐

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Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

Multiple surveillance cameras will be affixed along the building with ample lighting in order to record all areas of the establishment. Cameras will be attentively placed at heights and angles where the view is not obstructed by any thing. All doors, entrances, POS counters and display areas will have video coverage to clearly identify the faces of anyone present within twenty (20) feet. The front entrance and exit door of the facility will have cameras documenting the face of anybody going in and out of the store. Footage from security cameras will be accessible remotely, by Joe and Dan on their cellular phones (theres an app for this) that allows them to real time view what is occurring at the store. A failure notification system will be installed to provide audible and visual notification of any failure in the electronic monitoring system. During a power outage all video cameras and recording equipment will be run on emergency power with a backup system to ensure that they will continue to operate for at least one (1) hour.

Describe the locked and secure area where video surveillance recording equipment and records will be housed and stored and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the board:

All surveillance recording equipment and footage will be stored in the facilities most secured room, the upstairs loft. In the loft there will be a large, heavy, metal cabinet that will house the surveillance equipment and any paper copies of records or backed up record hard-drives. Dan and Joe will each have one "do not replicate" key for this cabinet and only Dan and Joe will possess these keys. The secured cabinet will be locked at all times.

Location of Surveillance Equipment and Video Surveillance Records:	Yes	No
Surveillance room or area is clearly defined on the premises diagram	■	☐
Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area	■	☐
Surveillance recording equipment access is limited to a marijuana establishment licensee or authorized employee, and to law enforcement personnel including an agent of the board	■	☐
Video surveillance records are stored off-site	☐	■

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Business Records (3 AAC 306.755):

All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records. Applicants should be able to answer "Yes" to all items below.

Business Records Maintained and Kept on the Licensed Premises:	Yes	No
All books and records necessary to fully account for each business transaction conducted under its license for the current year and three preceding calendar years; records for the last six months are maintained on the marijuana establishment's licensed premises; older records may be archived on or off-premises	■	☐
A current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment	■	☐
The business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises	■	☐
Records related to advertising and marketing	■	☐
A current diagram of the licensed premises including each restricted access area	■	☐
A log recording the name, and date and time of entry of each visitor permitted into a restricted access area	■	☐
All records normally retained for tax purposes	■	☐
Accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed	■	☐
Transportation records for marijuana and marijuana product as required under 3 AAC 306.750(f)	■	☐

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A marijuana establishment is required to exercise due diligence in preserving and maintained all required records. Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

All business records, including operational and regulatory documents, recordings, surveillance, financial books, inventory and employment records, logs, manifests, and communications, will be stored on-site, on the company's computer and Dan and Joe will ensure monthly "cloud" back ups and also will do quarterly back ups of the records on a hard drive (which will be stored in the locked secured cabinet). The practice of using a secured cloud back up system in conjunction with hard-drive back ups will substantially prevent the risk of loss due to computer malfunctions. Only Dan and Joe will have do not replicate keys to the cabinets and neither will allow the keys to be outside of their immediate control.

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Section 3 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730, and identify how the proposed establishment will meet the listed requirements.

All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with the system the board implements to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

Applicants should be able to answer "Yes" to all items below.

Marijuana Tracking and Weighing:	Yes	No
A marijuana inventory tracking system, capable of sharing information with the system the board implements to ensure tracking for the reasons listed above, will be used	■	☐
All marijuana delivered to a marijuana establishment will be weighed on a scale certified in compliance with 3 AAC 306.745	■	☐

Describe the marijuana tracking system that you plan to use and how you will ensure that it is capable of sharing information with the system the board implements:

The High Expedition will use the Metrc marijuana inventory tracking system to increase product security, track the movement of all marijuana products, and minimize diversion and illegal practices. Data will be recorded at: (1) delivery; (2) sale, sample, and transport; and (3) disposal, destruction, and theft. All product delivered to the store will be inspected to ensure quantity, ensure no contamination has occurred, and then inventoried and entered into Metrc. All employees will be trained to use the system to ensure that: (1) all marijuana is identified and tracked through its sale or destruction; and (2) any loss or theft of marijuana products is reported promptly. Employees will use the system to verify sales and shipment, and to identify the licenses for all business partners to make sure any suppliers the store purchases from are licensed operators in good standing with the state. Products that for some reason, ie expired, contaminated, or any other reason, that need to be disposed of will be marked for disposal will be recorded in Metrc at least three (3) days prior to any disposal action, and any destruction, loss, or theft of marijuana will be promptly reported in Metrc to notify AMCO in addition to reporting to local authorities in event of theft.

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Form MJ-01: Marijuana Establishment Operating Plan

Section 4 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700, and identify how the proposed establishment will meet the listed requirements.

A marijuana establishment and each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

Applicants should be able to answer "Yes" to all items below.

Marijuana Hander Permit:	Yes	No
Each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment	■	☐
Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the premises of a retail marijuana store, marijuana cultivation facility, or marijuana product manufacturing facility) when on the licensed premises	■	☐
Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired	■	☐

Describe how your establishment will meet the requirements for employee qualifications and training:

At first the only employees will be Dan and Joe. Dan and Joe will maintain valid marijuana handler's cards. Once the business grows, and employees are hired, they will be given at least two days of training but only after they have successfully applied for and obtained their marijuana handler's cards and Dan and Joe have verified the validity of the employees' marijuana handler's card. Employees will be given all necessary education and training upon hiring to be proficient in their jobs, as well as a three (3) month probationary period during which time they will receive training and evaluation. All qualified employees and agents must obtain their marijuana handler permit prior to employment per 3 AAC 306.700 and renew them per the regulation requirement.

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Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to the statement below.

Marijuana Waste Disposal:	Yes	No
The marijuana establishment shall give the board at least 3 days notice in the marijuana inventory tracking system required under 3 AAC 306.730 before making the waste unusable and disposing of it	■	☐

Describe how you will store, manage, and dispose of any solid or liquid waste, including wastewater generated during marijuana cultivation, production, process, testing, or retail sales, in compliance with applicable federal, state, and local laws and regulations:

Marijuana/Product or MJ waste will be stored away from all other products in a locked container inside the facility, in the loft restricted access area of the facility (see MJ02). All marijuana, product or marijuana waste will be flagged for disposal and entered into metrc at least three does before disposal action. Thereafter, the MJ/Product/ waste and will be rendered unusable prior to leaving the facility for disposal. Dan and Joe will maintain a log on the status of all marijuana waste, tracking the type of waste, the date of the disposal, the date it was rendered unusable, and the date that it was picked up by the disposal company and will also train employees how to complete the log as well. All marijuana labeled for disposal will be stored in a secured container, separated from all other products and materials, until it can be rendered usable. The waste will be taken to the talkeetna transfer station as needed, after being rendered unusable and entered into the internal log and metrc.

Describe what material or materials you will mix with the ground marijuana waste to make it unusable:

Once The High Expedition has given the AMCO at least three (3) days notice via Metrc, all marijuana waste will be ground up with equal parts of: (1) paper waste; (2) plastic waste; (3) cardboard waste; (4) food waste; and (5) soil. All marijuana waste will be rendered unusable prior to disposal.

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Main Office 907-231-3750
JDW, LLC
jana@jdwcounsel.com

February 14, 2017

AMCO Team
Sent Via Email

Re: High Expedition 10901 MJ Retail Application – Response to Incomplete Letter dated 2/13/2017

AMCO Team – please see below and attached for High Expedition's response to the incomplete letter dated Feb., 13, 2017:

Answers to incomplete items:

- Yes, we confirm that application (10641) needs to be voided and application (10901) is the application we are proceeding with.

JM
Initials of Designated Licensee – DATE: 2/13/2017

- The juice bar was simply referenced in the lease for the potential future opportunity to be able to have our juice bar be located on this property in the event we would open one on the deck or an addition on the back. This was a statement of clarification between us and the landlord. We have no plans to open the juice bar at this time and our premise will only be a retail marijuana store as described in our application.

JM
Initials of Designated Licensee – DATE: 2/13/17

- **MJ-01 Operating Plan**

  - Liquid waste disposal:

  The facility will not have any marijuana liquid waste as there is no cultivation being conducted at this retail facility. The only liquid waste would be toilet flushing and hand

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washing sinks which would flow into the existing plumbing system like any other retail use. There will be no marijuana related liquid waste at this facility.

JM
Initials of Designated Licensee – DATE: 2/13/2017

- Page 15 – BOX 1 relating to retailer transportation is amended (underlined) to read:

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Form MJ-01: Marijuana Establishment Operating Plan

Marijuana waste must be rendered unusable for any purpose for which it was grown or produced before it leaves the marijuana establishment. Describe the process or processes that you will use to make the marijuana plant waste unusable:

The High Expedition will incorporate and grind any marijuana waste with compostable solid wastes or either non-compositable wastes. This procedure to render marijuana unusable will result in a mixture that is at least fifty percent (50%) non-marijuana waste. Non-marijuana wastes will be: (1) paper; (2) plastic; (3) cardboard; (4) soil; (5) food waste; (6) yard waste; (7) and/or vegetable-based grease or oils. To be sure no mixture is more than fifty percent (50%) marijuana by volume, management will inspect the mixture, and will record the composition of the mixture in the disposal log. All marijuana waste will be secured in waste storage within the facility, separate from all other marijuana products, storage, and waste, until such time it is transported to the talkeetna transfer station.

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Section 6 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to all items below.

Marijuana Transportation:	Yes	No
The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700	■	☐
The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle	■	☐
The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport	■	☐
During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport	■	☐
Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment	■	☐
When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received	■	☐
The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest	■	☐

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Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment:

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Describe the type of locked, safe, and secure storage compartments that will be used in any vehicles transporting marijuana or marijuana product:

The transport container should be a large industrial box formed of steel or like material, mounted inside the vehicle, not visible from the outside, and accessible by combination lock or some other form of lock. Joe and Dan will not accept a shipment if it is clear the transporter violated this requirement. The transporter should not stop or allow any person (except duly authorized law enforcement) to open the box or any marijuana product until it gets to Dan and Joe's shop.

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Main Office 907-231-3750
JDW, LLC
jana@jdwcounsel.com

washing sinks which would flow into the existing plumbing system like any other retail use. There will be no marijuana related liquid waste at this facility.

JM
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model, and license plate of the transporting vehicle. All marijuana product will be in a sealed package or container not exceeding more than five (5) pounds and then stored in a locked storage compartment within the transport vehicle. The transport vehicle should travel directly between destinations without making any unnecessary stops and at no time during transit will marijuana products be directly visible. All marijuana packaging will have a label stating that a licensed testing facility has tested each batch in the shipment.

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-Second Box – locked, safe, secure storage container – new language added (underlined):

The transport container should be a large industrial box formed of steel or like material, mounted inside the vehicle, not visible from the outside, and accessible by combination lock or some other form of lock. Joe and Dan will not accept a shipment if it is clear the transporter violated this requirement. The transporter should not stop or allow any person (except duly authorized law enforcement) to open the box or any marijuana product until it gets to Dan and Joe's shop. Any third party engaged by High Expedition to facilitate transportation of product from a cultivator or another retailer to High Expedition shall have a locked, secure, safe storage container that will be opaque or solid in color to ensure no marijuana is visible to the public during transport or when moving product out of the vehicle to the facility. The box will have a key or combo lock and will not be opened at any point during transport unless directed by law enforcement to do so.

JM
Initials of Designated Licensee – DATE: 2/13/2017

- FYI on the signage - High Expedition acknowledges that it shall only have signs with its business name attached or affixed to its building or window.

JM
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- **MJ-02 Premises Diagram**

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Form MJ-01: Marijuana Establishment Operating Plan

Section 7 – Signage and Advertising

Describe any signs that you intend to post on your establishment with your business name, including quantity and dimensions:

The High Expedition will have two (2) signs with the business name visible to the general public. The facility will display all required postings on, around, and within the facility. Required postings that will be fixed and displayed are: (1) operating hours, (2) certificate of occupancy from the city and/or borough, (3) the State of Alaska marijuana establishment license certificate, (4) approval to operate a retail facility, (5) "No Loitering" sign, (6) "Smile youre on Camera" sign, (7) "Restricted Access" signs, and (8) and any required postings by the local jurisdiction such as Exit and Fire Extinguisher signs. No business name sign shall exceed 4,800 square inches.

If you are not applying for a retail marijuana store license, you do not need to complete the rest of Section 7, including Page 17.

Restriction on advertising of marijuana and marijuana products (3 AAC 306.360):

All licensed retail marijuana stores must meet minimum standards for signage and advertising.

Applicants should be able to answer "Agree" to all items below.

No advertisement for marijuana or marijuana product will contain any statement or illustration that:	Agree	Disagree
Is false or misleading	■	☐
Promotes excessive consumption	■	☐
Represents that the use of marijuana has curative or therapeutic effects	■	☐
Depicts a person under the age of 21 consuming marijuana	■	☐
Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana	■	☐

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- **MJ-02 Premises Diagram**

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No advertisement for marijuana or marijuana product will be placed:	Agree	Disagree
Within one thousand feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21	■	☐
On or in a public transit vehicle or public transit shelter	■	☐
On or in a publicly owned or operated property	■	☐
Within 1000 feet of a substance abuse or treatment facility	■	☐
On a campus for post-secondary education	■	☐

Signage and Promotional Materials:	Agree	Disagree
I understand and agree to follow the limitations for signs under 3 AAC 306.360(a)	■	☐
The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage sale of marijuana or marijuana products	■	☐
All advertising for marijuana or any marijuana product will contain the warnings required under 3 AAC 306.360(e)	■	☐

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Form MJ-01: Marijuana Establishment Operating Plan

Section 8 – Control Plan for Persons Under the Age of 21

Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

At no time will a person under the age of twenty one (21), or any person who does not produce a form of valid identification be permitted inside the facility or remain on the premises. A valid form of identification includes: (1) an unexpired, unaltered passport; (2) an expired, unaltered driver's license; instruction permit, or identification card of any state or territory of the United States, the District of Columbia, or a providence of Canada; and (3) an identification card issued by a federal or state agency authorized to issue a driver's license or identification card. Shall an employee suspect a customer is under the age of twenty one (21) at any time, the employee will refuse access and have the individual escorted off the premises. All High Expedition employees will be thoroughly trained to recognize the inconsistencies of forged identifications, and will be given an ID guide to help distinguish IDs from other states and countries. The Company will have one designated employee that will request from all customers for government-issued identification and will throughly examine ID before allowing entrance.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Signature of licensee

Joseph McAnerney
Printed name

Subscribed and sworn to before me this 9 day of December, 2016.

Reginald Alston Notary Public State of Alaska

Notary Public in and for the State of Alaska.

My commission expires: March 23, 2019

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(Additional Space as Needed):

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