THE STATE of ALASKA
GOVERNOR BILL WALKER

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

February 7, 2017

Arctic Greenery, LLC
DBA: Chena Cannabis

Via email: sgilbert@gci.net

Re: Retail Marijuana Store License Application #11000

Dear Applicant,

AMCO staff has reviewed the online application and supplemental documents submitted for the proposed marijuana establishment license referenced above. The following items need to be corrected and/or resubmitted.

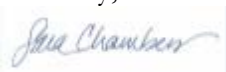
Your answers in your operating plan and supplemental operating plan should demonstrate your knowledge and understanding of the marijuana regulations.

- Proof of Possession of Proposed Premises
  - The Pre-purchase agreement submitted does not satisfy this requirement
    - Per our conversation on 2/7/2017, please submit a lease to Arctic Greenery, LLC with the premises address specific to the retail store
- Corrections related to Building #'s/Suites
  - Once I receive the lease with the specific address for the retail store, I will edit your physical address in the licensing database to include the building or Suite which will generate new advertisement and public notices
    - You will need to use the new advertisement notice to run a *one-time* correction ad and submit a new publisher's affidavit
    - You will need to use the new public notice and post for an additional 5 days and re-submit to the Fairbanks North Star Borough. Then submit new forms MJ-07 and MJ-08
  - Section 1 – Establishment Information needs to be corrected to include the suite or building # in the premises address field for each MJ form
- MJ-00 Application Certifications
  - Page 3
    - Only 1 box should be initialed
- MJ-01 Operating Plan, Page 16, box 1

    - Will all of your signs be placed in the retail store's window or attached to the outside of the licensed premises in compliance with 3 AAC 306.360(a)? If so, please amend this answer to clearly indicate that.
- MJ-02 Premises Diagram
    - If your proposed premises is located within a building or complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or complex, along with the addresses and/or suite #'s of the other businesses and/or tenants within the building or complex – be sure to clearly indicate the location of the retail store
    - Please clearly delineate the outer boundaries of the proposed licensed premises (for the retail store) by outlining in another color
        - When an AMCO investigator is looking at your diagram, it should be very clear what areas will be the "licensed premises" as defined in 3 AAC 306.990(23) and what areas will not be licensed premises.
    - You must label any marijuana storage areas
- Entity Documents
    - Per 3 AAC 306.020(b)(3)(B) the Limited Liability Company agreement is a required document – also called an LLC Operating Agreement

Please note per 3 AAC 306.025(f) you must make these corrections and submit these items to complete your application not later than 90 days after the date of this notice. If you fail to complete your application during the 90 day period after this notice, you will be required to file a new application and pay a new application filing fee to obtain a marijuana establishment license.

Sincerely,



Sara Chambers, Interim Director
marijuana.licensing@alaska.gov