Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

What is this form?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany the **Marijuana Establishment Operating Plan (Form MJ-01)**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- On-site consumption
- Displays and sales
- Exit packaging and labeling
- Security

This form must be submitted to AMCO's main office before any retail marijuana store license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	The High Expedition Company	**License Number:**	10901		
License Type:	Retail Marijuana Store				
Doing Business As:	THE HIGH EXPEDITION COMPANY				
Premises Address:	13465 E Main St.				
City:	Talkeetna	**State:**	ALASKA	**ZIP:**	99676

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Section 2 – Prohibitions

Applicants should review 3 AAC 306.310 and be able to answer "Agree" to all items below.

The retail marijuana store will not:	Agree	Disagree
Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355	☑	☐
Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet	☑	☐
Offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample	☑	☐
Offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation	☑	☐
Allow a person to consume marijuana or a marijuana product on the licensed premises, except as provided in 3 AAC 306.305(a)(4)	☑	☐

Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

The High Expedition Company will not sell, offer to sell, give, distribute, or deliver marijuana or marijuana products to any consumers who are: (1) not physically present on the licensed premises; (2) under the influence of an alcoholic beverage, inhalant, or controlled substance; or (3) not at least twenty one (21) years of age at the time of purchase, as evidenced by that consumer's government-issued identification. All customers will enter one main door and as soon as they enter an employee will greet the customers and check their ID for the age requirement. The store will have very visible posted warning signs explaining that the establishment is not allowed to sell cannabis to anyone who is intoxicated. If a person enters the premises exhibiting signs of impairment, The High Expedition Company employees use their judgment and training to recognize those signs, to the best of their ability, refuse all service and sale to that individual, and escort them safely from the premises. If an employee suspects a customer of being intoxicated with any substance upon entrance, the customer will be asked to leave and come back on a later date. Additionally, employees and management will exercise strict diligence and compliance with the sale limits embodied in 3 AAC 306.355. No customer, in a single transaction, shall be sold more than the following quantity of marijuana or marijuana product in a single transaction: (1) one ounce of usable marijuana; (2) seven grams of marijuana concentrate for inhalation; or (3) marijuana or marijuana products containing 5600 milligrams of THC per single transaction. All employees will be required to obtain a Marijuana Handlers Permit, as required by state regulations. In addition to the permit, all employees will receive in-house training prior to their employment start date. This comprehensive training module will include tools to target the prevention of marijuana or marijuana product sales to consumers who are under the influence of alcohol, inhalants, or a controlled substance. If intoxication is detected after the individual has already entered the premises and display area, the agents have the authority to refuse service to anyone, and may ask any customer to leave the facility at any time. A manager and designated security will be on hand to help manage customer ingress and egress.

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Section 3 – On-site Consumption

	Yes	No
Do you plan to request approval of the board with your initial application to permit consumption of marijuana or marijuana product in a designated area on the proposed premises?	☐	☑

If "Yes", describe how you ensure that only marijuana or marijuana products that were purchased at your proposed premises are being consumed, per 3 AAC 306.305(a)(4):

Section 4 – Displays and Sales

Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

All marijuana products will be displayed in locked and secured display cases and cabinets behind the POS counters (see MJ02) which require employee assistance to access. Only smell sample jars will be reachable to the customers. Product displays will be in full view of a working video surveillance camera at all times that marijuana or marijuana product is stored in the display. Marijuana products will be placed in the secured displays at opening, and will only be on display during business hours. Each morning the specified products will be removed from their secure storage in the restricted access area of the loft and placed in their designated and labeled display. Marijuana and marijuana products will be secured in a locked case at all times where customers may be present on the premises with the exception of the product hanging on hooks behind the counter. Only marijuana that is packaged and labeled in accordance with all state and municipal laws and regulations, and in accordance with The High Expedition Company policies, will be placed in product displays and accessed for sale to the public. All employees will be trained and regularly monitored to ensure compliance with the display and closing policies, and that all product is secured and accounted for at all times. All sellable edibles, concentrates, and flowers will be stored behind the POS counter. All products on the shopping floor will be for display only. Cashiers will take the customer order and fulfill them from behind the counter. Any non-marijuana inventory will be stored in bins on the shelves, on hooks against the back wall, or out on the shopping floor in a separate display case/rack.

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Section 5 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345, and identify how the proposed establishment will meet the listed requirements.

Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

Joe and Dan will either preform this task themselves or train a manager to inspect all marijuana products, packaging, and labeling prior to sale. Any non-child resistant marijuana/product must leave the retail store in a child proof exit packaging. When a delivery arrives to the facility, the daily manager will take photocopies of all paperwork involved in the transfer for inspection. Labels will be checked for: (1) name and license number of the providing entity; (2) production lot and batch number; (3) strain Information; (4) net weight of the product in the package (not including weight of packaging); (5) packaging date and expiration date; (6) testing results; (7) THC % and/or THC mg contents; (8) serving size (when necessary); (9) required five sentence warnings.

Provide a sample label that the retail marijuana store will use to meet the labeling requirements under 3 AAC 306.645(b):

The labels will vary as product will be provided from various cultivation and manufacturing facilities as this store is not a production facility - but all labels will contain the following information at a minimum:

Business Name:
License Number:
Strain:
Batch / Lot Number:
Gross Weight:
Net MJ Weight:
Packaging Date:
Expiration Date:
THC % CBD %
THC mgs per serving and entire package (when necessary)

Alaska Safety Warning: Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination, and judgment. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use by adults twenty-one and older. Keep out of the reach of children. Marijuana should not be used by women who are pregnant or breast feeding.

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Section 6 – Security

Identification Requirement to Prevent Sale to Person Under 21 (3 AAC 306.350):

Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, per 3 AAC 306.350(a):

All customers will be greeted by an employee at the door who will check their government-issued ID for the age requirement (no marijuana will be accessible in this area). There is a large deck serving the main entrance which has a prow to protect from outdoor elements and will help control people from lining up in front of other businesses to mitigate negative impact on the community. There will be an ID Guide accessible to the employee checking IDs so they can compare licenses for our customers from other states or countries. The High Expedition Company will not sell, offer to sell, give, distribute, or deliver marijuana or marijuana products to any consumers who are (1) not physically on the licensed premises; (2) under the influence of an alcoholic beverage, inhalant, or controlled substance; or (3) not at least twenty one (21) years of age at the time of purchase, as evidenced by the customer's government-issued ID. The High Expedition Company reserves the right to refuse to sell marijuana or marijuana product to any consumer, even if a valid ID is presented. The entrance, display area, and all weighing, packaging, and check-out counters will be monitored by video surveillance at all times. Dan and Joe will be operating owners meaning one of them will usually be at the facility during all operating hours to ensure the company remains in compliance with all laws, rules, and regulations.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Signature of licensee

Joseph McAneney
Printed name

Reginald Alston Notary Public State of Alaska

Subscribed and sworn to before me this 9 day of December, 20 16.

Notary Public in and for the State of Alaska.

My commission expires: March 23 2018

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(Additional Space as Needed):

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