This is the current operating plan and supplemental previously approved.

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Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

What is this form?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38** of **Alaska Statutes** and **Chapter 306** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Security
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Waste disposal
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising
- Control plan for persons under the age of 21

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03, Form MJ-04, Form MJ-05,** or **Form MJ-06)** to meet the additional operating plan requirements for each license type.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Isidore, LLC	**License Number:**	10248		
License Type:	Standard Marijuana Cultivation Facility				
Doing Business As:	ISIDORE				
Premises Address:	100 W. International Airport Rd.				
City:	Anchorage	**State:**	ALASKA	**ZIP:**	99518

Mailing Address:	PO Box 90064				
City:	Anchorage	**State:**	ALASKA	**ZIP:**	99509

Primary Contact:	Kyle Denton		
Main Phone:	907-561-2183	**Cell Phone:**	907-301-9793
Email:	kdenton@corvuscontractors.com		

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Section 2 – Security

Review the requirements under 3 AAC 306.710 – 3 AAC 306.720 and 3 AAC 306.755, and identify how the proposed premises will meet the listed requirements.

Describe how the proposed premises will comply with each of the following:

Restricted Access Areas (3 AAC 306.710):

Describe how you will prevent unescorted members of the public from entering restricted access areas:

The entire cultivation area will be considered a restricted access area. The cultivation area will have a single entry point. This single door will have a closer and storeroom function lockset which will remain locked at all times. The single point of entry will be enclosed within a security fence. A person that is under the age of 21 may not enter any restricted access area. A person who is not an employee of Isidore will not be granted access to the facility except under certain limited circumstances. All visitors must make contact and be calendard by the administrative staff of Isidore and be accompanied by an agent at the time of entry to the facility, unless a visitor is an authorized government official, such as a AMCO agent/enforcement officer/Director, Fire Marshal, City/Borough Inspector, law officer, pursuant to 3 AAC 306.325; 3 AAC 306.725; 3 AAC 306.735. Regardless, all visitors will be required to follow the process for admitting visitors as identified in the next question. To ensure no unescorted member of the public access any restricted access area of the facility there will be signs identifying every restricted access area that clearly state, "Restricted Access Area. Visitor Must be Escorted." 3 AAC 306.325; 306.710. During all hours of operation the cultivation facility will not be open to the public. An employee will be tasked with ensuring that no unauthorized person gains access to a restricted area without being admitted via process described below. Said employee will make continual rounds checking entry points to ensure no unauthorized person is loitering near or attempting to gain access to restricted area.

Describe your processes for admitting visitors into and escorting them through restricted access areas:

Visitors will only be allowed on a very limited, pre-scheduled basis. Any visitors allowed on-site will be greeted at the entry door and checked in. Visitors will be ID checked for age verification, logged into the visitors log and given a temporary visitors badge. Visitors will be accompanied by designated personnel the entire time they are on-site. Vistors must present to employee of Isidore a valid government issued identification showing the person's picture, date of birth, and other identifying information. Said person will not be allowed into the restricted area without identification showing that person is over the age of 21. Said identification must be current (i.e. not expired); unaltered, and issued by a state of the USA, District Columbia, or province of Canada. 3 AAC 306.350. Visitor must complete Visitor Log and provide the required information before entering the facility. Visitors must wear identification badge at all times while in the facility and must be escorted by a designated Isidore employee at all times. At no time where there be more than 5 visitors per employee in the facility.

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Describe your recordkeeping of visitors who are escorted into restricted access areas:

Identity, escort assigned, arrival time and departure time will all be recorded in the visitors log. Visitors will personally sign the visitors log. Visitor logs will be scanned daily. Digital copies will be saved to the security log. Visitor records will be maintained for a period of 3 years. Visitor logs that are dated within the last six months shall be stored onsite and immediately available to AMCO upon request per MCB regulation. Recorded visitor information recorded on the visitor log shall include the following: Visitor full legal name; time, date, and check-in and check-out times; affiliation; purpose for business. The visitor log will also note the employee who has been designated to remain with the visitor to ensure no visitor is unattended.

Provide a copy of a sample identification badge to be displayed by each licensee, employee, or agent while on the premises:

Please see attached Exhibit A for sample.

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Security Alarm Systems and Lock Standards (3 AAC 306.715):

Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

Exterior lighting to a level of 1 foot candle will be provided at all circulation and parking areas with wall packs. In addition to this lighting being provided for general circulation and monitoring, a motion sensing light will provide an additional 10 foot candles of lighting within a 20' radius of the door to improve surveillance image quality. Lighting will be placed in a manner that will illumiminate all points of entry and windows to discourage criminal activity.

An alarm system is required for all license types. Describe the security alarm system for the proposed premises:

Motion detection at hallways, stairway, entrance and any place that product is stored will be included with door contacts at the single entrance. No more than four individuals within the company will have the designation of "security responsible charge" only the owners and most trusted mangers will be given this designation. One of these individuals will be responsible for unlocking the facility at the beginning of the business day, disarming the alarm system, re-locking the business at the end of the work day and arming the alarm system. A third party security/alarm monitoring company will be engaged to monitor security alarms, CO2 alarms and fire sprinkler supervisory status.

The alarm system must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe how the security alarm system meets this requirement:

The single exterior door will have door contacts to monitor open/closed status. There will be no exterior windows in this facility. If the door is opened when the alarm is armed, the security system will auto dial the security monitoring company and security personnel will be dispatched.

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Describe your policies and procedures for preventing diversion of marijuana or marijuana product:

The most likely situations for diversion to occur are during the last two weeks of flower, during drying/cure and from storage. These areas will remain individually locked unless in the presence on an individual of responsible charge. Daily inspections of plants during the last two weeks of flower will be conducted by a person of responsible charge. Any suspicion of diversion will be followed up by reviewing surveillance footage of the suspected occurrence.
Full time video surveillance of all aspects of the cultivation operation will be provided as required. Preemployment training will included notification to employees that any suspected diversion will be investigated and if any evidence of diversion is discovered, authorities will be notified and given such evidence. Safes will be used to protect product during cure and storage.

Describe your policies and procedures for preventing loitering:

No unauthorized entrance into the restricted access areas will be permitted. No unauthorized presence on the property will be permitted. An employee will do routine walk-arounds the property to deter and identify potential loitering persons and deter criminal activity. "No loitering" signs will be posted at the facility perimeter and hourly inspections of the premises perimeter will be conducted and logged into the security log.

Describe your policies and procedures regarding the use of any additional security device, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm to enhance security of the proposed premises:

Duress buttons will be provided at the ends of hallways on each floor. In addition to triggering audible alarms, this signal will be sent to the alarm company who will dispatch APD.
An Aiphone door unlock system will be used at the single entrance door will be used to determine the identity of anyone wishing to gain access to the facility such as local officials or enforcement personnel. Unscheduled visits will be prohibited except by authorized personnel.

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Describe your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when any automatic or electronic notification system alerts a local law enforcement agency of an unauthorized breach of security:

Automatic call notification will alert the security monitoring company to any alarm condition. If the condition is an after hours premises breach, an individual of responsible charge will be notified and security company personnel will alert APD to investigate. Duress button activation will similarly create an alarm monitoring company request for APD dispatch. These systems will be tested monthly in coordination with the alarm monitoring company. These tests will be recorded in the security log.

Video Surveillance (3 AAC 306.720):

All licensed marijuana establishments must meet minimum standards for surveillance equipment. Applicants should be able to answer "Yes" to all items below.

Video surveillance and camera recording system covers the following areas of the premises:	Yes	No
Each restricted access area and each entrance to a restricted access area	■	☐
Both the interior and exterior of each entrance to the facility	■	☐
Each point of sale area	■	☐

Each video surveillance recording:	Yes	No
Is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing	■	☐
Clearly and accurately displays the time and date	■	☐
Is archived in a format that does not permit alteration of the recorded image, so that the images can readily be authenticated	■	☐

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Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

A camera will be installed outside the entrance door at a height of 10 feet above the door to provide 40' wide coverage, providing identification of any individual within 20' of the entrance. Cameras inside the door will monitor and provide identification of any individual passing into the premises. The entire premises will be considered restricted access. Full video surveillance coverage including a minimum of two cameras in each occupiable space will be mounted to provide identification and monitoring of everyone at all times within the facility.

Describe the locked and secure area where video surveillance recording equipment and records will be housed and stored and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the board:

The security area under the basement stair will be locked at all times. This area will be video monitored as well and will house all required security monitoring and recording equipment. This area will be checked at the beginning/end of shift and mid day at a minimum for proper function of the monitoring and recording equipment. These checks will be recorded in the security log. The security log will be kept on a secure server within the locked security area. Only individuals of responsible charge will have access to keys to the security closet. If law enforcement, local jurisdiction officials or agents of the board require access to the security closet, they will be escorted by an individual of responsible charge.

Location of Surveillance Equipment and Video Surveillance Records:	Yes	No
Surveillance room or area is clearly defined on the premises diagram	■	☐
Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area	■	☐
Surveillance recording equipment access is limited to a marijuana establishment licensee or authorized employee, and to law enforcement personnel including an agent of the board	■	☐
Video surveillance records are stored off-site	☐	■

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Business Records (3 AAC 306.755):

All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records. Applicants should be able to answer "Yes" to all items below.

Business Records Maintained and Kept on the Licensed Premises:	Yes	No
All books and records necessary to fully account for each business transaction conducted under its license for the current year and three preceding calendar years; records for the last six months are maintained on the marijuana establishment's licensed premises; older records may be archived on or off-premises	■	☐
A current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment	■	☐
The business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises	■	☐
Records related to advertising and marketing	■	☐
A current diagram of the licensed premises including each restricted access area	■	☐
A log recording the name, and date and time of entry of each visitor permitted into a restricted access area	■	☐
All records normally retained for tax purposes	■	☐
Accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed	■	☐
Transportation records for marijuana and marijuana product as required under 3 AAC 306.750(f)	■	☐

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A marijuana establishment is required to exercise due diligence in preserving and maintained all required records. Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

Retained records will include:

Video DVR recordings for the past 40 days.
Accounting records for past 3 years including accounting system back-up.
Current employee list with employee information.
Video system maintenance records and alarm system monitoring records.
Advertising records
Visitor and security logs
Inventory tracking records
Transportation manifests
Current list and shift schedules of individuals of responsible charge(security) and QC leads

All records will be created in or converted to digital media. These records will be kept on site in a server in the security room. These records will be backed up daily to remote hard drives and stored in a fire safe at the residence of an individual of responsible charge. Hard copy records will be stored off-site once converted to digital media.

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Section 3 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730, and identify how the proposed establishment will meet the listed requirements.

All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with the system the board implements to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

Applicants should be able to answer "Yes" to all items below.

Marijuana Tracking and Weighing:	Yes	No
A marijuana inventory tracking system, capable of sharing information with the system the board implements to ensure tracking for the reasons listed above, will be used	■	☐
All marijuana delivered to a marijuana establishment will be weighed on a scale certified in compliance with 3 AAC 306.745	■	☐

Describe the marijuana tracking system that you plan to use and how you will ensure that it is capable of sharing information with the system the board implements:

Isidore will ensure the facility has high speed Internet sufficient for the use the electronic marijuana inventory tracking and control system, Metrc, to increase product security, track the cultivation and movement of all marijuana products, and minimize diversion and illegal practices. The facility will install Metrc and fully integrate the system into its standard business practices. All employees will be trained in using the tracking system to ensure that all marijuana propagated, grown, or cultivated on the premises is identified and tracked from the time the marijuana is propagated through either its transfer to another licensed marijuana establishment, or its destruction. Employees and management will ensure that any marijuana purchased from a marijuana establishment that other than this marijuana establishment are duly licensed marijuana establishments. Additionally, all employees and management shall ensure all loss and/or theft of marijuana and marijuana products are tracked and reported to AMCO and Metrc. Employees will record data at several stages of the cultivation process, including: (1) during cultivation; (2) during sale, sample, and transport; (3) during disposal, destruction, and theft. The facility will assign a tracking number to each plant over eight (8) inches tall and enter all inventory into Metrc. Each harvest batch will be given an inventory tracking number and entered into Metrc. All clones or cuttings will be limited to fifty (50) or fewer plants and identified by a batch tracking number. After harvest and processing (each batch harvest shall not be more than 5lbs in weight), employees will record all sales in Metrc as they are processed. All marijuana used to prepare and package samples for the purpose of testing or for negotiating sales will also be recorded, including: (1) the amount of each sample; (2) the facility that received the sample; and (3) the disposal of any expired or outdated promotional sample returned to the facility. In the event that marijuana or marijuana products are flagged for disposal, the facility will record the disposal in Metrc at least three (3) days prior to taking any disposal action. In addition to notifying the appropriate local and/or state authorities, any destruction, loss, or theft of marijuana will be promptly recorded in Metrc to give notice to AMCO Director and/or designated staff or agents.

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Section 4 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700, and identify how the proposed establishment will meet the listed requirements.

A marijuana establishment and each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

Applicants should be able to answer "Yes" to all items below.

Marijuana Hander Permit:	Yes	No
Each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment	■	☐
Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the premises of a retail marijuana store, marijuana cultivation facility, or marijuana product manufacturing facility) when on the licensed premises	■	☐
Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired	■	☐

Describe how your establishment will meet the requirements for employee qualifications and training:

Prospective employees will be required to obtain a marijuana handler permit card prior to employment. An in-house training refresher addressing the specific goals of the boards marijuana handler course will be provided to new hires and on a biannual period to all employees. Training specific to Isidore's cultivation practices will cover health and safety, cleanliness, contamination identification/prevention, security, diversion/loss prevention controls, inventory control, transportation, waste management and waste disposal. Employee suggestions will be sought regarding specific items that need to be addressed or studied. Semiweekly training sessions will cover general considerations and specific topics brought up by employee suggestions.

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Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to the statement below.

Marijuana Waste Disposal:	Yes	No
The marijuana establishment shall give the board at least 3 days notice in the marijuana inventory tracking system required under 3 AAC 306.730 before making the waste unusable and disposing of it	■	☐

Describe how you will store, manage, and dispose of any solid or liquid waste, including wastewater generated during marijuana cultivation, production, process, testing, or retail sales, in compliance with applicable federal, state, and local laws and regulations:

Waste from cultivation will predominantly consist of irrigation water, plant waste, planting medium disposal and packaging waste. It is estimated that up to a maximum of 1000 gallons of water will be used daily for irrigation. Approximately 90 % of this water will be dispersed via transpiration, collected via passive and active dehumidification and wasted to floor drains on each floor. As this water is essentially distilled by the dehumidification process, it will contain no chemicals and should pose no health hazards. Of the remaining 10%, approximately 5% will be collected as runoff from watering operations. This runoff will contain relatively low levels of added minerals and can safely be added to the sanitary sewer as well after screening of solids. The bulk of the plant waste will be generated at the bi-weekly harvests. Timed to coincide with the completion of these harvest periods, the board will be notified of an intended disposal date. On the disposal date, the plant waste will be removed from the secure storage area, ground to less than a quarter inch, and mixed 50/50 with used planting medium. This mixed waste will be transported directly to the solid waste transfer facility and disposed of. The balance of the used planting medium and packing materials will be disposed of in on-site dumpsters emptied bi-weekly by the dumpster owner.

Describe what material or materials you will mix with the ground marijuana waste to make it unusable:

Planting medium will be mixed with the ground marijuana to render marijuana unusable. Planting medium will consist of a mixture of expanded clay pellets, expanded stone and rock-wool cubes. Marijuana shall be disposed of and made unusable for reasons including, but not limited to, disease, infestation, and mishandling. The following is a list of the expected waste the facility will be disposing of: (1) waste from marijuana flowers, trim, and solid plant materials; (2) marijuana that is identified as infected or fails to meet quality testing; (3) marijuana plant waste; (4) run off water from the plants during cultivation; and (5) medium used for cultivation and root matter. Rendering marijuana unusable before disposal will ensure that marijuana and marijuana products are safely kept away from the public. Isidore will ensure that all marijuana is rendered unusable prior to leaving the facility. The Manager will maintain a log on the status of all marijuana waste, tracking the type of waste, the date of disposal, the date it was rendered unusable, and the date that it was picked up by the disposal company. All marijuana marked for disposal will be stored in a secured bin, separated from all other products and materials, until it can be rendered unusable. The disposed marijuana will not be stored outside the facility at any time.

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Marijuana waste must be rendered unusable for any purpose for which it was grown or produced before it leaves the marijuana establishment. Describe the process or processes that you will use to make the marijuana plant waste unusable:

In addition to the methods and policies above marijuana plant waste will rendered unusable by combining with an equal quantity of planting medium and ground to less than one-quarter inch in a commercial waste grinder.

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Section 6 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to all items below.

Marijuana Transportation:	Yes	No
The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700	☐	☐
The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle	☐	☐
The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport	☐	☐
During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport	☐	☐
Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment	☐	☐
When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received	☐	☐
The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest	☐	☐

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Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment:

Marijuana will be transported to another licensed marijuana establishment only by an individual of responsible charge. Marijuana to be transfered to another marijuana establishment or marijuana testing facility will be packaged and labeled in accordance with 3AAC 306.470. The marijuana transfer will be recorded in the marijuana inventory tracking system. A transport manifest will be prepared and will accompany the transport for its duration. The marijuana will be secured in a locked compartment or safe in the transporting vehicle. The marijuana will remain in a sealed package for the duration of the transport. The marijuana will be transported directly from the marijuana cultivation facility to the destination without unnecessary stops or delays. Upon delivery to the marijuana establishment, the transporter will request a signed copy of the shipping manifest. The shipment will be recorded in the facilities transport manifest log.

It is anticipated that this cultivation facility will be collocated with manufacturing and retail. These facilities will be in the same building physically separated by walls with locked or no adjoining doors. In the case of transfer from the cultivation facility to either of the collocated facilities, the following applies:

In the case of on-site distribution to collocated facilities, all of the above applies with the exception that the marijuana will be carried to the adjacent facility and will not be put into a transport vehicle.

Describe the type of locked, safe, and secure storage compartments that will be used in any vehicles transporting marijuana or marijuana product:

Small personal security safes will be bolted in place in transport vehicles. Marijuana will be secured in place at the cultivation facility and will remain secured until it reaches the transport destination.

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Section 7 – Signage and Advertising

Describe any signs that you intend to post on your establishment with your business name, including quantity and dimensions:

12" high acrylic lettering spelling the name ISIDORE stood off the building and back-lit. Total dimension of signage approximately 12" x 72".

If you are not applying for a retail marijuana store license, you do not need to complete the rest of Section 7, including Page 17.

Restriction on advertising of marijuana and marijuana products (3 AAC 306.360):

All licensed retail marijuana stores must meet minimum standards for signage and advertising.

Applicants should be able to answer "Agree" to all items below.

No advertisement for marijuana or marijuana product will contain any statement or illustration that:	Agree	Disagree
Is false or misleading	■	☐
Promotes excessive consumption	■	☐
Represents that the use of marijuana has curative or therapeutic effects	■	☐
Depicts a person under the age of 21 consuming marijuana	■	☐
Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana	■	☐

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No advertisement for marijuana or marijuana product will be placed:	Agree	Disagree
Within one thousand feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21	■	☐
On or in a public transit vehicle or public transit shelter	■	☐
On or in a publicly owned or operated property	■	☐
Within 1000 feet of a substance abuse or treatment facility	■	☐
On a campus for post-secondary education	☐	☐

Signage and Promotional Materials:	Agree	Disagree
I understand and agree to follow the limitations for signs under 3 AAC 306.360(a)	■	☐
The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage sale of marijuana or marijuana products	■	☐
All advertising for marijuana or any marijuana product will contain the warnings required under 3 AAC 306.360(e)	■	☐

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Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 8 – Control Plan for Persons Under the Age of 21

Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

The entire building will be designated restricted access. Employee education will discuss the policies and procedures set in place to ensure that no one under the age of 21 obtains access to the premises or marijuana items.

These policies and procedures include:

Any individual not employed at the facility must obtain a visitors badge before being escorted through the facility.

Any visitors must present an acceptable form of identification as described in 3AAC 306.350 to prove that the visitor is at least 21 years of age.

Recurrent training will include instruction on how to recognize valid ID.

It there is any question about the validity of an ID or the age of a visitor requesting access, access will be denied until such time as the age of the visitor can be clearly ascertained.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Signature of licensee

Kyle Denton
Printed name

Subscribed and sworn to before me this 23 day of May, 2016.

THERESA BAYER NOTARY PUBLIC STATE OF ALASKA

Notary Public in and for the State of Alaska.

My commission expires: 9/1/18

EXHIBIT A – License No. 10248

ISIDORE CULTIVATION FACILITY – EMPLOYEE

[INSERT PICTURE]

MJ HANDLER CARD: XXXXXX
100 W. INTERNATIONAL AIRPORT RD.
ANCHORAGE, AK

License No. 10248

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Form MJ-01: Marijuana Establishment Operating Plan

(Additional Space as Needed):

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Operating Plan Supplemental
Form MJ-04: Marijuana Cultivation Facility

What is this form?

This operating plan supplemental form is required for all applicants seeking a marijuana cultivation facility license and must accompany the **Marijuana Establishment Operating Plan (Form MJ-01)**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 4** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.420(2).

What additional information is required for cultivation facilities?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Cultivation plan
- Odor control
- Testing procedure and protocols
- Security

This form must be submitted to AMCO's main office before any marijuana cultivation facility license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Isidore, LLC	**License Number:**	10248		
License Type:	Standard Marijuana Cultivation Facility				
Doing Business As:	ISIDORE				
Premises Address:	100 W. International Airport Rd.				
City:	Anchorage	**State:**	ALASKA	**ZIP:**	99518

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Operating Plan Supplemental

Form MJ-04: Marijuana Cultivation Facility

Section 2 – Prohibitions

Applicants should review 3 AAC 306.405 – 3 AAC 306.410 and be able to answer "Agree" to all items below.

The marijuana cultivation facility will not:	Agree	Disagree
Sell, distribute, or transfer any marijuana or marijuana product to a consumer, with or without compensation	■	☐
Allow any person, including a licensee, employee, or agent, to consume marijuana or marijuana product on its licenses premises or within 20 feet of the exterior of any building or outdoor cultivation facility	■	☐
Treat or otherwise adulterate marijuna with any organic or nonorganic chemical or compound to alter the color, appearance, weight, or odor of the marijuana	■	☐

Section 3 – Cultivation Plan

Review the requirements under 3 AAC 306.420, and identify how the proposed premises will meet the listed requirements.

Describe the size of the space(s) the marijuana cultivation facility intends to be under cultivation, including dimensions and overall square footage. Provide your calculations below:

Mother Room Cultivation:

(35.9 x 12.8) + (21.9 x 13.0) = 744 sf

Vegetation Room Cultivation:

(43.1 x 12.8) + (34.1 x 12.8) + (56.0 x 13.0) = 1716 sf

Flower Room Cultivation:

(117.6 x 19.6) + (78.3 x 19.6) + (117.6 x 23.9) = 6650 sf

Total Cultivation Area = 9110 sf

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Describe the marijuana cultivation facility's growing medium(s) to be used:

Marijuana clones will be started in rockwool cubes. Rockwool cubes are made from a combination of rock and sand and then the mixture is spun to make fibers which are formed into different shapes and sizes and used for gardening purposes. Once rooted, the clone plant will be transplanted into a mixture of rock wool croûtons (smaller chunks of rockwool), expanded clay pellets, an expanded glass white stone.

Describe the marijuana cultivation facility's fertilizers, chemicals, gases, and delivery systems, including carbon dioxide management, to be used:

Nutrients B, N, Mg, P, S, Cl, K, Ca, Mn, Fe, Cu, Zn and Mo will be provided via General Hydroponics Floro series or another commercial nutrient manufacturer. Carbon dioxide will be monitored and added to the grow rooms during the lighted stages. Carbon dioxide levels will be maintained at 600 to 800 ppm. CO2 monitors will control solenoid valves on the piped CO2 system. Monitors will also report alarm conditions at concentrations above 5000 ppm. These alarms will produce an audio visual signal as well as dial the monitoring company to report this condition.

Describe the marijuana cultivation facility's irrigation and waste water systems to be used:

Irrigation will be done via individually batched feed barrels that will be prepared in each room where they will be used. In mother and vegetation, the plants will be hand (wand) fed. In flower rooms drip systems will be installed and run manually at the beginning of each shift. All plants will be top fed daily in soil-less medium and will be placed in trays to catch excess run-off. It is estimated that up to 1000 gallons of water will be used daily for irrigation. Approximately 90 % of this water will be dispersed via transpiration, collected via passive and active dehumidification and wasted to floor drains on each floor. As this water is essentially distilled by the dehumidification process, it will contain no chemicals and should pose no health hazards. Of the remaining 10%, approximately 5% will be collected as runoff from watering operations. This runoff will contain relatively low levels of added minerals and can safely be added to the sanitary sewer after screening of solids.

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Operating Plan Supplemental

Form MJ-04: Marijuana Cultivation Facility

Describe the marijuana cultivation facility's waste disposal arrangements:

The bulk of the plant waste will be generated at the bi-weekly harvests. Timed to coincide with the completion of these harvest periods, the board will be notified of an intended disposal date. On the disposal date, the plant waste will be removed from the secure storage area, ground to less than a quarter inch, and mixed 50/50 with used planting medium. This mixed waste will be transported directly to the solid waste transfer facility and disposed of. The balance of the used planting medium and packing materials will be disposed of in on-site dumpsters emptied bi-weekly by the dumpster owner.

Section 4 – Odor Control

Review the requirements under 3 AAC 306.430, and identify how the proposed premises will meet the listed requirement.

Describe the odor control method(s) to be used and how the marijuana cultivation facility will ensure that any marijuana at the facility does not emit an odor that is detectable by the public from outside the facility:

The exterior envelope will be constructed to be air tight. The exterior walls will be sprayed with urethane to provide a hermetically sealy exterior envelope. The mechanical systems will be balance to keep the building slightly negative. This will keep any air from migrating directly through any exterior openings and instead will be pulled into the activated carbon filter exhaust fans installed on each floor and discharging through the roof. If, during operations, it is determined that odor is still being discharged through the roof and has the potential of migrating to ground level during inversion events, ionization will be added to the exhaust stream.

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Operating Plan Supplemental

Form MJ-04: Marijuana Cultivation Facility

Section 5 – Testing Procedure and Protocols

Review the requirements under 3 AAC 306.455 and 3 AAC 306.465, and identify how the proposed premises will meet the listed requirements.

Applicants should be able to answer "Agree" to the item below.

I understand and agree that:	Agree	Disagree
The board will or the director shall from time to time require the marijuana cultivation facility to provide samples of the growing medium, soil amendments, fertilizers, crop production aids, pesticides, or water for random compliance checks	■	☐

Describe the testing procedure and protocols the marijuana cultivation facility will follow:

No more than 4 personnel will be specifically trained and given the designation of "QC lead" these personnel will conduct all operations relative to sampling for testing. The QC lead will work with the security responsible charge personnel to secure proper transport of any samples to the sampling laboratories.

An entire flower room will be harvested at each harvest. Each harvest will yield approximately 20 pounds of usable product and will typically contain between 2 and 6 strains. Each harvest will be segregated into batches based upon the batch definition contained in 3AAC.990. Each batch will be trimmed, dried, and cured. Usable trim generated will remain part of its associated segregated batch. Once cured, a random sample will be collected from each batch and forwarded to the marijuana testing facility. The QC lead will prepare and include with each sample a signed statement that each sample has been randomly selected for testing. Samples will be entered into metrc prior to transport.

The following items will be coordinated with the marijuana testing facility:
- Sample randomizing procedures.
- Minimum sample size and storage requirements.
- Coordination of forms for documenting sample security, care and quality.

The segregated batches will remain quarantined until all required testing has been completed on the batch sample and satisfactory test results are obtained. The completed report once received from the marijuana testing facility will be retained as a business record.

Additional random samples may be requested by the board or MOA. Sampling and testing procedures will be the same as for the generalized batch sampling or as otherwise directed.

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Operating Plan Supplemental

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Section 6 – Security

Review the requirements under 3 AAC 306.430 and 3 AAC 306.470 – 3 AAC 306.475, and identify how the proposed premises will meet the listed requirements.

Applicants should be able to answer "Agree" to the two items below.

The marijuana cultivation facility applicant has:	Agree	Disagree
Read and understands and agrees to the packaging of marijuana requirements under 3 AAC 306.470	☐	☐
Read and understands and agrees to the labeling of marijuana requirements under 3 AAC 306.475	☐	☐

Restricted Access Area (3 AAC 306.430):

	Yes	No
Will the marijuana cultivation facility include outdoor production?	☐	☐

If "Yes", describe the outdoor structure(s) or the expanse of open or clear ground fully enclosed by a physical barrier:

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Describe the method(s) used to ensure that any marijuana at the marijuana cultivation facility cannot be observed by the public from outside the facility:

No windows are included in the marijuana cultivation facility. A single door indirectly connects through a stair landing to a hallway, a person looking in the door as a person was entering the facility would not see marijuana. Marijuana waste will be bagged before being removed from restricted access areas.

I certify that as a marijuana cultivation facility, I will submit monthly reports to the Department of Revenue and pay the excise tax required under AS 43.61.010 and 43.61.020 on all marijuana sold or provided as a sample to a marijuana establishment, as required under 3 AAC 306.480.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Signature of licensee

Kyle Denton
Printed name

Subscribed and sworn to before me this 23 day of May, 2016.

THERESA BAYER NOTARY PUBLIC STATE OF ALASKA

Notary Public in and for the State of Alaska.

My commission expires: 9/1/18

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(Additional Space as Needed):