Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-04: Marijuana Cultivation Facility

What is this form?

This operating plan supplemental form is required for all applicants seeking a marijuana cultivation facility license and must accompany the **Marijuana Establishment Operating Plan (Form MJ-01)**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 4** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.420(2).

What additional information is required for cultivation facilities?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Cultivation plan
- Odor control
- Testing procedure and protocols
- Security

This form must be submitted to AMCO's main office before any marijuana cultivation facility license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Matanuska Medicine Woman LLC ~~Vanessa Liston Cunningham~~	**License Number:**	12062		
License Type:	Limited Marijuana Cultivation				
Doing Business As:	Matanuska Medicine Woman LLC				
Premises Address:	13840 W. Shangrila Ave. Shop #1				
City:	Wasilla	**State:**	ALASKA	**ZIP:**	99623

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Section 2 – Prohibitions

Applicants should review 3 AAC 306.405 – 3 AAC 306.410 and be able to answer "Agree" to all items below.

The marijuana cultivation facility will not:	Agree	Disagree
Sell, distribute, or transfer any marijuana or marijuana product to a consumer, with or without compensation	☒	☐
Allow any person, including a licensee, employee, or agent, to consume marijuana or marijuana product on its licenses premises or within 20 feet of the exterior of any building or outdoor cultivation facility	☒	☐
Treat or otherwise adulterate marijuna with any organic or nonorganic chemical or compound to alter the color, appearance, weight, or odor of the marijuana	☒	☐

Section 3 – Cultivation Plan

Review the requirements under 3 AAC 306.420, and identify how the proposed premises will meet the listed requirements.

Describe the size of the space(s) the marijuana cultivation facility intends to be under cultivation, including dimensions and overall square footage. Provide your calculations below:

Vegetation room....[redacted] 172 sq ft
Flowering area.....324 sq.ft.

Total square footage of plant canopy space is [redacted] 496 sq.ft.
Our facility consists of two growing rooms, a storage area,office space,work area, and a dry/trimming room.

The total facility space is 1,320 sq.ft.

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Describe the marijuana cultivation facility's growing medium(s) to be used:

super soil
pro-mix
perlite
clay beads
coco coir
rockwool
rooting sponge

Describe the marijuana cultivation facility's fertilizers, chemicals, gases, and delivery systems, including carbon dioxide management, to be used:

fertilizer contents: (varied amounts of basic elements)
Nitrogen
Phosphorous
Potassium
Calcium
Magnesium
Boron
Iron
Maganese
Sulfur
Copper
Zinc
Molybdenum
Aluminum
Calcium Nitrate
Epsom salts
Hydrolized fish emulsion
liquid kelp
bat guano
dolomite lime
earthworm castings

Describe the marijuana cultivation facility's irrigation and waste water systems to be used:

Plants will be hand watered twice a day.
The system will use drain to waste tables that drain into a reservoir which pumps wastewater into a 300gal holding tank. There will be approximately 15 gal per day wastewater.

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Describe the marijuana cultivation facility's waste disposal arrangements:

liquid waste will be used as fertilizer on the owners property and garden

plant material waste will be ground, made unusable by mixing with vegetable oil, and disposed of in owners on-site compost pile.

Section 4 – Odor Control

Review the requirements under 3 AAC 306.430, and identify how the proposed premises will meet the listed requirement.

Describe the odor control method(s) to be used and how the marijuana cultivation facility will ensure that any marijuana at the facility does not emit an odor that is detectable by the public from outside the facility:

High quality carbon filters will filter each point of exhaust in the facility. They will be changed as often as needed to prevent any detectable odor outside the facility

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Section 5 – Testing Procedure and Protocols

Review the requirements under 3 AAC 306.455 and 3 AAC 306.465, and identify how the proposed premises will meet the listed requirements.

Applicants should be able to answer "Agree" to the item below.

I understand and agree that:	Agree	Disagree
The board will or the director shall from time to time require the marijuana cultivation facility to provide samples of the growing medium, soil amendments, fertilizers, crop production aids, pesticides, or water for random compliance checks	☒	☐

Describe the testing procedure and protocols the marijuana cultivation facility will follow:

As soon as a batch of harvested marijuana is dried, a designated individual will collect a homogeneous sample of 4 grams. They will then package and seal it, label it, and enter it into the marijuana tracking system as "TEST SAMPLE BATCH----" The remainder of the batch will be segregated and held until test results are received. The individual will prepare a signed statement indicating the sample was randomly selected. This statement shall be provided to the testing facility, and a copy will be kept on record.

The individual will enter into the marijuana tracking system the type, amount and weight of the product, the name of the transporter, the time of expected delivery, and the make, model, and license plate number of the transporting vehicle.

The designated individual will produce a trip manifest to accompany sample transport.

During transport, the marijuana product will be kept in a sealed package and locked in the locked metal safe. The transporter will not make any unnecessary stops.

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Section 6 – Security

Review the requirements under 3 AAC 306.430 and 3 AAC 306.470 – 3 AAC 306.475, and identify how the proposed premises will meet the listed requirements.

Applicants should be able to answer "Agree" to the two items below.

The marijuana cultivation facility applicant has:	Agree	Disagree
Read and understands and agrees to the packaging of marijuana requirements under 3 AAC 306.470	☒	☐
Read and understands and agrees to the labeling of marijuana requirements under 3 AAC 306.475	☒	☐

Restricted Access Area (3 AAC 306.430):

	Yes	No
Will the marijuana cultivation facility include outdoor production?	☐	☒

If "Yes", describe the outdoor structure(s) or the expanse of open or clear ground fully enclosed by a physical barrier:

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Describe the method(s) used to ensure that any marijuana at the marijuana cultivation facility cannot be observed by the public from outside the facility:

All marijuana will be produced and packaged indoors, there are no windows in the facility. There is no possible way to view marijuana.

I certify that as a marijuana cultivation facility, I will submit monthly reports to the Department of Revenue and pay the excise tax required under AS 43.61.010 and 43.61.020 on all marijuana sold or provided as a sample to a marijuana establishment, as required under 3 AAC 306.480.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Vanessa Liston-Cunningham
Signature of licensee

VANESSA LISTON-CUNNINGHAM
Printed name

Subscribed and sworn to before me this 14th day of April, 2017.

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E. HALL
Commission Expires
NOTARY PUBLIC
Feb 1, 2020
STATE OF ALASKA

Notary Public in and for the State of Alaska.

My commission expires: 2-1-20

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(Additional Space as Needed):

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